

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
MONTHLY SCHOOL BOARD MEETING
MONDAY, MARCH 8, 2010

4706

PURPOSE The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, March 8, 2010 in the Catasauqua High School Library. President Hahn called the meeting to order at 7:00 P.M.

ROLL CALL Members present: Carol Cunningham, Penny Hahn, Mary Alice Hartranft, Robert Levine (arrived at 7:07 p.m.), Carol McCarthy, Donald Panto (arrived at 7:28 p.m.), Sally J. Reiss (arrived at 7:13 p.m.), Patricia Snyder, and Guy Tolve (arrived at 7:03 p.m.)

Member absent: None absent

Non-members present: Robert J. Spengler, Superintendent
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education
David Ascani, High School Principal
Melissa Inselmann, Middle School Principal
Eric Dauberman, Elementary School Principal
William Gasper, Supervisor of Facilities
Lois Reed, Business Supervisor
Wayne Karess, District Technology Coordinator
Thomas R. Moll, II, Director of Student Activities
David Knerr, Solicitor
Jessica Croll, Student Representative
Michael Serrano, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

EXECUTIVE SESSION A. Tuesday, March 2, 2010 - after board workshop meeting for legal/personnel issues

At this time – 7:03 p.m. – board member Guy Tolve arrived at meeting.

PRESENTATIONS/ AUDIENCE INPUT ON AGENDA A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for February 2010 with certificate

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>
Olivia Emery	Joscelyn Acevedo	Katherine Fisher	Megan Nyce
Emma Hawk	Madison Kessler	Anthony Pompa	Cameron Ritter

At this time – 7:07 p.m. – board member Robert Levine arrived at meeting.

At this time – 7:13 p.m. – board member Sally J. Reiss arrived at meeting.**PRESENTATIONS/
AUDIENCE INPUT
ON AGENDA**

(continued)

- B. Melissa Inselmann - presented Catasauqua Middle School Students of the Month for February 2010 with a pin and certificate

Grade 5

Selena Safadi
Mia Zappacosta

Grade 6

Nicole Giannetti
Joseph Stewart

Grade 7

Alexis Ayache
Zackery Slifer

Grade 8

Shea O'Brien
Tori Saruba

**COMMITTEE
REPORTS**

- A. Buildings & Grounds Committee – Sally J. Reiss - meeting held Mar. 2, 2010
1. See minutes inserted in Permanent Minute Book

At this time – 7:28 p.m. – board member Donald Panto arrived at meeting.

- B. Policy Committee – Mary Alice Hartranft – meeting held March 4, 2010
1. See minutes inserted in Permanent Minute Book
- C. Academics & Education – Carol Cunningham – meeting held March 4, 2010
1. See minutes inserted in Permanent Minute Book
- D. Athletic Council – Thomas R. Moll, II – meeting held March 4, 2010
1. See minutes inserted in Permanent Minute Book
- E. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
1. Meeting held February 15, 2010
2. Appointed new Executive Director – Elaine Eib
- F. Lehigh Career & Technical Institute – Carol McCarthy
1. Tour of the cosmetology department
- G. Lehigh Valley International Airport – Sally J. Reiss
1. No recent updates except board went into a lengthy Executive Session (video presentation)
- H. Borough of Catasauqua – Mary Alice Hartranft – meeting held March 1, 2010
1. Discussion on the property on Front Street
2. Land swap with district looking like it will go through
3. Summer – Pine Street Bridge closed approximately 5 months
4. April – Race Street bridge closed approximately 5 days to fix railroad crossing
5. Barbara Schlegel – borough looking at Front Street property to clean up and sell (need to know cost first)
- I. Borough of North Catasauqua – Carol McCarthy
1. No report

COMMITTEE
REPORTS
(continued)

J. Student Representatives

1. Generation Hope – Kiss a Senior Goodbye
2. **Sound of Music** – March 25 – 28, 2010
3. Talent Show
4. Winter Formal
5. Hosting Student Forum – PBS
6. Battle Bots
7. Catty Canal cleanup
8. Student Council – two representatives – dues policy

MINUTES APPROVED
WORKSHOP MEETING
FEBRUARY 2, 2010

Motion by McCarthy, seconded by Reiss, the minutes of the board workshop meeting held on February 2, 2010 be approved as presented.
Motion carried.

MINUTES APPROVED
REGULAR MEETING
FEBRUARY 8, 2010

Motion by McCarthy, seconded by Snyder, the minutes of the regular meeting held on February 8, 2010 be approved as presented. Hartranft abstained from voting due to not being present at that meeting. Motion carried.

TREASURER'S
REPORT
FEBRUARY 2010

Motion by Cunningham, seconded by McCarthy, the report of the Treasurer for February 2010 be approved as presented. Motion carried.

APPROVAL OF
BUDGET
TRANSFERS
FEBRUARY 2010

Motion by Cunningham, seconded by McCarthy, approving the request for budget transfers for the month of February 2010.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL FOR
PAYMENT OF ALL
ACCOUNTS PAYABLES
BILLS - MARCH 2010

Motion by McCarthy, seconded by Snyder, all accounts payables bills as presented in the amount of **\$888,756.09** be approved as follows:

General Fund Bills-A/P Mar. 8, 2010	\$ 849,954.67
Cafeteria Bills – A/P March 8, 2010	28,411.08
Athletic Bills – A/P March 8, 2010	<u>10,390.34</u>
TOTAL	\$888,756.09

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL FOR
PAYMENT OF ALL
CONSTRUCTION FUND
BILLS - MARCH 2010

Motion by McCarthy, seconded by Cunningham, all construction fund bills as presented in the amount of **\$281,394.94** be approved as follows:

Construction Fund Bills-A/P Mar. 8, 2010	\$281,394.94
TOTAL	\$281,394.94

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

CHECK APPROVED FOR ALBARELL ELECTRIC Motion by Cunningham, seconded by Hartranft, to approve to pay construction fund check #1075 in the amount of \$35,819.40 issued to Albarell Electric

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Hahn abstained from voting due to Albarell Electric being her husband’s employer. Zero nay. Motion carried.

APPROVAL TO RATIFY ALL MANUAL BILLS FEBRUARY 2010 Motion by Reiss, seconded by McCarthy, all manual bills as presented in the amount of **\$1,239,379.12** be approved as follows:

General Fund Manual Checks – Feb. 2010	\$ 124,160.08
Payroll – General Fund – Feb. 2010	1,083,158.12
Payroll – Cafeteria – Feb. 2010	24,820.81
Athletic Bills Manual Checks – Feb. 2010	1,208.00
Activities Fund Bills – February 2010	<u>6,032.11</u>
TOTAL	\$1,239,379.12

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF EARNED INCOME TAX COLLECTOR Motion by Cunningham, seconded by McCarthy, approving the request to enter into an agreement with H.A. Berkheimer, Inc. amending the district’s existing agreement with H.A. Berkheimer, Inc. concerning the earned income tax, under which H.A. Berkheimer, Inc. is appointed as the collector of the District's earned income tax for the period from January 1, 2010 to December 31, 2010 (and, at the district’s option, for the period from January 1, 2011 to December 31, 2011) with respect to the Borough of North Catasauqua and Hanover Township, at a commission rate of 2.9%.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF LOCAL SERVICES TAX COLLECTOR Motion by Tolve, seconded by Snyder, approving a resolution of the Board of School Directors of the Catasauqua Area School District, Lehigh and Northampton Counties, Pennsylvania authorizing, empowering, and directing the proper officers of the Board to execute an agreement with H.A. Berkheimer, Inc. ("Berkheimer") whereunder Berkheimer is retained as the exclusive tax officer/tax receiver for the collection, administration, receipt, and enforcement of the tax enactment of the Board levying and assessing the Local Services Tax under and pursuant to the authority of the Pennsylvania Local Tax Enabling Act (Act 511 of 1965, P.L. 1257) as amended, for the term January 1, 2010 through December 31, 2010, together with such extensions as may be agreed upon, within such municipalities where the annual combined rate of school district and municipal local services taxes does not exceed ten dollars (\$10.00), and within other municipalities where convenient and agreeable to the municipality; and approving and adopting the rules and regulations prepared by Berkheimer to administer and enforce the Local Services Tax.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF
DISTRICT LIAISON
WITH H.A.
BERKHEIMER, INC.**

