

**MINUTES  
CATASAUQUA AREA SCHOOL DISTRICT  
MONTHLY SCHOOL BOARD MEETING  
WEDNESDAY, JUNE 10, 2009**

4562

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Wednesday, June 10, 2009 in the Catasauqua High School Library. President Hahn called the meeting to order at 7:05 P.M.

**ROLL CALL** Members present: Carol Cunningham, Penny Hahn, Robert Levine (left at 8:30 P.M.), Donald Panto, Shannon Reinhard, Sally J. Reiss (arrived at 7:10 P.M.) and Patricia Snyder

Member absent: Mary Alice Hartranft and Carol McCarthy

Non-members present: Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
Kathleen Kotran, Coordinator of Instructional Technology Federal Programs, and Community Education  
Eric Dauberman, Elementary Principal  
Melissa Inselmann, Middle School Principal  
David Ascani, High School Principal  
Bryan Klass, Assistant Middle School Principal  
William Gasper, Facilities Supervisor  
Wayne Karess, District Network Manager  
Thomas R. Moll, II, Director of Student Activities  
Lois Reed, Business Supervisor  
Shelley Keffer, Coordinator of Student Services  
David Knerr, Solicitor

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**PRESENTATIONS/  
AUDIENCE INPUT  
ON AGENDA** A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for May 2009 with a certificate

<u>1<sup>st</sup> Grade</u>	<u>2<sup>nd</sup> Grade</u>	<u>3<sup>rd</sup> Grade</u>	<u>4<sup>th</sup> Grade</u>
Noel Cruz	Hope Eisenhard	Tyra Brown	Colin Hawk
Tory Simmons	Katherine Stewart	Jordyn Miranda	Autumn Madea

**At this time – 7:10 p.m. – board member Sally Reiss arrived during student of the month presentation**

B. Melissa Inselmann – presented Catasauqua Middle School Students of the Month for May 2009 with a pin and certificate

<u>5<sup>th</sup> Grade</u>	<u>6<sup>th</sup> Grade</u>	<u>7<sup>th</sup> Grade</u>	<u>8<sup>th</sup> Grade</u>
Elizabeth Diefenderfer	Michael Gilmartin	Kenny Deiter	Erika Lebron
Amber Shook	Dakoha Zelinsky	Jesica Patel	Kacey Zangl

COMMITTEE  
REPORTS

- A. Buildings & Grounds – Shannon Reinhard – meeting held June 2, 2009  
See minutes inserted in Permanent Minute Book
- B. Academics & Education – Carol Cunningham – meeting held June 4, 2009  
See minutes inserted in Permanent Minute Book
- C. Athletic Council – Thomas R. Moll, II – meeting held June 4, 2009  
See minutes inserted in Permanent Minute Book
- D. Borough of Catasauqua – Shannon Reinhard  
No report
- E. Student Representatives  
No report
- F. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn  
Student totals at I.U. of Catasauqua students

MINUTES APPROVED  
REGULAR BOARD  
MEETING  
MAY 11, 2009

Motion by Cunningham, seconded by Reinhard, the minutes of the regular board meeting held on May 11, 2009 be approved as presented, with a correction to Page 4453 showing a separate motion for extra-curricular positions. Reinhard abstained from voting, due to being absent from that meeting. Motion carried.

TREASURER'S  
REPORT

Motion by Cunningham, seconded by Snyder, the report of the Treasurer for May 2009 be approved as presented. Motion carried.

APPROVAL OF  
BUDGET  
TRANSFERS  
MAY 2009

Motion by Cunningham, seconded by Levine, approving the request for budget transfers for the month of May 2009.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL FOR  
PAYMENT OF ALL  
ACCOUNTS PAYABLES  
BILLS - JUNE 2009

Motion by Cunningham, seconded by Reinhard, all accounts payables bills as presented in the amount of **\$750,548.87** be approved as follows:

<b>General Fund Bills-A/P June 10, 2009</b>	<b>\$619,742.49</b>
<b>Construction Fund-A/P June 10, 2009</b>	<b>86,260.60</b>
<b>Cafeteria Bills – A/P June 10, 2009</b>	<b>28,983.12</b>
<b>Athletic Bills – A/P June 10, 2009</b>	<b><u>15,562.66</u></b>
<b>TOTAL</b>	<b>\$750,548.87</b>

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO RATIFY ALL MANUAL BILLS** Motion by Levine, seconded by Reinhard, all manual bills as presented in the amount of **\$1,161,231.81** be approved as follows:

<b>MAY 2009</b>	<b>General Fund Manual Checks – May 2009</b>	<b>\$94,793.26</b>
	<b>Construction Fund-Manual Checks – May 2009</b>	<b>1,635.00</b>
	<b>Payroll – General Fund – May 2009</b>	<b>1,009,638.37</b>
	<b>Payroll – Cafeteria – May 2009</b>	<b>27,973.68</b>
	<b>Athletic Bills Manual Checks – May 2009</b>	<b>2,082.00</b>
	<b>Activities Fund Bills – May 2009</b>	<b><u>25,109.50</u></b>
	<b>TOTAL</b>	<b>\$1,161,231.81</b>

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO RUN MANUAL CHECKS PRIOR TO JULY 13, 2009 BOARD MEETING** Motion by Cunningham, seconded by Snyder, granting approval to run manual checks on June 30, 2009, prior to July 13, 2009 board meeting – end of year recommendation.

**END OF YEAR RECOMMENDATION ROLL CALL VOTE**

**RECOMMENDATION** Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF LUNCH PRICES FOR 2009-2010 SCHOOL YEAR** Motion by Cunningham, seconded by Snyder, approving the following lunch prices for the 2009-2010 school year as listed and recommended by Food Service Manager and Food Service Committee.

	<u><b>2008-09</b></u>	<u><b>2009-10</b></u>		<u><b>2008-09</b></u>	<u><b>2009-10</b></u>
Elem. Milk/Beverage	\$ .50	<b>\$ .60</b>	Second. Milk/Beverage	\$ .60	<b>\$ .70</b>
<b>Ala Carte</b>	(see attached list)				

**NOTE: Increases in bold, per Daniel Muthersbaugh, Food Service Director**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**ADOPTION OF THE ATHLETIC & CAFETERIA FUND BUDGETS** Motion by Cunningham, seconded by Reinhard, to adopt the Catasauqua Area School District athletic and cafeteria fund budgets for the school year 2009-2010 at this regular meeting of the school board.

