

## **COLTON JOINT UNIFIED SCHOOL DISTRICT**

### **CLASS TITLE: GROUNDS MAINTENANCE WORKER**

#### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, perform semi-skilled gardening and grounds maintenance duties in the beautification of District grounds and/or-athletic fields; perform weed and pest control and abatement according to established procedures; prepare athletic fields for physical education or sporting events as assigned.

#### **REPRESENTATIVE DUTIES:**

##### **ESSENTIAL DUTIES:**

Perform a variety of semi-skilled gardening and grounds maintenance duties in the beautification of District-wide grounds and athletic fields.

Prepare, measure, mark, line and maintain athletic fields for physical education and other sporting events according to established procedures and specifications as assigned by the position; install temporary fencing; maintain tennis courts as assigned.

Mow, edge, trim, and water lawns, fields and other turf grounds; prepare and fertilize soil; renovate, aerate and cultivate lawns; water various grounds areas by hand or by operating the irrigation system.

Plant, transplant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways; apply pest control methods to eradicate weeds, gophers and other pests according to established procedures.

Perform general grounds cleanup, including picking up paper, trash and debris on grounds areas, parking lots, playgrounds, athletic fields and other assigned areas; empty waste receptacles.

Operate a variety of grounds equipment such as trimmers, weed eater, push and/or riding mowers, edgers, blowers, saws, power pressure sprayers and other equipment used in grounds maintenance work; utilize standard gardening hand tools; drive a vehicle to various sites to conduct work.

Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment such as changing spark plugs, blades and oil as needed.

##### **OTHER DUTIES:**

Assist in the maintenance and removal of athletic or playground equipment; perform minor sprinkler repair; assist in asphalt and concrete work as assigned; assist with cleaning gutters/drains, preparing sand bags, moving furniture and bleachers, or participating in general custodial activities as requested.

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Grounds maintenance procedures including mowing, edging, raking and weeding.  
Methods, equipment and materials used in gardening and grounds keeping work.  
Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.  
Operation and maintenance of hand and power tools and equipment used in grounds keeping.  
Health and safety regulations.

**ABILITY TO:**

Perform semi-skilled gardening, grounds maintenance duties on District-wide-grounds, athletic fields and landscaped areas.  
Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.  
Operate hand and power tools and other equipment used in grounds maintenance.  
Understand and follow oral and written instructions.  
Observe health and safety regulations.  
Work cooperatively with others.

**EDUCATION AND EXPERIENCE:**

Education: Graduation from high school or equivalent.

Experience: Two years of increasingly responsible grounds maintenance work.

Any other combination of training and/or experience that would likely provide the required knowledge and abilities may be considered.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California Class C driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor work environment.  
Seasonal heat and cold or adverse weather conditions.  
Exposure to fumes, dust, odors, oil/grease, gases.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate grounds maintenance equipment.  
Walking or standing for extended periods of time.  
Seeing to perform gardening and grounds work.  
Lifting, carrying, pushing or pulling heavy objects as assigned by position.  
Sitting to operate mowers and other machines.  
Bending at the waist, kneeling or crouching.  
Reaching overhead, above the shoulders and horizontally.  
Heavy physical labor.

**HAZARDS:**

Working around and with machinery having moving parts.

Exposure to chemicals and fumes.