Motion by McCarthy, seconded by Snyder, approving a resolution of the Board of School Directors of the Catasauqua Area School District, Lehigh and Northampton Counties, Pennsylvania, appointing a liaison between the district & H.A. Berkheimer, Inc. ("Berkheimer"), the duly appointed collector of certain local services and earned income taxes for the District, for the express purpose of sharing confidential tax information with the district for official purposes.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF COSTS
OF COLLECTION OF
DELINQUENT TAXES
BY H.A. BERKHEIMER**

Motion by Cunningham, seconded by McCarthy, approving a resolution of the Board of School Directors of the Catasauqua Area School District, Lehigh and Northampton Counties, Pennsylvania, authorizing and empowering H.A. Berkheimer, Inc., the duly appointed collector of certain local services and earned income taxes for the District, to impose and retain costs of collection on delinquent taxes.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF LOCAL
TAXPAYER BILL OF
RIGHTS PROCEDURES
FOR TAXES
COLLECTED BY
H.A. BERKHEIMER**

Motion by McCarthy, seconded by Levine, approving a resolution of the Board of School Directors of the Catasauqua Area School District, Lehigh and Northampton Counties, Pennsylvania, appointing H.A. Berkheimer, Inc. ("Berkheimer"), the duly appointed collector of certain local services and earned income taxes for the District, as the District's Tax Hearing Officer under and pursuant to the Local Taxpayers Bill of Rights Act with respect to those District taxes collected by Berkheimer for the express purpose of adjudicating appeals thereunder, and adopting the procedures promulgated by Berkheimer as the District's Local Taxpayers Bill of Rights Act procedures with respect to those District taxes collected by Berkheimer.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF
SECTION 356
AGREEMENT**

Motion by McCarthy, seconded by Reiss, approving to enter into a Section 356 Agreement between H.A. Berkheimer, Inc., as agent and duly authorized official of the School District, and the Commonwealth of Pennsylvania, Department of Revenue, under which certain confidential tax information contained on Pennsylvania Personal Income Tax returns is provided to H.A. Berkheimer in order to administer and enforce the District's earned income tax.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**AWARDING OF BID
LAWN CARE**

Motion by Cunningham, seconded by Tolve, granting approval to award the bid submitted by TruGreen Land Care Option A-3 (unlimited cuts/trims; three year contract) for the contract for Lawn Mowing and Related Services, and award the contract to the lowest responsible bidder for that option, TruGreen LandCare.

<u>Service</u>	<u>Year</u>	<u>Cost</u>
Unlimited cuts/trims	2010	\$ 50,699
Unlimited cuts/trims	2011	\$ 50,699
Unlimited cuts/trims	2012	<u>\$ 52,472</u>
TOTAL		\$153,870

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF
CHANGE ORDERS
RELATIVE TO THE
DISTRICT
ADMINISTRATION
OFFICE PROJECT**

Motion by McCarthy, seconded by Cunningham, approving the following change orders relative to the District Administration Office Project:

<u>Project & Contractor</u>	<u>Reason for Change</u>	<u>Amount</u>
FS Mechanical - DAO	Removal of the trap primers from the Project, including all material and labor, and replace these with (6) ProSet Trap Guards, including their installation	(\$300.00) credit
Walter Brucker – DAO	Delete countertops in Rooms 111 & 105 Delete two base cabinets in Room 105.	(\$1,652.00) credit

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL OF
CHANGE ORDERS
RELATIVE TO THE
DISTRICT
ADMINISTRATION
OFFICE PROJECT**

Motion by Cunningham, seconded by Levine, approving the following change orders relative to the District Administration Office Project:

<u>Project & Contractor</u>	<u>Reason for Change</u>	<u>Amount</u>
Albarell Electric – DAO	Change order was based on furnishing all additional Inverters, disconnects, larger PV Combiner Panel, Upsized Panelboard La, all additional conduits, wiring and connections per SKE-9 and e-mail from Andrew Vandever dated 9 December 2009.	\$25,182.00

ROLL CALL VOTE

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Hahn abstained from voting due to Albarell Electric being her husband’s employer. Zero nay. Motion carried.

APPROVAL OF CORE NETWORK INFRA-STRUCTURE TECHNOLOGY PURCHASE FOR DISTRICT ADMIN. OFFICE, CATASAUQUA MIDDLE SCHOOL, AND SHECKLER ELEM. SCHOOL

Motion by McCarthy, seconded by Cunningham, approving the request to purchase core network infrastructure technology for District Administration Office, Catasauqua Middle School, and Sheckler Elementary School in order to update and extend the network data infrastructure throughout the identified areas. All items specified are to be purchased by PA State contract PEPPM (***) and COSTARS (*).

