

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, FEBRUARY 9, 2009**

4498

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, February 9, 2009 in the Catasauqua High School Library. Vice President Cunningham called the meeting to order at 7:00 P.M.

**ROLL CALL** Members present: Carol Cunningham, Mary Alice Hartranft, Robert Levine, Carol McCarthy, Donald Panto, Sally J. Reiss, and Patricia Snyder

Members absent: Penny Hahn and Shannon Reinhard

Non-members present: Robert J. Spengler, Superintendent  
David Ascani, High School Principal  
Melissa Inselmann, Middle School Principal  
Ronald DeMaio, Elementary School Teacher  
David Domchek, High School Assistant Principal  
William Gasper, Supervisor of Facilities  
Wayne Karess, District Network Manager  
Thomas R. Moll, II, Director of Student Activities  
Lois Reed, Business Supervisor  
David Knerr, Solicitor  
Amber Morrissey, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**NOTICE OF EXECUTIVE SESSIONS** 1. Monday, February 9, 2009 – before board meeting for legal and personnel issues

**PRESENTATIONS/ AUDIENCE INPUT ON AGENDA** A. Ronald DeMaio - presented Sheckler Elementary School Students of the Month for January 2009 with certificate

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>
Justin Baehr	Jasmine Seritsky	Grant Gebhardt	Melody Cruz
Brandon Norton	Tyler Soltis	Kyle Zimpfer	Nicholas Hertzog

B. Melissa Inselmann - presented Catasauqua Middle School Students of the Month for January 2009 with a pin and certificate

<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Gene Balik	Amarys Moten	Miranda Bolton	Christopher Creyer
Jenna Eberhardt	Matthew Yadush	Derrick Bond	Zac Edwards

**COMMITTEE  
REPORTS**

- A. Buildings & Grounds Committee – Robert J. Spengler – meeting held Feb. 9, 2008  
See minutes inserted in Permanent Minute Book
- B. Policy Committee – Carol Cunningham – meeting held February 5, 2009  
See minutes inserted in Permanent Minute Book
- C. Academics & Education – Carol Cunningham – meeting held February 5, 2009  
See minutes inserted in Permanent Minute Book
- D. Athletic Council – Thomas R. Moll, II – meeting held February 5, 2009  
See minutes inserted in Permanent Minute Book
- E. Finance Committee – Robert Levine– meeting held February 5, 2009  
See minutes inserted in Permanent Minute Book
- G. Borough of North Catasauqua – Carol McCarthy  
No Report
- H. Carbon-Lehigh Intermediate Unit #21 – Robert J. Spengler  
1. Reminder – School Board conference Tuesday, March 31, 2009  
Holiday Inn – Fogelsville  
2. Reported on total special education students
- I. Lehigh Career & Technical Institute – Carol McCarthy  
1. SKILLS USA Competition winners:  
Josh Nigrone – First Place Automated Manufacturing Technology Team  
Ashley Heil – Second Place Nurse Assisting Contest  
Randy Hensinger, Business Administrator LCTI – Pinnacle Achievement Award for the allocation program he helped implement and run.  
2. LCTI received a \$92,832 grant from Wall Street West for their Emerging Engineering Program. LCTI was only high school to receive the grant, which provides funds to improve the connection and opportunity to support Information Technology as it applies to financial components, i.e. ATM's.
- J. Lehigh Valley International Airport – Sally J. Reiss  
No report
- K. Student Representatives  
1. Concern about smell in hallways at high school sometimes  
2. Cop/Kids – donate books for elementary March 16 to April 17, 2009  
3. Senior Volunteer Day – May 7, 2009 – 8:00 to 11:00 a.m.

**MINUTES APPROVED  
REGULAR MEETING  
JANUARY 12, 2009**

Motion by Reiss, seconded by Levine, the minutes of the regular meeting held on January 12, 2009 be approved as presented. Motion carried.

**TREASURER'S REPORT  
JANUARY 2009**

Motion by McCarthy, seconded by Hartranft, the report of the Treasurer for January 2009 be approved as presented. Motion carried.

