

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Monday, November 9, 2015
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:10 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Donald Panto		Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy		Wayne Karess	X
Dawn Berrigan	X	William Gasper	X
Christine Nace	X	David Ascani	X
Rodney Nace	X	Jean Susko	
		Melissa Inselmann	
		Bryan Klass	X
Student Representatives		Eric Dauberman	X
Amber Labezius		Ronald DeMaio	
Joselyne Mera		Thomas Moll	X

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
A. None

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. Sheckler Elementary School Students of the Month – Oct. 2015-Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
HANNAH DECKER	JAYDEN OLIVENCIA	OWEN SMITH	JORDAN SOLTIS
JAYDEN GRUVER	EVA GOMES	LILLYANA GACITUA	JONATHAN SMITH

B. Catasauqua Middle School Star Players of the Month – Oct. 2015-Bryan Klass

GRADE 5	GRADE 6	GRADE 7	GRADE 8
MCKAY LEWIS	ABIGAIL ROGERS	HAMYAH JENKINS	CAMBIEN BLEILER

- C. Bond Refinance – Brad Remig, PFM
Robert Spengler and Brad Remig provided an overview of the refinance, resulting in a net savings of \$1,518,773.00.

NOTE: At this time Mrs. Hahn requested Board Action on Item 12A

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Athletics
Thomas Moll provided an update on the 2015 Fall Athletic programs.
- B. Building and Grounds
William Gasper provided a general overview of projects including the continued weather damage work.
- C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
None
- D. Borough of Catasauqua – Christine Nace
Christine Nace communicated various dates and events, including a Town Hall Meeting which will detail the Iron Works project and traffic flow changes in downtown Catasauqua.
- E. Borough of North Catasauqua – Duane Deitrich
None
- F. Hanover Township – Mary Alice Hartranft
Mary Alice Hartranft indicated renovations are being completed at the Saint Lukes Campus (Agere). Please emphasize safety along Grove Road and Postal Road which will be under construction in 2016.
- G. PSBA Liaison Update – Duane Deitrich
Duane Deitrich communicated the State Legislature is still working on a budget.
- H. Lehigh Career & Technical Institute Update – Dawn Berrigan
Dawn Berrigan announced an Open House will occur on November 19, 2015 at 6:30 P.M.
- I. Student Representatives – Amber Labezius and Joselyne Mera
None

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

- A. School Board Meeting Held on October 6, 2015
- B. School Board Meeting Held on October 13, 2015

8. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2015

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2015

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2015

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2015

Items 7A, 7B, 8, 9, 10, and 11 were combined by Board request

ROLL CALL VOTE

MOTION BY: Berrigan SECONDED BY: Hartranft

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Hartranft

NAY: 0

Six Ayes, Zero Nays, Motion carried

12. FINANCIAL**A. Approval of Bond Refinance Resolution**

a resolution authorizing the issuance of bonds in the amount of (\$9,995,000.00) providing for the date, interest rates, maturity dates and place of payment with respect to the bonds; accepting the proposal of RBC Capital Markets LLC for the purchase of the bonds; authorizing the proper officers to execute and deliver the bonds; authorizing and directing the preparation, certification and filing of the proceedings with the Pennsylvania Department of Community and Economic Development; and setting forth a form of bond.

** This item was acted upon during item 5C.*

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: C. Nace

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Hartranft

NAY: 0

Six Ayes, Zero Nays, Motion carried

13. PERSONNEL**A. Removal of Substitute Employees – 2015-2016 School Year**

Name	Reason
Regina Dolon	Full Time Employment
Kristine Mullin	Personal
Gary Washitzko	Administrative
Jane Bear	Personal

B. Substitute Employees – 2015-2016 School Year

The following applicants have requested to be added to the Substitute Employment List for the 2015-2016 School Year as follows:

Name	Assignment
Laura Gregson	Substitute Teacher
Carol Gehris	Substitute Nurse
Kanda Lesperance	Non-Cert Instruct. Aide Substitute
Stacy Locher	Substitute Cafeteria
Stephanie Funk	Guest Teacher – Substitute
Kirsten DeMatto	Guest Teacher – Substitute
Preston Kucsan	Guest Teacher – Substitute

C. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

Catasauqua High School

College - Kutztown University	Effective October 19, 2015 – December 10, 2015
Name: Benjamin Hoffman	High School Art, Barbara Resto

College – Moravian College	Effective October 26, 2015 – December 11, 2015
Name: Taylor Prodes	High School Social Studies, Alexis Sziy

D. Appointment of Extra-Curricular Positions – 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year:

Name	Position	Stipend
Luke Garner	Asst Wrestling Coach	Volunteer
Randy Gillespie	Asst Girls Basketball Coach	Volunteer
Jared Case	Asst Boys Basketball Coach	Volunteer

E. Appointment of Mentor Teacher – 2015-2016 School Year

Administration recommends that the individual listed below be approved as a Mentor Teacher for the 2015-2016 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

Mentor	New Teacher
Jon Lenert, High School English	Michaela LaBar, High School English

F. Change in Employment Status

1. Casey Gillespie

Previous Status: Substitute Non-Certified Instructional Aide
 Current Status: Non-Certified Instructional Aide
 Assignment: Catasauqua Middle School
 Rate of Pay: \$110.00/day
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 10, 2015 – June 10, 2016

Items 13A, 13B, 13C, 13D, 13E, and 13F were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich

SECONDED BY: Hartranft

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Hartranft

NAY: 0

Six Ayes, Zero Nays, Motion carried

14. CURRICULUM**15. BOARD APPROVALS****A. Approval of 2015-2016 Letter of Agreement for Title I Services with Colonial Intermediate Unit #20**

The Superintendent requests approval of this agreement with Colonial Intermediate Unit 20 that identifies the instruction provided by Colonial Intermediate Unit at Good Shepherd, Holy Family, and Notre Dame Schools.

B. Approval of 2015-2016 Letter of Agreement for Title I Services with Carbon Lehigh Intermediate Unit #21

The Superintendent requests approval of this agreement with Carbon Lehigh Intermediate Unit 21 that identifies the instruction provided by Carbon Lehigh Intermediate Unit at Saint Elizabeth School and Our Lady of Help Christian School.

C. Approval of Additional Revised Van/Bus Stops – 2015-2016 School Year, as of November 2015

Approval is requested of the revised Van/Bus Stops for the 2015-2016 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Days Inn, (Hanover Twsp) Allentown
Sacred Heart, Allentown
Southern Lehigh HS, Center Valley
Truman Elementary School, Allentown

Items 15A, 15B, and 15C were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich

SECONDED BY: C. Nace

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Hahn, Hartranft

NAY: 0

Six Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS**18. COMMENDATIONS****19. INFORMATION ITEMS****20. CORRESPONDENCE**

Items 16, 17, 18, 19, and 20 were combined by Board request

Penny Hahn- Recognized and expressed her appreciation to Mary Alice Hartranft for her service and dedication to the Catasauqua Area School District as a School Board Director.

Wayne Karess – We have received numerous computers and various technology items from LCCC. Thank you to Mr. Gasper and his staff for assistance.

William Gasper – The Bonfire is scheduled for construction on Wednesday, November 25, 2015.

Eric Dauberman – Various dates and events were announced.

Bryan Klass – Various dates and events were announced.

Christine Nace – Requested a status report on the Astronomy Textbook adoption.

Christina Lutz-Doemling – An alternate Astronomy Textbook will be proposed during the December 7, 2015 Board Meeting. The CHS Course Selection Guide will include several online courses for students during the 2016-2017 school year.

Dawn Berrigan – Requested sample PSSA and Keystone Exam questions be forwarded to Board Members.

David Ascani – Various dates and events were announced.

21. RECOGNITION OF GUESTS & VISITORS**22. NEXT MEETING DATES**

A. Monday, December 7, 2015	7:00 P.M.	Reorganization and Monthly School Board Meeting
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23. ADJOURNMENT

MOTION BY: Deitrich

SECONDED BY: Berrigan

Motion carried

Time Adjourned 8:06 P.M.

Respectfully submitted,

Duane Deitrich
Secretary