See details inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF RESOLUTION URGING LEGISLATIVE ACTION ON SCHOOL EMPLOYEE PENSION REFORM

Motion by Reiss, seconded by Hartranft, approving a resolution urging legislative action on school employee pension reform by the Board of School Directors of the Catasauqua Area School District.

Resolution inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS

Motion by McCarthy, seconded by Cunningham, approving personnel for the 2009-2010 and 2010-2011 school years as follows:

A. Substitute Employees

The following applicants have been approved to be added to the substitute employment list for the 2009-2010 school year as follows:

- Kenneth Eck, Jr. Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide.
- Stephanie Valle Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide.
- Joshua Wuchter Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide.

B. Removal of Substitute Employees

The following applicants have been approved to be removed from the substitute employment list for the 2009-2010 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
James B. Flurer	Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide	Full-time employment
Kimberly Harakal	Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide	Full-time employment

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS (continued)

C. Approval of Student Teachers/Interns

Approval is granted for the following student teachers/interns as listed:

Sheckler Elementary School**Name & College****Area of Certification****Effective**

Tina Haney – East Stroudsburg	Jami Gallo – Elem. – Grade 2	Mar. 16 – May 7, 2010
Alison Muir – Kutztown	Shannon Wanko – Elem. – Grade 1	Mar. 16 – May 7, 2010
Rachel Galloway – Kutztown	Sue Conner – Elem. – Grade 2	Mar. 16 – May 7, 2010
Suzanne Lynn – Kutztown	Mike Conner – Elem. – Grade 2	Mar. 16 – May 7, 2010
Courtney Wehr – Kutztown	Joe Bigley – Elem. – Grade 4	Mar. 16 – May 7, 2010

Catasauqua Middle School

Amber Rodriguez – East Stroudsburg.	Lisa Packard – Elem. – Grade 5	Mar. 16 – May 7, 2010
Emily Lienhard – East Stroudsburg	Jill Vos – Elem. – Grade 5	Mar. 16 – May 7, 2010

District Psychologist

Kelly Kirkpatrick - Marywood	Christine Schuebel – Psychologist	2010-2011 school year
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D. Intent to Retire1. Patti Abbott

Status:	Fifth Grade Teacher
Assignment:	Catasauqua Middle School
Years of Service:	34 Years
Effective:	June 17, 2010 (or last contractual day of 2009-2010 school year)

2. Thomas Abbott

Status:	Technology Teacher
Assignment:	Sheckler Elementary School
Years of Service:	35 Years
Effective:	June 17, 2010 (or last contractual day of 2009-2010 school year)

E. Substitute Employees

The following applicant have been approved as a substitute employee for the 2010-2011 school year as follows:

Patti Abbott	Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide.
Thomas Abbott	Day-to-Day Substitute Teacher & Substitute Certified Instructional Aide.

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS (continued)

Motion by Reiss, seconded by Cunningham, approving personnel for the 2009-2010 and 2010-2011 school year as follows:

F. Summer Employment – Summer of 2010

Recommendation to hire the following for summer employment districtwide for a period of 7 (seven) weeks with a rate to reflect the new minimum wage law as noted:

1. Andrew Backhaus

<u>Starting Date:</u>	on or before June 21 – August 6, 2010
<u>Pay Rate:</u>	\$7.50/hour 7:00 A.M. – 2:00 P.M.
<u>Position:</u>	Summer Maintenance Buildings & Grounds Position
<u>Assignment:</u>	Districtwide buildings

2. Liam Browne

<u>Starting Date:</u>	on or before June 21 – August 6, 2010
<u>Pay Rate:</u>	\$7.25/hour 7:00 A.M. – 2:00 P.M.
<u>Position:</u>	Summer Maintenance Buildings & Grounds Position
<u>Assignment:</u>	Districtwide buildings

3. Jesse Crossley

<u>Starting Date:</u>	on or before June 21 – August 6, 2010
<u>Pay Rate:</u>	\$7.50/hour 7:00 A.M. – 2:00 P.M.
<u>Position:</u>	Summer Maintenance Buildings & Grounds Position
<u>Assignment:</u>	Districtwide buildings