**APPROVAL OF  
BUDGET  
TRANSFERS  
JANUARY 2009**

Motion by Levine, seconded by McCarthy, approving the request for budget transfers for the month of January 2009.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL FOR  
PAYMENT OF ALL  
ACCOUNTS PAYABLES  
BILLS - FEBRUARY 2009**

Motion by McCarthy, seconded by Reiss, all accounts payables bills as presented in the amount of **\$2,064,552.24** be approved as follows:

<b>General Fund Bills-A/P Feb. 9, 2009</b>	<b>\$2,023,745.45</b>
<b>Cafeteria Bills – A/P February 9, 2009</b>	<b>21,945.40</b>
<b>Athletic Bills – A/P February 9, 2009</b>	<b><u>18,861.39</u></b>
<b>TOTAL</b>	<b>\$2,064,552.24</b>

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO  
RATIFY ALL MANUAL  
BILLS  
JANUARY 2009**

Motion by Hartranft, seconded by McCarthy, all manual bills as presented in the amount of **\$1,049,798.70** be approved as follows:

<b>General Fund Manual Checks – Jan. 2009</b>	<b>\$ 114,152.73</b>
<b>Payroll – General Fund – Jan. 2009</b>	<b>905,277.45</b>
<b>Payroll – Cafeteria – Jan. 2009</b>	<b>18,425.13</b>
<b>Cafeteria Bills Manual Checks – Jan. 2009</b>	<b>42.05</b>
<b>Athletic Bills Manual Checks – Jan. 2009</b>	<b>3,626.00</b>
<b>Activities Fund Bills – January 2009</b>	<b><u>8,275.34</u></b>
<b>TOTAL</b>	<b>\$1,049,798.70</b>

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL  
OF SERVICE  
CONTRACTS**

Motion by McCarthy, seconded by Hartranft, approving service contracts for the following:

- 1. Service Provider:** Lancaster-Lebanon I.U. #13

**Service:** Maintenance/Support Renewal for Symantec Ghost (420 license quantity)

**Location:** Districtwide

**Amount:** \$462.00

**Term:** March 16, 2009 – March 15, 2010
- 2. Service Provider:** Service Electric Cable TV & Communications

**Service:** 100 Mbps Ethernet Connectivity from District Demarc to Carbon-Lehigh Intermediate Unit #21

**Location:** Districtwide

**Amount:** \$1,250/month  
(\$537.50/month after anticipated 57% E-Rate –until 6/30/10)

**Term:** July 1, 2009 – June 30, 2014

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

- 3. Service Provider: School World Software  
Service: Web Hosting Services for district website, 3 school websites, and 150 teacher websites  
Location: Districtwide  
Amount: \$4,000/year  
(\$2,290/year after anticipated 57% E-Rate funding on eligible portion of fees)  
Term: July 1, 2009 – June 30, 2010
  
- 4. Service Provider: Gaggle.Net  
Service: Monitored E-mail accounts for students and/or teachers  
Location: Districtwide  
Amount: \$1,950/year  
(\$1,009.50/year after anticipated 57% E-Rate funding on eligible portion of fees)  
Term: July 1, 2009 – June 30, 2010
  
- 5. Service Provider: OAA Orthopaedic Specialists  
Service: Athletic Trainer Services Agreement  
Location: Districtwide  
Amount: \$67,625 for two (2) full-time ATC's  
Term: 2009-2010 School Year

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL OF TAX COLLECTOR SALARIES – SALARY AND PER BILL POSTED AND REMITTED TO DISTRICT

Motion by McCarthy, seconded by Hartranft, approving the request for tax collector salaries as noted for the year 2009:

<u>Salary</u>	<u>Per Bill</u>
<b>\$2,300</b>	<b>\$1.30</b>

**See attachment inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
2009-2010 GAME  
WORKER RATES**

Motion by McCarthy, seconded by Levine, approving 2009-2010 game worker rates as listed and recommended by Athletic Council:

