

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, August 5, 2014**  
**7:00 P.M. – District Administration Office**

1. **CALL TO ORDER** ..... **President, Penny Hahn**  
*President Penny Hahn Called the Meeting to Order at 7:00 P.M.*
  
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
  
3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto		Christina Lutz-Doemling	
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	
Carol McCarthy		Wayne Karess	
Dawn Berrigan	X	William Gasper	
Christine Naegel		David Ascani	
Christine Nace		Melissa Inselmann	
		Eric Dauberman	
		Bryan Klass	
		Ronald DeMaio	
		Thomas R. Moll, II	

*X = Present*

*Visitors: See List inserted in Permanent Minute Book.*

4. **NOTICE OF EXECUTIVE SESSIONS**
  - A. **Executive Session for Personnel Reasons Held on Tuesday, August 5, 2014 at 6:00P.M**  
*Executive Session was held from 6:00 P.M. until 6:50 P.M.*
  
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
  - A. None

**6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**

## A. Academics &amp; Education

- None

## B. Policy

- None

## C. Finance

- None

**7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. School Board Meeting Held on JULY 15, 2014 (attachment)**8. FINANCIAL**None**9. PERSONNEL**A. **Appointment of Extra-Curricular Positions – 2014-2015 School Year**

It is recommended that the names listed below of Extra-Curricular positions be appointed as noted for the 2014-2015 school year:

	NAME	POSITION	STIPEND
1.	James D'Annibale	Assistant Marching Band Director sharing 34%	\$1,734.00
2.	*John Lucas	Assistant Marching Band Director sharing 33%	\$1,733.00
3.	*Amanda Graser	Assistant Marching Band Director sharing 33%	\$1,733.00
4.	Laura Hafner	Assistant Marching Band Director	Volunteer
5.	*Robert Thomas	Head Softball Coach	\$5,399.00
6.	* Travis Brett	Assistant Football Coach	\$4,633.00
7.	*Jeffrey Harris	Assistant Football Coach	\$4,633.00
8.	*Todd Shimko	Assistant Football Coach	\$4,633.00
9.	*Lloyd C. Brooks	Assistant Football Coach	Volunteer
10.	*Michael Sziy	Assistant Football Coach	Volunteer
11.	*Adam Bastidas	Assistant Soccer Coach	\$2,671.00
12.	*Jordan L. Bergman	Assistant Football Cheerleading Coach	\$1,000.00
13.	*Janice Kovacs	Assistant Middle School Field Hockey Coach	\$2,671.00

\*Pending receipt of required employment forms

**A. Appointment of Extra-Curricular Positions – 2014-2015 School Year**

It is recommended that the names listed below of Extra-Curricular positions be appointed as noted for the 2014-2015 school year:

	NAME	POSITION	STIPEND
1.	* Donald Panto, II	Assistant Football Coach	Volunteer

\*Pending receipt of required employment forms

**B. Resignations**

Administration recommends, with regret, the acceptance of the following letters of resignation:

1. Heather Oakes

Status: Certified Instructional Aide; Library Aide

Assignment: Sheckler Elementary School

Reason: Personal

Effective: July 16, 2014

2. Thomas R. Moll, II

Status: Director of Student Activities

Assignment: District-wide

Reason: Other Employment

Effective: September 12, 2014

3. Kristen Zavar

Status: ESL/Title I Teacher

Assignment: Sheckler Elementary School/Catasauqua Middle School

Reason: Other Employment

Effective: August 15, 2014

**C. Request for Professional Leave of Absence (Health Sabbatical), Effective the First Half of the 2014-2015 School Year for Employee #1219**

The Superintendent recommends the approval of this request as submitted by the indicated employee, who has met all requirements set forth in the collective bargaining agreement

**D. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES)**

Administration recommends the re-appointment of the following individuals as Non-Certified Instructional Aides to perform the duties of the identified assignment:

1. Lisa Casciotti

Status: Non-Certified Instructional Aide

Special Education - Learning Support

Assignment: Catasauqua Middle School

Rate of Pay: \$107.50/day

Benefits: As per agreement

Effective: August 18, 2014 – June 8, 2015

2. Carolyn Chorones  
 Status: Non-Certified Instructional Aide  
 Main Office Aide  
 Assignment: Catasauqua High School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
  
3. Joann Heffner  
 Status: Non-Certified Instructional Aide  
 Special Education – Learning Support  
 Assignment: Catasauqua Middle School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
  
4. Joan Korp  
 Status: Non-Certified Instructional Aide  
 Special Education – Life Skills  
 Assignment: Catasauqua Middle School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
  
5. Susan Lesko  
 Status: Non-Certified Instructional Aide  
 Special Education – Emotional Support  
 Assignment: Catasauqua High School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
  
