

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Monday, September 8, 2014**  
**7:00 P.M. – District Administration Office**

1. **CALL TO ORDER** ..... **President, Penny Hahn**  
*President Penny Hahn Called the Meeting to Order at 7:00 P.M.*

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto		Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy		Wayne Karess	X
Dawn Berrigan	X	William Gasper	X
Christine Naegel		David Ascani	X
Christine Nace	X	Melissa Inselmann	
		Eric Dauberman	X
Student Representatives		Bryan Klass	
Evan Deitrich	X	Ronald DeMaio	X
Michael Gilmartin	X	David Troxell	X

*X = Present*

*Visitors: See list inserted in Permanent Minute Book*

4. **NOTICE OF EXECUTIVE SESSIONS**  
A. Executive Session for Personnel Reasons - Monday, September 8, 2014 at 6:00 P.M.  
*Executive session was held from 6:00 pm to 6:50 pm.*
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**  
A. None
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**  
A. Academics and Education  
1. Catasauqua High School One to One Initiative Update  
  - *David Ascani – 22 students keep at school, approximately 470 students take home. The initiative has been well received and is going well.*
B. Athletics  
  - *David Troxell- Provided an update on Fall sports*



**10.A APPROVAL TO RATIFY CHECK # 6280 in the Amount of \$782.48, A/P BILLS  
SEPTEMBER 2014 (attachment)**

*MOTION BY: Hartranft  
Abstention by Hahn*

*SECONDED BY: Cunningham*

*Motion carried*

**11. APPROVAL TO RATIFY ALL MANUAL BILLS AUGUST 2014 (attachment)**

**12. FINANCIAL**

**A. Approval of Miscellaneous Insurance Rates 2014-2015 School Year**

Approval is requested for the following 2014-2015 insurance rates for from PSBA Insurance Trust and Erie Insurance as listed:

	2013-2014	2014-2015
<b>Commercial Package:</b>	\$57,773	\$70,536
<b>School Board Errors &amp; Omissions</b>	\$12,189	\$12,252
<b>Umbrella</b>	\$16,466	\$16,466
<b>Fleet Auto</b>	\$25,225	\$25,678

**13. PERSONNEL**

**A. Substitutes Employees – 2014-2015 School Year**

The following applicants have requested to be added to the Substitute Employment List for the 2014-2015 School Year as follows:

NAME	ASSIGNMENT
Jennifer Michaylira	Substitute Teacher
Benjamin Ritter	Substitute Teacher
Megan Ramirez	Substitute Teacher
Kimmie Miller	Substitute Teacher
Jane Ann Spieker	Substitute Cafeteria

**B. Removal of the Following Substitute Teachers for the 2014-2015 School Year**

NAME	REASON
MaryEllen LaDuke	Other Employment
Elizabeth Wetzig	Did not renew Guest Teacher Certification
Nancy Breon	Did not renew Guest Teacher Certification

**C. Appointment of Extra-Curricular Positions 2014-2015 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2014-2015 school year:

#	Name	Position	Stipend
1	Victor Diaz Jr.	Assistant Softball Coach	\$2,671.00
2	Laura Gregson	Sheckler Book Fair Coordinator	\$126.00
3	Brenda McGuire *	High School Drama Director	\$4,051.00

\* Pending Receipt of required employment forms.

**D. Removal of Non-certified Instructional Aides**

The following employees are recommended to be removed from the Non-Certified Instructional Aide listing for the 2014-2015 school year:

1. Michele Nolter

Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary School  
 Reason: Declined Offered Position  
 Effective: June 24, 2014

2. Linda Shultz

Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary School  
 Reason: Declined Offered Position  
 Effective: June 24, 2014

**E. Nomination for Appointment**

1. Name: **Cherie Gebhardt \***  
 Status/Assignment: Non Certified Instructional Aide  
 Special Education – Life Skills  
 Catasauqua Middle School  
 Salary: \$107.50 per day  
 Benefits: As per Collective Bargaining Agreement  
 Effective: August 18, 2014 – June 8, 2015
2. Name: **Andrew Gruver**  
 Status/Assignment: English Teacher/High School  
 Salary: \$46,019  
 Step/Credits/Year: Step 1-B.S. + 0 credits – Year 1  
 Benefits: As per Collective Bargaining Agreement  
 Effective: Upon Release from Current Employer

\* Pending Receipt of required employment forms.

