

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, FEBRUARY 8, 2010**

4690

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, February 8, 2010 in the Catasauqua High School Library. President Penny Hahn called the meeting to order at 7:06 P.M.

**ROLL CALL** Members present: Penny Hahn, Robert Levine, Carol McCarthy, Sally Reiss (left at 9:05 P.M.), and Guy Tolve

Members absent: Carol Cunningham, Mary Alice Hartranft, Donald Panto and Patricia Snyder

Non-members present: Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education  
David Ascani, High School Principal  
Melissa Inselmann, Middle School Principal  
Eric Dauberman, Elementary School Principal  
Bryan Klass, Middle School Assistant Principal  
William Gasper, Supervisor of Facilities  
Wayne Karess, District Network Manager  
Lois Reed, Business Supervisor  
David Knerr, Solicitor  
Jessica Croll, Student Representative  
Michael Serrano, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**NOTICE OF EXECUTIVE SESSIONS** 1. Monday, January 11, 2010 – after regular board meeting for personnel issues

**PRESENTATIONS/ AUDIENCE INPUT ON AGENDA** A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for January 2010 with certificate

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>
Emily Britland	Hunter Glass	Sebastian Henry	Bree Sheldon
Daniel Stanley	Riley Reinhard	Taylor Richards	Kyle Zimpfer

B. Melissa Inselmann - presented Catasauqua Middle School Students of the Month for January 2010 with a pin and certificate

<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>
Brandon Adams	Taylor Kosman	Skyler DePuy	Jacob Stopay
Tiana Williams	Noelle Nalbandian	Samantha Vincent	Matthew Trust

**PRESENTATIONS/  
AUDIENCE INPUT  
ON AGENDA  
(continued)**

- C. Sean McHugh - opposition on financial items 13.E. and 13.F. & gave information to the board on a spreadsheet handout
- D. Barbara Schlegel – opposition on tax increase
- E. Randall Atkinson - opposition on tax increase
- F. Andrew Brubaker - opposition on tax increase
- G. Lori Weisman - opposition on tax increase
- H. Tyrant Brooker – New York resident looking for residence for his parents in the community - opposition on tax increase

**COMMITTEE  
REPORTS**

- A. Buildings & Grounds Committee – Sally J. Reiss – meeting held Feb. 2, 2010  
See minutes inserted in Permanent Minute Book
- B. Borough of Catasauqua – Barbara Schlegel
  - 1. Talked about swapping of land with the district
- C. Borough of North Catasauqua – Carol McCarthy  
No Report
- D. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
  - 1. Received a Construction Achievement Award
  - 2. Welcomed new board members
  - 3. June 22, 2010 – Golf Tournament
- E. Lehigh Career & Technical Institute – Carol McCarthy
  - 1. SKILLS USA Competition winners – February 3, 2010:
    - a. Josh Nigrone – received first place in the Automated Manufacturing Technical Team
    - b. Kayla James – placed third in Dental Assisting
    - c. Tyler Cimerol – received second place in Graphic Communications
    - d. Matthew Taylor – placed third on the Quiz Bowl Team
- F. Lehigh Valley International Airport – Sally J. Reiss
  - 1. Judge Wallitsch – seat on Board of School Directors
  - 2. Board decreased their seats from 19 to 15
- G. Student Representatives
  - 1. Winter Formal – Saturday, February 20, 2010
  - 3. Open Mike – perform talent after school on February 9, 2010
  - 4. Debate Teams – February 9, 2010 – all day
  - 5. Discussion on school policy about not being able to make students pay to participate

**MINUTES APPROVED REGULAR MEETING JANUARY 11, 2010** Motion by McCarthy, seconded by Tolve, the minutes of the regular meeting held on January 11, 2010 be approved as presented. Motion carried.

**MINUTES APPROVED SPECIAL MEETING JANUARY 18, 2010** Motion by Reiss, seconded by Levine, the minutes of the special meeting held on January 18, 2010 be approved as presented. Hahn and McCarthy abstained from voting due to not being present at that meeting. Motion carried.

**TREASURER’S REPORT JANUARY 2010** Motion by McCarthy, seconded by Tolve, the report of the Treasurer for January 2010 be approved as presented. Motion carried.