6. Lois Morrissey  
 Status: Non-Certified Instructional Aide  
 Special Education – One on One  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015

7. Suzanne Moser  
 Status: Non-Certified Instructional Aide  
 Special Education – One-on-One  
 Assignment: Catasauqua High School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
8. Claire Murawski  
 Status: Non-Certified Instructional Aide  
 Special Education – One-on-One  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
9. Tanya Saruba  
 Status: Non-Certified Instructional Aide  
 Special Education – Emotional Support  
 Assignment: Catasauqua Middle School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
10. Jessica Suhaka  
 Status: Non-Certified Instructional Aide  
 Special Education – Life Skills and Work Experience  
 Assignment: Catasauqua High School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015
11. Jacqueline Yanek  
 Status: Non-Certified Instructional Aide  
 Special Education – Life Skills and Work Experience  
 Assignment: Catasauqua High School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015

**E. Nomination for Re-Appointment 2014-2015 (CERTIFIED INSTRUCTIONAL AIDES)**

Administration recommends the re-appointment of the following individuals as Certified Instructional Aides to perform the duties of the identified assignment:

1. Laura Gregson

Status: Certified Instructional Aide  
Special Education/Title I  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 18, 2014 – June 8, 2015

2. Cindy Kuntzman

Status: Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 18, 2014 – June 8, 2015

3. Colleen Whitsett

Status: Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 18, 2014 – June 8, 2015

**F. Nomination for Appointment 2014-2015 (CERTIFIED INSTRUCTIONAL AIDES)**

Administration recommends the appointment of the following individuals as Certified Instructional Aides to perform the duties of the identified assignment:

1. Barbara Kennedy

Status: Certified Instructional Aide  
Library Aide  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 18, 2014 – June 8, 2015

**G. Nomination for Appointment 2014-2015 (NON-CERTIFIED INSTRUCTIONAL AIDES)**

Administration recommends the appointment of the following individuals as Non-Certified Instructional Aides to perform the duties of the identified assignment:

1. Gwen Mutarelli

Status: Non-Certified Instructional Aide  
 Special Education - One-on-One  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$107.50/day  
 Benefits: As per agreement  
 Effective: August 18, 2014 – June 8, 2015

**H. Appointment of Mentor Teachers – 2014-2015 School Year**

Administration recommends that the names listed below be approved as Mentor Teachers for the 2014-2015 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

MENTOR TEACHER/ED. SPECIALIST	NEW TEACHER
Julia Heinz, School Psychologist	Jaclyn Nielsen, Special Education
Christine Snyder, Third Grade	Kimberly Labezius, Special Education
Barbara Resto, High School Art	Robert Arnold, High School Music
Janet Schmitt, High School Biology	Stephanie Petrucci, High School Biology

**10. BOARD APPROVALS**

**A. Approval of Sheckler Elementary School Student Handbook 2014-2015 School Year**

Request is made for board approval of the Sheckler Elementary School Student Handbook for the 2014-2015 school year as presented (attachment).

**B. Approval of Catasauqua High School Student/Parent Handbook 2014-2015 School Year**

Request is made for board approval of the Catasauqua High School Student/Parent Handbook for the 2014-2015 school year as presented (attachment).

**C. Appointment of Student Representatives (2) to the Board of School Directors for the 2014-2015 School Year**

Approval is requested to appoint the following as the two (2) Student Representatives to the Board of School Directors of the Catasauqua Area School District as a result of application and subsequent review by the Catasauqua High School Administration

1. Evan Deitrich
2. Michael Gilmartin

*Items 7A,9A, 9B, 9C, 9D, 9E, 9F, 9G, 9H, 10A, 10B, 10C, were combined by Board request.*

**ROLL CALL VOTE**

*MOTION BY: Cunningham                      SECONDED BY: Hartranft*

*AYE: Cunningham, Hartranft, Deitrich, Berrigan, Hahn*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

**11. OLD BUSINESS**

*None*

**12. NEW BUSINESS**

*None*

**13. COMMENDATIONS**

*None*

**14. INFORMATION ITEMS**

*None*

**15. CORRESPONDENCE**

*None*

**16. RECOGNITION OF GUESTS & VISITORS**

- *Joanna Hughes – Provided a general update of the Medical Academy Charter School. The schedule is modified for the 2014-2015 school year to include time for remediation. Breakfast will be provided during the 2014-2015 school year.*

**17. NEXT MEETING DATES**

A. August 11, 2014                      7:00 P.M.            School Board Meeting

**18. ADJOURNMENT**

*MOTION BY: Cunningham*

*SECONDED BY: Hartranft*

*Motion carried*

**Time Adjourned: 7:05 P.M.**

Respectfully submitted,

Duane Deitrich  
Secretary