*Items 13E -1 and 13E – 2 were moved to the beginning of the agenda for consideration by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham                      SECONDED BY: Deitrich  
AYE: Hartranft, Nace, Deitrich, Berrigan, Hahn, Cunningham  
NAY: 0  
Six Ayes, Zero Nays, Motion carried*

**F. Letter of Resignation**

- 1. Name:   **Jason Magditch**
- Status/Assignment:                   Assistant Principal/Catasauqua High School
- Reason:                                    Personal
- Effective:                                September 30, 2014

*Items 11, 12A, 13A, 13B, 13C, 13D, and 13F were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham                    SECONDED BY: Berrigan  
AYE: Hartranft, Nace, Deitrich, Berrigan, Hahn, Cunningham  
NAY: 0  
Six Ayes, Zero Nays, Motion carried*

**14. BOARD APPROVALS**

**A. Potential Overnight Student Activity Trip for 2014-2015 School Year**

Approval is requested for potential overnight student activity trips, 2014-2015 Fall, Winter, and Spring as listed below:

**Cross Country**

October 31 and November 1, 2014  
Parkview CC Course  
Hershey, PA

**Boys/ Girls Soccer**

November 14, 15, 2014  
Hersheypark Stadium  
Hershey, PA

**Competitive Spirit**

January 23, 24, 2015  
Giant Center  
Hershey, PA

**Girls Volleyball**

November 14, 15, 2014  
Central York High School  
York, PA

**Football**

December 12, 13, 2014  
Hersheypark Stadium  
Hershey, PA

**Wrestling**

February 27, 28, 2015  
Wilson West Lawn High School  
Wilson, PA  
March 4, 6, 7, 2015 (States)  
Giant Center  
Hershey, PA

**Boys/ Girls Basketball**

March 20, 21, 2015  
Giant Center  
Hershey, PA

**Baseball**

June 11, 12, 13, 2015  
Medlar Field at Lubrano Park  
Penn State University  
State College, PA

**Track and Field**

May 21, 22, 23, 2015  
Shippensburg University  
Shippensburg, PA

**Softball**

June 11, 12, 13, 2015  
Beard Field at Nittany Lion Softball Park  
Penn State University  
State College, PA

**B. Approval of Revisions to the Catasauqua Area School District 2013-2014 Calendar**

Superintendent requests the approval of revisions to the 2013-2014 school calendar designating additional Act 80 days. ([attachment](#))

**C. Approval of Revisions to the Catasauqua Area School District 2014-2015 Calendar**

Superintendent requests the approval of revisions to the 2014-2015 school calendar designating additional Act 80 days. ([attachment](#))

**D. Approval to Attend Conferences, Seminars, etc. ([attachment](#))**

**E. Approval of Additional Revised Van/Bus Stops – 2014-2015 School Year, as of September 2014**

Approval is requested of the attached additional revised Van/Bus Stops for the 2014-2015 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

1701 Catasauqua Rd  
MALV Islamic Academy

*Items 14A, 14B, 14C, 14D, and 14E were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham                      SECONDED BY: Deitrich*

*AYE: Hartranft, Nace, Deitrich, Berrigan, Hahn, Cunningham*

*NAY: 0*

*Six Ayes, Zero Nays, Motion carried*

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**17. COMMENDATIONS**

**18. INFORMATION ITEMS**

**19. CORRESPONDENCE**

*Items 15, 16, 17, 18, and 19 were combined by Board request*

- A. *Ronald DeMaio – The 2014-2015 school year started successfully. The Book Fair is open and the Sheckler Open House is on Thursday, September 11, 2014.*
- B. *Eric Dauberman – October 9, 2014 is picture day*
- C. *Christina Lutz-Doemling – We are awaiting the SPP results. District level assessments are being setup by Kathy Kotran and me. Principals and teachers are preparing for Teacher Effectiveness.*
- D. *Wayne Karess – PowerSchool synchronization with other programs is working well. I am pleased with the one to one program so far. The Mac Books have been holding up very well with minimal hardware issues to date.*
- E. *William Gasper – The maintenance crew is busy preparing for winter.*
- F. *David Ascani – Open House is on Tuesday, September 9, 2014. Thank you to staff who supported and facilitated the one to one rollout at Catasauqua High School.*
  
- G. *Robert Joseph Spengler – **NEW BUSINESS** – A proposal was made to establish the Catasauqua High School German Club and appoint Mary Anne Haney as the German Club Advisor, compensated at \$500.00 annual stipend.*

**ROLL CALL VOTE**

*MOTION BY: Cunningham                      SECONDED BY: Hartranft*

*AYE: Hartranft, Nace, Deitrich, Berrigan, Hahn, Cunningham*

*NAY: 0*

*Six Ayes, Zero Nays, Motion carried*

- H. *Penney Hahn – Questioned the speed at which the Sheckler lunch line has been progressing. Mr. Dauberman and Mr. DeMaio indicated they are working with the first graders in order to speed up the process.*

**20. RECOGNITION OF GUESTS & VISITORS**

*None*

**21. NEXT MEETING DATES**

- |   |           |                      |
|---|-----------|----------------------|
| A. Tuesday, October 7, 2014                         | 7:00 P.M. | School Board Meeting |
| B. Tuesday, October 14, 2014<br>(Tuesday Exception) | 7:00 P.M. | School Board Meeting |

**22. ADJOURNMENT**

*MOTION BY: Cunningham*

*SECONDED BY: Deitrich*

*Motion carried*

**Time Adjourned: 7:31 P.M.**

Respectfully submitted,

Duane Deitrich  
Secretary