4. William Gallagher

<u>Starting Date:</u>	on or before June 21 – August 6, 2010
<u>Pay Rate:</u>	\$7.50/hour 7:00 A.M. – 2:00 P.M.
<u>Position:</u>	Summer Maintenance Buildings & Grounds Position
<u>Assignment:</u>	Districtwide buildings

5. Jonathan Huhn

<u>Starting Date:</u>	on or before June 21 – August 6, 2010
<u>Pay Rate:</u>	\$7.50/hour 7:00 A.M. – 2:00 P.M.
<u>Position:</u>	Summer Maintenance Buildings & Grounds Position
<u>Assignment:</u>	Districtwide buildings

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS (continued)

F. Summer Employment – Summer of 2010 (continued)

6. Lauren Huhn
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.50/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
7. Michael Leon
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.50/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
8. Nicholas Neubauer
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.25/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
9. Aaron Pluchinsky
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.50/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
10. James Reingruber
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.50/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings
11. Nicholas Roberts
- Starting Date: on or before June 21 – August 6, 2010
Pay Rate: \$7.50/hour
7:00 A.M. – 2:00 P.M.
Position: Summer Maintenance
Buildings & Grounds Position
Assignment: Districtwide buildings

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS (continued)

F. Summer Employment – Summer of 2010 (continued)

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|----------------------------|-----------------------|--|
| 12. <u>Aaron Silfies</u> | <u>Starting Date:</u> | on or before June 21 – August 6, 2010 |
| | <u>Pay Rate:</u> | \$7.50/hour
7:00 A.M. – 2:00 P.M. |
| | <u>Position:</u> | Summer Maintenance
Buildings & Grounds Position |
| | <u>Assignment:</u> | Districtwide buildings |
| | | |
| 13. <u>Kyle Suydam</u> | <u>Starting Date:</u> | on or before June 21 – August 6, 2010 |
| | <u>Pay Rate:</u> | \$7.50/hour
7:00 A.M. – 2:00 P.M. |
| | <u>Position:</u> | Summer Maintenance
Buildings & Grounds Position |
| | <u>Assignment:</u> | Districtwide buildings |
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| 14. <u>Stephen Yost</u> | <u>Starting Date:</u> | on or before June 21 – August 6, 2010 |
| | <u>Pay Rate:</u> | \$7.25/hour
7:00 A.M. – 2:00 P.M. |
| | <u>Position:</u> | Summer Maintenance
Buildings & Grounds Position |
| | <u>Assignment:</u> | Districtwide buildings |
| | | |
| 15. <u>Braxton Strauss</u> | <u>Starting Date:</u> | on or before June 21 – August 6, 2010 |
| | <u>Pay Rate:</u> | \$7.25/hour
7:00 A.M. – 2:00 P.M. |
| | <u>Position:</u> | Summer Maintenance
Buildings & Grounds Position |
| | <u>Assignment:</u> | Districtwide buildings |

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

At this time – 8:55 p.m. – board member Robert Levine left meeting.

Motion by Cunningham, seconded by Tolve, approving personnel for the 2009-2010 and 2010-2011 school year as follows:

G. Appointment of Extra-Curricular Positions - 2010-2011 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Thomas Falzone	Weight Room Monitor (Summer) – shared	\$300
Frank Schlofer	Weight Room Monitor (Summer) – shared	\$300
Joseph Stofko	Weight Room Monitor (Summer)	Volunteer
Thomas Falzone	Head Football Coach	\$6,100
Brad Bloszinsky	Assistant Football Coach	\$3,520
Robert Petrosky	Assistant Football Coach	\$3,520

PERSONNEL MATTERS - 2009-2010 & 2010-2011 SCHOOL YEARS (continued)