<b><u>VARSIY FOOTBALL</u></b>	<b>2006-07</b>	<b>2007-08</b>	<b>2008-09</b>	<b>2009-10</b>
SCOREBOARD	\$25.00	\$25.00	\$30.00	\$30.00
CLOCK	\$25.00	\$25.00	\$30.00	\$30.00
TICKET SELLER	\$25.00	\$25.00	\$30.00	\$30.00
TICKET TAKER	\$23.00	\$23.00	\$27.00	\$27.00
ANNOUNCER	\$25.00	\$25.00	\$30.00	\$30.00
SPOTTER	\$25.00	\$25.00	\$30.00	\$30.00
STATS-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00
<b><u>JV/MIDDLE SCHOOL FOOTBALL</u></b>				
SCOREBOARD 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00
SCOREBOARD 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00
CLOCK 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00
CLOCK 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER (1 GAME)	N/A	N/A	\$25.00	\$25.00
ANNOUNCER (2 GAMES)	N/A	N/A	\$30.00	\$30.00
<b><u>BOYS/GIRLS SOCCER/FIELD HOCKEY</u></b>				
SCOREBOARD/ANNOUNCER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
<b><u>JV/VARSITY BOYS/GIRLS BASKETBALL</u></b>				
SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00
ANNOUNCER	\$25.00	\$25.00	\$30.00	\$30.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
SCOREBOOK-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00
<b><u>JR. HIGH BOYS/GIRLS BASKETBALL</u></b>				
SCOREBOARD (1 GAME)	\$20.00	\$20.00	\$20.00	\$20.00
<b><u>WRESTLING</u></b>				
SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK- HOME & AWAY	\$45.00	\$45.00	\$40.00	<b><u>\$30.00</u></b>
TICKET SELLER	\$35.00	\$35.00	\$35.00	<b><u>\$35.00</u></b>
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER	INCL	INCL	\$30.00	\$30.00
<b><u>TRACK AND FIELD/ CROSS COUNTRY</u></b>				
EVENT JUDGE	\$25.00	\$25.00	\$35.00	\$35.00
EVENT JUDGE -D-DUAL	\$40.00	\$40.00	\$45.00	\$45.00
ANNOUNCER	\$30.00	\$30.00	\$35.00	\$35.00
ANNOUNCER- D-DUAL	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK	\$45.00	\$45.00	\$45.00	\$45.00
<b><u>BASEBALL/ SOFTBALL</u></b>				
SCOREBOOK-HOME & AWAY	\$25.00	\$25.00	\$25.00	<b><u>\$30.00</u></b>
TICKET SELLER	N/A	\$25.00	\$25.00	\$25.00
TICKET TAKER	N/A	\$23.00	\$23.00	\$23.00

**APPROVAL OF 2009-2010 GAME WORKER RATES (continued)**

**MISCELLANEOUS**

EVENT STAFF (VARSITY FOOTBALL)	N/A	\$40.00	\$40.00	\$40.00
EVENT STAFF (ALL OTHER)	N/A	\$30.00	\$30.00	\$30.00

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
2009-2010  
TICKET PRICES**

Motion by McCarthy, seconded by Levine, approving 2009-2010 ticket prices as listed and recommended by Athletic Council:

<b><u>SPORT</u></b>	<b><u>ADULTS</u></b>	<b><u>STUDENTS &amp; SR. CITIZENS AGE 62+</u></b>
VARSITY FOOTBALL	\$5.00	\$3.00
JV/JR.HIGH FOOTBALL	\$4.00	\$2.00
V/JV BOYS BASKETBALL	\$5.00	\$2.00
V/JV GIRLS BASKETBALL	\$5.00	\$2.00
V/JH WRESTLING	\$5.00	\$2.00
V/JV FIELD HOCKEY (NIGHTS)	\$5.00	\$2.00
V/JV SOCCER (NIGHTS)	\$5.00	\$2.00

**SEASON TICKET PLANS**

**ALL SPORTS SEASON TICKET-** (INDIVIDUAL, ADULT) \$50.00

- Admission for one (1) to all paid regular season events.
- General admission only.
- Not valid for playoff games.

