



**Delaware City Schools Board of Education
Minutes of August 19, 2024
Regular Meeting
Willis Education Center
6:00pm**

2024-MR 1.0 Opening

2024-MR 1.1 Call to Order and Roll Call

The Delaware City Board of Education met in Regular session on August 19, 2024 at 6:00pm at the Willis Education Center.

Members present on roll call were:

Mr. Backus (President)
Ms. Harris (Vice President)
Ms. McDaniel-Browning
Mr. Wiener
Ms. Walraven*

Mrs. Gasaway - Not present.

2024-MR-1.2 Salute the Flag

2024-MR-1.3 Adoption of Agenda

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to adopt this agenda as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-1.4 Recognitions and Presentations

No report.

2024-MR-2.0 Reports

2.1. Unions

- A. DCEA - No report.
- B. UE - No report.
- C. OAPSE - No report.

- 2.2. Legislative - No report.
- 2.3. Facilities - No report.
- 2.4. Treasurer/CFO - Mrs. Corwin presented action item 5.2 for approval.
- 2.5. Assistant Superintendent - Dr. Swanger presented a report on generative AI and the DCS AI Guidance toolkit. The AI toolkit is designed to build AI into education and also mitigate risks.
- 2.6. Executive Director of Human and Material Resources - Mr. Stewart presented the consent agenda for approval.
- 2.7. Superintendent - Mrs. Kegley reported it has been a great start to the school year and thanked the transportation and facilities staff for the great start. The cell phone policy overview with students will continue with principals and staff. Convocation was successful and she appreciates President vandenBerg from OWU for his partnership and ongoing support. 415 kindergarten students started the new school year.
- 2.8. Board Request - No report.
- 2.9. Other - The facilities analysis is currently taking place and all components of district buildings are being discussed. Thank you to Mr. Sherman and Mr. Krouse for preparation of facilities for the audit.

Public Participation

No public participation.

2024-MR-3.0 Consent Agenda

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to approve all of the consent items as presented.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-3.1 Pupils

A. Approve High School Graduate

1. I recommend the Board approve the following student as Hayes High School graduate due to completion of all graduation requirements:

Maxwell Woolwine

2024-MR-3.2 Curriculum and Instruction

2024-MR-3.3 Personnel

2024-MR-3.3A Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Amanda Atanosian	Site Manager III SACC	Last Day of Work 8/16/2024
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Elizabeth Millet	Assistant Site Manager III SACC	Last Day of Work 8/19/2024
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2. Classified Substitute

Approve and accept the resignation of the following individuals:

Nathan Birchfield		Last Day of Work 8/12/2024
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Elisabeth Kelley		Last Day of Work 8/12/2024
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Sarah Mudre		*Resigned before started
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Shelby Salyer		Last Day of Work 8/12/2024
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3. Supplement Staff

Approve and accept the resignation of the following individual:

Madison Connell	Cheerleading Head Coach-8th Grade	Last Day Worked 8/11/2024
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2024-MR-3.3B Approve Employment

1. Classified Staff

Approve classified employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Current assignments are as follows:

Vivian Anderson	Program Assistant II SACC	\$13.60 per hour, Step 2 Effective 8/9/2024
Amanda Atanosian	Educational Assistant-Class I Woodward	\$19.93 per hour, Step 7 Effective 8/19/2024
Skylar Brotman	Program Assistant I SACC	\$13.46 per hour, Step 2 Effective 8/26/2024
Sienna Kowalski	Program Assistant I SACC	\$13.59 per hour, Step 4 Effective 8/9/2024
Myla Levings	Program Assistant I SACC	\$13.20 per hour, Step 2 Effective 8/9/2024
Elizabeth Millet	Program Assistant/Substitute III SACC	\$18.48 per hour, Step 20 Effective 8/20/2024

2. Classified Staff – Start Date Adjustments

Approve the Start Date Adjustment for the following individual:

A. Jerrica Dawson, Educational Assistant-Class I:

Originally on the

July 15, 2024 Board Agenda

8/12/2024

Start Date Adjustment

9/30/2024

B. Elizabeth Millet, Educational Assistant-Class II:

Originally on the

August 5, 2024 Board Agenda

8/12/2024

Start Date Adjustment

8/20/2024

3. Classified Substitute for the 2024-2025 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2024-2025 school year: Administrative Assistant \$14.22/hr., Bus Driver \$16.85/hr., Cook/Cashier \$12.12/hr., Custodian \$15.01/hr., Educational Assistant \$13.16/hr., Library Media Specialist Assistant \$13.16/hr., Nurse \$125.00 a day, Teacher \$125.00 a day, Technology Specialist \$13.16/hr.

Approve employment for the 2024-2025 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Nathan Birchfield Bus Driver

Carole Dota Administrative Assistant
Library Media Specialist

Brittany Duvall Nurse

Cherie Hardman Bus Driver

2024-MR-3.3C Approve Supplemental Contracts for the 2024-2025 School Year

Approve the following supplemental employment for the 2024-2025 school year specifically conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2024-25 SALARY
Carpenter	Christopher	Choreography Singers	HAYES	\$4,034.80
Fenton	William	Drama Assistant Musical - Set Design	HAYES	\$4,034.80
Fowles	William	Department Head – Music (0.50 FTE)	HAYES	\$1,513.05
Gillis	Dara	Department Head – Music (0.50 FTE)	HAYES	\$1,765.23
Gillis	Dara	Vocal Performance Head	HAYES	\$6,052.20
Hurley	Linda	Drama - Costumer	HAYES	\$3,026.10
Macwhinney	Eric	Cross Country Assistant Coach 7th & 8th Grade Boys and Girls	DEMPSEY	Volunteer
Massaro	Margaret	Department Chair - Social Studies	DEMPSEY	\$5,043.50
McCoy	Jennifer	Department Head – Special Education	HAYES	\$5,043.50
O'Brien	Matthew	ROTC Event Advisor	HAYES	\$2,017.40
Petsche	Alyssa	Drama Assistant Play, Set Design	HAYES	\$3,026.10
Ruhlen	William	Drama Assistant Musical - Tech	HAYES	\$5,043.50
Ruhlen	William	Drama Assistant Play - Tech (.50 FTE)	HAYES	\$2,521.75
Selley	Allison	Strings Performance Head	HAYES	\$4,034.80
Sherman	Aaron	Yearbook	HAYES	\$3,530.45
Waselko	Karen	In-The-Know Assistant	HAYES	\$2,521.75
Worstell	James	ROTC Drill Team	HAYES	\$5,547.85
Worstell	James	ROTC Event Advisor	HAYES	\$2,017.40

2024-MR-3.3D Approve Leave of Absence

1. I recommend the Board approve an unpaid Leave of Absence for personal reasons for Kimberly Legander from August 12, 2024 to August 11, 2026.

2024-MR-3.3E Approve Resolution of Surplus

I recommend that the Board approve a resolution to declare the items listed below as surplus to the needs of the District and to be disposed of in accordance with Board Policy:

Qty.	Item	Tag#
1	eGlass 35" Live view Instructional Camera with transparent 35" whiteboard. Includes table top support stand with lighting. Flex 11 software.	35040

2024-MR-3.4 Financial

2024-MR-3.5 Donations

I recommend the Board approve and accept the following donations:

- A. Anonymous – Monetary, Valued at \$50.00, Classroom supplies for Mrs. Terry at Carlisle
- B. Anonymous – Monetary, Valued at \$100.00, Classroom supplies for Carlisle
- C. Arena Fair – Monetary, Valued at \$1,000.00, for Willis Auditorium use

2024-MR-4.0 Discussion

4.1. First Reading of the Board Policies as presented:

<u>Policy</u>	<u>Topic</u>	<u>Type</u>
po8310	Public Records	Policy Revision

2024-MR-5.0 Action Items

2024-MR-5.1 Approve Agreement with The Buckeye Ranch

I recommend the Board approve the agreement with The Buckeye Ranch for educational purposes for the 2024 – 2025 school year as presented.

Moved by Mr. Wiener, seconded by Ms. Harris to approve the agreement with The Buckeye Ranch for educational purposes for the 2024 – 2025 school year as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. Harris, yea; Mr. Backus, yea; Ms. McDaniel-Browning, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-5.2 Approve FY 2025 Permanent Appropriation Resolution and Certificate of Estimated Resources

Be it resolved by the Board of Education of the Delaware City School District, Delaware County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year ending June 30, 2025, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year and to approve the Certificate of Estimated Resources for fiscal year 2025 as presented..

Moved by Ms. Harris, seconded by Ms. McDaniel-Browning to approve the FY2025 Permanent Appropriation Resolution and Certificate of Estimated Resources as presented.

Roll call resulted as follows: Ms. Harris, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Mr. Wiener, yea; Ms. Walraven.

President Backus declared the motion carried.

2024-MR-5.3 Approve ProCare Client Services Agreement

I recommend the Board approve the ProCare Client Services Agreement between Delaware City Schools and ProCare Therapy as presented.

Moved by Mr. Wiener, seconded by Ms. McDaniel-Browning to approve the ProCare Client Services Agreement as presented.

Roll call resulted as follows: Mr. Wiener, yea; Ms. McDaniel-Browning, yea; Mr. Backus, yea; Ms. Harris, yea; Ms. Walraven, yea.

President Backus declared the motion carried.

2024-MR-6.0 Superintendent's Comments - Mrs. Kegley opened the floor for student board member, Ms. Walraven. Ms. Walraven reported students are helping freshmen adjust to high school, the cell phone policy has been a positive move, and PacerFest was great for all seniors to run through the banner. She is hoping to start the Student Advisory Board again for the High School.

2024-MR-7.0 Board Comments - Communication is going out soon regarding the October 3rd social media presentation being held at Willis Education Center.

2024-MR-8.0 Calendar

- September 2 No School – Labor Day
- September 9 Board of Education Meeting

2024-MR-9.0 Executive Session

I recommend the Board enter into executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to enter into executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea.

President Backus declared the Board in executive session at 6:30 pm.

Moved by Ms. McDaniel-Browning, seconded by Mr. Wiener to exit out of executive session for the purpose of consideration of the purchase of property for public purposes, or sale or other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Mr. Wiener, yea; Mr. Backus, yea; Ms. Harris, yea.

2024-MR-10.0 Adjournment

Moved by Ms. McDaniel-Browning, seconded by Ms. Harris to adjourn this meeting.

Roll call resulted as follows: Ms. McDaniel-Browning, yea; Ms. Harris, yea; Mr. Backus, yea; Mr. Wiener, yea.

President Backus declared the meeting adjourned at 6:55 pm.

President

Treasurer

**Denotes student Board member*