G. Appointment of Extra-Curricular Positions - 2010-2011 School Year (continued)

Robert Bydlon	Assistant Football Coach	\$3,520
James Schaffer	Assistant Football Coach	\$3,520
Robert Panny	Assistant Football Coach	\$3,520
William Milne	Assistant Football Coach	\$3,520
Edward Csencsits	Assistant Football Coach	Volunteer
Ryan Gemmel	Assistant Football Coach	Volunteer
Michael Case	Assistant Football Coach	Volunteer
Thomas McCarroll	Assistant Football Coach	Volunteer
Tyler Donchez	Assistant Football Coach	Volunteer
Frank Schlofer	Head Field Hockey Coach	\$5,399
Jennifer Keppel	Assistant Field Hockey Coach	\$1,335
Lindsay Biege	Assistant Field Hockey Coach	\$2,671
Francine Schlofer	Assistant Field Hockey Coach	Volunteer
V. Trajano Bastidas	Head Boys' Soccer Coach	\$5,399
Michael Baclawski	Assistant Boys' Soccer Coach	\$2,671
Frank Olszewski	Co-ed M.S. Soccer Coach	\$2,671
Russel Bass	Co-ed M.S. & H.S. Soccer Coach	Volunteer
Terry Lick	Co-ed M.S. Soccer Coach	Volunteer
John Yanek	Head Girls' Volleyball Coach	\$3,510
DiAnne Galm	Assistant Girls' Volleyball Coach	\$1,889
Charles Post	Head Cross Country Coach	\$3,510
David Burkner	Assistant Cross Country Coach	\$1,889

*Pending receipt of required employment forms

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye; McCarthy nay. One (1) nay. Motion carried.

Motion by Cunningham, seconded by Reiss, approving personnel for the 2009-2010 and 2010-2011 school year as follows:

G. Appointment of Extra-Curricular Positions - 2010-2011 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Penny Hahn	Assistant Girls' Volleyball Coach	Volunteer

Roll Call – Cunningham aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Hahn abstained from voting due to this being her position. Zero nay. Motion carried.

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2009-2010 school year as follows:

J. Salary Increment Increases

Increase the salary of the following professional(s) who have completed the salary credit step requirements for the second half of the 2009-2010 school year, as per Collective Bargaining Agreement (one-half of salary increment). The Superintendent has reviewed all documents, and recommends approval of the salary increases.

Michael Baclawski

New Step 6	Degree – BS	Credits + 24	\$46,502
Old Step 6	Degree – BS	Credits + 21	<u>\$45,765</u>
			\$737.00

Melissa Brown

New Step 6	Degree – M	Credits + 0	\$49,317
Old Step 6	Degree – BS	Credits + 30	<u>\$46,502</u>
			\$2,815.00

Jon Lenert

New Step 7	Degree – M	Credits + 0	\$51,884
Old Step 7	Degree – BS	Credits + 31	<u>\$48,935</u>
			\$2,949.00

Heather Oakes

New Step 5	Degree – BS	Credits + 24	\$44,069
Old Step 5	Degree – BS	Credits + 18	<u>\$43,374</u>
			\$695.00

Reimburse second pay in March 18, 2010

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**PRELIMINARY
TEXTBOOK
APPROVAL**

Motion by Cunningham, seconded by Reiss, granting preliminary approval for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in April 2010).

Grades 3-5 Math

Title: enVisionMATH

Author: Randall I. Charles et. Al.

Publisher: Scott Foresman-Addison Wesley

Copyright: 2009

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**PRELIMINARY
TEXTBOOK
APPROVAL**

Motion by Cunningham, seconded by McCarthy, granting preliminary approval for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in April 2010).

High School World Cultures

Title: World History Survey Edition

Author: Elisabeth Gaynor Ellis and Anthony Esler

Publisher: Prentice Hall

Copyright: 2011

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**PRELIMINARY
TEXTBOOK
APPROVAL**

Motion by Cunningham, seconded by McCarthy, granting preliminary approval for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in April 2010).

High School German

Title: Komm Mit! Lv. 1

Author: George Winkler

Publisher: Holt McDougal

Copyright: 2006

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**PRELIMINARY
TEXTBOOK
APPROVAL**

Motion by Cunningham, seconded by McCarthy, granting preliminary approval for the following textbook (textbook will be available for examination and review for a period of 30 days with final adoption in April 2010).

