

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, March 13, 2018
7:00 P.M. – District Administration Office

- 1. CALL TO ORDER** **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:00 P.M.

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

At this time, a Moment of Silence was observed in memory of Mrs. Shannon Wanko, Sheckler Elementary Teacher.

- 3. ROLL CALL**

Board Members		Non Board Members	
Penny Hahn		Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Duane Deitrich	X	Christina Lutz-Doemling	X
Jason Bashaw	X	Lois Reed	X
Dale Hein	X	Kathleen Kotran	
Christine Nace	X	Wayne Karess	X
Rodney L. Nace	X	David Ascani	X
Donald Panto		Melissa Inselmann	X
Stephen M. Becker		Eric Dauberman	X
		Bryan Klass	
Student Representatives		Adam Schnug	
Hannah Matchette	X	Thomas Moll	
Maria Rosario	X		

- 4. NOTICE OF EXECUTIVE SESSIONS**

- A. An Executive Session for Legal and Personnel Reasons Will be Held Prior to the Meeting at 6:00 P.M.
Executive Session was held until 6:50 P.M

- 5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

- A. Sheckler Elementary School Students of the Month - Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Carter Gonzalez	Tye Tomasic	Emma Schwenk	Logan Brown
Natalie Cooper	Emery Miller	Joshua Abbott	Aubrey Soldridge
		Nicholas Hernandez	

B. Catasauqua Middle School Star Players of the Month - Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Maya Osorto	Kaitlyn Lawton	Tobias Burgher	Ashley Ritter

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling
PDE required Special Education and Comprehensive Plans are being developed and will be shared in the near future. An update on initiatives and 2018-2019 planning was provided.
- B. Finance – Robert J. Spengler
Mr. Spengler received the PDE Certification of a Special Education Exception for the 2018-2019 Budget. Pending receipt of intended retirements in March, Mr. Spengler will schedule a Budget Meeting with the Board in April.
- C. Building & Grounds – Robert J. Spengler
Awaiting the drawing and proposal for the CHS front wall replacement. Spring Sports field preparation and maintenance is underway.
- D. Policy – David Knerr - *None*
- E. Athletics-Thomas Moll - *None*
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Support Staff negotiations continue and will hopefully be completed within a month.
- G. Borough of Catasauqua – Dale Hein
At the last Borough Council meeting, a Deputy Tax Collector, Stacy Zellner, was appointed and school zone signs were approved to be placed on Howertown Rd. near IAACS.
- H. Borough of North Catasauqua – Jason Bashaw
An Opioid awareness and prevention presentation was provided.
- I. Hanover Township – Lois Reed
A new Township Manager will start on Monday March 19, 2018. A Developer will make a presentation regarding the corner of Airport Rd. and American Parkway at the next Township meeting. Also the Primo Foods expansion plan was approved.
- J. PSBA Liaison Update – Carol Cunningham
School Choice and Educational Savings Accounts Bill was discussed. A Resolution will be drafted and shared with the Board prior to the next Board meeting.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
Skills USA and DECA Awards were announced.
- L. Student Representatives – Hannah Matchette & Maria Rosario
Suggestion regarding a Gun Violence Awareness assembly for High School students was provided by Student Representatives. Mr. Ascani will investigate and identify options.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

- A. [School Board Meeting Held on February 13, 2018](#)

8. [APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2018](#)**9. [APPROVAL OF BUDGET TRANSFERS FEBRUARY 2018](#)**

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS MARCH 2018 WITH THE EXCEPTION OF:

- CHECK # 14670 - \$6,206.35 (Catasauqua Borough-general fund, fuel)**
- CHECK # 14771 - \$ 838.42 (Catasauqua Borough-general fund, fuel)**
- CHECK # 2793 - \$24.60 (Catasauqua Borough-café fund, fuel)**
- CHECK # 2813 - \$21.88 (Catasauqua Borough-café fund, fuel)**

Items 7, 8, 9 and 10, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Deitrich
AYE: Hein, Cunningham, Bashaw, R. Nace, C. Nace, Deitrich
NAY: 0
Six Ayes, Zero Nays, Motion carried*