**2009-2010 SCHOOL YEAR** RECOMMENDATION: That the Board of School Directors adopt the final adoption of the Athletic & Cafeteria fund Budgets of the Catasauqua Area School District for the 2009-2010 school year.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**ADOPTION OF THE  
2009-2010 SCHOOL  
YEAR BUDGET**

Motion by Cunningham, seconded by Reinhard, there-upon the Secretary reported that the proposed final budget for the fiscal year of the Catasauqua Area School District beginning July 1, 2009 and ending June 30, 2010, a copy of which is inserted in the Permanent Minute Book, and has been duly advertised according to law and available for public inspection to all persons interested for more than twenty days prior to this meeting, it was:

**RESOLUTION FOR THE FINAL ADOPTION OF BUDGET – 2009-2010**

The Catasauqua Area School District Budget for the school year 2009-2010 and the taxes incorporated into the collection of needed receipts for the school district should be adopted at this meeting of the School Board. The budget has been duly advertised as prescribed by State Law. Millage is set at 50.56 mills.

**Resolution Inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye; Levine nay. One (1) nay. Motion carried.

**APPROVAL OF  
HOMESTEAD AND  
FARMSTEAD  
EXCLUSION  
RESOLUTION**

Motion by Cunningham, seconded by Reinhard, granting approval of the Homestead and Farmstead Exclusion Resolution.

**Resolution Inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**ADOPTION OF  
RESOLUTION RE  
APPROVING  
FINANCIAL  
INSTITUTIONS FOR  
SCHOOL DISTRICT  
2009-2010  
SCHOOL YEAR**

Motion by Cunningham, seconded by Reiss, to adopt the following resolution:

RESOLVED, that the Catasauqua Area School District authorize the following financial institutions to act as an approved depository for School District funds and/or temporary investments. The Catasauqua Area School District further authorizes the following recommended financial institutions to transfer any funds of deposit to any other school district account or to any other bank for the credit of the Catasauqua Area School District. And further authorizes the Superintendent and/or designee to enter into agreements, supplements or amendments to agreements to implement the foregoing of operation for the 2009-2010 school year.

**Wachovia Bank  
M & T Bank (Bonds – Paying Agent)  
Pennsylvania Local Government Investment Trust (PLGIT)**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL** Motion by Cunningham, seconded by Levine, approving the following property  
**OF SERVICE** and/or service contracts as noted:  
**CONTRACTS**

1. Service Provider: Albarell Electric, Inc.  
Service: Preventive Maintenance – Generator  
maintenance includes two (2) visits per year including oil  
and filter on the first visit  
Location: Sheckler Elementary School  
Amount: \$810.00  
Term: July 1, 2009 - June 30, 2010
2. Service Provider: Albarell Electric, Inc.  
Service: Preventive Maintenance – Generator  
maintenance includes two (2) visits per year including oil  
and filter on the first visit  
Location: Catasauqua Middle School  
Amount: \$810.00  
Term: July 1, 2009 - June 30, 2010
3. Service Provider: Albarell Electric, Inc.  
Service: Preventive Maintenance – Generators (2)  
maintenance includes two (2) visits per year including oil  
and filter on the first visit  
Location: Catasauqua High School  
Amount: \$1,620.00  
Term: July 1, 2009 - June 30, 2010

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Hahn abstained from voting due to Albarell Electric being her husband's employer. Zero nay. Motion carried.

Motion by Cunningham, seconded by Levine, approving the following property and/or service contracts as noted:

4. Service Provider: Access PA Database Support Center  
Service: Online access fee  
Location: Sheckler Elementary School  
Amount: \$180.00  
Term: July 1, 2009 - June 30, 2010
5. Service Provider: Access PA Database Support Center  
Service: Online access fee  
Location: Catasauqua Middle School  
Amount: \$180.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

6. Service Provider: Access PA Database Support Center  
Service: Online access fee  
Location: Catasauqua High School  
Amount: \$180.00  
Term: July 1, 2009 - June 30, 2010
  
7. Service Provider: Advanced Management Software LLC  
Service: Annual BusTracks Software License/Support  
Location: Transportation/Districtwide  
Amount: \$4,000.00  
Term: July 1, 2009 – June 30, 2010
  
8. Service Provider: Assetworks  
Service: Access to software for maintenance of fixed assets and inventory control  
Location: Districtwide  
Amount: \$1,300.00  
Term: July 1, 2009 – June 30, 2010
  
9. Service Provider: BlendedSchools.net  
Service: Online membership fee course management system – 500 users  
Location: Catasauqua High School  
Amount: \$15,000.00  
Term: July 1, 2009 - June 30, 2010
  
10. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Baracuda Networks 300GB offsite backup service  
Location: Catasauqua High School (serving entire district)  
Amount: \$3,229.20  
Term: July 1, 2009 - June 30, 2010
  
11. Service Provider: Carrier Corporation  
Service: Preventive Maintenance and Operating Maintenance on 2 Water Chillers, 4 Water Pumps, and 2 Cooling Towers  
Location: Catasauqua High School  
Amount: \$3,996.00  
Term: July 1, 2009 - June 30, 2010
  
12. Service Provider: Central Command, Inc.  
Service: Vexira AntiVirus for 925 WIN Workstations  
Location: Districtwide  
Amount: \$5,061.50  
Term: July 1, 2009 – June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