High School German

Title: Komm Mit! Lv. 2

Author: George Winkler

Publisher: Holt McDougal

Copyright: 2006

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF FACILITIES PLAN COMMITTEE REPORT CARBON-LEHIGH INTERMEDIATE UNIT #21 – 2010-2011 SCHOOL YEAR Motion by Cunningham, seconded by McCarthy, granting approval of the 2010-2011 Facilities Plan Committee Report as unanimously adopted by the Carbon-Lehigh Intermediate Unit #21 Facilities Plan Committee on February 2, 2010. In addition, the board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

Facilities Plan Committee Report inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL TO ATTEND - CONF., SEMINARS, ETC. Motion by Cunningham, seconded by McCarthy, granting approval to the following to attend conferences, workshops, etc. as listed:

1. Name of Employee: Christine Schuebel, District Psychologist
Dates Requested: April 6, 7, 8, & 9, 2010
Conference Title: Making a Difference: Educational Practices That Work!
Sponsored by: Pennsylvania Department of Education
Location: Hershey Lodge & Convention Center – Hershey, PA
Estimated Cost to District: \$150.00 – lodging per day
\$125.00 – registration
\$ 80.00 – meals
\$208.10 – estimated mileage
\$563.10– total estimated cost
No sub costs needed
Conference paid by LRE Grant

2. Name of Employee: William Bond, Industrial Technology Teacher
Catasauqua High School
Dates Requested: April 14, 15, 16, 17, 18, 2010
Conference Title: Battlebots I.Q. 2010 National Championship
Location: Midtown Miami Mall - Miami, Florida
Estimated Cost to District: Lodging = \$400.00 (1350-580-39-80)
Meals = \$ 0.00
Est. Airfare = \$350.00 with luggage (1350-580-39-80)
Car Rental = \$200.00 (1350-580-39-80)
Est. Gas = \$50.00 (1350-580-39-80)
Robot Registration = \$300.00 (1350-810-39-80)
Est. Shipping Robots = \$100.00 (1350-530-39-80)
Tolls/Parking = \$0.00
Substitute for two (2) days @ \$120/day = \$240.00
Total estimated costs = \$1,640.00

NOTE: This is a re-approval of original request approved December 8, 2009.

APPROVAL TO ATTEND – CONF., SEMINARS, ETC., (continued)

- 3. Name of Employee: Eugenia Emert, Family & Consumer Science Teacher at Catasauqua Middle School & FCCLA Advisor
Dates Requested: April 12 & 13, 2010
Conference Title: Conference Planning/State Officer Orientation
Sponsored by: PA FCCLA
Location: Holiday Inn West - Mechanicsburg, PA
Estimated Mileage: \$ 93.30
Meals: \$ 60.00
Lodging: \$ 90.00
Substitute: \$240.00 Two days @ \$120.00/day
Estimated Cost to District: \$483.30 (\$390.00 w/o mileage)

- 4. Name of Employee: Kimberly Ceccatti, Guidance Counselor at Sheckler Elementary School
Dates Requested: March 23-25, 2010
Conference Title: Olweus Bullying Prevention Program Trainer Certification
Location: Radisson Penn Harris-1150 Camp Hill Bypass, Camp Hill, PA
Estimated Mileage: \$ 90.00
Meals: \$ 90.00
Lodging: \$240.00
Substitute: \$ 0.00
Estimated Cost: \$420.00
All expenses will be covered by Safe and Drug Free Grant

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL FOR DAYS OFF FROM SCHOOL AND OVERNIGHT TRIP Motion by Cunningham, seconded by McCarthy, granting approval for days off from school and overnight trip as follows:
1. Catasauqua High School Battlebots Class (3 students – listed below)

<u>Dates Requested</u>	<u>Event & Location</u>
Apr. 14, 15, 16, 17, & 18, 2010	Battlebots I.Q. 2010 National Championship Midtown Miami Mall Miami, Florida

Students

Devin Bauer Benjamin Hammel Aaron Pluchinsky

Students will pay approximately: \$900 each to attend this event.

Chaperone – Mr. William Bond

NOTE: This is a re-approval of original request approved January 12, 2010 – the dates and location have changed, but the costs remain the same.

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

AUTHORIZATION TO BID Motion by Hartranft, seconded by McCarthy, authorizing the request to bid for fuel oil via Pennsylvania Joint Purchasing Council, I.U. #16.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF ADDITIONAL REVISED BUS & VAN STOPS/RUNS 2009-2010 SCHOOL YEAR AS OF MAR. 8, 2010 Motion by Tolve, seconded by Snyder, approving the additional revised bus/van stops/runs for the 2009-2010 school year, effective March 8, 2010. Indicated stops/runs are subject to change due to additional student enrollments and/or withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

List of Bus Stops/Runs inserted in Permanent Minute Book

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

APPROVAL OF USE OF CLASSROOM SPACE FOR EXTENDED SCHOOL YEAR (ESY) FOR SUMMER OF 2010 Motion by Tolve, seconded by Snyder, granting approval for the use of classroom space for Extended School Year (ESY) from July 6, 2010 through August 6, 2010. The Carbon-Lehigh Intermediate Unit #21 would like to request the use of classroom space at Catasauqua Middle School. The program would operate Monday through Friday from 8:00 a.m. to 2:30 p.m. at Catasauqua Middle School. The program would specifically be for students in MDS programs and live within the Lehigh County school districts. This has been requested through a use of facilities permit also.