10.1 APPROVAL FOR PAYMENT OF CHECK # 14670 - \$6,206.35 & #14771 - \$838.42 (Catasauqua Borough- general fund), and CHECK # 2793 - \$24.60 & #2813 - \$21.88 (Catasauqua Borough-Café Fund)

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: R. Nace
AYE: Cunningham, Bashaw, R. Nace, C. Nace, Deitrich
NAY: 0
Abstention Hein
Five Ayes, Zero Nays, Motion carried*

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P FEBRUARY 2018

12. FINANCIAL

A. Approval of Lehigh Carbon Community College Proposed 2018-2019 Budget

The Lehigh Carbon Community College Operational Budget for the fiscal year 2018-2019 is presented for approval. The total 2018-2019 operating debt service and capital budgets are \$51,689,148 a increase of \$2,894,519 or 5.9% from prior year's revised budget. The Catasauqua Area School District sponsor share will be \$174,951, an increase of \$5,907 or 3.5% from last year's revised budget.

B. Approval of Carbon-Lehigh Intermediate Unit 2018-2019 Budget

The Carbon-Lehigh Intermediate Unit #21 Operational Budget for the fiscal year 2018-2019 is presented for approval. The total 2018-2019 Operational budget is \$3,040,282 a decrease of \$172,360 from prior year’s adjusted budget. The total of all Lehigh and Carbon County district contributions of the operating budget is \$823,241, a 0% change. The Catasauqua Area School District share is \$24,186, a decrease of \$674 a decrease of 2.7%.

C. Approval of Lehigh Career & Technical Institute Proposed 2018-2019 Budget

Approval is requested for the 2018-2019 budget of the Lehigh Career & Technical Institute. The total 2018-2019 operating budget is \$26,602,200, an increase of \$343,100, or 1.3% increase from prior year. The Catasauqua Area School District share is \$783,594, an increase of \$32,778 or 4.3% increase. The proposed Academic Center Budget is \$1,819,400 based on a projected enrollment of 400 total students at a cost of \$4,018 per student. The Catasauqua Area School District share of the Academic Center Budget is \$59,319 an increase of \$10,316 or 21.1% increase.

13. PERSONNEL

A. Appointment of Extra-Curricular Positions – 2017-2018 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2017-2018 school year:

Name	Position	Stipend
James Snyder	Assistant Baseball Coach	Volunteer

B. Appointment of Extra-Curricular Positions – 2018-2019 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2018-2019 school year:

Name	Position	Stipend
Christopher Hain	Head Girls Soccer Coach	\$5399.00*

*Pending Employment Paperwork

Items 11, 12A, 12B, 12C, 13A and 13B, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Bashaw
 AYE: Hein, Cunningham, Bashaw, R. Nace, C. Nace, Deitrich
 NAY: 0
 Six Ayes, Zero Nays, Motion carried*

C. Intent to Retire

Approval is requested to accept the Intent to Retire, effective at the end of the 2017-2018 school year:

Name	Assignment	Years of Service
David Burkner	Elementary Teacher	33 Years
Barbara Kennedy	Elementary Teacher	16 Years
Valerie Roberts	Elementary Teacher	22 Years
Janet Schmitt	High School Teacher	34 Years

D. Removal of the Following Substitutes for the 2017-2018 School Year

Name	Assignment	Reason
Bradshaw Henning	Substitute Custodian	Did Not Complete Paperwork

E. Approval for Days Without Pay

- Name: Janice Kovacs
Reason: Personal
Effective: February 23, 2018 Full Day
February 27, 2018 Full Day
March 1, 2018 Full Day

F. Nomination for Appointment

- Name: Loubriel Rivera
Status: Custodial B Part Time-Minimum 20 hours per week
Assignment: Sheckler Elementary School
Rate of Pay: As Per Collective Bargaining Agreement
Benefits: N/A
Effective: February 27, 2018

Items 13C, 13D, 13E, and 13F, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Bashaw
AYE: Hein, Cunningham, Bashaw, R. Nace, C. Nace, Deitrich
NAY: 0
Six Ayes, Zero Nays, Motion carried*

14. BOARD APPROVALS**A. Acceptance of Resignation of Penny Hahn from the Elected Position of School Board Director, Catasauqua Area School District, Effective Immediately**

Mr. Spengler recognized Mrs. Hahn's sixteen years of Board Membership and commended her commitment to the school district and community.