13. Service Provider: Chrin Hauling, Inc.  
Service: Trash Removal & Recycling  
Location: Districtwide (60%) & Cafeteria (40%)  
Amount: \$1,749.53/month = Total \$20,994.38  
Term: July 1, 2009 - June 30, 2010
14. Service Provider: Communication Systems, Inc.  
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems  
Location: Catasauqua High School  
Amount: \$552.00  
Term: July 1, 2009 - June 30, 2010
15. Service Provider: Communication Systems, Inc.  
Location: Catasauqua Middle School  
a. Service: Central monitoring services renewal contract for fire and security alarm systems  
Amount: \$408.00  
b. Service: Sound/Clock system preventative maintenance  
Amount: \$1,995.00  
Term: July 1, 2009 - June 30, 2010
16. Service Provider: Communication Systems, Inc.  
Service: Security system preventative maintenance  
Location: Catasauqua High School  
Amount: \$1,520.00  
Term: July 1, 2009 - June 30, 2010
17. Service Provider: Culligan Water Conditioning co.  
Service: Preventative Maintenance/Water Softener System  
Location: Sheckler Elementary School  
Amount: \$640.00  
Term: July 1, 2009 - June 30, 2010
18. Service Provider: eSm Solutions Corp. dba eSchoolMall  
Service: Easy Purchase Software – Annual Hosting & Support Fee for district supply purchases  
Location: Districtwide  
Amount: \$2,885.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

19. Service Provider: J. C. Ehrlich Co., Inc.  
Service: Preventive Pest Control Program  
Location: Sheckler Elementary School  
Amount: \$636.00  
Term: July 1, 2009 - June 30, 2010
20. Service Provider: J. C. Ehrlich Co., Inc.  
Service: Preventive Pest Control Program  
Location: Catasauqua Middle School  
Amount: \$1,584.00  
Term: July 1, 2009 - June 30, 2010
21. Service Provider: J. C. Ehrlich Co., Inc.  
Service: Preventive Pest Control Program  
Location: Catasauqua High School  
Amount: \$1,746.00  
Term: July 1, 2009 - June 30, 2010
22. Service Provider: EnviraHealth Corporation  
Service: Microbial samples to be tested twice yearly, 60 samples per year/30 samples per testing/10 samples per school per testing (prices and conditions same as 2009-2010 agreement)  
Location #1: Sheckler Elementary School  
Amount: \$3,292.00  
Location #2: Catasauqua Middle School  
Amount: \$3,292.00  
Location #3: Catasauqua High School  
Amount: \$3,292.00  
Total amount: \$9,876.00 per year  
Term: July 1, 2009 - June 30, 2010
23. Service Provider: Food Service Solutions  
Service: FSS – Point of Sale (POS) Phone Net Support and Software Upgrades  
Location: Cafeteria  
Amount: \$995.00  
Term: July 1, 2009 – June 30, 2010
24. Service Provider: HealthWorks  
Service: Medical Examiner Services  
Location: Districtwide  
Amount: \$4,572  
Term: July 1, 2009 – June 30, 2010



**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

25. Service Provider: HealthWorks  
Service: DOT urine & alcohol testing pool consortium fee-per person (\$575)  
\$15 in DOT pool and \$15 in NON-DOT pool  
plus per event charges - \$40 urine drug screen panel (\$800)  
\$20 breath alcohol testing  
\$30 random DOT/NON-DOT urine drug screen with MRO review  
Location: Districtwide  
Amount: \$1,375.00 (estimated)  
Term: July 1, 2009 – June 30, 2010
26. Service Provider: IntegraOne  
Service: Cisco SMARTnet onsite premium – provides repair/replacement  
services on core equipment on district data network  
Covers: PIX firewall - Router  
4506 Core Switch (Catasauqua High School)  
3550 Core Switch (Catasauqua Middle School)  
3550 Core Switch (Sheckler Elementary School)  
Location: Districtwide  
Amount: \$8,727.45  
Term: July 1, 2009 - June 30, 2010
27. Service Provider: IntegraOne  
Service: HP Car Pack 4-hour same day hardware support on  
three (3) HP DL380 servers and one (1) HP DL360 server  
Location: Catasauqua High School (serving entire district)  
Amount: \$2,761.00  
Term: July 1, 2009 - June 30, 2010
28. Service Provider: Invo HealthCare Associates, Inc.  
Service: Occupational Therapy  
Location: Districtwide  
Amount: \$58.00/hour  
Term: July 1, 2009 - June 30, 2010
29. Service Provider: IPS Laser Express  
Service: HP Color LaserJet maintenance contract – providing annual  
cleaning/ maintenance plus repair labor  
Covers: -HP Color LaserJet 4600N – Admin. Office – S/N JPCKB34356  
-HP Color LaserJet 4600N - Sheckler Psychologist Office - S/N JPCKC37786  
-HP Color LaserJet 4600N - Sheckler Computer Lab - S/N JPFMF24327  
-HP Color LaserJet 4550N - CMS Library - S/N JPPCF18496  
-HP Color LaserJet 4700N - CHS Library - S/N JPTLB70860  
Location: Districtwide as noted  
Amount: \$895.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

30. Service Provider: Johnson Controls, Inc.  
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage  
Location: Catasauqua High School  
Amount: \$4,660.00  
Term: July 1, 2009 - June 30, 2010
31. Service Provider: Keeler Company, Inc.  
Service: Provide water treatment, supplies & labor for water systems  
Location: Catasauqua High School  
Amount: \$2,420.00  
Term: July 1, 2009 - June 30, 2010
32. Service Provider: Kistler O'Brien, Inc.  
Service: (7) 10 lb. ABC extinguishers due for 6 year maintenance  
Location: Sheckler Elementary School  
Amount: \$364.00 (\$52 each)  
Term: July 1, 2009 - June 30, 2010
33. Service Provider: Kistler O'Brien, Inc.  
Service: (1) 10 lb. ABC extinguishers due for 6 year maintenance  
Location: Catasauqua Middle School  
Amount: \$52 each  
Term: July 1, 2009 - June 30, 2010
34. Service Provider: Kistler O'Brien, Inc.  
Service: Semi-annual inspection of 1 single cylinder kitchen hood fire suppression system, 3 fusible links replacements & 1 microswitch reset  
Location: Sheckler Elementary School Cafeteria  
Amount: \$325.50  
Term: July 1, 2009 - June 30, 2010
35. Service Provider: Kistler O'Brien, Inc.  
Service: Semi-annual inspection of 1 single cylinder kitchen hood fire suppression system, 3 fusible links replacements & 1 microswitch reset  
Location: Catasauqua Middle School Cafeteria  
Amount: \$325.50  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

