

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
MONTHLY SCHOOL BOARD MEETING
TUESDAY, APRIL 14, 2009

4530

PURPOSE The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Tuesday, April 14, 2009 in the Catasauqua High School Library. President Penny Hahn called the meeting to order at 7:05 P.M.

ROLL CALL Members present: Penny Hahn, Mary Alice Hartranft, Robert Levine (left meeting at 8:30 P.M.), Carol McCarthy, Shannon Reinhard, Sally J. Reiss, and Patricia Snyder

Member absent: Carol Cunningham and Donald Panto

Non-members present: Robert J. Spengler, Superintendent
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education
David Ascani, High School Principal
Melissa Inselmann, Middle School Principal
Eric Dauberman, Elementary Principal
David Domchek, Assistant High School Principal
Bryan Klass, Assistant Middle School Principal
William Gasper, Supervisor of Facilities
Thomas R. Moll, II, Director of Student Activities
Lois Reed, Business Supervisor
Wayne Karess, District Network Manager
David Knerr, Solicitor
Veronica Jimenez, Student Representative
Amber Morrissey, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given

NOTICE OF EXECUTIVE SESSIONS 1. After Board Workshop Meeting on April 7, 2009 for personnel issues

PRESENTATIONS/ AUDIENCE INPUT ON AGENDA

A. Penny Hahn – donated a book honoring her from the Carbon-Lehigh Intermediate Unit #21 to Melissa Inselmann for the school

B. Sally J. Reiss – donated a book honoring her from the Carbon-Lehigh Intermediate Unit #21 to Eric Dauberman for the school

C. Eric Dauberman - presented Sheckler Elementary School Students of the Month for March 2009 with certificate

Grade 1

Austin Givens
Zaccary Reppert

Grade 2

Jason Schneck
Devon Troxell

Grade 3

Shane Dolon
Kaitlyn Hoagland

Grade 4

Alison Dries
Shayna Wittman

PRESENTATIONS/AUDIENCE INPUT ON AGENDA (continued)

- D. Melissa Inselmann - presented Catasauqua Middle School Students of the Month for March 2009 with a pin and certificate

<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Joselyne Mera	Jacalyn McCarthy	Pattee Grady	Brittney Bilheimer
Kathryn Patterson	Kaitlyn Morgan	Janelle Roth	Jeremy da Silva

COMMITTEE
REPORTS

- A. Academics & Education – Robert J. Spengler – meeting held April 2, 2009
See minutes of committee meeting inserted in Permanent Minute Book
- B. Athletic Council – Thomas R. Moll, II – meeting held April 2, 2009
See minutes of committee meeting inserted in Permanent Minute Book
- C. Food Service Committee – Sally J. Reiss – meeting held April 7, 2009
See minutes of committee meeting inserted in Permanent Minute book
- D. Buildings & Grounds Committee – Shannon Reinhard – April 7, 2009
See minutes of committee meeting inserted in Permanent Minute Book
- E. Lehigh Career & Technical Institute – Carol McCarthy
1. Two students advanced to State competition
 2. Second place in Health Lab
- F. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
1. Kathy Groller, new Assistant Executive Director
- G. Borough of Catasauqua – Shannon Reinhard
1. The Borough rescinded the motion about Clime-A-Temp parking lot
- H. Shannon Reinhard – (BBRP) Borough Business Revitalization Program
1. Approached the elementary school about a project by the Sheckler students to paint fire hydrants (animals, etc.) art projects
- I. Borough of North Catasauqua – Carol McCarthy
1. Finished extension on pavilion at North Catasauqua playgrounds
- J. Lehigh Valley International Airport – Sally J. Reiss
1. New X-ray machine
 2. Study done
- K. Student Representatives
1. Collecting children's books
 2. Fun Fair – April 17, 2009
 3. Senior Volunteer Day – May 17, 2009 – going well

PERSONNEL Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-
MATTERS - 2009 and 2009-2010 school years as follows:
2008-2009 AND 2009-2010

SCHOOL YEARS **G. Summer Employment – Summer of 2009**

Recommendation to hire the following for summer employment districtwide for a period of 7 (seven) weeks with a rate to reflect the new minimum wage law as noted:

- | | | |
|---|---|--|
| 1. <u>Andrew Backhaus</u>
925 Lenape Circle
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 2. <u>Victoria Browne:</u>
717 Chapel Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.40/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 3. <u>Jesse Crossley</u>
712 Second Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 4. <u>Tyler Fatzinger</u>
1206 Fourth Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 5. <u>Craig Fritchey</u>
204 Howertown Road
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.40/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 6. <u>Nickolas Fritchey</u>
204 Howertown Road
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

7. William Gallagher
1032 Second Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
8. Ashley Hertzog
641 Wyandotte Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
9. Jonathan Huhn
732 Wyandotte Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.15/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
10. Lauren Huhn
732 Wyandotte Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.15/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
11. Kayla James
236 Peach Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
12. Sarah Kropf
700 Willow Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.15/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

13. Michael Leon
1142 Front Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.15/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
14. Dea Musa
114 Walnut Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.15/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
15. Michelle Pellechia
1857 Tacoma Street
Allentown, PA 18109
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
16. Aaron Pluchinsky
3 Berks Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
17. Adam Pluchinsky
3 Berks Street
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
18. James Reingruber
381 Faith Drive
Catasauqua, PA 18032
- Starting Date: on or before June 15 - July 31, 2009
Pay Rate: \$7.40/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

- | | | |
|--|---|--|
| 19. <u>Nicholas Roberts</u>
219 Pennsylvania Avenue
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 20. <u>Wilfredo Rodriguez</u>
203 Front Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 21. <u>Aaron Silfies</u>
623 Limestone Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.15/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |
| 22. <u>Kyle Suydam</u>
650 Willow Drive
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | on or before June 15 - July 31, 2009
\$7.40/hour
7:00 A.M. – 2:00 P.M.
Summer Maintenance
Buildings & Grounds Position
Districtwide buildings |

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

BOND ISSUE 2009

Motion by McCarthy, seconded by Snyder, to approve the resolution authorizing the issuance of bonds in the amount of nine million, nine hundred ninety-five thousand dollars (\$9,995,000); providing for the date, interest, maturity date and place of payment in respect to the bonds; accepting the proposal of RBC Capital Markets Corporation for the purchase of the bonds; authorizing the proper officers to execute and deliver the bonds; authorizing and directing the preparation, certification and filing of the proceedings with the Department of Community and Economic Development; and setting forth a form of bond.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

MINUTES APPROVED BOARD WORKSHOP MEETING MARCH 3, 2009 Motion by Reiss, seconded by Hartranft, the minutes of the board workshop meeting held on March 3, 2009 be approved as presented. McCarthy abstained from voting due to not being present at the meeting. Motion carried.

MINUTES APPROVED REGULAR BOARD MEETING - MARCH 9, 2009 Motion by Reinhard, seconded by McCarthy, the minutes of the regular board meeting held on March 9, 2009 be approved as presented. Motion carried.

MINUTES APPROVED SPECIAL BOARD MEETING MARCH 12, 2009 Motion by Reinhard, seconded by Reiss, the minutes of the special board meeting held on March 12, 2009 be approved as presented. Levine and Reinhard abstained from voting due to not being present at the meeting. Motion carried.

TREASURER'S REPORT MARCH 2009 Motion by Reinhard, seconded by Reiss, the report of the Treasurer for March 2009 be approved as presented. Motion carried.

APPROVAL OF BUDGET TRANSFERS MARCH 2009 Motion by Reinhard, seconded by McCarthy, approving the request for budget transfers for the month of March 2009.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL FOR PAYMENT OF ALL ACCOUNTS PAYABLES BILLS - APRIL 2009 Motion by McCarthy, seconded by Snyder, all accounts payables bills as presented in the amount of **\$690,860.14** be approved as follows:

General Fund Bills-A/P April 14, 2009	\$ 648,593.57
Cafeteria Bills – A/P April 14, 2009	32,316.95
Athletic Bills – A/P April 14, 2009	<u>9,949.62</u>
TOTAL	\$ 690,860.14

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL TO RATIFY ALL MANUAL CHECKS MARCH 2009 Motion by Reiss, seconded by Reinhard, all manual bills as presented in the amount of **\$1,114,009.23** be approved as follows:

General Fund Manual Checks – Mar. 2009	\$ 115,040.00
Payroll – General Fund – March 2009	944,761.51
Payroll – Cafeteria – March 2009	25,138.68
Athletic Bills Manual Checks – March 2009	4,771.16
Activities Fund Bills – March 2009	<u>24,297.88</u>
TOTAL	\$1,114,009.23

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL/RENEWAL OF SERVICE CONTRACT(S) Motion by McCarthy, seconded by Reinhard, approving service contracts for the following:

1. Service Provider: Carbon-Lehigh Intermediate Unit #21
- Service: Driver Education Program
- Location: Districtwide
- Amount: \$2,150 (billed quarterly @ \$537.50)
- Term: 2009-2010 School Year

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school years as follows:

A. Intent to Retire

1. Nancy Kalata 524 Race Street
Catasauqua, PA 18032
- Status: Cafeteria Worker
- Assignment: Catasauqua Middle School Cafeteria
- Years of Service: 29 Years
- Effective: Last day of 2008-2009 school year

B. Substitute Employees - 2008-2009 School Year

The following applicants have been approved to be added to the substitute employment list for the 2008-2009 school year as follows:

Cynthia Doyne	Day-to-Day Substitute Teacher & Sub. Cert. Instr. Aide
Jessi Koleilat	Day-to-Day Substitute Teacher & Sub. Cert. Instr. Aide
Stephen Shaneberger	Day-to-Day Substitute Teacher & Sub. Cert. Instr. Aide
Jeremy Zimmerman	Day-to-Day Substitute Teacher & Sub. Cert. Instr. Aide
Patricia Fahringer	Substitute Cafeteria Monitor
Kris Maiella	Substitute Cafeteria Monitor
Susan Smith	Substitute Cafeteria Monitor
Bernadine Spitko	Substitute Cafeteria Monitor

C. Substitute Employees - 2009-2010 School Year

The following applicants have been approved to be added to the substitute employment list for the 2009-2010 school year as follows:

Nancy Kalata	Substitute Cafeteria Worker
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PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)**D. Appointment of Extra-Curricular Positions - 2009-2010 School Year**

It is recommended that the name listed below of extra-curricular positions be appointed as noted for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Terry Lick	Assistant Boys' Soccer Coach	Volunteer
Ryan Gemmel*	Assistant Football Coach	Volunteer
Eric Snyder	Varsity "C" Club Advisor	\$1,341
Debra Newhard	Sheckler Book Fair Coordinator	\$118
Joseph Bigley	Sheckler Safety Patrol	\$118
Joseph Alley	Sheckler Science Fair Co-Coordinator	\$118
David Burker	Sheckler Science Fair Co-Coordinator	\$118
Judith Evans	Middle School Scholastic Bowl Co-Coach	\$465.50
Lisa Roth	Middle School Scholastic Bowl Co-Coach	\$465.50
Lisa Roth	Middle School Newsletter Advisor (shared)	\$236.50
Brenda Shahpari	Middle School Newsletter Advisor (shared)	\$236.50
Deborah Elek	Middle School A-V Coordinator	\$1,594
Deborah Elek	Middle School Student Store Advisor	\$717
Sharon Seritsky	Middle School Activity Coordinator	\$858
Eugenia Emert	FCCLA Advisor	\$1,257
Mark Schultheis	Honor Band Coordinator	\$828
Steve Brown	Marching Band Visual Coordinator	TBD

*Pending receipt of required employment forms

E. Request For Maternity Leave of Absence Without Pay

1. Janine Hemond 6922 Broadtail Court
New Tripoli, PA 18066
Status: Certified Instructional Aide/Substitute Teacher
Assignment: Catasauqua Middle School
Effective: Approximately April 24, 2009

F. Change of Employment Status

1. Marlene Safadi 262 High Street
Catasauqua, PA 18032
From: Substitute Cafeteria Worker
To: General Kitchen Help Level 1
Assignment: Foodservice Department
Effective: April 15, 2009
Benefits: Per full-time cafeteria agreement
Rate of Pay: \$9.55/hour

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

H. Summer Employment - Technology – Summer of 2009

Recommendation to hire the following for summer employment districtwide for a period of seven (7) weeks, as noted:

- | | | |
|---|---|---|
| 1. <u>Zachary Kunkel</u>
2764 Suzanne Way
Allentown, PA 18109 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | June 29, 2009 – August 14, 2009
\$7.15/hour
8:00 A.M. – 3:00 P.M. – ½ hr. lunch
Summer Technical Assistant
Districtwide |
| 2. <u>Megan Morrissey</u>
701 Race Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | June 29, 2009 – August 14, 2009
\$7.40/hour
8:00 A.M. – 3:00 P.M. – ½ hr. lunch
Summer Technical Assistant
Districtwide |
| 3. <u>Nathan Morrissey</u>
701 Race Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | June 29, 2009 – August 14, 2009
\$7.40/hour
8:00 A.M. – 3:00 P.M. – ½ hr. lunch
Summer Technical Assistant
Districtwide |
| 4. <u>Amanda Strohl</u>
751 Front Street
Catasauqua, PA 18032 | <u>Starting Date:</u>
<u>Pay Rate:</u>
<u>Position:</u>
<u>Assignment:</u> | June 29, 2009 – August 14, 2009
\$7.15/hour
8:00 A.M. – 3:00 P.M. – ½ hr. lunch
Summer Technical Assistant
Districtwide |

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

I. Establish Stipend for Previously Approved 2008-2009 Extra-Curricular Position

Approval is requested to establish the stipend for the previously approved 2008-2009 extra-curricular position as noted:

Suzanne Knepple	Assistant Softball Coach
Originally approved:	January 12, 2009
Stipend:	TBD
New Stipend:	\$2,671 – for the 2008-2009 School Year

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

J. Request for Day Without Pay

Approval of request from Employee #376 for a deductible day without pay on May 5, 2009.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Hartranft, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

K. Approval of Job Description(s)

Approval is granted for the job description(s) as indicated below :

Assistant to the Elementary Principal/Literacy Coordinator
Reading Specialist

Job descriptions inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

Motion by McCarthy, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

L. Change of Employment Status

- | | |
|-------------------------|--|
| 1. <u>Ronald DeMaio</u> | 402 Little Pond Lane
Lebanon, PA 17042 |
| From: | Elementary Teacher |
| To: | Assistant to the Elementary Principal/Literacy Coordinator |
| Assignment: | Sheckler Elementary School |
| Rate of Pay: | Per contract salary schedule |
| Benefits: | Per Collective Bargaining Agreement |
| Effective: | Starting with the 2009-2010 school year |

M. Permission to Advertise for K-12 Reading Specialist Position

Approval is granted to authorize administration to advertise for a K-12 Reading Specialist position.

N. Permission to Advertise for Two (2) Additional Elementary Special Education Teacher Positions

Approval is granted to authorize administration to advertise for two (2) additional Elementary Special Education teacher positions.

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Hartranft, seconded by McCarthy, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

O. Permission to Add Extra-Curricular Positions for the 2009-2010 School Year

Approval is granted to add the following extra-curricular positions for the 2009-2010 school year as listed:

Assistant Football Coach	\$3,451
Assistant Baseball Coach	\$2,671
Assistant Softball Coach	\$2,671

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)

Motion by Reinhard, seconded by McCarthy, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

P. Permission to Increase Extra-Curricular Stipends for the 2009-2010 School Year

Approval is granted to increase the following extra-curricular stipends for the 2009-2010 school year as listed:

Assistant Wrestling Coach	Increase from: \$2,671	Increase to: \$3,451 = +\$780
Assistant Wrestling Coach	Increase from: \$2,671	Increase to: \$3,451 = +\$780

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

The following three Personnel items were brought up under New Business:

Motion by Hahn, seconded by Hartranft, approving personnel for the 2008-2009 and 2009-2010 school year as follows:

(1)D. Appointment of Extra-Curricular Positions - 2009-2010 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
John Yanek	Head Girls' Volleyball Coach	\$3,510
DiAnne Galm	Assistant Girls' Volleyball Coach	\$1,889
Jasin Glassmeyer	Assistant Girls' Volleyball Coach	Volunteer

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

(2.) **LETTER OF RESIGNATION DAVID TROXELL – HEAD GIRLS' BASKETBALL COACH** Motion by Reinhard, seconded by McCarthy, to accept the resignation of David Troxell as the Head Girls' Basketball Coach with regret.

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

(3.) **REQUEST FOR LEAVE OF ABSENCE FOR EMPLOYEE #973** Motion by Reinhard, seconded by Hartranft, to honor the request of Employee #973 for a leave of absence from April 15, 2009 to the end of the 2008-2009 school year.

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PRELIMINARY
APPROVAL OF
TEXTBOOK**

Motion by McCarthy, seconded by Reinhard, granting preliminary approval of the following textbook as listed:

Preliminary approval is granted for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in May 2009)

Grade 9 American History II Textbook - *United States History: Modern America* (Prentice Hall, 2010)

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PRELIMINARY
APPROVAL OF
TEXTBOOK**

Motion by Reinhard, seconded by Hartranft, granting preliminary approval of the following textbook as listed:

Preliminary approval is granted for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in May 2009)

High School Spanish I Textbook - *Buen Viaje* (McGraw Hill-Glencoe, 2008)

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF
CATASAUQUA
MIDDLE SCHOOL
DISCIPLINARY
PROCEDURAL
CHANGES**

Motion by McCarthy, seconded by Reinhard, approving the Catasauqua Middle School Disciplinary Procedural Changes as requested.

Disciplinary Procedural Changes inserted in Permanent Minute book

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PERMISSION TO
ADVERTISE FOR
BIDS – HVAC
PREVENTATIVE
MAINTENANCE
SERVICES**

Motion by McCarthy, seconded by Reinhard, granting permission to advertise for bids for districtwide HVAC preventative maintenance services for the 2009-2010 school year.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERMISSION TO ADVERTISE FOR BIDS – DISTRICT TRANSPORTATION VEHICLES Motion by Reinhard, seconded by Hartranft, granting permission to advertise for bids for district transportation vehicles for the 2009-2010 school year.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

At this time – 8:30 P.M. – school board member Robert Levine left the meeting.

AUTHORIZATION TO BID – FUEL OIL Motion by Hartranft, seconded by Reinhard, authorizing the request to bid for fuel oil via Pennsylvania Joint Purchasing Council, I.U. #16.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL OF SUMMER SCHOOL AT ALLENTOWN, NORTHAMPTON AREA & WHITEHALL-COPLAY SCHOOL DISTRICTS SUMMER OF 2009 Motion by Reinhard, seconded by Hartranft, granting approval to ask for permission from Allentown School District, Northampton Area School District, and Whitehall-Coplay School District to allow students from the Catasauqua Middle School (grades 5, 6, 7, and 8) and the Catasauqua High School (grades 9, 10, 11, & 12) to attend summer school for the summer of 2009 in the Allentown School District Northampton Area School District, and Whitehall-Coplay School District at a tuition rate designated by their school board, and that tuition payment is the responsibility of the parent/guardian.

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL TO ATTEND – CONF., SEMINARS, ETC. Motion by Reinhard, seconded by Hartranft, granting approval to the following to attend conferences, seminars, etc. as listed:

1. Name of Employee(s): Bradley Evans
2nd Grade Teacher, Sheckler Elementary School
- Dates Requested: April 22, 23, & 24, 2009
- Conference Title: ASSET/Science: It's Elementary
Leadership Conference – Phase II Hershey Area
- Location: Hershey Lodge & convention Center
- Sponsored by: PDE
- Estimated Cost to District: All costs paid by Science: It's Elementary Grant

APPROVAL TO ATTEND CONF., SEMINARS, ETC. (continued)

2. Name of Employee(s): David Domchek, Assist. Prin., Catasauqua High School
Dates Requested: July 8, 9, 10 & 11, 2009
Conference Title: High Schools That Work Staff Development Conference
Sponsored by: Lehigh Career & Technical Institute
Location: Atlanta, Georgia
Estimated Mileage: \$392.25 (airfare)
Meals: \$60.00
Lodging: \$479.55 (3 nights @ \$159.85/night)
Registration: \$205.00
Substitute: No substitute needed
Estimated Cost to District: No cost to district – costs paid by LCTI
3. Name of Employee(s): John Yanek, Special Educ. Teacher - Catasauqua High School
Dates Requested: July 8, 9, 10 & 11, 2009
Conference Title: High Schools That Work Staff Development Conference
Sponsored by: Lehigh Career & Technical Institute
Location: Atlanta, Georgia
Estimated Mileage: \$392.25 (airfare)
Meals: \$60.00
Lodging: \$479.55 (3 nights @ \$159.85/night)
Registration: \$205.00
Substitute: No substitute needed
Estimated Cost to District: \$1,136.80
4. Name of Employee(s): Barbara Resto, Art Teacher
 Catasauqua High School
Dates Requested: July 8, 9, 10 & 11, 2009
Conference Title: High Schools That Work Staff Development Conference
Sponsored by: Lehigh Career & Technical Institute
Location: Atlanta, Georgia
Estimated Mileage: \$392.25 (airfare)
Meals: \$60.00
Lodging: \$479.55 (3 nights @ \$159.85/night)
Registration: \$205.00
Substitute: No substitute needed
Estimated Cost to District: \$1,136.80

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF
ADDITIONAL BUS
& VAN STOPS/RUNS
2008-2009
SCHOOL YEAR
AS OF APRIL 14, 2009**

Motion by Reinhard, seconded by Reiss, approving the additional van/bus stops/runs for the 2008-2009 school year, effective April 14, 2009. Indicated stops/runs are subject to change due to additional student enrollments and/or withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

List of Bus Stops/Runs inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**AMEND AND
APPROVE THE
CATASAUQUA AREA
SCHOOL DISTRICT
FEASIBILITY STUDY**

Motion by Reinhard, seconded by Hartranft, to amend and approve the Catasauqua Area School District Feasibility Study, reflecting the addition of Scheme 4 final, dated March 12, 2009.

ROLL CALL VOTE

Roll Call – Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

NEW BUSINESS

1. Carol McCarthy – Building Better Athletics Training for ACL injuries – referred to Athletic Council
2. See three personnel items inserted in personnel section of minutes (page 4542).

**LETTERS OF
COMMENDATION**

1. David Ascani
 - A. Abby Cunningham, Veronica Bocian, Phil Schaffer, Alexander Hallquist – for their excellent performance as lead performers in the Catasauqua High School Spring 2009 musical “Bye, Bye, Birdie”
 - B. Robert Fahringer – for directing the successful Catasauqua High School Spring 2009 musical “Bye, Bye, Birdie”
2. Melissa Inselmann
 - A. Amy Dymond-Jones – for facilitating and running the Strengthening Families Program at Catasauqua Middle School, which fosters communication within families to help parents develop skills for balancing love and limits with their children, while helping students learn how to deal with stress and resist peer pressure
 - B. Eugenia Emert – for her help and assistance with running the Strengthening Families Program at Catasauqua Middle School

- INFORMATION ITEMS**
1. Eric Dauberman
 - A. Thanked Kindergarten Orientation volunteers
 - B. High School Student Council had an egg hunt for elementary students
 - C. Getting ready for PSSA Science tests
 - D. Tech Wizard by Carbon-Lehigh Intermediate Unit #21 - 4th grade won 2nd place for "Catty History"

 2. Melissa Inselmann
 - A. Catasauqua Middle School Carnival April 16, 17, 18, 2009
 - B. Autism Walk
 - C. Getting ready for PSSA Science tests
 - D. Guidance counselors will meet with 4th graders about Catasauqua Middle School
 - E. 8th graders to have tours of Catasauqua High School
 - F. 5th grade parent orientation

NEXT SCHOOL BOARD MEETING DATES

- | | | |
|-------------------------|-----------|--|
| A. Tuesday, May 5, 2009 | 5:30 P.M. | Buildings & Grounds Meeting |
| | 7:00 P.M. | Board Workshop Meeting
Sheckler Elementary School
Faculty Room |

The following committee meetings will be held in the Catasauqua High School Community Meeting Room as listed:

- | | | |
|--------------------------|-----------|---------------------------------|
| B. Thursday, May 7, 2009 | 4:00 P.M. | Academics & Education Committee |
| | 5:00 P.M. | Policy Committee |
| | 6:00 P.M. | Athletic Council |
| | 7:15 P.M. | Finance Committee |

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- | | | |
|-------------------------|-----------|--|
| C. Monday, May 11, 2009 | 7:00 P.M. | Regular School Board Meeting
Catasaquua High School Library |
|-------------------------|-----------|--|

ADJOURNMENT Motion by McCarthy, seconded by Reinhard, to adjourn meeting.
Meeting adjourned at 8:58 P.M.

Respectfully submitted,

Sally J. Reiss
Secretary