**APPROVAL OF BUDGET TRANSFERS JANUARY 2010** Motion by Reiss, seconded by McCarthy, approving the request for budget transfers for the month of January 2010.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL FOR PAYMENT OF ALL ACCOUNTS PAYABLES BILLS - FEBRUARY 2010** Motion by McCarthy, seconded by Tolve, all accounts payables bills as presented in the amount of **\$2,018,793.24** be approved as follows:

<b>General Fund Bills-A/P Feb. 8, 2010</b>	<b>\$1,966,901.64</b>
<b>Cafeteria Bills – A/P February 8, 2010</b>	<b>35,116.97</b>
<b>Athletic Bills – A/P February 8, 2010</b>	<b><u>16,774.63</u></b>
<b>TOTAL</b>	<b>\$2,018,793.24</b>

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL FOR PAYMENT OF ALL CONSTRUCTION FUND BILLS - FEBRUARY 2010** Motion by McCarthy, seconded by Levine, all construction fund bills as presented in the amount of **\$336,128.19** be approved as follows:

<b>Construction Fund Bills - A/P Feb. 8, 2010</b>	<b>\$336,048.24</b>
<b>Manual Construct. Fund – A/P Feb. 8, 2010</b>	<b><u>79.95</u></b>
<b>TOTAL</b>	<b>\$336,128.19</b>

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**CHECK APPROVED FOR ALBARELL ELECTRIC** Motion by McCarthy, seconded by Reiss, to approve to pay construction fund check #1062 in the amount of \$7,758.90 issued to Albarell Electric.

Roll Call –Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Hahn abstained from voting due to Albarell Electric being her husband’s employer. Zero nay. Motion carried.

**APPROVAL TO RATIFY ALL MANUAL BILLS** Motion by Reiss, seconded by McCarthy, all manual bills as presented in the amount of **\$1,097,799.30** be approved as follows:

<b>JANUARY 2010</b>	<b>General Fund Manual Checks – Jan. 2010</b>	<b>\$ 102,299.24</b>
	<b>Payroll – General Fund – Jan. 2010</b>	<b>966,686.02</b>
	<b>Payroll – Cafeteria – Jan. 2010</b>	<b>21,739.39</b>
	<b>Athletic Bills Manual Checks – Jan. 2010</b>	<b>3,958.53</b>
	<b>Activities Fund Bills – January 2010</b>	<b><u>3,116.12</u></b>
	<b>TOTAL</b>	<b>\$1,097,799.30</b>

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF TAX COLLECTOR SALARIES – SALARY AND PER BILL** Motion by McCarthy, seconded by Tolve, approving the request for tax collector salaries as noted for the year 2010:

<b>POSTED AND REMITTED TO DISTRICT</b>	<b><u>Salary</u></b>	<b><u>Per Bill</u></b>
	<b>\$2,300</b>	<b>\$1.30 for paid/posted &amp; remitted to district</b>
	<b>paid bi-weekly</b>	<b>paid from/after the monthly tax collector’s report filed</b>

#### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL OF SERVICE CONTRACTS** Motion by McCarthy, seconded by Tolve, approving service contracts for the following:

- Service Provider:** RMK Holdings (dba School World Software)

**Service:** District/Building/Teacher Websites

**Location:** Districtwide

**Amount:** \$4,000/year  
(\$2,290/year after anticipated E-Rate funding on eligible portion of fees)

**Term:** July 1, 2010 – June 30, 2011
- Service Provider:** Gaggle.Net

**Service:** Monitored student E-Mail accounts w/Web Tools (600 accounts)

**Location:** Districtwide

**Amount:** \$1,950/year  
(\$872.70/year after anticipated E-Rate funding on eligible portion of fees)

**Term:** July 1, 2010 – June 30, 2011

#### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF  
2010-2011 BUDGET  
LEHIGH CAREER &  
TECHNICAL  
INSTITUTE**

Motion by McCarthy, seconded by Tolve, to approve the 2010-2011 budget for the Lehigh Career & Technical Institute. The total 2010-2011 operating budget is \$17,978,225, an increase of \$406,673 or 2.31% increase from prior year. The Catasauqua Area School District share is \$759,420, a decrease of \$19,328 or -2.48 %. The proposed Academic Center Budget is \$1,183,530 based on a projected enrollment of 400 total students at a cost of \$2,959 per student.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF  
LEHIGH CARBON  
COMMUNITY  
COLLEGE  
PROPOSED  
2010-2011  
BUDGET  
APPROVAL DENIED**

Motion by McCarthy, seconded by Levine, requesting approval of the Lehigh Carbon Community College Operational Budget for the fiscal year 2010-2011. The total 2010-2011 operating, debt service and capital budgets are \$42,826,803, an increase of \$1,636,235, or 4.0% from prior year's budget. The Catasauqua Area School District sponsor share will be \$195,409, an increase of .1% from last year's budget.

**ROLL CALL VOTE**

Roll Call – McCarthy aye, Reiss aye; Hahn nay, Levine nay, and Tolve nay. Three (3) nays. Motion defeated.

**APPROVAL OF THE  
CATASAUQUA AREA  
SCHOOL DISTRICT  
PRELIMINARY BUDGET  
PROPOSAL FOR THE  
2010-2011 SCHOOL  
YEAR**

Motion by McCarthy, seconded by Tolve, approving the resolution for the Catasauqua Area School District preliminary budget proposal for 2010-2011 as follows:

**RESOLVED** that the Board of School Directors of the Catasauqua Area School District hereby adopts the preliminary budget proposal for fiscal year 2010-2011 in the form attached. The preliminary budget proposal includes estimated revenues and expenditures and proposed tax rates, is prepared on a uniform form furnished by the Pennsylvania Department of Education, and has been duly advertised for adoption and made available for public inspection, all as prescribed by 53 Pa. Stat. Ann. §6926.311.

The School District shall submit the preliminary budget proposal and information on proposed tax increases to the Pennsylvania Department of Education on a uniform form prepared by the Department no later than February 22, 2010, in accordance with 53 Pa. Stat. Ann. § 6926.333(e)

The preliminary budget proposal estimates General Fund expenditures of \$27,883,439.00 for fiscal year 2010-2011, and balances anticipated revenues and expenditures with an anticipated increase in the real estate tax of 7.44 mills in Lehigh County and 7.44 mills in Northampton County, setting the millage rate at 58 mills for both counties.

**ROLL CALL VOTE**

Roll Call – Hahn aye, McCarthy aye, Reiss aye; Levine nay and Tolve nay. Two (2) nays. Motion carried.

At this time, board member Guy Tolve passed out information to other board members regarding ways to increase revenues (see insert in Permanent Minute book).

**APPROVAL TO** Motion by McCarthy, seconded by Tolve, approving the request to authorize requests  
**AUTHORIZE** for exceptions to tax increase limitations as follows:  
**REQUESTS FOR**  
**EXCEPTIONS TO TAX**  
**INCREASE LIMITATIONS**

Approval is requested that the Catasauqua Area School District seek approval from the Pennsylvania Department of Education to increase the rate of the real property tax for the 2010-2011 fiscal year by an amount up to an additional 7.44 mills in Lehigh County and 7.44 mills in Northampton County over the rate for the 2009-2010 fiscal year pursuant to one or more of the following statutory exceptions to the general rule limiting tax increases to the applicable index (3.6%) under the Taxpayer Relief Act, Special Session Act. No. 1 of 2006, 53 Pa. Stat. Ann. § 6926.101 *et seq.* (the “Act”), and publish notice of intent to seek such approval on the School District’s web site and in newspapers as required by law at least one week before submitting the request for such approval:

- (1) Exception under § 333(f)(2)(v) of the Act, 53 Pa. Stat. Ann. § 6926.333(f)(2)(v), relating to increases in expenditures on special education programs and services to students with disabilities from the 2007-2008 fiscal year to the 2008-2009 fiscal year by an amount greater than the current index (3.6%).
- (2) Exception under § 333(f)(2)(viii) of the Act, 53 Pa. Stat. Ann. § 6926.333(f)(2)(viii), relating to maintenance of selected revenue sources (including real estate and earned income taxes, and basic and special education funding allocations) where the percentage increase in such revenues from the 2007-2008 fiscal year to the 2008-2009 fiscal year is less than the current index (3.6%).
- (3) Exception under § 333(f)(2)(ix) of the Act, 53 Pa. Stat. Ann. § 6926.333(f)(2)(ix), relating to anticipated increases from the 2009-2010 fiscal year to the 2010-2011 fiscal year in costs for providing health care-related benefits which are directly attributable to a collective bargaining agreement in effect on January 1, 2006, by an amount greater than the current index (3.6%).
- (4) Exception under § 333(n) of the Act, 53 Pa. Stat. Ann. § 6926.333(n), relating to anticipated increases from the 2009-2010 fiscal year to the 2010-2011 fiscal year in the School District’s share of payments to the Public School Employees’ Retirement System by an amount greater than the current index (3.6%).

#### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye; Tolve nay. One (1) nay.  
Motion carried.

**APPROVAL OF  
2010-2011 GAME  
WORKER RATES**

Motion by McCarthy, seconded by Tolve, approving 2010-2011 game worker rates as listed and recommended by Athletic Council:



**GAME WORKER RATES APPROVED 01-07-10 ATHLETIC COUNCIL MEETING**

<u>VARSIY FOOTBALL</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
SCOREBOARD	\$25.00	\$30.00	\$30.00	\$30.00
CLOCK	\$25.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$25.00	\$30.00	\$30.00	\$30.00
TICKET TAKER	\$23.00	\$27.00	\$27.00	\$27.00
ANNOUNCER	\$25.00	\$30.00	\$30.00	\$30.00
SPOTTER	\$25.00	\$30.00	\$30.00	\$30.00
STATS-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00
<u>JV/MIDDLE SCHOOL FOOTBALL</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
SCOREBOARD 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00
SCOREBOARD 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00
CLOCK 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00
CLOCK 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER (1 GAME)	N/A	\$25.00	\$25.00	\$25.00
ANNOUNCER (2 GAMES)	N/A	\$30.00	\$30.00	\$30.00
ANNOUNCER (2 GAMES)	N/A	N/A	\$30.00	\$30.00
<u>BOYS/GIRLS SOCCER/FIELD HOCKEY</u>				
SCOREBOARD/ANNOUNCER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
<u>JV/VARSITY BOYS/GIRLS BASKETBALL</u>				
SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00
ANNOUNCER	\$25.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
SCOREBOOK-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00
<u>JR. HIGH BOYS/GIRLS BASKETBALL</u>				
SCOREBOARD (1 GAME)	\$20.00	\$20.00	\$20.00	\$20.00
<u>WRESTLING</u>				
SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK- HOME & AWAY	\$45.00	\$40.00	\$30.00	\$30.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER	INCL	\$30.00	\$30.00	\$30.00
<u>TRACK AND FIELD/ CROSS COUNTRY</u>				
EVENT JUDGE	\$25.00	\$35.00	\$35.00	\$35.00
EVENT JUDGE -D-DUAL	\$40.00	\$45.00	\$45.00	\$45.00
ANNOUNCER	\$30.00	\$35.00	\$35.00	\$35.00
ANNOUNCER- D-DUAL	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK	\$45.00	\$45.00	\$45.00	\$45.00
<u>BASEBALL/ SOFTBALL</u>				
SCOREBOOK-HOME & AWAY	\$25.00	\$25.00	\$30.00	\$30.00
TICKET SELLER	\$25.00	\$25.00	\$25.00	\$25.00
TICKET TAKER	\$23.00	\$23.00	\$23.00	\$23.00

**APPROVAL OF 2010-2011 GAME WORKER RATES (continued)****MISCELLANEOUS**

EVENT STAFF (VARSITY FOOTBALL)	\$40.00	\$40.00	\$40.00	\$40.00
EVENT STAFF (ALL OTHER)	\$30.00	\$30.00	\$30.00	\$30.00

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**APPROVAL OF  
2010-2011**

Motion by McCarthy, seconded by Tolve, approving 2010-2011 ticket prices as listed and recommended by Athletic Council:

**TICKET PRICES****APPROVED 01-07-10 ATHLETIC COUNCIL MEETING**

<b><u>SPORT</u></b>	<b><u>ADULTS</u></b>	<b><u>STUDENTS &amp; SR. CITIZENS AGE 62+</u></b>
VARSITY FOOTBALL	\$5.00	\$3.00
JV/JR.HIGH FOOTBALL	\$4.00	\$2.00
V/JV BOYS BASKETBALL	\$5.00	\$2.00
V/JV GIRLS BASKETBALL	\$5.00	\$2.00
V/JH WRESTLING	\$5.00	\$2.00
V/JV FIELD HOCKEY (NIGHTS)	\$5.00	\$2.00
V/JV SOCCER (NIGHTS)	\$5.00	\$2.00

**SEASON TICKET PLANS****ALL SPORTS SEASON TICKET- (INDIVIDUAL, ADULT) \$50.00**

- Admission for one (1) to all paid regular season events.
- General admission only.
- Not valid for playoff games.