36. Service Provider: Kistler O'Brien, Inc.  
Service: Semi-annual inspection of 1 single cylinder kitchen hood fire Suppression system, 3 fusible link replacements, 1 microswitch reset, and annual CO2 cartridge replacement replacement  
Location: Catasauqua High School Cafeteria  
Amount: \$325.50  
Term: July 1, 2009 - June 30, 2010
37. Service Provider: Kistler O'Brien, Inc.  
Service: Inspection & maintenance of approximately 37 portable fire extinguishers plus maintenance  
Location: Sheckler Elementary School  
Amount: \$101.75 (\$2.75/unit)  
Term: July 1, 2009 - June 30, 2010
38. Service Provider: Kistler O'Brien, Inc.  
Service: Inspection & maintenance of approximately 27 portable fire extinguishers plus maintenance  
Location: Catasauqua Middle School  
Amount: \$74.25 (\$2.75/unit)  
Term: July 1, 2009 - June 30, 2010
39. Service Provider: Kistler O'Brien, Inc.  
Service: Annual inspection of approximately 37 fire extinguishers & maintenance of portables plus two annual fire hose sections  
Location: Catasauqua High School  
Amount: \$133.25  
Term: July 1, 2009 - June 30, 2010
40. Service Provider: Kistler O'Brien, Inc.  
Service: Annual sprinkler system inspection includes (1) wet riser, (1) fire pump, (2) fire line backflow preventers, and (2) domestic backflow preventers  
Location: Catasauqua High School  
Amount: \$1,225.00  
Term: July 1, 2009 - June 30, 2010
41. Service Provider: Kistler O'Brien, Inc.  
Service: Annual inspection of approximately 29 portable fire extinguishers plus maintenance  
Location: School district buses  
Amount: \$79.75 (\$2.75/unit)  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

42. Service Provider: Kistler O'Brien, Inc.  
Service: Semi-annual inspection of 1 single cylinder kitchen hood fire suppression system, 1 gas shut off valve, 1 microswitch, 2 fusible links replacements and 1 CO2 cartridge replacement  
Location: Alumni Field concession stand  
Amount: \$490.50  
Term: July 1, 2009 - June 30, 2010
43. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor SG36D3 Auto Scrubber with 2 on-site visits  
Location: Catasauqua High School  
Amount: \$365.00  
Term: July 1, 2009 - June 30, 2010
44. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber with 2 on-site visits  
Location: Catasauqua Middle School  
Amount: \$385.00  
Term: July 1, 2009 - June 30, 2010
45. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber with 2 on-site visits  
Location: Sheckler Elementary School  
Amount: \$385.00  
Term: July 1, 2009 - June 30, 2010
46. Service Provider: MIDCOM Data Technologies, Inc. (two printers)  
a. Service: IBM 1332 w/duplex Tenex printer service contract (\$470)  
b. Service: IBM INF1140 w/accessories Tenex printer service contract (\$670)  
Location: Administration Office  
Amount: \$1,177.00  
Term: July 1, 2009 - June 30, 2010
47. Service Provider: Mobile Lift  
Service: Inspection & minor adjustment & service of aerial lift  
Location: Districtwide  
Amount: \$400.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

48. Service Provider: Modernfold  
Service: Divider Wall  
Location: Sheckler Elementary School  
Amount: \$950.00  
Term: July 1, 2009 - June 30, 2010
49. Service Provider: Modernfold  
Service: Divider Wall  
Location: Catasauqua Middle School  
Amount: \$950.00  
Term: July 1, 2009 - June 30, 2010
50. Service Provider: Modernfold  
Service: Preventative maintenance to mat movers  
Location: Catasauqua High School  
Amount: \$1,500.00  
Term: July 1, 2009 - June 30, 2010
51. Service Provider: Novell, Inc.  
Service: Novell Student License Agreement 1,700 students  
Location: Districtwide  
Amount: \$3,825.00  
Term: August 1, 2009 – July 31, 2010
52. Service Provider: Otis Elevator Company  
Service: Full preventative maintenance service  
Location: Districtwide buildings  
Amount: \$4,203.36  
Term: July 1, 2009 - June 30, 2010
53. Service Provider: Pavement Maintenance  
Service: Repair pavement cracks – parking lots & drive lanes  
Location: Sheckler Elementary School  
Amount: \$2,335.00  
Term: July 1, 2009 - June 30, 2010
54. Service Provider: Pavement Maintenance  
Service: Repair pavement cracks – parking lot by stadium from Walnut St.  
Location: Catasauqua Middle School  
Amount: \$1,483.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

55. Service Provider: Physio Control, Inc.  
Service: AED one on site inspection per year with one Lithium battery  
Location: One at each school  
Amount: \$1,125.00/term  
Term: July 1, 2009 – June 30, 2010
56. Service Provider: Professional Software for Nurses, Inc.  
Service: Annual support/maintenance contract renewal module records  
Location: Districtwide school buildings  
Amount: \$795.00  
Term: September 1, 2009 – August 31, 2010
57. Service Provider: Safety Kleen  
Service: 26 week service charge parts washer  
Location: Catasauqua Middle School  
Amount: \$473.94  
Term: July 1, 2009 - June 30, 2010
58. Service Provider: Siemans  
Service: Building management systems/provide quarterly inspections of the system to ensure proper system operation & technical assistance  
Location: Catasauqua Middle School  
Amount: \$5,172.00  
Term: July 1, 2009 - June 30, 2010
59. Service Provider: Simplex Grinnell LP  
Service: Fire Alarm inspection & monitoring  
Location: Sheckler Elementary School  
Amount: \$1,997.00  
Term: July 1, 2009 - June 30, 2010
60. Service Provider: Simplex Grinnell LP  
Service: Annual fire alarm system inspection & maintenance  
Location: Catasauqua High School  
Amount: \$4,943.00  
Term: July 1, 2009 - June 30, 2010
61. Service Provider: Simplex Grinnell LP  
Service: Master clock system test & inspect  
Location: Catasauqua High School  
Amount: \$1,841.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