**ALL SPORTS SEASON TICKET-** (FAMILY) \$100.00

- Admits parents and all children in the family.
- General admission only.
- Not valid for playoff games.

**ALL SPORTS SEASON TICKET-** (INDIVIDUAL, STUDENT) \$25.00

- General admission only.
- Not valid for playoff games.

**FOOTBALL SEASON TICKET-** (INDIVIDUAL) \$25.00

- General admission for regular season home games.

**BASKETBALL SEASON TICKET-** (INDIVIDUAL) \$35.00

- General admission for all boys and girls basketball games.
- Not valid for playoff games.

**GOLDEN AGE PASS-** (INDIVIDUALS AGE 62 and OVER)

- Free general admission to all home games. Must be a Catasauqua Area School District resident.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**AWARDING OF BID  
LAWN CARE**

Motion by McCarthy, seconded by Hartranft, granting approval to award the bid submitted by TruGreen Land Care, option five (5) in the amount of \$2,400 per cut/trim for a minimum of twenty (20) cuts, as per attached bid tabulation.

**Bid Tabulation inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
LEHIGH CARBON  
COMMUNITY  
COLLEGE  
PROPOSED  
2009-2010  
BUDGET**

Motion by Reiss, seconded by Levine, to approve the Lehigh Carbon Community College Operational Budget for the fiscal year 2009-2010. The total 2009-2010 operating, debt service and capital budgets are \$40,719,096, an increase of \$852,715, or 2.1% from prior year’s budget. The Catasauqua Area School District share will be \$195,134, a decrease of (\$3,815) from last year’s budget.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL FOR THE  
PRINTING/TAX  
SOFTWARE,  
TRACKING &  
SUPPORT OF  
LEHIGH/  
NORTHAMPTON  
COUNTY REAL  
ESTATE TAX BILLS**

Motion by McCarthy, seconded by Hartranft, approving the request for the printing/ tax software, tracking and support of Lehigh/Northampton County Real Estate Tax bills at the 2009-2010 rates established by the Berks County Intermediate Unit Board of Directors.

**See attachment inserted in Permanent Minute book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**EXONERATION OF  
TAX COLLECTORS -  
2008-2009 REAL  
ESTATE & INTERIM  
REAL ESTATE  
TAXES**

Motion by McCarthy, seconded by Hartranft, that in accordance with Section 685 of the Public School Code, the tax collectors of the Catasauqua Area School District are hereby exonerated from collecting taxes for the 2008-2009 school year. These taxes are claimed “**delinquent**” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was February 15, 2009.

<u>Tax Collector</u>	<u>Municipality</u>	<u>Interim Real Estate</u>
Crystal Gilfert	Catasauqua	\$87,337.59
Donna Schifko	N. Catasauqua	\$ 13.19
	<b>Total</b>	<b>\$87,350.78</b>

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**EXONERATION OF  
TAX COLLECTORS -  
2008-2009 REAL  
ESTATE & INTERIM  
REAL ESTATE  
TAXES**

Motion by McCarthy, seconded by Hartranft, that in accordance with Section 685 of the Public School Code, the tax collectors of the Catasauqua Area School District are hereby exonerated from collecting taxes for the 2008-2009 school year. These taxes are claimed “**delinquent**” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was December 31, 2008.

	<b><u>Interim</u></b>
<b><u>Tax Collector</u></b>	<b><u>Real Estate</u></b>
<b>Donna Schifko</b>	<b>\$99.35</b>
<b><u>Municipality</u></b>	
<b>N. Catasauqua</b>	

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
VENDORS FOR  
403(b) PLAN  
DOCUMENT**

Motion by Levine, seconded by McCarthy, approving the request to add the following vendors on Appendix 1 to the Adoption Agreement for the Catasauqua Area School District’s 403(b) Plan Document effective February 1, 2009:

<p><b>Ameriprise Financial</b> <b>AXA Equitable Insurance co.</b> <b>Kades-Margolis Corp.</b> <b>Lincoln Investment Planning</b></p>	<p><b>Lincoln Financial Group</b> <b>MetLife Resources</b> <b>Putnam Funds</b> <b>Symetra Funds</b> <b>Waddell &amp; Reed, Inc.</b></p>
--	---