B. Approval of Special Education Services Agreement for the 2018-2019 School Year, Carbon Lehigh Intermediate Unit #21

The Superintendent requests approval of this agreement, providing services for district students with special needs.

C. Approval of Summer School at Allentown City, Northampton Area, Whitehall-Coplay School Districts, and eBridge Online Academy

Approval is requested to ask for permission from Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, and eBridge Online Academy to allow students from the Catasaquua Middle School (grades 5, 6, 7 and 8) and the Catasaquua High School (grades 9, 10, 11, and 12) to attend summer school for the Summer of 2018 in the Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, and eBridge Online Academy at a tuition rate designated by their school board, and that tuition payment is the responsibility of the parent/guardian.

D. Approval of Additional Revised Van/Bus Stops – 2017-2018 School Year

Approval is requested of the revised Van/Bus Stops for the 2017-2018 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Our Lady Help of Christians, 934 Hanover Ave, Allentown, PA

Items 14A, 14B, 14C, and 14D, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: C. Nace

AYE: Hein, Cunningham, Bashaw, R. Nace, C. Nace, Deitrich

NAY: 0

Six Ayes, Zero Nays, Motion carried

15. OLD BUSINESS

16. NEW BUSINESS

17. COMMENDATIONS

18. INFORMATION ITEMS

19. CORRESPONDENCE

Items 15, 16, 17, 18, and 19 were combined by Board request

Robert Spengler : New Business: Motion to approve Shannon McCann as 2017-2018 Junior High Softball Coach at the rate of \$2,671.00 and Lindsey Hollingsworth as 2017-2018 Assistant Soccer Coach at the rate of \$1,500.00

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Bashaw

AYE: Hein, Cunningham, Bashaw, R. Nace, C. Nace, Deitrich

NAY: 0

Six Ayes, Zero Nays, Motion carried

Eric Dauberman: Various past events were reviewed and upcoming events were announced. Guest Reader Day, Readathon, Science Fair, Career Days, and more were discussed. The Easter Egg Hunt is coming up in March.

Melissa Inselmann: Strengthening Families workshops were held by Amy Dymond Jones, School Counselor. The annual Pennies for Patients assembly will be held on March 15. High School Orientation for 8th Grade students is upcoming. Preparation and planning for PSSA testing is also occurring.

Student Reps: Catasauqua High School Drama presentation of “Singing in the Rain” was awesome!

David Ascani: Congratulations to the High School Drama Club for an exceptional presentation of “Singing in the Rain”. The Spring Sports season has begun. Course registration and 8th Grade parent meetings are occurring. Dylan Geno, Catasauqua High School Student, was recently nominated as the Vice President of DECA. Dylan is a top notch student at CHS and we are very proud of him and his accomplishments! An Indoor Guard competition will occur at CHS on March 24, 2018.

Dale Hein: Expressed his gratitude to Wayne Karess, District Network Manager, for his assistance in accessing Board related materials on his iPad.

20. RECOGNITION OF GUESTS & VISITORS

Michelle Stillo, parent, expressed her concern regarding existing Catasauqua Middle School policies (handbook) that do not allow students to carry cell phones with them during the school day. Mrs. Stillo requested the Board discuss this item in the future.

21. NEXT MEETING DATES

- | | | |
|-----------------------------------|----------------|------------------------------------|
| A. Tuesday, April 10, 2018 | 7:00 PM | School Board Meeting |
| B. Wednesday, May 2, 2018 | 4:00 PM | B & G Committee Meeting |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |

22. ADJOURNMENT

MOTION BY: Deitrich

SECONDED BY: C. Nace

Motion carried

Time Adjourned: 7:53 P.M.

Respectfully submitted,

Jason Bashaw
Secretary