

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, February 9, 2016
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:02 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	
Duane Deitrich	X	Lois Reed	X
Carol McCarthy		Kathleen Kotran	
Dawn Berrigan	X	Wayne Karess	
Christine Nace	X	William Gasper	
Rodney L. Nace	X	David Ascani	
Joseph T. Kovaes		Melissa Inselmann	
		Eric Dauberman	
Student Representatives		Bryan Klass	
Amber Labezius		Jean Susko	
Joselyne Mera		Thomas Moll	

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 5:30 P.M.
Executive Session was held from 5:30 P.M. until 6:50 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Innovative Arts Charter School Testimony
Mr. Daniel Fennick, Attorney for the Innovative Arts Charter School presided over the testimony. Mr. Fennick provided an update on enrollment figures and structure of the day. At this time, there are sixty one confirmed applications, one from the Catasauqua Area School District. Internship arrangements have been made with the following businesses: Boutiques To Go, A.C. Moore, Amy’s Sweets and Treats, Julia’s Four Seasons, Blondies, and the Promise Neighborhood Association. At this time, Mr. Fennick introduced Dr. Ellen Fennick, Ph.D., his sister, who provided an overview of the curriculum. Dr. Fennick provided a general overview by grade level, capturing the general curriculum and extent of

internships. Dr. Fennick also provided an analysis of the similarity and/or differences between the proposed Innovative Arts Charter School Program and the program offered by Lehigh Career and Technical Institute.

** NOTE: At this time Mrs. Hahn requested Board Action on Item 14B*

ROLL CALL VOTE

MOTION BY: Berrigan SECONDED BY: Deitrich

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto

NAY: 0

Abstention by Hahn

Five Ayes, Zero Nays, Motion carried

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education

None

B. Policy

None

- Policy # 114 - Gifted Education
- Policy # 207 - Student Records Maintenance
- Policy # 207.1 - Student Records
- Policy # 216 - Student Records for Exceptional Students
- Policy # 252 - Youth Suicide Awareness and Prevention

C. Athletics

None

D. Building and Grounds

None

E. Carbon Lehigh Intermediate Unit # 21 – None

The CLIU#21 Budget does not include an increase for Catasauqua Area School District

F. Borough of Catasauqua – Christine Nace

None

G. Borough of North Catasauqua – Duane Deitrich

None

H. Hanover Township – Lois Reed

St. Lukes has fully occupied the former Agere building at this time. The Board requested Mr. Knerr to review the current property assessment.

I. PSBA Liaison Update – Duane Deitrich

The Governor has proposed the 2016-2017 Budget with no finalization on the current year Budget.

J. Lehigh Career & Technical Institute Update – Dawn Berrigan

The LCTI Budget included a significant increase for the Catasauqua Area School District. The Board requested Mr. Spengler invite LCTI Representatives to the March Board Meeting in order to provide a budget overview.

K. Student Representatives – Amber Labezius and Joselyne Mera

None

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
 - A. **Special School Board Meeting Held on January 6, 2016**
 - B. **School Board Meeting Held on January 12, 2016**
8. **APPROVAL OF TREASURER'S REPORT FOR JANUARY 2016**
9. **APPROVAL OF BUDGET TRANSFERS JANUARY 2016**
10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS FEBRUARY 2016**
11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JANUARY 2016**
12. **FINANCIAL**
13. **PERSONNEL**

A. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

Sheckler Elementary

College - Kutztown University	Effective January 20, 2016 to March 11, 2016
Name: Brandy Orr	Elementary, Bradley Evans

College – Kutztown University	Effective January 20, 2016 to March 11, 2016
Name: Rebecca Peiffer	Elementary, Susan Conner

College – Kutztown University	Effective January 20, 2016 to March 11, 2016
Name: Amber Houtz	Elementary, Wendy Laubenstein

B. Approval to Reinstate Temporarily Suspended Employees In Accordance with Act 153 of 2014, as Amended by Act 15 of 2015

Administration recommends reinstating employee # 1828 effective January 12, 2016 and employee #1164 effective January 19, 2016 due to compliance with Act 153 of 2014, as amended by Act 15 of 2015.

C. Approval of Employment Revision, Employee #1203, In Form Provided To The Board

D. Change of Employment Status for the 2015-2016 School Year:

1. Heather Henry

Previous Status: Substitute Cafeteria Employee
 Current Status: General Kitchen Help
 Assignment: Catasauqua High School
 Pay Rate: \$10.65 per hour

2. Amy Hower

Previous Status: Substitute Cafeteria Employee
 Current Status: General Kitchen Help
 Assignment: Catasauqua High School
 Pay Rate: \$10.65 per hour

E. Appointment of Extra-Curricular Positions – 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year

#	Name	Position	Stipend
1	Dennis Kelly	Assistant Baseball Coach	Volunteer
2	Eric Snyder *	Assistant Baseball Coach	\$2,242.00
3	Steven Ritter *	Assistant Baseball Coach	\$1,550.00
4	Andrew Oswald	Assistant Baseball Coach	\$1,550.00
5	Richard Clancy	Assistant Softball Coach	Volunteer
6	David Stires	Assistant Track Coach	\$2,671.00
7	Trajano Bastidas	Middle School Soccer Coach	\$2,671.00

* (change in stipend from \$2671.00)

F. Substitute

The following applicants have requested to be added to the substitute employment list for the 2015-2016 school year:

Name	Assignment
Kyle Davies	Substitute Teacher
Christopher Proctor	Non-Certified Instructional Aide Substitute
	Substitute Cafeteria Worker / Substitute
	Custodian / Substitute Van Driver
Laurie Lower	Non-Certified Instructional Aide Substitute
	Substitute Cafeteria Worker / Substitute
	Van Driver
Michelle Kurtz	Substitute Cafeteria Worker
William Lower Jr.	Substitute Custodian

G. Approval for Days Without Pay

- Name: Casey Gillespie
Reason: Personal
Effective: January 19, 2016 to February 5, 2016
- Name: Gwen Mutarelli
Reason: Personal
Effective: February 22, 2016 to March 22, 2016

14. BOARD APPROVALS

- A. **MOTION to appoint Mary Alice Hartranft to fill the vacant seat on the Board of School Directors to which Joseph T. Kovacs was elected in November of 2015, to serve until the first Monday in December of 2017.**
- B. **Approval of the Application of Innovative Arts Academy Charter School for a Charter to Operate a Charter School**

** This item was acted upon during item 5A*

- C. **Approval of Electric Contract with Talen Energy for Districtwide Electricity**
Administration recommends approval of a 24 month contract with Talen Energy for districtwide electricity at a cost of 5.226 cents/KWH + GRT + all applicable taxes, effective January 20, 2017. Approval of this agreement will provide an annual savings of approximately \$30,000.00.
- D. **Catasauqua High School Career Planning Guide**
Approval is requested for the Catasauqua High School Career Planning Guide for the 2016-2017 school year as presented.
- E. **School Calendar 2016-2017**
It is recommended that the proposed school calendar for the school year 2016-2017 be approved at this school board meeting.
- F. **Authorization to Bid for Fuel Oil 2016-2017**
Approval is requested to authorize bidding for fuel oil via Keystone Purchasing Network, Intermediate Unit #16, effective 2016-2017 school year.
- G. **Approval of Policy – Second Reading**
Approval is requested for the second reading of the following policy ([prior version](#)):
Section: PROGRAMS
Policy #: #114
Title: Gifted Education
- H. **Approval of Policy – Second Reading**
Approval is requested for the second reading of the following policy ([redline version](#)):
Section: STUDENTS
Policy #: #207
Title: Student Records Maintenance
- I. **Approval of Policy – Second Reading**
Approval is requested for the second reading of the following policy:
Section: STUDENTS
Policy #: #207.1
Title: Student Records

J. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy ([redline version](#)):

Section: PUPILS
Policy #: #216
Title: Student Records for Exceptional Students

K. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: PUPILS
Policy #: #252
Title: Youth Suicide Awareness and Prevention

L. Approval of Lot Consolidation Plan

Superintendent recommends approval of the Lot Consolidation Plan approved and submitted by the Borough of Catasauqua

M. MOTION to Award Contract ESINT19A — Elementary School / High School Network Switches, Wireless Access Points, and Related Infrastructure Project, to Integra Business Center, Inc. d/b/a integraOne, for the Sum of \$53,594.00

Administration recommends the above award, payable as provided in the contract documents, to authorize the President or Vice President of the Board of School Directors to execute a contract for this Project in the form presented to the meeting (including revision to Detailed Specifications paragraph 1.6) upon receipt of signed originals executed by the contractor and the required performance and payment bonds or other security, and to authorize and direct Administration to file FCC Form 471 and all other forms and documents necessary or convenient to obtain federal E-Rate funding/discounts for this Project.

N. Approval of Additional Revised Van/Bus Stops – 2015-2016 School Year

Approval is requested of the revised Van/Bus Stops for the 2015-2016 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

NONE

15. OLD BUSINESS

16. NEW BUSINESS

17. COMMENDATIONS

18. INFORMATION ITEMS

19. CORRESPONDENCE

20. RECOGNITION OF GUESTS & VISITORS

21. NEXT MEETING DATES

A. Tuesday, March 8, 2016 7:00 PM School Board Meeting

22. ADJOURNMENT

Items 7A, 7B, 8, 9, 10, 11, 13A, 13B, 13C, 13D, 13E, 13F, 13G, 14A, 14C, 14D, 14E, 14F, 14G, 14H, 14I, 14J, 14K, 14L, 14M, 14N, 15, 16, 17, 18, 19, 20, 21, and 22, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: C. Nace
AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Hahn
NAY: 0
Six Ayes, Zero Nays, Motion carried*

Time Adjourned: 7:50 P.M.

Respectfully submitted,

Duane Deitrich
Secretary