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PERSONNEL  
MATTERS -  
2008-2009  
SCHOOL YEAR**

Motion by McCarthy, seconded by Levine, approving personnel for the 2008-2009 school year as follows:

**A. Substitute Employees**

The following applicants have been approved to be added to the substitute employment list for the 2008-2009 school year as follows:

James E. Santore	Day-to-Day Substitute Teacher and Sub. Cert. I.A.
Frank J. Olszewski	Day-to-Day Substitute Teacher and Sub. Cert. I.A.
Stacy Locher	Substitute Cafeteria Worker

**B. Removal of Substitute Employees**

The following applicants have been approved to be removed from the substitute employment list effective for the 2008-2009 school year as follows:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Mary Farner	Substitute Cafeteria Worker	Personal

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.



## PERSONNEL MATTERS - 2008-2009 SCHOOL YEAR (continued)

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2008-2009 school year as follows:

**J. Approval of Job Descriptions**

Approval is granted for the following job descriptions:

**Cafeteria Driver-Helper-Utility Person****Job descriptions inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2008-2009 school year as follows:

**C. Letter of Resignation**

- |                              |   |
|------------------------------|---|
| 1. <u>Bernadine Czonstka</u> | 621 East 19 <sup>th</sup> Street<br>Northampton, PA 18067 |
| Status:                      | General Kitchen Help – I                                  |
| Assignment:                  | Cafeteria – Catasauqua Middle School                      |
| Status:                      | Substitute Custodian                                      |
| Assignment:                  | Districtwide  |
| Reason:                      | Personal  |
| Effective:                   | December 31, 2008   |
|                              |   |
| 2. <u>Susan Arndt</u>        | 1076 Sixth Street<br>N. Catasauqua, PA 18032              |
| Status:                      | Head Girls' Volleyball Coach                              |
| Assignment:                  | Catasauqua Area School District Athletics                 |
| Reason:                      | Personal  |
| Effective:                   | Immediately – February 9, 2009                            |

**D. Request For Maternity Leave of Absence Without Pay**

- |                          |   |
|--------------------------|---|
| 1. <u>Deanna D. Nolf</u> | 107 North Filbert Street<br>Allentown, PA 18109 |
| Status:                  | Certified Instructional Aide/Substitute Teacher |
| Assignment:              | Catasauqua Middle School                        |
| Effective:               | Approximately March 2, 2009 to April 13, 2009   |
| Return to Work:          | Tuesday, April 14, 2009                         |

## PERSONNEL MATTERS - 2008-2009 SCHOOL YEAR (continued)

**E. Change of Employment Status**

1. Robert L. Superka            508 Grove Street  
   Catasauqua, PA 18032  
     From:                         Food Service Custodian – Driver  
     To:                             Custodian  
     Assignment:                 Catasauqua High School – Third Shift  
     Effective:                   February 10, 2009  
     Rate of Pay:                 As per Collective Bargaining Agreement  
     Benefits:                     As per Collective Bargaining Agreement
  
2. Timothy Grube             P. O. Box 544  
   Treichlers, PA 18086  
     From:                         Substitute Custodian  
     To:                             Cafeteria Driver-Helper-Utility Person  
     Assignment:                 Catasauqua Area School District Food Service Districtwide  
     Effective:                   February 10, 2009  
     Rate of Pay:                 \$9.74/hour  
     Benefits:                     As per food service personnel list of benefits
  
3. Cynthia Urso               1063 Howertown Road  
   Catasauqua, PA 18032  
     From:                         Substitute Cafeteria Worker  
     To:                             General Kitchen Help – I  
     Assignment:                 Catasauqua Middle School Cafeteria  
     Effective:                   February 4, 2009  
     Rate of Pay:                 \$9.55/hour  
     Benefits:                     As per food service personnel list of benefits

**F. Appointment of Extra-Curricular Positions - 2008-2009 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2008-2009 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Cory Chryst*	Assistant Baseball Coach	Volunteer
Kyle Reifinger	Assistant Baseball Coach	Volunteer
Roy R. Morgan*	Assistant Boys' Volleyball Coach	Volunteer
Robert Bydlon	Weight Room Monitor (Spring)	\$600
Deanna Nolf	Middle School Yearbook Coordinator	\$ 473
Daniel Wismer	Middle School Student Forum (shared)	\$ 358.50
Stacy Reilly	Middle School Student Forum (shared)	\$ 358.50

\*pending receipt of required employment forms

**PERSONNEL MATTERS - 2008-2009 SCHOOL YEAR (continued)****G. Appointment of Extra-Curricular Positions - 2009-2010 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Brad Bloszinsky	Assistant Football Coach	\$3,451
Robert Petrosky	Assistant Football Coach	\$3,451
Robert Bydlon	Assistant Football Coach	\$3,451
James Schaffer	Assistant Football Coach	\$3,451
Robert Panny*	Assistant Football Coach	\$3,451
William Milne*	Assistant Football Coach	TBD
James Grabusky	Assistant Football Coach	Volunteer
Edward Csencsits*	Assistant Football Coach	Volunteer
Frank Schlofer	Head Field Hockey Coach	\$5,399
Erin DeBoer	Assistant Field Hockey Coach	\$3,451
Jennifer Keppel	Assistant Field Hockey Coach	\$1,335
Steve Becker	Assistant Field Hockey Coach	\$1,336
Francine Schlofer	Assistant Field Hockey Coach	Volunteer
Trajano Bastidas	Head Boys' Soccer Coach	\$5,399
Michael Baclawski	Assistant Boys' Soccer Coach	\$2,671
Christopher Bastidas	Assistant Boys' Soccer Coach	\$2,671
Charles Post	Head Cross Country Coach	\$3,510
David Burker	Assistant Cross Country Coach	\$1,889
Connie Newhard	Head Football Cheerleading Coach	\$1,506

\*Pending receipt of required employment forms.

**H. Approval of Leave of Absence**

Approval is requested to grant Employee #1030 a leave of absence as listed:

**Medical Leave of Absence**

**February 10 to March 31, 2009**

**Child Rearing Leave of Absence**

**April 1 to end of 2008-2009 school year**

**I. Approval of Student Teachers**

Approval is requested for the following student teachers in the Catasauqua Area School District for the Winter of 2008-2009 as noted:

**Sheckler Elementary School**

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
DeSales	Maria Santa Maria	Special Ed. – Christine Snyder	Jan. 7 – Apr. 15, 2009

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PERSONNEL MATTERS - 2008-2009 SCHOOL YEAR (continued)**

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2008-2009 school year as follows:

**H. Salary Increment Increases**

Increase the salary of the following professional(s) who have completed the salary credit step requirements for the second half of the 2008-2009 school year, as per Collective Bargaining Agreement (one-half of salary increment). The Superintendent has reviewed all documents, and recommends approval of the salary increases.

**Reilly, Stacy**

New	Step 6	Degree – M	Credits + 21	\$48,850
Old	Step 6	Degree – M	Credits + 15	<u>\$47,625</u>
				\$ 1,225 ÷ 2 = \$612.50

Reimburse first pay in March 5, 2009

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**CONFIRMATION OF GRADUATION DATE JUNE 8, 2009**

Motion by McCarthy, seconded by Hartranft, granting approval to establish and confirm the district’s graduation schedule for 2009 as provided in the 2008-2009 school calendar (graduation on Monday, June 8, 2009), and to not require graduating students to return to school after graduation to make up class days lost due to severe weather conditions during the 2008-2009 school year.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, and Snyder aye; Reiss nay. One (1) nay. Motion carried.

**APPROVAL OF SCHOOL CALENDAR 2009-2010 SCHOOL YEAR**

Motion by Reiss, seconded by McCarthy, requesting approval of the school calendar for the school year 2009-2010.