**ALL SPORTS SEASON TICKET- (FAMILY) \$100.00**

- Admits parents and all children in the family.
- General admission only.
- Not valid for playoff games.

**ALL SPORTS SEASON TICKET- (INDIVIDUAL, STUDENT) \$25.00**

- General admission only.
- Not valid for playoff games.

**FOOTBALL SEASON TICKET- (INDIVIDUAL) \$25.00**

- General admission for regular season home games.

**BASKETBALL SEASON TICKET- (INDIVIDUAL) \$35.00**

- General admission for all boys and girls basketball games.
- Not valid for playoff games.

**GOLDEN AGE PASS- (INDIVIDUALS AGE 62 and OVER)**

- Free general admission to all home games. Must be a Catasauqua Area School District resident.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.



**APPROVAL TO RATIFY TRANSFER OF TITLE ON VAN 6 TO ERIE INSURANCE COMPANY** Motion by McCarthy, seconded by Tolve, granting approval to ratify transfer of title on Van 6, a 1997 Chevrolet, VIN#1GCGG25F2V1095276 to Erie Insurance Company for settlement of January 8, 2010 accident, at a settlement of \$4,077.40 LESS \$500 deductible for a total of \$3,577.40.

### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL TO PURCHASE AV SYSTEM FOR DISTRICT ADMINISTRATION OFFICE PROJECT** Motion by McCarthy, seconded by Tolve, approving the request to purchase an AV system for the District Administration Office project from CSI as per COSTARS contract at an amount not to exceed \$87,000.

### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL TO PURCHASE SECURITY SYSTEM FOR DISTRICT ADMINISTRATION OFFICE PROJECT** Motion by McCarthy, seconded by Levine, approving the request to purchase the security system for the District Administration Office project from CSI as per COSTARS contract at an amount not to exceed \$25,000.

### **ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay. Motion carried.

**PERSONNEL MATTERS - 2009-2010 SCHOOL YEAR** Motion by McCarthy, seconded by Tolve, approving personnel for the 2009-2010 school year as follows:

#### **A. Substitute Employees**

The following applicants have been approved to be added to the substitute employment list for the 2009-2010 school year as follows:

Jamison M. Barnhart	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Jessica Beers	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Stephanie Eddinger	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Milton Figueroa	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Sean Nagy	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Ryan Sharkazy	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Michael Skrapits	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Erin Taylor	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Jennifer Carfara	Substitute School Nurse
Jacklin Sabbagh	Substitute Cafeteria Worker
Auralia Kubat	Day-to-Day Substitute & Substitute Cert. Instructional Aide
Linda Shultz	Substitute Cafeteria Monitor

## PERSONNEL MATTERS - 2009-2010 SCHOOL YEAR (continued)

**B. Appointment of Extra-Curricular Positions - 2009-2010 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
DiAnne Galm	Assistant Boys' Volleyball Coach	\$1,889
Joseph Stofko	Weight Room Monitor (Spring)	Volunteer
*Priscilla B. Mudge	Assistant Boys' Volleyball Coach	Volunteer

\*Pending receipt of required employment forms

**C. Change of Employment Status**1. Michelle Kirk

From:	Long-Term Replacement Teacher
To:	Health & Physical Education Teacher
Assignment:	Catasauqua High School
Effective:	March 1, 2010
Rate of Pay:	\$39,319
Credits:	B. S. + 0 credits
Step:	Step 1
Benefits:	As per Collective Bargaining Agreement

**D. Removal of Substitute Employees**

The following applicants have requested to be removed from the substitute employment list for effective for the 2009-2010 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kaitlin Breslin	Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide	Moving from area

**E. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns in the Catasauqua Area School District for the Spring of 2009-2010 as noted:

**Catasauqua Middle School**

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
Kutztown Univ.	John Emery	Richard Milne – Music	March to April 2010

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**PERSONNEL MATTERS - 2009-2010 SCHOOL YEAR (continued)**

Motion by McCarthy, seconded by Tolve, approving personnel for the 2009-2010 school year as follows:

**F. Request for Day(s) Without Pay (deductible)**

Approval is granted to the following employee for day(s) without pay (deductible) as indicated:

1. Maria Weaver

Status: Mentally & Physically Handicapped Teacher  
 Assignment: Catasauqua High School  
 Effective: Tuesday, June 1, 2010  
 Reason: Personal

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
 Motion carried.

