

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
SCHOOL BOARD WORKSHOP MEETING
TUESDAY, SEPTEMBER 8, 2009

4622

PURPOSE The school board workshop meeting of the Board of Directors of the Catasauqua Area School District was held on Tuesday, September 8, 2009 in the Sheckler Elementary School Faculty Room. President Penny Hahn called the meeting to order at 7:20 P.M.

ROLL CALL Members present: Carol Cunningham, Penny Hahn, Mary Alice Hartranft, Carol McCarthy, Shannon Reinhard (left at 7:26 p.m.), and Sally J. Reiss

Member absent: Robert Levine, Donald Panto and Patricia Snyder

Non-members present: Robert J. Spengler, Superintendent
Christina Lutz-Doemling, Coordinator of Curriculum & Assessment
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education
David Ascani, High School Principal
Melissa Inselmann, Middle School Principal
Eric Dauberman, Elementary School Principal
Bryan Klass, Assistant Middle School Principal
Lois Reed, Business Supervisor
William Gasper, Director of Facilities
Thomas R. Moll, II, Director of Student Activities
David Knerr, Solicitor

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

INTENT TO AWARD BID/CONTRACT – SHECKLER ELEM. SCHOOL RENOVATION PROJECT – DISTRICT ADMINISTRATIVE OFFICE BUILDING GENERAL CONTRACTOR Motion by Reinhard, seconded by McCarthy, granting approval of intent to award bid/contract relative to the Sheckler Elementary School Renovation Project, District Administration Office, as indicated below:

General Contractor - Walter Brucker Base Bid + Alt GC-01 + Alt GC-02 = \$1,358,570

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, and Reiss aye. Zero nay. Motion carried.

**INTENT TO AWARD
 BID/CONTRACT –
 SHECKLER ELEM.
 SCHOOL
 RENOVATION
 PROJECT –
 DISTRICT
 ADMINISTRATIVE
 OFFICE BUILDING
 ELECTRICAL
 CONTRACTOR**

Motion by Cunningham, seconded by Reinhard, granting approval of intent to award bid/contract relative to the Sheckler Elementary School Renovation Project, District Administration Office, as indicated below:

Electrical Contractor - Albarell Electric Base Bid + Alt EC-01 = \$244,383

ROLL CALL VOTE

Roll Call – Cunningham aye, Hartranft aye, McCarthy aye, Reinhard aye, and Reiss aye. Hahn abstained from voting due to Albarell Electric being her husband's employer. Zero nay. Motion carried.

**INTENT TO AWARD
 BID/CONTRACT –
 SHECKLER ELEM.
 SCHOOL
 RENOVATION
 PROJECT –
 DISTRICT
 ADMINISTRATIVE
 OFFICE BUILDING
 MECHANICAL
 CONTRACTOR**

Motion by McCarthy, seconded by Cunningham, granting approval of intent to award bid/contract relative to the Sheckler Elementary School Renovation Project, District Administration Office, as indicated below:

Mechanical Contractor - Dual-Temp Base Bid = \$249,700

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, and Reiss aye. Zero nay. Motion carried.

**INTENT TO AWARD
 BID/CONTRACT –
 SHECKLER ELEM.
 SCHOOL
 RENOVATION
 PROJECT –
 DISTRICT
 ADMINISTRATIVE
 OFFICE BUILDING
 PLUMBING
 CONTRACTOR**

Motion by McCarthy, seconded by Reinhard, granting approval of intent to award bid/contract relative to the Sheckler Elementary School Renovation Project, District Administration Office, as indicated below:

Plumbing Contractor - FS Mechanical Base Bid = \$130,000

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Reinhard aye, and Reiss aye. Zero nay. Motion carried.

At this time – 7:26 P.M., board member Shannon Reinhard left the meeting.

**TAX ASSESSMENT
 APPEAL – ROLLINS
 LEASING CORP.**

Motion by Cunningham, seconded by McCarthy, granting authorization for the solicitor to settle the tax assessment appeal with regard to 1702 Hanover Avenue, Allentown, PA (Rollins Leasing Corporation) by establishing a new assessed value of \$360,050.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

TAX ASSESSMENT APPEAL – REHOLD ALLENTOWN LLC Motion by Cunningham, seconded by McCarthy, granting authorization for the solicitor to settle the tax assessment appeal with regard to 1200 Hoover Avenue, Allentown, PA (Rehold Allentown LLC) by establishing a new assessed value of \$1,834,650.00

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2009-2010 SCHOOL YEAR Motion by Cunningham, seconded by Reiss, approving personnel for the 2009-2010 school year as follows:

A. Re-Approval Substitute Guest Teachers

The following substitute guest teachers have been re-approved for the 2009-2010 school year as listed:

Richard Bentson	Sharon Benz
Suzanne Borovies	Dorothy Boulin
Nancy Breon	Yvette Campbell
Alyssa Clapp	George Gemmel
Joann Heffner	Ellen Miller
June Oliveria	Nancy Ord
Thomas Schuyler	Luther Smith
Alicia Trinkle	James Valo
Elizabeth Wetzig	Pamela Williams
Jacqueline Yanek	

B. Re-Approval Substitute Teacher(s)

The following substitute teacher(s) should be re-approved for the 2009-2010 school year as listed:

Andromeda Blumenau

C. Substitute Employees

The following applicants have requested to be added to the substitute employment list for the 2009-2010 school year as follows:

George T. Anthony	Day-to-Day Substitute Teacher and Substitute Certified Instructional Aide
Martha Bloss	Substitute Cafeteria Worker
Robert Johnson	Substitute Secretary

D. Appointment of Extra-Curricular Positions – 2009-2010 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Frank Olszewski*	Coed Middle School Soccer Head Coach	\$2,671

*Pending receipt of required employment forms

PERSONNEL MATTERS – 2009-2010 SCHOOL YEAR (continued)

E. Child Rearing Leave of Absence1. Kristina Grover

Status: 8th Grade Teacher
 Assignment: Catasauqua Middle School
 Effective: September 3, 2009 to end of school year June 17, 2010

F. Change of Employment Status1. Janine Hemond

From: Certified Instructional Aide
 8th Grade Learning Support
 To: Long-Term Replacement Teacher for Kristina Grover
 Assignment: Catasauqua Middle School
 Salary: \$39,319 (pro-rated)
 Step: Step 1
 Credits: B.S. +0 credits
 Years: Year 1
 Benefits: As per Collective Bargaining Agreement
 Effective: September 8, 2009

2. Daniel Kotran

From: Day-to-Day Substitute Teacher
 To: Certified Instructional Aide
 8th Grade Learning Support
 Assignment: Catasauqua Middle School
 Rate of Pay: \$145/day
 Benefits: As per Agreement
 Effective: September 8, 2009 – June 17, 2010

G. Change of Status for Prior Approved Extra-Curricular Position

Request change of status for prior approved extra-curricular position as listed:

<u>Name</u>	<u>Position</u>	<u>Stipend/Status</u>
Christopher Bastidas	Assistant Boys' Soccer Coach	Previously Approved as Paid: \$2,671 Change Status to: Volunteer

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye.
 Zero nay. Motion carried.

The agenda for the Monday, September 14, 2009 board meeting was presented and discussed.

ADJOURNMENT Motion by Cunningham, seconded by McCarthy, to adjourn meeting.
 The meeting was adjourned at 7:56 P.M.

Respectfully submitted,

Sally J. Reiss
 Secretary