

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, May 10, 2016**  
**7:00 P.M. – District Administration Office**

**1. CALL TO ORDER** ..... **President, Penny Hahn**  
*President Penny Hahn Called the Meeting to Order at 7:16 P.M.*

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*

**3. ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Carol McCarthy		Kathleen Kotran	X
Dawn Berrigan	X	Wayne Karess	X
Christine Nace	X	William Gasper	X
Rodney L. Nace	X	David Ascani	X
Mary Alice Hartranft	X	Melissa Inselmann	X
		Eric Dauberman	
Student Representatives		Bryan Klass	
Amber Labezius	X	Jean Susko	
Joselyne Mera	X	Thomas Moll	X

*X = Present*

*Visitors: See List inserted in Permanent Minute Book*

**4. ELECTION OF BOARD TREASURER**

Call for nominations for Treasurer –one-year-term – effective July 1, 2016 to June 30, 2017

Nominations:

Donald Panto Nominated by Duane Deitrich

Nominations Closed:

Ballot for Treasurer

Donald Panto

**ROLL CALL VOTE**

*MOTION BY: Deitrich*

*SECONDED BY: Cunningham*

*AYE: Deitrich, Hahn, Cunningham, Berrigan, C. Nace, R. Nace, Hartranft*

*NAY: 0*

*Abstention by Panto*

*Seven Ayes, Zero Nays, Motion carried*

**5. NOTICE OF EXECUTIVE SESSION**

- A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 6:00 P.M

*Executive Session was held from 6:00 P.M. until 7:15 P.M*

*NOTE: At this time, 7:20 p.m., Mrs. Hahn requested Board Action on Item 15J and 15K*

**ROLL CALL VOTE**

*MOTION BY: Deitrich                      SECONDED BY: Cunningham*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**6. PRESENTATION/AUDIENCE INPUT ON AGENDA**

- A. *Mr. George Maureka, Jr. expressed his concern about a potential tax increase. What happened to the budgeted airport tax payment? The Board responded, the airport liability was completely paid and pension obligations along with other expenses exceeded that amount.*

**7. ADMINISTRATION/BOARD DISCUSSION & REPORTS**

- A. Academics and Education - *None*  
B. Athletics  
*David Ascani provided an update on the Spring season*  
C. Building and Grounds  
*Summer preparation; CHS gym floor*  
D. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich  
*STEM design challenge and other initiatives*  
E. Borough of Catasauqua – Christine Nace - *None*  
F. Borough of North Catasauqua – Duane Deitrich - *None*  
G. Hanover Township – Lois Reed - *None*  
H. PSBA Liaison Update – Duane Deitrich  
*Budget update provided along with pending legislation.*  
I. Lehigh Career & Technical Institute Update – Dawn Berrigan - *None*  
J. Student Representatives – Amber Labezius and Joselyne Mera  
*Provided an overview of the end of year activities including the SADD assembly, Spirit Day, National Honor Society Induction, etc.*

**8. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

- A. School Board Meeting Held on April 12, 2016**

**9. APPROVAL OF TREASURER’S REPORT FOR APRIL 2016**

**10. APPROVAL OF BUDGET TRANSFERS APRIL 2016**

**11. APPROVAL FOR PAYMENT OF ALL A/P BILLS MAY 2016**

**12. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P APRIL 2016**

*Items 8A, 9, 10, 11, and 12 were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**13. FINANCIAL**

**A. Approval of Catasauqua Area School District Final Budget 2016-2017 (Proposed)**

The Board hereby adopts the attached draft budget as the proposed final budget for fiscal year 2016-2017, prepared by the Board of School directors in accordance with Section 687 of the Public School Code and in the form prescribed by the Pennsylvania Department of Education. The President of the Board is authorized and directed to make the certification to the Department of Education required by Section 687 (a)(1) of the Public School code. The Board may adopt the final budget for fiscal year 2016-2017 and the necessary appropriations measures to put it into effect no less than thirty (30) days hereafter, after making such revisions and changes to the proposed final budget as appear advisable, if any. The Board currently intends to adopt the final budget on Tuesday, June 14, 2016. As soon as practicable, and in no event less than twenty (20) days before adoption of the final budget, the School District shall print the proposed final budget (on the uniform form required by the Department of Education) or otherwise make it available for public inspection to all persons, and shall make it available for duplication to any person, on request. Public notice of the proposed final budget shall be given as soon as practicable, and in no event less than ten (10) days before adoption of the final budget. The proposed final budget estimates General Fund expenditures of \$29,535,691 for fiscal year 2016-2017, and balances anticipated revenues and expenditures with an anticipated real estate tax rate of 16.8647 mills in Lehigh County and 53.4321 mills in Northampton County. PRESENTATION

**ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

## 14. CURRICULUM

### A. Preliminary Approval of Textbook for 2016--2017 School Year – 6<sup>th</sup> Grade Math

Administration requests preliminary approval of the following textbook for the 2016-2017 school year for Catasauqua Middle School (grade 6) as follows:  
(Textbook sample will be available for examination and review for a period of 30 days with final adoption in June 2016.)