**CONFIRMATION OF  
GRADUATION DATE  
JUNE 14, 2010**

Motion by Tolve, seconded by Reiss, granting approval to establish and confirm the district's graduation schedule for 2010 as provided in the 2009-2010 school calendar (graduation on Monday, June 14, 2010), and to not require graduating students to return to school after graduation to make up class days lost due to severe weather conditions during the 2009-2010 school year.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
 Motion carried.

**APPROVAL TO  
ATTEND - CONF.,  
SEMINARS, ETC.**

Motion by Levine, seconded by McCarthy, granting approval to the following to attend conferences, workshops, etc. as listed:

1. Name of Employee: Thomas R. Moll, II, Director of Student Activities  
 Catasauqua Area School District  
Dates Requested: March 23, 24, 26, & 27, 2010  
Name of Conference: Pennsylvania State Athletic Directors Association Conf.  
Location: Hershey Lodge – Hershey, PA  
Estimated Cost to District: Meals = \$ 30.00  
 Lodging = \$148.74  
 Estimated Mileage = \$ 82.50  
 Total estimated cost = \$261.24 (w/mileage = \$178.74)

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
 Motion carried.

**APPROVAL OF POSSIBLE OVERNIGHT STUDENT ACTIVITY TRIPS** Motion by Levine, seconded by McCarthy, approving the request for possible overnight student activity trips as listed:

**Boys Basketball**  
March 26, 27, 2010  
Bryce-Jordan Center  
State College, PA

**Girls Basketball**  
March 26, 27, 2010  
Bryce-Jordan Center  
State College, PA

**Wrestling**  
March 5, 6, 2010  
Wilson West Lawn High School  
Wilson, PA

**Wrestling**  
March 11, 12, 13, 2010  
Giant Center  
Hershey, PA

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**APPROVAL OF SCHOOL CALENDAR 2010-2011** Motion by Levine, seconded by McCarthy, requesting approval of the school calendar for the school year 2010-2011.  
**SCHOOL YEAR** **2010-2011 Calendar inserted in Permanent Minute Book**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**APPROVAL TO PARTICIPATE IN PURCHASING COOPERATIVE** Motion by McCarthy, seconded by Reiss, approving the request for the Catasauqua Area School District to participate in the Lehigh-Northampton Counties Purchasing Cooperative for grocery purchases

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**APPROVAL OF ADDITIONAL REVISED BUS & VAN STOPS/RUNS 2009-2010** Motion by Reiss, seconded by McCarthy, approving the additional revised bus/van stops/runs for the 2009-2010 school year, effective February 8, 2010. Indicated stops/runs are subject to change due to additional student enrollments and/or withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.  
**SCHOOL YEAR**  
**AS OF FEB. 8, 2010**

List of Bus Stops/Runs inserted in Permanent Minute Book

**ROLL CALL VOTE**

Roll Call – Hahn aye, Levine aye, McCarthy aye, Reiss aye, and Tolve aye. Zero nay.  
Motion carried.

**At this time – 9:05 P.M. – board member Sally J. Reiss left meeting.**

## NEXT SCHOOL BOARD MEETING DATES

- A. Thursday, February 11, 2010      5:45 P.M.      Finance Committee  
Sheckler Elementary School Faculty Room
- B. Tuesday, March 2, 2010      5:30 P.M.      Buildings & Grounds Committee  
7:00 P.M.      Board Workshop Meeting  
Sheckler Elementary School Faculty Room

- 
- C. Thursday, March 4, 2010      4:00 P.M.      Policy Committee  
5:00 P.M.      Academics & Education Committee  
6:00 P.M.      Athletic Council  
7:15 P.M.      Finance Committee

All of the above committee meetings will be held in the CHS Community Meeting Room.

- D. Monday, March 8, 2010      7:00 P.M.      School Board Meeting  
Catasauqua High School

**ADJOURNMENT**      Motion by McCarthy, seconded by Tolve, to adjourn meeting.  
Meeting adjourned at 9:10 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary