

COLTON JOINT UNIFIED SCHOOL DISTRICT

CLASS TITLE: AUDITORIUM TECHNICIAN/CUSTODIAN

BASIC FUNCTION:

Under the direction of an assigned supervisor, operate and maintain high school auditoriums, including the maintenance and operation of sophisticated sound and lighting systems; perform general maintenance of buildings and grounds as assigned on campus.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Organize, operate, maintain and assure proper security of the technical equipment within the auditorium including stage lighting, house lighting and sound systems.

Supervise students with various production activities; train and provide work direction to student assistants.

Meet with stage users including school staff, clubs, school programs, and community groups to discuss requirements, and develop and coordinate plans for the use of the auditorium.

Set up and take down microphones, lights, sound systems, props, and other equipment used during productions.

Maintain the auditorium in a clean, operational and orderly condition; replace lights, repair seats, clean floors, remove debris, and perform other related duties relative to upkeep of the auditorium; organize prop room, light room, prop shop, and other storage areas.

Perform general maintenance, grounds and custodial activities for the auditorium or surrounding areas including cleaning, painting, minor repairs, weeding, mowing and general gardening.

Operate a variety of lighting controls, sound systems and other related electric and electronic theatre equipment; operate various hand and power tools; operate general custodial and grounds equipment; drive a vehicle to various sites to conduct work.

Work flexible days and hours to meet the auditorium use schedule, including the opening and closing of the building during use.

Participate on a custodial cleaning crew as required.

OTHER DUTIES:

Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Materials, equipment and methods used in maintaining lighting equipment, lighting controls, sound systems and other related electric and electronic theater equipment.
Stage craft including set fabrication and construction.
Operation, maintenance and repair of lighting and sound equipment.
Cleaning and gardening methods.
Safety practices and working methods including proper lifting techniques.
Interpersonal relation skills using tact, patience and courtesy.
Oral and written communication skills.

ABILITY TO:

Operate lighting, sound and other electrical and electronic stage equipment and make repairs as needed.
Set up and take down microphones, lights, sound systems, props, and other materials or equipment used during productions.
Fabricate and construct stage settings and arrangements.
Set up and organize prop room, light room, prop shop, and other storage areas.
Perform general custodial, maintenance and grounds work in the maintenance of the auditorium and surrounding areas.
Supervise and maintain a working relationship with students.
Train and work with student assistants.
Meet with school and community groups authorized to use the auditorium to arrange and assist in their production.
Maintain the auditorium and other campus facilities in a clean and working order.
Meet schedules and time lines.
Maintain cooperative working relationships with others.

EDUCATION AND EXPERIENCE:

Education: Graduation from high school or equivalent.

Experience: Two years of increasingly responsible theater lighting and sound system experience.

Any other combination of training and/or experience that would likely provide the required knowledge and abilities may be considered.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class C driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.
Subject to noise from equipment operation.
Subject to regular exposure to fumes, dust, dirt, oil/grease.
Driving a vehicle to conduct work.
Work evening or variable hours.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of specialized equipment and tools.

Seeing to inspect, set alarms, and observe needed repairs.

Climbing ladders and working from heights.

Reaching overhead, above the shoulders and horizontally.

Standing for extended periods of time.

Bending at the waist, kneeling or crouching.

Lifting, carrying, pushing or pulling heavy equipment.

HAZARDS:

Exposure to cleaning chemicals.

Fumes from paints and solvents.

Working in a cramped or restrictive work chamber.

Working with power saws and flying debris.

Working at heights on ladders or scaffolding.