62. Service Provider: Simplex Grinnell LP  
Service: Sound & communications test & inspect  
Location: Catasauqua High School  
Amount: \$1,069.00  
Term: July 1, 2009 - June 30, 2010
63. Service Provider: Simplex Grinnell LP  
Service: Annual fire alarm system inspection & maintenance  
Location: Catasauqua Middle School  
Amount: \$2,808.00  
Term: July 1, 2009 - June 30, 2010
64. Service Provider: Sonitrol Security Systems  
Service: Access & burglar intrusion monitoring access control programming time & materials  
Location: Sheckler Elementary School  
Amount: \$915.48  
Term: July 1, 2009 - June 30, 2010
65. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Sheckler Elementary School  
Amount: \$900.00  
Term: July 1, 2009 - June 30, 2010
66. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Catasauqua Middle School  
Amount: \$500.00  
Term: July 1, 2009 - June 30, 2010
67. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Catasauqua High School  
Amount: \$500.00  
Term: July 1, 2009 - June 30, 2010
68. Service Provider: Tuway  
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment  
Location: Catasauqua Middle School  
Amount: \$3,600.00  
Term: July 1, 2009 - June 30, 2010

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

- 69. Service Provider: Tuway
- Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
- Location: Catasauqua High School
- Amount: \$1,500.00
- Term: July 1, 2009 - June 30, 2010
  
- 70. Service Provider: Harris Computer
- Service: Financial Software Package
- Location: Districtwide
- (A.) Amount: \$7,677.50
- Term: April 1, 2009 - June 30, 2009
- (B.) Amount: \$31,720.50
- Term: July 1, 2009 – June 30, 2010

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF RECOMMENDED INSURANCE** Motion by Cunningham, seconded by Reinhard, approving the following insurance policies for the 2009-2010 school year

QUOTES	<u>2008-09</u>	<u>2009-10</u>
<b>Student Accident Insurance/All Sports Insurance (A-G Administrators, Inc. underwritten by U.S. Fire Insurance Co.)</b>	<b>\$11,250</b>	<b>\$11,250 (no change)</b>
<b>Workers' Compensation (SBIC) (based on an estimated amount for payroll)</b>	<b>\$87,190</b>	<b>\$124,623</b>

**ROLL CALLVOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPOINTMENT OF EARNED INCOME TAX COLLECTOR** Motion by Reinhard, seconded by Cunningham, approving the request to appoint Berkheimer, a Division of H. A. Berkheimer, Inc. as the earned income tax collector for the Catasauqua Area School District, (North Catasauqua and Hanover Township – Lehigh County), approving the Section 356 Agreement and Memorandum of Understanding as requested, at a rate of 1% of collection of earned income tax (monthly report is provided to district)

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.



**PRE-PROJECT  
ASBESTOS  
INSPECTION/  
TESTING BY EAA  
SHECKLER  
ELEM. SCHOOL**

Motion by Cunningham, seconded by Reinhard, granting approval for the pre-project asbestos inspection/testing to be conducted by EAA, at the Sheckler Elementary School 201 North 14th Street, Catasauqua, PA, as noted:

Task I: Asbestos Inspection/Testing Services/Cost:

On-site inspection/testing/report: 24 hours.....	\$1,800
Bulk sample analysis (PLM): estimated 85 @ \$20.00.....	<u>\$1,800</u>
TOTAL ESTIMATED COST.....	\$3,600

Task II: Asbestos Roof Inspection/Testing Services/Cost:

On-site inspection/testing/report: 10 hours.....	\$ 600
Bulk sample analysis (PLM): estimated 30 @ \$20.00.....	<u>\$ 600</u>
TOTAL ESTIMATED COST.....	\$1,200

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
PLGIT ACCOUNT  
REGISTRATION  
FORM FOR  
ARBITRAGE REBATE  
MANAGEMENT  
PROGRAM**

Motion by Reinhard, seconded by Levine, approving the PLGIT Account Registration Form for the Arbitrage Rebate Management Program as requested.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
PLGIT CERTIFICATE  
OF DEPOSIT  
PLACEMENT  
PROGRAM  
APPLICATION &  
INVESTMENT  
ADVISORY  
AGREEMENT**

Motion by Cunningham, seconded by Reiss, approving the PLGIT Certificate of Deposit Placement Program Application and Investment Advisory Agreement as requested.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
PLGIT/ARM  
INDIVIDUAL  
PORTFOLIO  
AGREEMENT**

Motion by Cunningham, seconded by Reinhard, approving the PLGIT/ARM Individual Portfolio Agreement as requested.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.





**PERSONNEL MATTERS – 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)****E. Family & Medical Leave of Absence**

1. Sarah E. Apanavage                      2775 Joanne Marie Way  
Allentown, PA 18109
- Status:    Central Duplicating clerk  
Assignment:                                      Administration/Sheckler Elementary School  
Effective:    Will work until July 17, 2009 (last day worked)  
   then use available vacation, sick and personal days  
Remainder of Leave:                              After use of available days, request Family & Medical  
   leave time – start leave September 2, 2009  
Return to Work:                                      After 12 weeks of recuperation

**F. Appointment of Extra-Curricular Positions – 2009-2010 School Year**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Thomas Abbott	A-V Coordinator - Sheckler	\$1,594
William Nothstein	Elementary Program Coordinator	\$1,248
Kurt Anchorstar	Vocal Director	\$2,348
Kurt Anchorstar	A-V Coordinator – Middle School	\$1,594
Russel L. Bass	Assistant Boys' Soccer Coach	Volunteer
Joseph F. Stofko, Jr.	Weight Room Monitor (Fall)	\$600
Joseph F. Stofko, Jr.	Assistant Wrestling Coach	Volunteer
Shelly Bear*	Assistant Football Cheerleading Coach	\$753

\*Pending receipt of required employment forms

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Cunningham, seconded by Reinhard, granting approval to adopt the stipends for previously approved 2009-2010 Extra-Curricular positions as listed:

**G. Establish Stipend for Previously Approved 2009-2010 Extra-Curricular Positions**

<u>Name</u>	<u>Position</u>	<u>Old Stipend</u>	<u>New Stipend</u>
Thomas Falzone	Head Football Coach	\$5,751	\$6,100
Brad Bloszinsky	Assistant Football coach	\$3,451	\$3,520
Robert Petrosky	Assistant Football coach	\$3,451	\$3,520
James Schaffer	Assistant Football coach	\$3,451	\$3,520
Robert Bydlon	Assistant Football coach	\$3,451	\$3,520
Robert Panny	Assistant Football coach	\$3,451	\$3,520
William Milne	Assistant Football coach	\$3,451	\$3,520

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PERSONNEL MATTERS – 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)**

Motion by Cunningham, seconded by Reinhard, approving personnel for the 2008-2009 and 2009-2010 school years as follows:

**H. Request for Day(s) Without Pay**

Approval of request from Employee #1358 for one and one-half days without pay on June 12, 2009 (one-half day) and June 16, 2009 (full day).

