

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, October 13, 2015
7:00 P.M. – District Administration Office

1. CALL TO ORDER **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:04 P.M.

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL VOTE

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft		Kathleen Kotran	X
Carol McCarthy		Wayne Karess	
Dawn Berrigan	X	William Gasper	X
Christine Nace	X	David Ascani	X
Rodney Nace	X	Jean Susko	
		Melissa Inselmann	X
		Bryan Klass	
Student Representatives		Eric Dauberman	X
Amber Labezius	X	Ronald DeMaio	
Joselyne Mera	X	Thomas Moll	

X = Present

Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. Executive Session for Personnel Reasons - Tuesday, October 13, 2015 at 6:00 P.M.
Executive Session was held from 6:00 P.M. until 6:50 P.M

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. Catasauqua Middle School Star Players of the Month – September 2015 –
 Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Julia Dolon	Bronwyn Pacchioli	Melanie Vicente	Jordan Blose

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics & Education

- Spring 2015 PSSA and Keystone Scores
Christina Lutz-Doemling provided an update and overview of the 2015 assessment results. Analysis of our scores in comparison to statewide results was provided. Mr. James Wilson and other teachers who have participated in and turn-keyed professional training were recognized.

B. Athletics-None

C. Building and Grounds

Cowan and Associates began the consolidation of the 14th Street Property.

D. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn-None

E. Borough of Catasauqua – Christine Nace-None

F. Borough of North Catasauqua – Duane Deitrich None

G. Hanover Township – Mary Alice Hartranft - None

H. PSBA Liaison Update – Duane Deitrich

The new PSBA Officer Elections occurred and reflect the nominations provided by CASD. The budget impasse is at 105 days.

I. Lehigh Career & Technical Institute Update – Dawn Berrigan

Ms. Patricia Kahler was presented with the 2015 Friend of Career and Technical Education Award, sponsored by Haldeman Ford.

J. Student Representatives – Amber Labezius & Joselyne Mera- None

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on September 1, 2015

B. School Board Meeting Held on September 8, 2015

8. APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2015

9. APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2015

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2015 WITH THE EXCEPTION OF CHECK # 10167 (Albarell-general fund) IN THE AMOUNT OF \$8,155.00

Items 7A, 7B, 8, 9, and 10 were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich

SECONDED BY: Berrigan

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

10.A APPROVAL TO RATIFY CHECK # 10167 (Albarell -general fund) IN THE AMOUNT OF \$8,155.00

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Berrigan
 AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto
 NAY: 0
 Abstention by Hahn
 Five Ayes, Zero Nays, Motion carried*

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2015

12. FINANCIAL

A. None

13. PERSONNEL

A. Approval of FMLA Leave of Absence for Employee # 1309

Administration recommends approval for FMLA for employee #1309 effective upon exhaustion of all personal and sick leave beginning approximately January 12, 2016.

B. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

Catasauqua Middle School

College - Kutztown University	Effective October 9, 2015 – December 10, 2015
Name: Richard Lichtenwalner	Middle School Math, Judith Evans

C. Approval for Days Without Pay

1. Name: Lois Morrissey
 Reason: Personal
 Effective: October 1, 2015 (half day) to October 2, 2015
2. Name: Patrick MacLaughlin
 Reason: Personal
 Effective: September 22, 2015 to September 30, 2015

D. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2015-2016 School Year as follows:

Name	Assignment
Viana Boenzli	Substitute School Nurse
Amanda Scala	Substitute Van Driver
Phillip Dorn	Non-Certified Instructional Aide Substitute

E. Removal of the following substitute teachers for the 2015-2016 School Year:

Name	Reason
Janet Colburn	Personal
Brittney Shambo	Other Employment
Travis Hontz	Other Employment
Michele Harrison	Moved out of State
Leanne Heffelfinger	Other Employment
Jennifer Bogart	Other Employment

F. Appointment of Extra-Curricular Positions – 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year

#	Name	Position	Stipend
1	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
2	Matthew Morton	Assistant Boys Basketball Coach	Volunteer
3	Mark Seremula	Assistant Girls Basketball Coach	Volunteer
4	Joseph Stofko Jr.	Assistant Wrestling Coach	Volunteer
5	Joseph Stofko Jr.	Weightroom Monitor – Winter	\$600.00
6	Joseph Stofko Jr.	Weightroom Monitor – Spring	\$600.00
7	Daniel Wismer	High School Yearbook Co-Advisor	\$1,672.50
8	Barbara Resto	High School Yearbook Co-Advisor	\$1,672.50
9	Janet Schmitt	High School National Honor Society Adv	\$1,261.00
10	Janet Schmitt	High School Scholastic Scrimmage Advisor	\$1,511.00
11	Robert Arnold	Honors Band Director	\$879.00
12	Robert Arnold	High School Vocal Director	\$2,491.00
13	Mary Anne Haney	Senior Class Advisor	\$1,424.00
14	Mary Anne Haney	German Club Advisor	\$500.00
15	Ashley Schmidt	Junior Class Advisor	\$1,424.00
16	Ann Cooke	Middle School Yearbook Advisor	\$502.00
17	Daniel Kotran	Sheckler Safety Patrol	\$126.00

