



**Delaware City Schools Board of Education  
Minutes of August 5, 2024  
Regular Meeting  
Willis Education Center  
6:00pm**

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**2024-MR 1.0 Opening**

**2024-MR 1.1 Call to Order and Roll Call**

The Delaware City Board of Education met in Regular session on August 5, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)  
Ms. Harris (Vice President)  
Ms. McDaniel-Browning  
Mrs. Gasaway

Mr. Wiener - Not present.

**2024-MR-1.2 Salute the Flag**

**2024-MR-1.3 Adoption of Agenda**

Moved by Mrs. Gasaway, seconded by Ms. Harris to adopt this agenda as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea.

President Backus declared the motion carried.

**2024-MR-1.4 Approve Minutes**

Moved by Ms. McDaniel-Browning, seconded by Mrs. Gasaway to approve the minutes of the July 15, 2024 meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. Harris, yea;

President Backus declared the motion carried.

**2024-MR-1.5 Recognitions and Presentations**

## Oath of Office for Student Board Member Greta Walraven

“Do you solemnly affirm that you will support the Constitution of the United States of America and the Constitution of the State of Ohio and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Delaware City School District, Delaware, Ohio, to the best of your abilities and in accordance with the laws now in effect and hereinafter to be enacted during your continuance in said office and until your successor is appointed.”

### 2024-MR-2.0 Reports

#### 2.1. Unions

- A. DCEA - No report.
- B. UE - No report.
- C. OAPSE - No report.

#### 2.2. Legislative - No report.

2.3. Facilities - Mr. Sherman reported the roofing project at Carlisle will be complete next week, the Carlisle restroom is finished, the Dempsey chiller is scheduled for delivery this week, the Hayes restroom partitions are being installed, and light bulbs are being replaced in the stadium. The gas line replacement is continuing at Smith and Hayes. Last year our buses drove 586,411 miles and we have 49 bus routes this year. We currently have one open route position and no substitutes, recruitment will continue in the fall. He provided an update discussing the challenges of operating the electric bus. They will run a different route with the bus this year and continue to provide additional feedback. He recommended for consideration action items 5.3- Approve Bus Routes for the 2024-2025 School Year and action item 5.4- META Bus Bid Program.

2.4. Treasurer/CFO - Mrs. Corwin presented the June financials for approval.

2.5. Assistant Superintendent - Dr. Swanger reported elementary teachers are learning the new ELA and literacy curriculum, she recognized their effort and professionalism. She discussed the FY25 Student Wellness and Success and Disadvantaged Pupil Impact Aid funding. DPIA funding will go toward Science of Reading and for a literacy support coach to help with consistency. Remaining DPIA funds are for related arts.

2.6. Executive Director of Human and Material Resources - Mr. Stewart presented the consent agenda for approval. He reported we are still recruiting for various positions and substitute teachers are obtained through the ESC of Central Ohio.

2.7. Superintendent - Mrs. Kegley reported an online safety presentation for families has been planned. She attended a successful breakfast with the Talisman staff. Pacer Fest is this Friday and a booth will be set up with information for families. There was a meet and greet with the new food service director, Kindergarten screening had great attendance, and new teacher orientation is this week.

She thanked City Manager Tom Homan for all of his work and is looking forward to the future and working with Mr. Brake.

2.8. Board Request - No report.

2.9. Other - No report.

Public Participation

No public participation.

2024-MR-3.0 Consent Agenda

Moved by Ms. Harris, seconded by Mrs. Gasaway to approve all of the consent items as presented.

Roll call resulted as follows: Ms. Harris, yea; Mrs. Gasaway, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-3.1 Pupils

2024-MR-3.2 Curriculum and Instruction

2024-MR-3.3 Personnel

2024-MR-3.3A Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Lindsey Austin	Educational Assistant-Class II Conger	Last Day Worked 8/27/2024
Lynsey Chandler	Cook/Cashier Hayes	Last Day Worked 2/16/2024
Daun Church	Cook/Cashier Hayes	Last Day Worked 5/27/2024
Brittany Cooke	Cook/Cashier Schultz	Last Day Worked 5/27/2024
Ali DiLoreto	Program Assistant/Substitute III SACC	Last Day Worked 7/25/2024

Jessica Holloway	Educational Assistant Pre-K-Class I Woodward	Last Day Worked 5/27/2024
Adrianah Melvin	Educational Assistant-Class II Dempsey	Resigned before starting
Jean Messner	Program Assistant/Substitute II SACC	Last Day Worked 8/2/2024
Blair Millet	Program Assistant III SACC	Last Day Worked 7/10/2024
Kristi Muirfield	Program Assistant/Substitute III SACC	Last Day Worked 8/2/2024
Anna Porter	Educational Assistant-Class I Hayes	Last Day Worked 5/27/2024
Lee Webb	Administrative Assistant Schultz	Last Day Worked 6/3/2024

2024-MR-3.3B Approve Employment

1. Certified Staff

Approve certified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, licensure, and receipt of other necessary documentation.

Current assignments are as follows:

Meghan Bame	Intervention Specialist Dempsey	Salary Scale BA, Step 0 \$45,850.00 Effective 8/12/2024
Chanda Emick-Smith	Grade 1 Schultz	Salary Scale MA, Step 0 \$50,435.00 Effective 8/12/2024
Kevin McMahan	Intervention Specialist Dempsey	Salary Scale BA/150, Step 0 \$47,729.85 Effective 8/12/2024

Adrianah Melvin	Career Opportunities Hayes	Salary Scale BA, Step 0 \$45,850.00 Effective 8/12/2024
Ariadna Oquendo	EL Teacher Schultz	Salary Scale MA, Step 0 \$50,435.00 Effective 8/12/2024

2. Certified Staff – Salary Adjustment

I recommend approval for the following salary adjustment for David Drennen, Director of Food Services:

Originally approved on the <b><u>July 15, 2024 Board Agenda</u></b>	<b><u>Salary Adjustment</u></b>
\$79,387.40	\$78,387.40

3. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Laura Butterworth	Payroll Assistant Willis	\$28.95 per hour, Step 7 Effective 8/19/2024
Rachel Geske	Educational Assistant-Class II Schultz	\$16.39 per hour, Step 1 Effective 8/12/2024
Aaron Manzer	Mechanic Transportation	\$25.43 per hour, Step 3 Effective 8/6/2024
Mackenzie Merryman	Educational Assistant-Class II Schultz	\$18.14 per hour, Step 4 Effective 8/19/2024
Jean Messner	Program Assistant III SACC	\$14.28 per hour, Step 5 Effective 8/5/2024
Blair Millet	Program Assistant/Substitute III SACC	\$14.06 per hour, Step 4 Effective 7/11/2024

Blair Millet	Educational Assistant-Class II Conger	\$17.02 per hour, Step 2 Effective 8/12/2024
Elizabeth Millet	Educational Assistant-Class II Conger	\$21.65 per hour, Step 10 Effective 8/12/2024
Patricia Montgomery	Educational Assistant-Class II Dempsey	\$16.39 per hour, Step 1 Effective 8/12/2024
Kristi Murfield	Site Manager III SACC	\$18.13 per hour, Step 6 Effective 8/5/2024

4. Classified Staff – Salary and Step Adjustment

I recommend approval for the following salary and step adjustment for Michelle Kelly, Payroll Assistant:

Originally approved on the

**March 4, 2024 Board Agenda**

\$24.36 per hour, Step 2  
Effective March 6, 2024

**Adjusted Salary and Step**

\$28.26 per hour, Step 6  
Effective August 1, 2024

5. Salary Effective Date Change for 21st Century Grant Coordinator

I recommend the Board approve an effective date change as indicated for the 2024 – 2025 SACC salary scale for the following position:

21st Century Grant Coordinator: Brooke Decker

Originally approve on the

**July 15, 2024 Board Agenda**

Effective 8/14/2024

**New Effective Date**

Effective 8/1/2024

6. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Lynsey Chandler	Food Service
Toni Derstine	Nurse
Terrie Kanniard	Bus Driver
Sarah Mudre	Administrative Assistant Educational Assistant Library Media Specialist
Grace Spiers	Bus Driver

2024-MR-3.3C Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2024-25 SALARY
Abrams	Jason	Department Chair - Science	DEMPSEY	\$4,539.15
Bastel	Lauren	Teen Institute Jr./Student Mediation (0.50 FTE)	DEMPSEY	\$1,260.88
Brady	Taylor	Volleyball Head Coach 7th Grade Girls	DEMPSEY	\$3,026.10
Bricker	Andrew	Department Chair - Math	DEMPSEY	\$3,026.10
Bricker	Cassie	6th Grade Camp Coordinator (0.50 FTE)	DEMPSEY	\$1,008.70
Bricker	Cassie	Team Leader – Sixth Grade	DEMPSEY	\$2,017.40
Cinereski	Tracy	Drama Assistant	DEMPSEY	\$5,043.50
Frey	Lauren	Players Performance - Assistant	DEMPSEY	\$2,017.40
Garrison	Alyssa	Power of the Pen	DEMPSEY	\$2,521.75
Giddings	Lisa	8th Grade Trip Coordinator	DEMPSEY	\$3,530.45
Graham	Deborah	6th Grade Camp Coordinator (0.50 FTE)	DEMPSEY	\$756.53
Graham	Deborah	Team Leader – Sixth Grade	DEMPSEY	\$4,034.80
Hall	Elizabeth	Department Chair - Special Education	DEMPSEY	\$3,026.10
Harry	Melanie	Art Club	DEMPSEY	\$4,034.80
Harry	Melanie	Student Council Advisor	DEMPSEY	\$2,521.75
Holley	Jane	Teen Institute Jr./Student Mediation (0.50 FTE)	DEMPSEY	\$2,017.40
Hunter	Lyndsey	Yearbook	DEMPSEY	\$3,026.10
King	Brittany	DEI Committee Chairperson	DEMPSEY	\$500.00
Latkovic	Holly	6th Grade Camp Coordinator (0.50 FTE)	DEMPSEY	\$756.53
Lucas	Diane	8th Grade Trip Coordinator	DEMPSEY	\$3,530.45
Meeker	Luke	Football Assistant Coach Varsity Boys	HAYES	\$5,043.50
Millet IV	Columbus	Cross Country Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	\$2,521.75

Montee	Kelly	Art Club	DEMPSEY	\$4,034.80
Montee	Kelly	Yearbook	DEMPSEY	\$3,026.10
Nash-Broussard	Jahi	Football Assistant Coach Freshman Boys	HAYES	\$3,026.10
Nicely	Jenny	Teen Institute Jr./Student Mediation (0.50 FTE)	DEMPSEY	\$2,017.40
Notestine	Alan	8th Grade Trip Coordinator	DEMPSEY	\$2,017.40
Notestine	Alan	Band Director	DEMPSEY	\$5,043.50
Notestine	Alan	Band Jazz	DEMPSEY	\$4,539.15
Pelletier-Harris	Kamberlyn	Volleyball Head Coach Freshman Girls	HAYES	\$3,026.10
Penrod	Robert	Football Assistant Coach - Volunteer	HAYES	Volunteer
Puthoff	Ann	Department Chair - Special Education	DEMPSEY	\$5,043.50
Ransom	Kaeden	Soccer Head Coach Freshman Boys	HAYES	\$3,026.10
Rieman	Kevin	Team Leader - Sixth Grade	DEMPSEY	\$2,017.40
Ritchie	Natalie	Choreographer	DEMPSEY	\$4,034.80
Ruhlen	Jennifer	Drama Head	DEMPSEY	\$6,052.20
Ruhlen	William	Drama - Technical Director	DEMPSEY	\$4,539.15
Semancik	Tyler	Soccer Head Coach Varsity Boys	HAYES	\$6,556.55
Shirring	Elisabeth	Drama - Costumer	DEMPSEY	\$3,026.10
Siegel	Aaron	Football Assistant Coach 7th Grade Boys	DEMPSEY	\$2,521.75
Smith	Laura	Team Leader - Sixth Grade	DEMPSEY	\$3,530.45
Spaeth	Cassandra	Student Council Advisor	DEMPSEY	\$2,521.75
Spurlock	Krystal	PBIS Committee Chairperson	DEMPSEY	\$500.00
Stanley	Kendall	Department Chair - English Language Arts	DEMPSEY	\$5,043.50
Thomas	Mark	Golf Head Coach JV Girls	HAYES	\$3,026.10
Todt	Trista	Department Chair - Related Arts	DEMPSEY	\$4,034.80
Welling	John	Football Assistant Coach 8th Grade Boys	DEMPSEY	\$2,521.75
Wimbiscus-Black	Abigail	Players Performance - Head	DEMPSEY	\$2,017.40
Winner	Kelly	Drama Assistant	DEMPSEY	\$4,034.80
Winner	Kelly	Vocal Performance Head	DEMPSEY	\$4,539.15
Yoder	Alex	Football Assistant Coach - Volunteer	Dempsey	Volunteer
Yoder	Drew	Newspaper Advisor	DEMPSEY	\$4,034.80
Zimmers	Derrick	Soccer Coach - Boys - Volunteer	HAYES	Volunteer

2024-MR-3.3D Approve Classified Staff Supplemental Contract

1. I recommend the Board approve Dianna Hibinger as the Tennis Head Coach Varsity Girls, at the current State Minimum Wage. Total to be paid not less than \$6,052.20.

2024-MR-3.3E Approve Leave of Absence

1. I recommend the Board approve an unpaid Leave of Absence for personal reasons for Jacquelyn Elder from July 16, 2024 to July 15, 2025.



2024-MR-3.3F Approve Extended Days/Time

1. I recommend the Board approve extended days for Julie Stewart, at her regular per diem rate, not to exceed 5 days, July 8, 2024 to July 15, 2024, for transition purposes.
2. I recommend the Board approve extended days for Melissa Williamson, at her regular per diem rate, not to exceed 5 days, June 18, 2024 to July 15, 2024, for transition purposes.
3. I recommend the Board approve extended time for Elizabeth Weiser, at her regular per diem rate, not to exceed 2 hours, July 24, 2024 and July 25, 2025 to participate and prepare for required special education student meetings over the summer.
4. I recommend the board approve extended time for Food Service Planning and Preparation for the 2024 – 2025 school year, at their regular hourly rate, not to exceed 40 hours, August 1, 2024 to August 11, 2024 for the following individuals:

Kenese Baker  
Elizabeth Bertsch  
Mary Willis

5. I recommend the Board approve the following certified staff for CPI in-person and online training, not to exceed 10 hours, at \$28.00 per hour, July 22, 2024 to August 14, 2024:

Chelsea Blaine	Robin Irion	Laura Shank
Lillian Breese	Ann Merie Irvan	Krystal Spurlock
Caitlin Duncan	Samuel Jacob	Margaret Stanton
Raymond Eddy	Kristen Kelley	Emma Steward
Heidi Gatton	Rachel Lawrence	Renelle Tompkins
Amy Glandon	Felicia Lemyre	Ian Tumey
Sarah Glissman	Amy Mosley	Alexis Wood
Elizabeth Hall	Elizabeth O’Connell	

6. I recommend the Board approve the following classified staff for CPI in-person and online training, not to exceed 10 hours, at their regular hourly rate, July 22, 2024 to August 14, 2024:

Gayle Angle	Brenda Fingerlow	Suzetta Ross
Christina Brown	Tonya Henson	Alison Schirmer
Lauren Carr	Logan Keeder	Amanda Singleton
Alexandria Craig	Desiree Lindeman	Roberta Thomas
Mason Davis	Blair Millet	Nicholas Verdea
Tabatha Deavers	Alisha Partin	Christopher Webster
Kelly Dutton	Indira Ram Shriyan	

2024-MR-3.3G Approve Stipend

1. I recommend the Board approve Mary Willis as a Ticket Taker at the rate of \$11.50 per hour for the 2024 – 2025 school year.
2. I recommend that the Board approve a stipend for the pre-registered elementary teachers attending EL Curriculum Teacher Launch professional development on August 5, 2024 and August 6, 2024, not exceeding 12 hours, at \$28.00 per hour.

2024-MR-3.4 Financial

A. Approve the Financial Report

I recommend the Board approve the Financial Report of June 2024 as presented.

B. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

\*As approved by the Board on 8/21/2023

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2023-2024 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

Children of the following parents:	School Selected:
Wamsley, Erin	Ohio School for the Deaf
Michael, Kelli and Joseph (originally approved as Juniper, Kelli and Joseph)	Genoa Christian Academy

2024-MR-3.5 Donations

I recommend the Board approve and accept the following donations:

- A. Automation Tooling Systems – medical golf car, valued at \$10,500.00, to be used in the athletic training program at Hayes
- B. Schultz Elementary PTO – Two refrigerators, valued at \$250.00, to be used for the staff lounge to support all staff in communal areas at Schultz
- C. Delta Dental of Michigan, Ohio, and Indiana – 200 mouthguards, valued at \$3,998.00, to be used for Hayes (100) and Dempsey (100)

- D. Nancy Krueger – Monetary, valued at \$300.00, to be used for classroom supplies for a teacher

2024-MR-3.6 Approve Resolution for Surplus Items

I recommend that the Board approve a resolution to declare the items listed below as surplus to the needs of the District and to be disposed of in accordance with Board Policy:

Qty.	Item	Description	Tag #'s
39	Mag One two-way radios	Outdated	22020, 21639, 22894, 22001, 21638, 21642, 21547, 22989, 21999, 22990, 22991, 23444, 22022, 22992, 21665, 25693, 22988, 22054, 22027, 22018, 22017, 22012, 25695, 28342. 25694, 22021, 21998, 27329, 27329, 21550, 28344, 22024, 22026, 22028, 21664, 21656, 22025, 22051, 21643

2024-MR-4.0 Discussion

2024-MR-5.0 Action Items

2024-MR-5.1 Approve Agreement with Golden Touch Consulting, LLC

I recommend the Board approve the agreement with Amy Wood of Golden Touch Consulting, LLC for the provision of Grant Program Evaluation Services for the 21st Century Community Learning Center (CCLC) grant-funded program at Woodward Elementary School for the 2024 – 25 grant year, not to exceed \$9,999.00 as presented.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve the agreement with Amy Wood of Golden Touch Consulting, LLC for the provision of Grant Program Evaluation Services for the 21st Century Community Learning Center (CCLC) grant-funded program at Woodward Elementary School for the 2024 – 25 grant year, not to exceed \$9,999.00 as presented as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.2 Approve Agreement with Flourish Integrated Therapy, LLC

I recommend the Board approve the agreement with Flourish Integrated Therapy, LLC for educational purposes as presented.

Moved by Mrs. Gasaway, seconded by Ms. Harris to approve the agreement with Flourish Integrated Therapy, LLC for educational purposes as presented.

Roll call resulted as follows: Mrs. Gasaway, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Walraven.

President Backus declared the motion carried.

### **2024-MR-5.3 Approve Bus Routes for the 2024 – 2025 School year**

I recommend the Board approve the Bus Routes for the 2024 – 2025 school year as presented.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve the Bus Routes for the 2024 – 2025 school year as presented

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

### **2024-MR-5.3 Approve META Bus Bid Program**

I recommend the Board approve participation in the 2024 – 2025 META Bus Bid Program.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve participation in the 2024 – 2025 META Bus Bid Program as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

### **2024-MR-6.0 Superintendent's Comments**

Mrs. Kegley appreciated the board members for being present at summer activities. She is happy to welcome Ms. Walraven as the new Student Board Member. Ms. Walraven introduced herself and is thankful for the opportunity to be part of the board.

### **2024-MR-7.0 Board Comments**

Mr. Backus and Ms. Harris plan to attend Hayes Back to School Night this week. Mr. Backus reviewed the upcoming calendar events.

### **2024-MR-8.0 Calendar**

- August 7 – 8                      Dempsey Back to School Days

- August 8 Hayes Back to School Day
- August 9 Fall Pacer Fest
- August 12 – 13 Teacher Inservice/ Convocation
- August 12 Elementary Open House
- August 13 Preschool Open House
- August 14 First Day of School (Grades 1-12)
- August 14 – 16 Kindergarten Gentle Start Days
- August 19 First Day of Preschool
- August 19 Board of Education Meeting

2024-MR-9.0 Adjournment

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to adjourn this meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mrs. Gasaway, yea; Ms. Walraven, yea.

President Backus declared the meeting adjourned at 6:46 pm.

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*President*

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*Treasurer*

*\*Denotes student Board member*