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Cunningham, seconded by Reiss, granting approval to adopt salaries for the following staff for the 2009-2010 school as per attached schedules/agreements.

**I. Adoption of Salaries and Rates for the 2009-2010 School Year as Attached**

- |                                |                                   |
|--------------------------------|-----------------------------------|
| 1. Secretaries                 | 7. Custodial Personnel            |
| 2. Part-Time Clerks            | 8. Cafeteria Personnel            |
| 3. Youth Services Coordinators | 9. Transportation Personnel       |
| 4. Technical Assistant         | 10. Administrators                |
| 5. Miscellaneous               | 11. Substitute Coordinator Caller |
| 6. Miscellaneous Substitutes   |                                   |

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Cunningham, seconded by Levine, approving personnel for the 2008-2009 and 2009-2010 school years as follows:

**J. Intent to Retire**

- |                       |                                  |
|-----------------------|----------------------------------|
| 1. <u>Nancy Breon</u> | 419 Vera Circle                  |
|                       | Bethlehem, PA 18017              |
| Status:               | Non-Certified Instructional Aide |
| Assignment:           | Catasauqua Middle School         |
| Years of Service:     | 10 Years                         |
| Effective:            | June 18, 2009                    |

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**PERSONNEL MATTERS – 2008-2009 AND 2009-2010 SCHOOL YEARS (continued)**

Motion by Cunningham, seconded by Snyder, approving personnel for the 2008-2009 and 2009-2010 school years as follows:

**A. Substitute Employees (continued)**

The following applicants have been approved to be added to the substitute employment list for the 2009-2010 school year as follows:

Nancy Breon	Substitute Non-Certified Instructional Aide, Substitute Guest Teacher, and Substitute Secretary
-------------	--

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
TEXTBOOK FOR  
2009-2010 SCHOOL  
YEAR – CATASAUQUA  
HIGH SCHOOL  
ESL**

Motion by Reiss, seconded by Reinhard, approving the following textbook for the 2009-2010 school year for Catasauqua High School as follows:

Title:	Grades 9 – 11 ESL Textbook - <i>Visions</i>
Author:	Mary Lou McCloskey and Lydia Stack
Publisher:	Thomson, Heinle
Copyright:	2004

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPOINTMENT OF  
SCHOOL DENTIST  
2009-2010  
SCHOOL YEAR**

Motion by Reiss, seconded by Cunningham, approving the appointment of the school dentist for the 2009-2010 school year as follows:

Mobile Dentists & Smile Programs	No cost to district
33533 West Twelve Mile Rd., Suite 150	One year term – renewed automatically annual basis
Farmington Hills, Michigan 48331	July 1, 2009 - June 30, 2010

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPOINTMENT OF  
STUDENT  
REPRESENTATIVES (2)  
TO THE BOARD OF  
SCHOOL DIRECTORS  
2009-2010  
SCHOOL YEAR**

Motion by Cunningham, seconded by Reinhard, approving the appointment of the following as the two (2) Student Representatives to the Board of School Directors for the 2009-2010 school year.

Jessica Croll  
Michael Serrano

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO  
ATTEND – CONFS.,  
SEMINARS, ETC.**

Motion by Cunningham, seconded by Reinhard, granting approval to the following to attend conferences, seminars, etc., as listed:

**C. Approval to Attend – conferences, Seminars, etc.**

1. Name of Employee(s): Eugenia Emert, Family & Consumer Science Teacher at Catasauqua Middle School & FCCLA Advisor  
Dates Requested: July 28, 29 & 30, 2009  
Conference Title: State Officer Training - FCCLA  
Sponsored by: PA FCCLA  
Location: Holiday Inn, Mechanicsburg, PA  
Estimated Mileage: \$104.50  
Meals: \$100.00  
Lodging: \$ 83.55  
Estimated Cost to District: \$288.05 (\$183.55 w/o mileage)
  
2. Name of Employee(s): Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education  
Dates Requested: June 18 & 19, 2009  
Conference Title: Effective Instruction for All Students: Formative Assessment in a Standards Align System  
Sponsored by: Pennsylvania Department of Education  
Location: Hershey Lodge Conference Center, Hershey, PA  
Estimated Mileage: \$89.10  
Meals: \$60.00  
All other costs paid by PaTTAN Summer Institute  
Estimated Cost to District: \$149.10 – paid by Title 2A Improving Teacher Quality Grant
  
3. Name of Employee(s): Christina Lutz-Doemling, Dir. of Curriculum & Assessment  
Dates Requested: June 18 & 19, 2009  
Conference Title: Effective Instruction for All Students: Formative Assessment in a Standards Align System  
Sponsored by: Pennsylvania Department of Education  
Location: Hershey Lodge Conference Center, Hershey, PA  
Meals: \$60.00  
All other costs paid by PaTTAN Summer Institute  
Estimated Cost to District: \$60.00 – paid by Title 2A Improving Teacher Quality Grant

