

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**SCHOOL BOARD WORKSHOP MEETING**  
**TUESDAY, MAY 4, 2010**

4744

**PURPOSE** The school board workshop meeting of the Board of Directors of the Catasauqua Area School District was held on Tuesday, May 4, 2010 in the Sheckler Elementary School Faculty Room. President Penny Hahn called the meeting to order at 7:00 P.M.

**ROLL CALL** Members present: Penny Hahn, Mary Alice Hartranft, Robert Levine, Carol McCarthy, Donald Panto, Sally J. Reiss, Patricia Snyder (arrived at 7:02 p.m.), and Guy Tolve

Member(s) absent: Carol Cunningham

Non-members present: Robert J. Spengler, Superintendent  
Eric Dauberman, Elementary School Principal  
Melissa Inselmann, Middle School Principal  
David Ascani, High School Principal  
Lois Reed, Business Supervisor  
William Gasper, Director of Facilities  
David Knerr, Solicitor

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**At this time – 7:02 p.m. – board member Patricia Snyder arrived at meeting.**

**PERSONNEL MATTERS - 2009-2010 SCHOOL YEAR** Motion by McCarthy, seconded by Levine, approving personnel for the 2009-2010 school years as follows:

**A. Approval of Job Description**

Approval is granted for the following job description:

**Secretary to Student Services**

Job description inserted in Permanent Minute Book

**ROLL CALL VOTE**

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**PERSONNEL MATTERS – 2009-2010 SCHOOL YEAR (continued)**

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2009-2010 school year as follows:

**B. Nomination for Appointment**

- 1. \*Pamela Panto

Status: Secretary to Student Services  
 Part-Time, 12-month position (4 hours per day)

Assignment: Administration Office

Rate of Pay: \$11.00/hour

Benefits: As per agreement

Effective: May 4, 2010

\*Pending receipt of required employment forms

**ROLL CALL VOTE**

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, Snyder aye, and Tolve aye. Panto abstained from voting due to employee being his wife. Zero nay. Motion carried.

**APPROVAL OF  
NOMINATION OF  
BOARD MEMBER  
TO BE PLACED ON  
THE 2010 BALLOT  
FOR INTERMEDIATE  
UNIT BOARD OF  
DIRECTORS**

Motion by McCarthy, seconded by Levine, approving the request to nominate a Catasauqua Area School District Board Member to be placed on the 2010 ballot for Carbon-Lehigh Intermediate Unit #21 Board of Directors. The current term expires June 30, 2010 and the new term runs from July 1, 2010 to June 30, 2013.

Name of Candidate Penny Hahn

**ROLL CALL VOTE**

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**The agenda for the Monday, May 10, 2010 board meeting was presented and discussed.**

**APPROVAL OF  
RE-PAVING OF  
BULLSHEAD ROAD**

Motion by McCarthy, seconded by Hartranft, to approve the re-paving (85 feet) of Bullshead Road, and to award the contract to Ronnie C. Folk Paving, Inc. at the cost of \$4,150.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**APPROVAL TO HOLD GRADUATION IN CATASAUQUA HIGH SCHOOL GYMNASIUM FROM 2010-2011 SCHOOL YEAR AND FORWARD** Motion by McCarthy, seconded by Reiss, approving the request that beginning with the 2010-2011 school year and there forward, Catasauqua High School graduation ceremony will now be held in the gymnasium of Catasauqua High School.

**ROLL CALL VOTE**

Roll Call – Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Panto aye, Reiss aye, Snyder aye, and Tolve aye. Zero nay. Motion carried.

**ADJOURNMENT** Motion by Reiss, seconded by Levine, to adjourn meeting. The meeting was adjourned at 7:39 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary