

Foster Elementary Charter School

Charter Board Meeting Minutes



Date: 8/27/24

Time: 06:00 PM

Location: Foster LMC & Zoom

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Zoom link:

<https://us02web.zoom.us/j/82871483643?pwd=RnFhdW8yVEIObGgvUnpJVWJOUFg0QT09>

Passcode: 290350

To request free childcare during an in person Board meeting, email FosCharter@gmail.com at least one day in advance.

Linked Documents & Media –

[June Minutes](#)

[Foster Charter Board Composition Matrix](#)

[AASD 2024-2025 Calendar](#)

[Naming Proposal](#)

[Policy 0001](#)

[2024-2025 Board Member Contact Information](#)

[2024-2025 Charter Board Meeting Dates](#)

TOPIC		FACILITATOR
Attendance Present (Note if virtual or guest) Susie Buche Jamie Johnston Cortney Dvorachek Kraig Knorr Kelsi Van Fossen Sarah Wylie	Absent (Note if excused) Tami Webb (excused)	Cortney

<p>Announcements</p> <ul style="list-style-type: none"> ● Onboarding Work Session took place on 7/17/24 in the EL room at Foster. Kelsi, Kraig, Susie, Cortney and Jamie attended. The discussion centered around shared responsibilities of the principal and the board and how we can get a common message about our charter to the community. ● Susie has name tags made for charter board members. ● Foster New Beginnings will take place on Thursday and Friday. Charter Board members are encouraged to attend. Students will be welcomed into the school to meet their teachers and drop off school supplies and attend 4 rotations. Teachers will have the opportunity to begin assessing their students. 	<p>Susie</p>
<p>Call to Order Approval of Minutes (see Linked Documents & Media) Changes/Additions? No Motion to approve by: Sarah Wylie Seconded by: Susie Buche Result of Vote: Carried</p>	<p>Susie</p>
<p>Administrator Report</p> <ul style="list-style-type: none"> ● Celebrations <ul style="list-style-type: none"> ○ Popsicles with the Principal; AEF grants; Heckrodt Partnership; Secura Supplies Drive; Fully Staffed; New Beginnings <ul style="list-style-type: none"> ● Popsicles with the Principal was a huge success, and a special poster will be displayed to kick off the school year. The AEF golf outing raised \$1,000 to support the Foster musical. We're excited to announce a new partnership between Foster and Heckrodt, with transportation costs being the only expense for Foster. Additionally, a family night at Heckrodt is in the works. Secura will be generously donating school supplies, and we're thrilled that 89% of students are already signed up for Foster New Beginnings. ● General <ul style="list-style-type: none"> ○ CSIP <ul style="list-style-type: none"> ▪ Goals ▪ Agenda <ul style="list-style-type: none"> ● CSIP has set two-year academic and social-emotional learning (SEL) goals to align with our charter objectives. For more information, please refer to the links above. In support of our SEL goal, we are creating a regulation room where all students can develop self-regulation skills. Additionally, professional development will focus on implementing the new ELA resource, Wit and Wisdom, to support our academic goal. ○ FTE Updates <ul style="list-style-type: none"> ● Hmong interpreter is now 0.5 from 1.0. Health room para is 0.43 from 0.8. 	<p>Kelsi, Cortney</p>

<ul style="list-style-type: none"> o UFRS <ul style="list-style-type: none"> • UFRS is a program that occurs before/after school where volunteers come in and read with selected students. Students would work with the volunteer. • A question that the board has is: How are students' progress tracked? • Sarah will ask Julie to come and answer questions about the UFRS program. Kelsi will meet with BGC and Secura to learn more about their after school programs. • Charter Autonomy - Requesting Approval <ul style="list-style-type: none"> o Science/Inquiry Scope and Sequence <ul style="list-style-type: none"> ▪ Master Schedule <ul style="list-style-type: none"> • Currently, there is not a formal inquiry/social studies/science program at Foster. Teachers will still need to teach the standards, but will have autonomy this year with resources of their choice. • Budget Update <ul style="list-style-type: none"> • Currently there is a deficit in the school budget. The site budget is decreased this year because of a copier lease and losing 6th grade. • Kelsi will give the charter board monthly updates on the budget. Kelsi and Lynsi have both been trained on managing the school budget. • Future Planning <ul style="list-style-type: none"> o Recruitment for next school year o Site Visits <ul style="list-style-type: none"> • Kelsi has been actively posting on social media platforms like Instagram and Facebook to increase visibility. As a result, one family has already inquired about touring the school for the 2025-2026 school year. • Additionally, Kelsi has contacted DPI to identify successful charter schools in Wisconsin that we could tour for inspiration and ideas for our own charter program. • Title 1 XXXXXXX • Charter Council Charter Transportation Fund 	
<p>Programs & Services Committee</p> <ul style="list-style-type: none"> • Website changes, Global Leadership resources, charter updates (take out 6th grade), back to school presentation • Global Readers -Preview of teacher survey: 	<p>Cortney, Sarah</p>

<p>-AASD United for Reading Success Program (UFRS)</p> <ul style="list-style-type: none"> The teacher survey will go out later in the fall, to give teacher's time to understand the new ELA program. <ul style="list-style-type: none"> Family Communication & Recruitment Flyers Technology (On hiatus) 	
<p>Business Services Committee</p> <ul style="list-style-type: none"> Charter Checking Account <ul style="list-style-type: none"> The charter checking account has been transferred to the downtown office. As a result, Lynsi can no longer issue checks directly for the charter board; all check requests must now be processed through the downtown office. **The rest of the agenda was tabled for the September meeting due to time 	Kraig/Jamie
<p>Policy Review Committee</p> <ul style="list-style-type: none"> Updating Composition Matrix (see Linked Documents & Media) 	Kraig
<p>Old Business</p> <ul style="list-style-type: none"> Naming Proposal & Implications Table Global Leader T-shirts: more future funding source & vendor ideas 	Susie, Jamie
<p>New Business</p> <ul style="list-style-type: none"> Alignment of B&GC & Foster student expectations, etc. Recruit B&GC representative to Charter Board? Add site director to Board mailing list. Neighborhood Outreach- canvassing in pairs for recruitment? Onboarding New Members Updating Elevator Speech card 	Jamie, Susie
<p>Adjournment Motion to adjourn by: Jamie Johnston Seconded by: Sarah Wylie Result of Vote: Carried</p>	Minutes submitted by: Cortney Dvorachek
<p>Topics for Future Meetings</p> <ul style="list-style-type: none"> XXXXXXX 	

NEXT MEETING: Tuesday, September 10, 2024, at 06:00, Foster LMC & Zoom

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meeting time. An Important Dates document is published at the beginning of each school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

PLEASE NOTE:

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24