G. Change of Employment Status for the 2015-2016 School Year:1. Michaela LaBar

Previous Status: Substitute Teacher
 Current Status: Temporary Professional Employee
 Assignment: Catasauqua High School English
 Credits: Step 1; BS + 0
 Years: 1
 Rate of Pay: As per CBA
 Benefits: As per CBA
 Effective: November 2, 2015

- 2. Timothy Picerno
 Previous Status: Assistant Football Coach Paid
 Current Status: Assistant Football Coach Volunteer
 Assignment: Athletics
 Effective: Immediately
- 3. Eric Landis
 Previous Status: Assistant Football Coach Volunteer
 Current Status: Assistant Football Coach Paid \$4,633.00
 Assignment: Athletics
 Effective: Immediately
- 4. Regina Dolon
 Previous Status: Substitute Cafeteria Employee
 Current Status: General Kitchen Help
 Assignment: Catasauqua High School
 Pay Rate: \$10.65 per hour
- 5. Diane Muffley
 Previous Status: Substitute Cafeteria Employee
 Current Status: General Kitchen Help
 Assignment: Catasauqua Middle School
 Pay Rate: \$10.65 per hour

14. **CURRICULUM**

A. None

15. **BOARD APPROVALS**

A. Authorization of Disposal of District Vehicles

Administration requests the approval to dispose, by scrap method, of the following vehicles:

- 1995 International School Bus, VIN 1HVBBAAP3SH202009
- 1995 International School Bus, VIN 1HVBBABP1SH202038
- 1993 GMC School Bus, VIN 2GDHG31K2P4518202
- 2001 GMC Van, VIN 1GDHG35F611146259

Items 11, 13A, 13B, 13C, 13D, 13E, 13F, 13G, and 15A were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: C. Nace

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

B. Approval of Addendum to Agreement for Collection of Delinquent Real Estate Taxes on Behalf of the Catasauqua Area School District

Administration requests approval of this addendum which authorizes Portnoff Law Associates to continue collection of delinquent Real Estate Taxes.

C. Approval to Attend Conferences, Seminars, etc

Items 15B and 15C were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: C. Nace

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

D. Approval of Memorandum of Understanding Between Catasauqua Area School District and Catasauqua Area Education Association

ROLL CALL VOTE

MOTION BY: Berrigan SECONDED BY: Deitrich

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

E. Approval of the Following Student Activity Account: Class of 2019

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: C. Nace

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

* At this time the Board of School Directors considered the following additional action:

F. Approval of Act 93 Agreement in Form Provided to the Board

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Berrigan

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Panto

NAY: 0

Six Ayes, Zero Nays, Motion carried

- 16. OLD BUSINESS**
- 17. NEW BUSINESS**
- 18. COMMENDATIONS**
- 19. INFORMATION ITEMS**
- 20. CORRESPONDENCE**

Items 16, 17, 18, 19, and 20 were combined by Board request

Kathleen Kotran- Community Education Classes in conjunction with LCCC are presently running.

Eric Dauberman – Announced various events and associated dates. An article in Kidsville Magazine was circulated, recognizing several Sheckler Elementary Teachers.

Melissa Inselmann – Announced various events and associated dates.

Christine Nace – Suggested the Board compose a letter to the teachers mentioned in the Kidsville article.

Dawn Berrigan – Mentioned that it may be a nice idea to have someone talk with our CMS students regarding drug abuse.

David Ascani - Announced various events and associated dates.

Amber Labezius – The student body is getting ready for homecoming and the blood drive.

Joselyne Mera – SADD is participating in Red Ribbon Week and will have a float in the Catasauqua Halloween Parade.

Mr. Robert J. Spengler – Circulated three communications to Board Members.

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

- | | | |
|-------------------------------|-----------|----------------------|
| A. Thursday, November 5, 2015 | 5:30 P.M. | Dinner at LCTI |
| | 7:00 P.M. | School Board Meeting |
| B. Monday, November 9, 2015 | 7:00 P.M. | School Board Meeting |

23. ADJOURNMENT

MOTION BY: Deitrich

SECONDED BY: C. Nace

Motion carried

Time Adjourned: 7:55 P.M.

Respectfully submitted,

Duane Deitrich
Secretary