#### **Elementary Mathematics – Grade 6**

Title: enVision Math 2.0 w/digital courseware

Author: Berry et al.

Publisher: Pearson

### **ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*AYE: C. Nace, R. Nace, Deitrich, Panto, Cunningham, Hartranft, Hahn*

*NAY: Berrigan*

*Seven Ayes, One Nay, Motion carried*

## 15. PERSONNEL

### A. Approval of 2016-2017 Secretary/Clerk Salaries

Superintendent requests approval of 2016-2017 salaries for Secretarial and Clerk positions, effective July 1, 2016, in form presented to the Board of School Directors

### **ROLL CALL VOTE**

*MOTION BY: Deitrich*

*SECONDED BY: Berrigan*

*AYE: Deitrich, Hahn, Cunningham, Berrigan, C. Nace, R. Nace, Hartranft*

*NAY: 0*

*Abstention by Panto*

*Seven Ayes, Zero Nays, Motion carried*

### B. Approval of 2016-2017 Food Service Salaries

Superintendent requests approval of 2016-2017 salaries for Food Service positions, effective July 1, 2016, in form presented to the Board of School Directors

### **ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Hartranft*

*AYE: Hahn, Cunningham, Berrigan, C. Nace, R. Nace, Hartranft*

*NAY: 0*

*Abstention by Deitrich*

*Seven Ayes, Zero Nays, Motion carried*

**C. Approval of 2016-2017 Transportation Salaries**

Superintendent requests approval of 2016-2017 salaries for Transportation positions, effective July 1, 2016, in form presented to the Board of School Directors

**D. Approval of 2016-2017 Custodian and Maintenance Salaries**

Superintendent requests approval of 2016-2017 salaries for Custodial and Maintenance positions, effective July 1, 2016, in form presented to the Board of School Directors

**E. Approval of 2016-2017 Administration Salaries**

Superintendent requests approval of 2016-2017 salaries for Administration positions, effective July 1, 2016, in form presented to the Board of School Directors

**F. Substitute**

The following applicants have requested to be added to the Substitute Employment List for the 2015-2016 school year:

Name	Assignment
Cathy Moore	Substitute Teacher
Joshua Ritter	Substitute Teacher
Jacqueline Schwartz	Guest Teacher
James Snyder	Substitute Teacher
Robert Zweifel	Guest Teacher

**G. Removal of Substitute Employees**

The following applicants have requested to be removed from the Substitute Employment List for the 2016-2017 school year:

Name	Assignment	Reason
Laurie Lower	Cafeteria Substitute, Transportation Substitute	Personal

**H. Approval for Days Without Pay**

1. Name: Casey Gillespie  
Reason: Personal  
Effective: April 22, 2016 Full Day  
May 25, 2016 Full Day
  
2. Name: Ray Blount  
Reason: Personal  
Effective: May 4, 2016 Full Day

*Items C, D, E, F, G, and H were combined by Board request*

## **ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Hartranft*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

### **I. Appointment of Extra-Curricular Positions 2016-2017 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2016-2017 school year:

#	Name	Position	Stipend
1	Kyle Rusnock	Head Cross Country Coach	\$3510.00
2	David Burkner	Assistant Cross Country Coach	\$1,889.00
3	Randy Gillespie	Head Girls Soccer Coach	\$5,399.00
4	Todd Rushatz	Assistant Girls Soccer Coach	\$2,671.00
5	Alex Sackey	Assistant Girls Soccer Coach	Volunteer
6	Phillip Dorn	Head Football Coach	\$7,988.00
7	Frank Scagliotta	Assistant Football Coach	\$4,633.00
8	Jeffery Harris	Assistant Football Coach	\$4,633.00
9	Mark Bartholomew	Assistant Football Coach	Volunteer
10	Brian Monahan	Assistant Football Coach	Volunteer
11	Timothy Picerno	Assistant Football Coach	Volunteer
12	Keith Reiss	Assistant Football Coach	Volunteer
13	Kyle Rusnock	Head Wrestling Coach	\$7,065.00
14	Michael Rusnock	Assistant Wrestling Coach	\$3,000.00
15	Jonathan Reed	Assistant Wrestling Coach	\$2,134.00
16	Joseph Russo	Assistant Wrestling Coach	\$3,000.00
17	Luke Garner	Assistant Wrestling Coach	Volunteer
18	Joseph Stofko Jr.	Assistant Wrestling Coach	Volunteer
19	Eric Snyder	Head Boys Basketball Coach	\$7,065.00
20	Scott Case	Assistant Boys Basketball Coach	\$4,067.00
21	Thomas Falzone	Assistant Boys Basketball Coach	\$4,067.00
22	Anthony Bellucci	Assistant Boys Basketball Coach	Volunteer
23	Jared Case	Assistant Boys Basketball Coach	Volunteer
24	Joshua Yoo	Assistant Boys Basketball Coach	Volunteer
25	Michael Baclawski	Head Boys Soccer Coach	\$5,399.00
26	Joshua Yoo	Assistant Boys Soccer Coach	\$2,671.00
27	Edward Siedick	Head Girls Basketball Coach	\$7,065.00
28	Emily Biechy	Assistant Girls Basketball Coach	\$4,067.00
29	Mark Seremula	Assistant Girls Basketball Coach	Volunteer
30	Jordan Bergman	Head Football Cheerleading Coach	\$2,000.00

31	Meghan Burke	Assistant Football Cheerleading Coach	\$1,000.00
32	Janice Kovacs	Head Middle School Field Hockey Coach	\$2,671.00
33	Joseph Stofko Jr.	Weight Room Monitor – Fall	\$600.00
34	Joseph Stofko Jr.	Weight Room Monitor – Winter	\$600.00
35	Joseph Stofko Jr.	Weight Room Monitor – Spring	\$600.00
36	<del>Robert Arnold</del>	<del>Marching Band Director</del>	<del>\$4,500.00</del>
37	<del>Amanda Graser</del>	<del>Assistant Marching Band Director</del>	<del>\$1,734.00</del>
38	John Lucas	Assistant Marching Band Director	\$1,734.00
39	<del>Robert Arnold</del>	<del>Pep Band Director</del>	<del>\$600.00</del>
40	Todd Richards	Athletic Facilities Co-Manager	\$2,250.00
41	David Troxell	Athletic Facilities Co-Manager	\$2,250.00
42	David Burkner	Sheckler Science Fair Coordinator	\$258.00
43	Dawn Fisher	Green Team Advisor	\$530.00

*Note – Items I36, I37, and I39 were tabled. Mr. Mareka expressed concern regarding the appointment of the football coach.*

## **ROLL CALL VOTE**

*MOTION BY: Berrigan*

*SECONDED BY: R. Nace*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

## **J. Nomination for Appointment**

### **1. Jami Rose Polony**

Assignment: Catasauqua Middle School 7/8 Learning Support

Rate of Pay: As Per Collective Bargaining Agreement

Benefits: As Per Collective Bargaining Agreement

Effective: August 18, 2016

## **ROLL CALL VOTE**

*MOTION BY: Deitrich*

*SECONDED BY: Cunningham*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**K. Change in Employment Status**

1. Leslie Estrada  
 Previous Status: Substitute Teacher  
 Current Status: Spanish Teacher  
 Assignment: Catasauqua High School  
 Rate of Pay: As Per Collective Bargaining Agreement  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 18, 2016
2. Kimmie Miller  
 Previous Status: Substitute Teacher  
 Current Status: Art Teacher  
 Assignment: Catasauqua Middle School  
 Rate of Pay: As Per Collective Bargaining Agreement  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 18, 2016
3. Brett Zieber  
 Previous Status: Certified Instructional Aide  
 Current Status: 4th Grade Teacher  
 Assignment: Sheckler Elementary School  
 Rate of Pay: As per Collective Bargaining Agreement  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 18, 2016
4. Laura Gregson  
 Previous Status: Substitute Teacher  
 Current Status: 4th Grade Teacher  
 Assignment: Sheckler Elementary School  
 Rate of Pay: As per Collective Bargaining Agreement  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 18, 2016
5. Emma Jones  
 Previous Status: Substitute Teacher  
 Current Status: Certified Instructional Aide  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$150.00 per day  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 22, 2016

**ROLL CALL VOTE***MOTION BY: Deitrich**SECONDED BY: Cunningham**AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn**NAY: 0**Eight Ayes, Zero Nays, Motion carried*



**L. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns as listed:

**Sheckler Elementary**

College - DeSales University	Effective: November 7, 2016 to December 23, 2016
Name: <b>Evelyn Castillo</b>	Elementary, Jami Gallo

**M. Collective Bargaining Agreement**

Superintendent recommends the approval of the new six-year collective bargaining agreement between the Catasauqua Area School District and Teamsters Local 773 for the bargaining unit consisting of full-time custodians, maintenance, and grounds workers as presented to the Board

**16. BOARD APPROVALS****A. Approval of Facilities Plan Committee Report of the Carbon-Lehigh Intermediate Unit #21**

Request approval of the 2016-2017 Facilities Plan Committee Report as unanimously adopted by the Carbon-Lehigh Intermediate Unit Facilities Plan Committee on March 21, 2016. In addition, the board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

**B. Grant Applications: 2016-2017 School Year**

Approval is needed to apply for all Federal Programs, all Vocational Programs, and any State or Federal Competitive Grants or Programs for the school year 2016-2017 as listed:

**All Vocational Programs**

**Any State or Federal Competitive or Non Competitive Programs, or Grants Applicable to the School District Program**

**C. Approval to Establish a Student Activity Account, Class of 1958 Scholarship Fund****D. Approval to Attend Conferences****E. Approval/Renewal of Service Contracts**

The following property/professional service contracts are presented for approval:

- Service Provider: Lehigh Valley Health Network  
Service: Sports Medicine Services  
Amount: \$40,000.00 Annually  
Term: 2016-2017 School Year - 2020-2021 School Year

**F. Tax Assessment Appeal — 794 Roble Road**

Authorization for the Solicitor to settle the tax assessment appeal with regard to 794 Roble Road (Health Network Laboratories, L.P.) (PIN 640853936459-1) by establishing a new assessed value and taxable assessed value of \$14,500,000.

**G. Approval of Resolution Authorizing the Sale of Unused and Unnecessary School District Lands On the East Side of 14th Street (23.70 acres) and On the West Side of 14th Street (15.62 acres) Upon Sealed Bids, and Establishing the Terms, Conditions, and Procedures of Sale**

*Note – Items 16G was tabled.*

**H. Approval of YMCA Use of School Buses for Summer Camp Field Trips Summer 2016**

Approval is requested to allow the Suburban North YMCA to use two school buses and drivers (paid by YMCA) for YMCA summer 2016 Camp Field Trips, in exchange for high school and middle school athletes to utilize YMCA fitness rooms and gymnasium facility during the months of June, July and August, as in prior years. The YMCA will incur all driver and fuel expenses.

*Items 15L, 15M, 16A, 16B, 16C, 16D, 16E, 16F, and 16H, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*AYE: C. Nace, R. Nace, Deitrich, Berrigan, Panto, Cunningham, Hartranft, Hahn*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**17. OLD BUSINESS**

**18. NEW BUSINESS**

**19. COMMENDATIONS**

**20. INFORMATION ITEMS**

**21. CORRESPONDENCE**

*Thomas Moll – The Colonial Track Meet was today. There are various other end of season events occurring.*

*Melissa Inselmann – Provided an overview of the multitude of end of year activities occurring.*

*Lois Reed – Updated the Board on the PlanCon legislation status.*

*Mary Alice Hartranft – Will be representing Just Born Inc., at the High School Career Fair.*

*David Ascani – Many end of year activities are occurring.*

*Penny Hahn – Reminder to Board Members, Superintendent Evaluations are due on June 14, 2016.*

**22. RECOGNITION OF GUESTS & VISITORS - None**

**23. NEXT MEETING DATES**

- A. Monday, June 14, 2016      7:00 P.M.      School Board Meeting
- B. Monday, June 14, 2016      6:15 P.M.      Retiree Reception

**All meetings listed above will be held in the District Administration Office Board Room.**

- 
- C. Sunday, June 5, 2016      7:00 P.M.      Baccalaureate  
Catasauqua High School Auditorium
  - D. Monday, June 6, 2016      7:30 P.M.      Commencement  
Catasauqua High School Gymnasium

**24. ADJOURNMENT**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*Motion carried*

**Time Adjourned: 8:34P.M.**

Respectfully submitted,

Duane Deitrich  
Secretary