**2009-2010 Calendar inserted in Permanent Minute Book**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO ATTEND - CONF., SEMINARS, ETC.** Motion by McCarthy, seconded by Hartranft, granting approval to the following to attend conferences, workshops, etc. as listed:

1. Name of Employee: William Bond, Industrial Technology Teacher  
Catasauqua High School
- Dates Requested: April 20, 21, 22, 23, 24, 25, & 26, 2009
- Conference Title: Battlebots I.Q. 2009 National Championship
- Location: Solano County Fairgrounds or Six Flags Discovery Kingdom  
Vallejo, California
- Estimated Cost to District:
  - Lodging = \$600.00 (1350-580-39-80)
  - Meals = \$210.00 (1350-580-39-80)
  - Est. Airfare = \$400.00 (1350-580-39-80)
  - Car Rental = \$600.00 (1350-580-39-80)
  - Est. Gas = \$100.00 (1350-580-39-80)
  - Robot Registration = \$500.00 (1350-810-39-80)
  - Est. Shipping Robots = \$450.00 (1350-530-39-80)
  - Tolls/Parking = \$30.00 (1350-580-39-80)
  - Total estimated costs = \$2,890.00
  - Substitute for five (5) days @ \$120/day = \$600.00

2. Name of Employee: Thomas R. Moll, II, Director of Student Activities  
Catasauqua Area School District
- Dates Requested: March 25, 26, 27, & 28, 2009
- Name of Conference: Pennsylvania State Athletic Directors Association Conf.
- Location: Hershey Lodge – Hershey, PA
- Estimated Cost to District:
  - Meals = \$ 30.00
  - Lodging = \$140.00
  - Registration = \$250.00
  - Estimated Mileage = \$ 90.75
  - Total estimated cost = \$510.75 (w/mileage = \$420.00)

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**BLANKET FIELD TRIP APPROVAL** Motion by McCarthy, seconded by Hartranft, granting a blanket field trip approval as follows:

1. Name of Employee(s): Kurt Anchorstar, Catasauqua H.S. and Catasauqua M.S. Vocal Director,  
Mark Schultheis, Catasauqua High School Instrumental Director  
and Catasauqua Middle School 7<sup>th</sup> & 8<sup>th</sup> Grade Band Director  
Richard Milne, Catasauqua Middle School 5<sup>th</sup> & 6<sup>th</sup> Grade Band Dir.
- Students Attending: Any music performing student(s) of the Catasauqua Area  
School District at high school, intermediate or elem. level
- Dates Requested: Miscellaneous throughout school year, which could include but would not be limited  
to one-day events or could require students to be out of school for multiple days.  
Information will be provided to administration with all information on the festival as  
the students are accepted to participate in the various festivals.
- Name of Conference(s): Lehigh County Chorus  
Lehigh County Band
- Location: Various locations throughout the state
- Est. Cost to District: Will be provided at the time of the event and approved by building administrator.
- NOTE: Overnight events will require individual board approval(i.e., district, regional, state)

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL FOR DAYS OFF FROM SCHOOL** Motion by Levine, seconded by Hartranft, granting approval for days off from school as follows:

**1. Catasauqua High School Battlebots Class (3 students – listed below)**

<u>Dates Requested</u>	<u>Event &amp; Location</u>
Apr. 20, 21, 22, 23, 24, 25, & 26, 2009	Battlebots I.Q. 2009 National Championship Solano County Fairgrounds or Six Flags Discovery Kingdom Vallejo, California

**Students**

Jason Lippman                      Dominic Rossi                      Phillip Schaffer

Students will pay approximately: \$900 each to attend this event.