**C. Approval to Attend – conferences, Seminars, etc. (continued)****4. +REVISION TO PREVIOUSLY APPROVED CONFERENCE**

<u>Name of Employee:</u>	Donna Tercha, School Nurse, Catasauqua High School	
Dates Requested:	June 25, 26, 27, & 28, 2009	
Conference Title:	National Association of School Nurses 41 <sup>st</sup> Annual Conference	
Location:	Boston Seaport Trade Center – Boston, MA	
Estimated Cost to District:	Meals =	- 0 – (same) (employee will pay)
	Lodging =	- 0 – (paid by Southern Lehigh S.D.) previously was \$199.00)
	Registration =	\$270.00 (same)
	Estimated Mileage =	\$357.50 (previously was going to be paid by I.U.)
	Total estimated cost =	\$625.50 (previously approved at \$469.00)

Roll Call – Cunningham aye, Hahn aye, Levine aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**At this time - 8:30 P.M. – board member Robert Levine left the meeting.**

**APPROVAL OF  
ADDITIONAL BUS  
& VAN STOPS/RUNS  
2008-2009  
SCHOOL YEAR  
AS OF JUNE 10, 2009**

Motion by Cunningham, seconded by Reinhard, approving the additional van/bus stops/runs for the 2008-2009 school year, effective June 10, 2009. Indicated stops/runs are subject to change due to additional student enrollments and/or withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

**List of Bus Stops/Runs inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
AGREEMENT WITH  
MKSD FOR  
ARCHITECTURAL  
SERVICES  
RELATIVE TO  
SHECKLER  
RENOVATIONS AND  
ADDITIONS  
PROJECT**

Motion by Cunningham, seconded by Reinhard, granting approval to enter into an agreement with MKSD, LLC, for architectural services for the Sheckler Renovations and Additions Project.

**Agreement inserted in Permanent Minute book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.



**APPROVAL TO  
ADVERTISE DATES  
OF INFORMATION  
SESSIONS AND  
BOARD MEETINGS  
2009-2010  
SCHOOL YEAR**

Motion by Reinhard, seconded by Reiss, approving board request as follows:

**Approval of Schedule of Board Meetings 2009-2010 School Year**

In accordance with provisions of Act 175 of 1974, the school district must publish and advertise a schedule of Public School Board meetings for each fiscal school year. The adopted schedule as listed below is for the fiscal year beginning July 1, 2009 and ending June 30, 2010. Regular board meetings are generally scheduled for the second Monday of each month and will be held in the Catasauqua High School, 2500 West Bullshead Road, Northampton, PA (exceptions are so noted) at 7:00 P.M. prevailing time. Board Workshop Meetings are generally scheduled for the Tuesday before the second Monday of each month at 7:00 P.M., and will be held at the Sheckler Elementary School, 201 N. 14<sup>th</sup> St., Catasauqua, PA. (exceptions are so noted). The school district reserves the right to make changes in this schedule if circumstances require. The board may take action at a workshop meeting.

<b>July</b>	<b>No Board Workshop Meeting Board Meeting</b>	<b>July 13, 2009</b>
<b>August</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>August 4, 2009 August 10, 2009</b>
<b>September</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>September 8, 2009 September 14, 2009</b>
<b>October</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>October 6, 2009 October 12, 2009</b>
<b>November</b>	<b>Board Workshop Meeting (Board Workshop Meeting to be held at Lehigh Career &amp; Technical Institute, 4500 Education Park, Schnecksville, PA) Board Meeting</b>	<b>November 5, 2009 (Thursday) November 9, 2009</b>
<b>December</b>	<b>No Board Workshop Meeting Board Meeting</b>	<b>December 7, 2009</b>
<b>January</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>January 5, 2010 January 11, 2010</b>
<b>February</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>February 2, 2010 February 8, 2010</b>
<b>March</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>March 2, 2010 March 8, 2010</b>
<b>April</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>April 6, 2010 April 12, 2010</b>
<b>May</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>May 4, 2010 May 10, 2010</b>
<b>June</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>June 8, 2010 June 16, 2010 (Wednesday)</b>

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
SCHEDULE OF  
COMMITTEE  
MEETINGS**

Motion by Reinhard, seconded by Cunningham, granting approval for the following list of committee meetings for the 2009-2010 school year:

**Catasauqua Area School District Board of School Directors meetings will be held as follows, to discuss any business that may be brought before the committees:**

**Buildings & Grounds – 5:30 P.M. – Sheckler Elem. School Faculty Room**

- No meeting in July
- August 4, 2009
- September 8, 2009
- October 6, 2009
- November 3, 2009
- No meeting in December
- January 5, 2010
- February 2, 2010
- March 2, 2010
- April 6, 2010
- May 4, 2010
- June 8, 2010

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**The following committee meetings will be held in the Catasauqua High School Community Meeting Room as listed:**

<b>Academics &amp; Education Committee</b>	<b>4:00 P.M.</b>
<b>Policy Committee</b>	<b>5:00 P.M.</b>
<b>Athletic Council</b>	<b>6:00 P.M.</b>
<b>Finance Committee</b>	<b>7:15 P.M.</b>

- No meeting in July
- August 6, 2009
- September 10, 2009
- October 8, 2009
- November 5, 2009
- No meeting in December
- January 7, 2010
- February 4, 2010
- March 4, 2010
- April 8, 2010
- May 6, 2010
- June 10, 2010

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**Public Hearing on Acceptable Computer Use/Internet Safety Policy**

1. Question from Kris Kostura about E-mails.

No other comments – hearing closed.

**APPROVAL OF  
SECOND REVISION  
READING –** Motion by Reinhard, seconded by Snyder, approving the second revision reading of the following policies:

**POLICIES #223, #324 -  
#424, #524 & #824**

**ACCEPTABLE  
COMPUTER USE/  
INTERNET SAFETY  
POLICY**

**Section: Pupils**  
**Policy #: #223**  
**Title: Acceptable Computer Use/Internet Safety Policy**

**Section: Administrative Personnel**  
**Policy #: #324**  
**Title: Acceptable computer Use/Internet Safety Policy**

**Section: Professional Employees**  
**Policy #: #424**  
**Title: Acceptable Computer Use/Internet Safety Policy**

**Section: Classified Employees**  
**Policy #: #524**  
**Title: Acceptable Computer Use/Internet Safety Policy**

**Section: Operations**  
**Policy #: #824**  
**Title: Acceptable Computer Use/Internet Safety Policy**

**Policies inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF  
NEW STUDENT  
ACTIVITY FUND(S)**

Motion by Cunningham, seconded by Reinhard, granting approval to establish a new student activity fund as listed:

**Scholarship – Class of 1959**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO CLOSE SCHOLARSHIP FUNDS** Motion by Reinhard, seconded by Cunningham, granting approval to close the following scholarship funds due to account inactivity or low balance as of the end of the 2008-2009 school year. School district policy dictates these funds to be transferred to the Scholarship Clearinghouse Fund. The contact persons for each scholarship have been contacted and informed of this request.

**Scholarship – Class of 1939**  
**Scholarship – Class of 2000**

### **ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF PLANCON PART D & PLANCON PART E, SHECKLER RENOVATIONS PROJECT** Motion by Reinhard, seconded by Reiss, granting approval of PlanCon Part D and PlanCon Part E for Sheckler Elementary School Renovations Project.

### **ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

### **NEW BUSINESS**

1. Wayne Karess
  - A. Met with building technology personnel, collected list of concerns/projects – will handle this summer
2. Shannon Reinhard
  - A. Bike race – did anyone contact the district?
  - B. Questioned first grade Fun Day Volunteer
  - C. Southern Lehigh has pamphlets – does Catasauqua have any? gave to Robert J. Spengler to look into
3. David Ascani – thanked Bill Gasper, custodians, guidance and secretaries for all their help with Graduation

### **LETTERS OF COMMENDATION**

1. From Thomas R. Moll, II
  - A. To Donna Tercha and Joan Korp. – tremendous help during Catasauqua High School and Catasauqua Middle School sports physicals for 2009-2010 school year
2. From Eric Dauberman
  - A. To Les Steitz, Chris Steitz, Brian Williams, Thomas Reap and Josh Paul – for arranging for Hanover Township's fire truck to be used in place of Catasauqua's fire truck due to it being services. The list of men also helped make the egg drop event possible.
  - B. To Garrin Knoll – for making arrangements for Sheckler Elementary School to use Hanover Township's fire truck for our egg drop activity due to Catasauqua's fire truck being out of service.

**LETTER OF COMMENDATION (continued)**

3. From Melissa Inselmann
  - A. To Sharon Seritsky, Linda Kerschner & Susan Sos – for help and assistance to the faculty, staff, students, parents, and administration of Catasauqua Middle School
  - B. To Daniel Wismer – for organizing a wonderful Talent Show
  - C. To Deborah Elek and Robin Rader – for selecting Memory Garden plants, shrubs, and design
  - D. To Robert Folland, Joseph Kovacs, Scott Case, Janet Falko, Olivia Falko, Cindy Schray, Autumn Schray, and Jacalyn McCarthy – for help with planting trees and shrubs for Memory Garden
4. From Carol Cunningham
  - A. To David Ascani, David Domchek and all high school staff associated with the planning and preparing for Graduation and Baccalaureate– for an outstanding 2009 Baccalaureate and Graduation proceedings

**At this time – 8:47 P.M. – board member Carol Cunningham left the meeting.**

5. From Robert J. Spengler
  - A. To Lois Reed & Shelly Keffer – applying for and receiving an additional \$104,000 in Special Education funding

- INFORMATION ITEMS**
1. Shannon Reinhard – Legislative update – bonds and grants available
  2. Eric Dauberman – had a successful 4<sup>th</sup> Grade Egg Drop event
  3. Melissa Inselmann – 8<sup>th</sup> Grade Promotions, Friday, June 12, 2009
  4. Lois Reed – State Auditors are currently auditing 2006-2007 and 2007-2008 school years

**At this time – 9:00 P.M. – School Board adjourned into Executive Session.**

**At 9:58 P.M. – School Board reconvened back to regular meeting.**

**SETTLEMENT  
AGREEMENT &  
RELEASE OF  
STUDENT SE-101**

Motion by Reinhard, seconded by Snyder, approving the Settlement Agreement and Release of student SE-101 as discussed. NOTE: Confidential agreement not attached to the minutes.

**ROLL CALL VOTE**

Roll Call –Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye.  
Zero nay. Motion carried.

**APPROVAL OF TAX ASSESSMENT APPEAL 944 MARCON BLVD. ALLENTOWN, PA** Motion by Reinhard, seconded by Reiss, authorizing the solicitor for the tax assessment appeal with regard to 944 Marcon Boulevard, Allentown, PA, for a new assessed value of \$864,000.

**ROLL CALL VOTE**

Roll Call –Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF TAX ASSESSMENT APPEAL 974 MARCON BLVD. ALLENTOWN, PA** Motion by Reinhard, seconded by Snyder, authorizing the solicitor for the tax assessment appeal with regard to 974 Marcon Boulevard, Allentown, PA, for a new assessed value of \$999,000.

**ROLL CALL VOTE**

Roll Call –Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF TAX ASSESSMENT APPEAL 330 HOWERTOWN RD. CATASAUQUA, PA** Motion by Reinhard, seconded by Reiss, authorizing the solicitor for the tax assessment appeal with regard to 330 Howertown Road, Catasauqua, PA, for a new assessed value of \$195,300.

**ROLL CALL VOTE**

Roll Call –Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**AUTHORIZATION OF SETTLEMENT FOR PAYMENT OF TAXES 2007-2008 YEAR FOR 330 HOWERTOWN RD. CATASAUQUA, PA** Motion by Reinhard, seconded by Snyder, authorizing the solicitor to settle the payment in lieu of taxes for the tax year 2007-2008 with respect to 330 Howertown Road, Catasauqua, PA, for payment based on the millage rate for that year’s assessment based on \$195,300.

**ROLL CALL VOTE**

Roll Call –Hahn aye, Panto aye, Reinhard aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**NEXT SCHOOL BOARD/COMMITTEE MEETING DATE(S)**

A. Monday, July 13, 2009	7:00 P.M.	Board Meeting Catasauqua High School Library
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No board workshop in July

**ADJOURNMENT** Motion by Reinhard, seconded by Reiss, to adjourn meeting. Meeting adjourned at 10:03 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary