

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, March 8, 2016
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:00 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Carol McCarthy		Kathleen Kotran	
Dawn Berrigan	X	Wayne Karess	X
Christine Nace		William Gasper	X
Rodney L. Nace	X	David Ascani	
Mary Alice Hartranft	X	Melissa Inselmann	X
		Eric Dauberman	X
Student Representatives		Bryan Klass	
Amber Labezius		Jean Susko	X
Joselyne Mera	X	Thomas Moll	

X = Present

Visitors: See List inserted in Permanent Minute Book

4. APPOINTMENT OF NEW BOARD MEMBER TO FILL VACANCY

A. Oath Of Office For Newly Appointed Board Of School Director

I, Mary Alice Hartranft, having been appointed to the office of school director for the Catasauqua Area School District, Counties of Lehigh and Northampton and State of Pennsylvania, do solemnly affirm that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

5. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for Legal and Personnel Reasons Will be Held Prior to the Meeting at 6:00 P.M.

Executive Session was held from 6:00 P.M. until 6:50 P.M

6. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

- A. Sheckler Elementary School Students of the Month – January 2016 –
Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Chase Jarrah	Kaelynn Dejesus	Kaylyn Lugo	Kaleb Hunsicker
Arianna Sell	Dylan Lorah	Nikolas Bruch	Arianna Rieker
			Kaitlyn Gruver

- B. Catasauqua Middle School Star Players of the Month –January and February 2016 -
Melissa Inselmann

GRADE 5-January	GRADE 6-January	GRADE 7-January	GRADE 8-January
Olivia Burnett	Coralise Nieves	Cole Schiffer	Lavonte Bouie
GRADE 5-February	GRADE 6-February	GRADE 7-February	GRADE 8-February
Conlan Gair	Adam Lewis	Jade Moseley	Jaylen Green

- C. "[What's So Cool About Manufacturing?](#)" Video Contest-Janine Hemond and Students
Mrs. Hemond recognized these students associated with the contest and presented the video which featured Mack Trucks Inc.
- D. [LCTI Budget Overview](#)-Dr. Tim Rushton
Dr. Rushton provided an overview of the proposed 2016-2017 LCTI Budget and answered questions from Board Members.

7. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education
Christina Lutz-Doemling provided an update and overview of the ESSA Legislation.
- B. Athletics
None
- C. Building and Grounds
The fields are prepared for the spring season. Summer Workers will be interviewed soon.
- D. Carbon Lehigh Intermediate Unit # 21 – Penny Hahn
None
- E. Borough of Catasauqua – Christine Nace
The water bill has been challenged and we are awaiting the final determination.
- F. Borough of North Catasauqua – Duane Deitrich
None
- G. Hanover Township – Lois Reed
A new deli has opened up on Airport Road. Sherwood Park will receive new tennis courts.
- H. PSBA Liaison Update – Duane Deitrich
The state budget continues to be late, currently at day number 251.
- I. Lehigh Career & Technical Institute Update – Dawn Berrigan
None
- J. Student Representatives – Amber Labezius and Joselyne Mera
Joselyne - National Honor Society is fundraising for families devastated by a recent fire.

8. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. School Board Meeting Held on February 9, 2016****9. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2016****10. APPROVAL OF BUDGET TRANSFERS FEBRUARY 2016****11. APPROVAL FOR PAYMENT OF ALL A/P BILLS MARCH 2016****12. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P FEBRUARY 2016****13. FINANCIAL****A. Approval/Renewal of Service Contracts**

The following property/professional service contracts are presented for approval:

1. Service Provider: IntegraOne
 - Service: For HP 6200-24G Network Switch (SN SG004UY075-SES)
 - Amount: \$192.00
 - Term: March 22, 2016 – September 21, 2016
- Service: HPE Foundation Care 24x7 wDMR Svc
 - Service: For HP 6200-24G Network Switch (SN SG004UY079-CMS)
 - Amount: \$384.00
 - Term: March 22, 2016 – March 21, 2017

B. Approval of Lehigh Carbon Community College Proposed 2016-2017 Budget

The Lehigh Carbon Community College Operational Budget for the fiscal year 2016-2017 is presented for approval. The total 2016-2017 operating debt service and capital budgets are \$49,825,704 a decrease of -\$1,080,416 from prior year's revised budget. The Catasauqua Area School District sponsor share will be \$174,993, a decrease of \$770, or -0.4% from last year's revised budget.

C. Approval of Carbon-Lehigh Intermediate Unit Budget: 2016-2017

The Carbon-Lehigh Intermediate Unit #21 Operational Budget for the fiscal year 2016-2017 is presented for approval. The total 2016-2017 Operational budget is \$3,134,393 an increase of \$59,835 from prior year's adjusted budget. The total of all Lehigh and Carbon County district contributions of the operating budget is \$823,241, a 0% change. The Catasauqua Area School District share is \$23,745 a decrease of \$148 a decrease of 0.6%.

Items 8A, 9, 10, 11, 12, 13A, 13B, and 13C were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Berrigan

AYE: R. Nace, Deitrich, Panto, Berrigan, Cunningham, Hahn, Hartranft

NAY: 0

Seven Ayes, Zero Nays, Motion carried

D. Approval of Lehigh Career & Technical Institute Proposed 2016-2017 Budget

Approval is requested for the 2016-2017 budget of the Lehigh Career & Technical Institute. The total 2016-2017 operating budget is \$25,607,300, an increase of \$881,600 or 3.5% increase from prior year. The Catasauqua Area School District share is \$763,845, an increase of \$28,857 or 3.93% increase. The proposed Academic Center Budget is \$1,657,500 based on a projected enrollment of 400 total students at a cost of \$3,705.50 per student. The Catasauqua Area School District share of the Academic Center Budget is \$42,025 an increase of \$3,630 or 9.5% increase.

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Deitrich

AYE: Panto

NAY: R. Nace, Deitrich, Berrigan, Cunningham, Hahn, Hartranft

One Ayes, Six Nays, Motion failed

14. PERSONNEL**A. Removal of the Following Substitute Employees for the 2015-2016 School Year**

Name	Position	Reason
Laurie Lower	Instructional Aide Sub Only	Personal

B. Substitute

The following applicants have requested to be added to the substitute employment list for the 2015-2016 school year:

#	Name	Assignment
1	Desiree Diaz	Substitute Teacher
2	Jean Byers	Guest Teacher
3	Anne Marie Soltis	Cafeteria Sub
4	Justin Blickley	Substitute Custodian

C. Appointment of Extra-Curricular Positions – 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year

#	Name	Position	Stipend
1	Kerry McGuire *	Assistant Drama Director	\$2,000.00
2	David Morgan	Boys Volleyball Head Coach	\$1,500.00
3	Dylan Haklar	Assistant Track Coach	\$2,671.00

*Change in stipend from \$1000.00

D. Appointment of Extra-Curricular Positions – 2016-2017 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2016-2017 school year

#	Name	Position	Stipend
1	Julie Bisci	Head Field Hockey Coach	\$5,399.00

E. Approval for Days Without Pay

- Name: Casey Gillespie
Reason: Personal
Effective: February 26, 2016 ½ day
March 2, 2016 full day
March 9, 2016 full day

F. Salary Increment Changes

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Dana Flynn

Salary

New	Step 14	Degree M	Credits 21	\$86,107
Old	Step 14	Degree M	Credits 15	\$85,107
				\$1,000
				Half Increment
				\$500

Daniel Kotran

Salary

New	Step 5	Degree M	Credits 0	\$62,013
Old	Step 5	Degree BS	Credits 30	\$59,171
				\$2,842
				Half Increment
				\$1,421

Ashley Schmidt

Salary

New	Step 5	Degree BS	Credits 24	\$59,171
Old	Step 5	Degree BS	Credits 12	\$58,460
				\$711
				Half Increment
				\$355.50

15. BOARD APPROVALS**A. Approval of Special Education Services Agreement for the 2016-2017 School Year, Carbon Lehigh Intermediate Unit #21**

The Superintendent requests approval of this agreement, providing services for district students with special needs.

Items 14A, 14B, 14C 14D, 14E, 14F, and 15A were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Deitrich
 AYE: R. Nace, Deitrich, Panto, Berrigan, Cunningham, Hahn, Hartranft
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried

B. Approval For Nomination Of Board Member To Be Placed On The 2016 Ballot For Carbon-Lehigh Intermediate Unit #21 Board Of Directors

Name of Candidate Duane Deitrich

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hahn
 AYE: R. Nace, Deitrich, Panto, Berrigan, Cunningham, Hahn, Hartranft
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried

C. Authorization of Disposal of District Vehicles

Administration requests the approval to dispose, by scrap method, of the following vehicles:

- 1994 International School Bus Vin # 1HVBBACNXRH586540
- 1997 Chevrolet Van Vin # 1GCGG25F2V1102145

D. Awarding of Lawn Care Bid

Approval is requested to award the bid submitted by LandCare USA LLC/dba LandCare (unlimited cuts/trims; three-year contract) for the contract for lawn mowing and related services, and award the contract to the lowest responsible bidder, LandCare USA LLC/dba LandCare as set forth below:

Service	Year	Cost
Unlimited cuts/trims	2016	\$49,849.00
Unlimited cuts/trims	2017	\$49,849.00
Unlimited cuts/trims	2018	\$49,849.00
	Total	\$149,547.00

E. The Approval of Plan Con K, G.O. Bonds, Series of 2016

Items 15C 15D, and 15E were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cunningham
AYE: R. Nace, Deitrich, Panto, Berrigan, Cunningham, Hahn, Hartranft
NAY: 0
Seven Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Wayne Karess – The CLIU has installed a new web filter and it is working well.

William Gasper – We have ordered the new equipment and are awaiting its arrival.

Eric Dauberman – Announced activities that have occurred. Literacy Night raised over \$900.00.

Melissa Inselmann - Announced various activities that have occurred. Olivia Becker will be representing Catasauqua Middle School at the Regional Spelling Bee.

Christina Lutz-Doemling – The Keystone requirement has been suspended. Other assessment related initiatives were discussed.

Jean Susko – The Catasauqua High School Drama Production is occurring this weekend.

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

A. Tuesday, April 12, 2016 7:00 PM School Board Meeting

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Cunningham

Motion carried

Time Adjourned: 8:56P.M.

Respectfully submitted,

Duane Deitrich
Secretary