**Chaperones** – Mr. Bond (see costs noted above); two (2) other adults will also attend & pay their own expenses (Mr. & Mrs. Scott Rossi)

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO PARTICIPATE IN PURCHASING COOPERATIVE** Motion by Hartranft, seconded by Reiss, approving the request for the Catasauqua Area School District to participate in the Lehigh-Northampton Counties Purchasing Cooperative for grocery purchases

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF CONTRACT WITH GOODTIME AMUSEMENTS** Motion by Reiss, seconded by Hartranft, granting approval of the request to contract with Goodtime Amusements for the providing of high quality rides, show, and concessions, etc. at the Catasauqua Middle School location as listed:

- Location:        Catasauqua Middle School grounds
- Date:            April 16, 17, & 18, 2009
- Time:            6:00 to 10:00 P.M.
- Receipts:        25% of gross receipts of all rides, concessions, and shows to the sponsoring organization

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
ADDITIONAL BUS  
& VAN STOPS/RUNS  
2008-2009  
SCHOOL YEAR  
AS OF FEB. 9, 2009**

Motion by Reiss, seconded by Hartranft, approving the additional bus/van stops/runs for the 2008-2009 school year, effective February 9, 2009. Indicated stops/runs are subject to change due to additional student enrollments and/or withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

List of Bus Stops/Runs inserted in Permanent Minute Book

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**OLD BUSINESS**

1. Wayne Karess
  - A. New website is up and running

**At this time Board Member Robert Levine left the meeting and did not vote on following item.**

**NEW BUSINESS**

**APPROVAL OF  
DISPOSAL & SALE  
OF SCHOOL BUS**

Motion by Hartranft, seconded by Snyder, approving the request for the disposal and sale of Bus #16, a 72-passenger, 1988 International school bus, VIN#1HVLPCFN6JH591025 to South Whitehall Auto Salvage & Used Parts at a price of \$997.80

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hartranft aye, McCarthy aye, Panto aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**At this time Board Member Robert Levine returned to meeting.**

**LETTERS OF  
COMMENDATION**

1. Thomas R. Moll, II
  - A. To Adam Bastidas – 2008 Lehigh Valley Boys' Soccer Scholar Athlete
  - B. To David Troxell – Catasauqua High School Girls' Basketball Head Coach – 200<sup>th</sup> Career Victory – January 22, 2009 defeating Palisades
2. Kathleen Kotran & Eric Dauberman
  - A. To Brad Evans – selected by ASSET & PDE to present at the Science: It's Elementary Vision Conference. He shared his excitement and passion for the science initiative. He is a valuable asset to Catasauqua Area School District
3. Kathleen Kotran & Wayne Karess
  - A. To Thomas Abbott, Bryan Klass, Jonathan Kiefer, Christina Lutz-Doemling, and Thomas R. Moll, II – for creating and updating their building or department web page
4. Eric Dauberman
  - A. To Michele Bolza – recognized as the Teacher of the Week by B-104. She was nominated by one of her students.

- INFORMATION ITEMS**
1. David Ascani
    - A. February 10 & 11, 2009 – PSSA Writing Tests
    - B. February 24, 2009 – 3<sup>rd</sup> marking period Honor Roll Reception – 7:00 p.m.
  
  2. Melissa Inselmann
    - A. 5<sup>th</sup> grade is collecting canned food for the food bank
    - B. 7<sup>th</sup> Grade – Autism Walk
    - C. February 27, 2009 – 7:00 p.m. – Movie Night at Catasauqua Middle School
  
  3. Wayne Karess
    - A. Mega Conference Junior Event

**NEXT SCHOOL BOARD MEETING DATES**

- |   |  |  |
|---|--|--|
| A. Tuesday, March 3, 2009   | 5:30 P.M.<br>7:00 P.M.                           | Buildings & Grounds Committee<br>Board Workshop Meeting<br>Sheckler Elementary School Faculty Room |
| B. Thursday, March 5, 2009  | 4:00 P.M.<br>5:00 P.M.<br>6:00 P.M.<br>7:15 P.M. | Policy Committee<br>Academics & Education Committee<br>Athletic Council<br>Finance Committee       |
| All of these committee meetings will be held in the CHS Community Meeting Room. |  |  |
| C. Monday, March 9, 2009  | 7:00 P.M.  | School Board Meeting<br>Catasauqua High School Library   |

**ADJOURNMENT**      Motion by Hartranft, seconded by McCarthy, to adjourn meeting.  
Meeting adjourned at 8:17 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary