



# AirTutors



**Tracy Charter School** is excited to continue partnering with **AIR TUTORS** to provide Online Tutoring at **No Cost To You!**

- On your school computer, go to **Clever**.
- Select **"Air Tutors"** (this is also the same way you will login for your tutoring sessions once they are scheduled!).
- Once on your Air Tutors dashboard, click on **"Edit Profile"** and update any info, also making sure parent cell number is correct.
- Next, click on **"Select Teachers/Courses"**-- click "Add Teacher" and select the general subject, then click "Select Subject" to choose the level. You can choose **up to two courses** for which you need tutoring.
- Lastly, click **"Edit Availability"** and select the day/time slots that work for you. You can have a total of four 30-min sessions per week.
- Within two business days you will receive an email asking you to confirm your assigned group(s) day(s)/time(s)--**make sure to login to confirm it within 48 hours of receiving the email, or you will be auto-removed from the group.**