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

OLD BUSINESS

1. Wayne Karess
 - A. Eleven candidates for Summer of 2010 Technology positions

At this time – 9:10 p.m. – board member Robert Levine returned to meeting.

LETTERS OF COMMENDATION

1. Carol McCarthy
 - A. To Anthony Pawlowski – 10 years of teaching without a single sick day
2. Thomas Moll
 - A. To Curtis Garner – for winning first place in District XI “AA” wrestling tournament at 215 lbs. and finishing third at regional competition

At this time – 9:15 p.m. – board member Sally J. Reiss left meeting.

LETTERS OF COMMENDATION (continued)

3. David Ascani
 - A. To Nadia Ross – for making dessert items for the Honor Roll Reception
4. Eric Dauberman
 - A. To Thomas Abbott, Ronald DeMaio, Heather Oakes and Jennifer Thierer – for outstanding help and assistance with Sheckler Elementary School's Read Across America Celebration
 - B. To Giant Supermarket on MacArthur Road – for donation of ice cream cups for students of Sheckler Elementary School as a reward for Read Across America Celebration
5. Wayne Karess
 - A. To Erv Mease and Larry Ross of Lehigh Carbon Community College – considering the equipment needs of the local school districts through the donation of computers
6. Melissa Inselmann
 - A. To Tamra Weiseman – Congratulations! Catasauqua Middle School Spelling Bee winner and participating in the preliminary spelling bee for The Express-Times
 - B. To Tyler Cormier, Kanyi Creppy, Maxwell Fisher, Tyler Mullin, Andrew Rice, Jacob Rusnock, and Ashleigh Tomcics – placed in PA Middle School Computer Fair Regionals at Carbon-Lehigh Intermediate Unit #21
7. Penny Hahn
 - A. To Catasauqua High School Student Council – all those coming forward at the board meetings and being so diligent in working with school board on policy issues

INFORMATION ITEMS

1. Melissa Inselmann
 - A. Friday, March 12, 2010 – movie night at Catasauqua Middle School
 - B. Wednesday, March 17, 2010 – Applebee's – fund raiser
2. Eric Dauberman
 - A. Thursday, March 11, 2010 - pictures
 - B. Friday, March 12, 2010 – Computer Fair
 - C. Thursday, March 18, 2010 – Second grade show
 - D. Friday, April 9, 2010 – Kindergarten Registration
3. Lois Reed
 - A. A copy of the Annual Financial Report for 2009 was given to board members

At this time – 9:23 p.m. – board member Sally J. Reiss returned to meeting.

RECOGNITION OF GUESTS & VISITORS

1. Barbara Schlegel – was invited to read to Second Grade students recently
It was very enjoyable.

NEXT MEETING DATES

- A. Friday, March 12, 2010 1:00 P.M. Salary and Benefits Committee
Superintendent Conference Room

- B. Tuesday, April 6, 2010 5:30 P.M. Buildings & Grounds Committee
Sheckler Elementary School Faculty Room

- 7:00 P.M. Board Workshop Meeting
Sheckler Elementary School Faculty Room

- C. Wednesday, April 7, 2010 6:00 P.M. Special Board Meeting for District
Finances/Budget
Sheckler Elementary School Faculty Room

- ~~D. Thursday, April 8, 2010 4:00 P.M. Academics & Education Committee~~
~~5:00 P.M. Policy Committee~~
~~6:00 P.M. Athletic Council~~
~~7:15 P.M. Finance Committee~~

Committee meetings listed above will be held in the Catasauqua High School
Community Meeting Room

- D. Monday, April 12, 2010 7:00 P.M. School Board Meeting
Catasauqua High School Library

ADJOURNMENT Motion by Cunningham, seconded by Snyder, to adjourn meeting.
Meeting adjourned at 9:25 P.M.

Respectfully submitted,

Sally J. Reiss
Secretary