

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER  
OPERATING AGENCY  
October 9, 2024

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

**PowerPoint of Financial Statement Analysis – Pre-Audit, by Tyler James, Business Consultant, for the 23-24 School Year.**

2. **OLD BUSINESS**

- 2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:  
September 11, 2024.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(VOICE VOTE: IN FAVOR \_\_\_\_\_ OPPOSED \_\_\_\_\_)

**ACTION ITEMS**

**3 Fiscal**

- 3.01 Approve the Treasurer’s Report for the month of September, 2024.
- 3.02 Approve payment of bills for the month of October, 2024.

**3 Fiscal** Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

(ROLL CALL)

**4 Policy & Program**

- 4.01 Approve the First reading of Section 100, Policy 103, 103.1, 104, and 113.1 of the Northumberland County Career & Technology Center. Copy in board packet.
- 4.02 Approve the First reading of Section 200, Policy 234 of the Northumberland County Career & Technology Center. Copy in board packet.
- 4.03 Approve to recommend an off campus trip for the Health Occupation students to Lincoln Towers on December 5, 2024 and January 23, 2025.

**4 Policy & Programs Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**5. Personnel**

- 5.01 Approve to recommend Jeremy Johnson as a teacher mentor for Meghan Foote, Culinary Arts teacher, at a stipend of \$500.00. (Per CBA)
- 5.02 Approve to recommend the acceptance of the resignation of Jeannie Kleman, Construction Trades Aide, as of 10/4/24. Copy in board packet.
- 5.03 Motion to advertise for the Construction Trades Aide position.

**5. Personnel Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**6. New Business**

6.01

**6. New Business Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_**

**(ROLL CALL)**

**Important Dates:**

Open House Tuesday November 12, 5pm – 7pm

School Boards Reorganization Meetings---Wednesday, December 4, 2024...Information/Details are forthcoming.

**7. ADJOURNMENT**

I move that this meeting be adjourned.

Motion to approve \_\_\_\_\_ Second \_\_\_\_\_ Action \_\_\_\_\_

TIME: \_\_\_\_\_