

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Monday, November 10, 2014
7:00 P.M. – District Administration Office

1. CALL TO ORDER President, Penny Hahn

2. PLEDGE OF ALLEGIANCE TO THE FLAG
President Penny Hahn Called the Meeting to Order at 7:00 P.M.

3. ROLL CALL

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	
Carol McCarthy	X	Wayne Karess	X
Dawn Berrigan		William Gasper	X
Christine Naegel	X	David Ascani	X
Christine Nace		Melissa Inselmann	X
		Eric Dauberman	X
Student Representatives		Bryan Klass	
Evan Deitrich	X	Ronald DeMaio	X
Michael Gilmartin	X	David Troxell	X

X = Present

Carol McCarthy arrived at 7:06 P.M.

Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS
A. An Executive Session for Legal and Personnel Reasons Will be Held Immediately After the Meeting
Executive session was held for Personnel reasons from 8:00 P.M. until 9:45 P.M.

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA**A. Sheckler Elementary School Students of the Month – Oct. 2014-Eric Dauberman**

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Shamiya Roberts	Isabelle Steckel	Delaney Troxell	Roxie Grill
Dakota Miller	Lynkan Moore	Michael Jopling	Conor Sandt
Christopher Westwood	-	-	-

B. Catasauqua Middle School Star Players of the Month – Oct. 2014-Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Kylie Recker	Emma Hawk	Katherine Verenna	Hailey DeLong

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**A. Athletics**

Preparations have begun for the Thanksgiving Day Game. The Bury the Hatchet Dinner is scheduled for November 25, 2014. Fall sports and activities recognitions were announced.

B. Building and Grounds

None

C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn

None

D. Borough of Catasauqua – Christine Nace

The Catasauqua Borough Iron Works BLAST was well attended. The Catasauqua Band performed at the event.

E. Borough of North Catasauqua – Duane Deitrich

Luminaria Night is scheduled for December 13, 2014 and Tree Lighting Ceremony is scheduled November 30, 2014.

F. Hanover Township – Christine Naegel**G. PSBA Liaison Update – Dawn Berrigan****H. Lehigh Career & Technical Institute Update – Dawn Berrigan****I. Student Representatives – Evan Deitrich and Michael Gilmartin**

The Catasauqua Area School District Band performed September 16, 2014 at Hershey, PA. First marking period report cards have been issued. Scholastic Scrimmage won last week. The Debate Team progressed to the second round today.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. School Board Meeting Held on October 14, 2014 (attachment)****8. APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2014 (attachment)****9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2014 (attachment)**

Items 7A, 8, and 9 were combined by Board request

ROLL CALL VOTE

*MOTION BY: McCarthy SECONDED BY: Cunningham
AYE: Hartranft, Deitrich, Hahn, Cunningham, Naegel, Panto, McCarthy
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

- 10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2014 WITH THE EXCEPTION OF CHECK # 1549 (cafeteria fund) IN THE AMOUNT OF \$456.36 AND CHECK # 6790 (general fund) IN THE AMOUNT OF \$721.00 (attachment)**

ROLL CALL VOTE

*MOTION BY: McCarthy SECONDED BY: Cunningham
AYE: Hartranft, Deitrich, Hahn, Cunningham, Naegel, Panto, McCarthy
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

- 10.A APPROVAL TO RATIFY CHECK # 1549 (cafeteria fund) IN THE AMOUNT OF \$456.36, AND CHECK# 6790 (general fund) IN THE AMOUNT OF \$721.00 A/P BILLS NOVEMBER 2014 (attachment)**

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hartranft
AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy
NAY: 0
Abstention by Hahn
Six Ayes, Zero Nays, Motion carried*

- 11. APPROVAL TO RATIFY ALL MANUAL BILLS OCTOBER 2014 (attachment)**

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: McCarthy
AYE: Hartranft, Deitrich, Hahn, Cunningham, Naegel, Panto, McCarthy
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

12. FINANCIAL**A. No Items****13. PERSONNEL****A. Substitutes Employees – 2014-2015 School Year**

The following applicant has requested to be added to the Substitute Employment List for the 2014-2015 School Year as follows:

NAME	ASSIGNMENT
Adrienne Gorzelic	Substitute Teacher
Jennifer Bogart	Substitute Teacher
Audrey Konecsny	Non-Certified Instructional Aide Substitute and Cafeteria Substitute

B. Appointment of Extra-Curricular Positions – 2014-2015 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2014-2015 school year:

NAME	POSITION	STIPEND
Emily Biechy	Asst. Girls Basketball Coach	\$4,067.00*
Kerry McGuire	Assistant Drama Director	\$2,000.00*
Nathan Doria	Assistant Wrestling Coach	Volunteer*

* Pending Receipt of required employment forms

14. BOARD APPROVALS**A. Approval to Establish a Student Activity Account, Class of 2018**

Administration recommends the approval of this Activity Account as submitted

B. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy. (**attachment**)

Section: STUDENTS
Policy #: #218
Title: Graduation Requirements

C. Approval of the Catasauqua Area School District Comprehensive Plan, Final Version

Administration requests the final approval of the Pennsylvania Department of Education mandated Comprehensive Plan. This document has been on public display for 30 days and input provided during that timeframe has been considered and incorporated in this final version.

D. Approval of Additional Revised Van/Bus Stops – 2014-2015 School Year, as of November 2014

Approval is requested of the revised Van/Bus Stops for the 2014-2015 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Valley Youth House

Knights Inn

6th Street Shelter

Kidspace- Broadway

Community Service Foundation

Items 13A, 13B, 14A, 14B, 14C, and 14D were combined by Board request

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Cunningham

AYE: Hartranft, Deitrich, Hahn, Cunningham, Naegel, Panto, McCarthy

NAY: 0

Seven Ayes, Zero Nays, Motion carried

15. OLD BUSINESS

16. NEW BUSINESS

17. COMMENDATIONS

18. INFORMATION ITEMS

19. CORRESPONDENCE

Items 15, 16, 17, 18, and 19 were combined by Board request

Eric Dauberman – Thank you to the Catasauqua Band and Mr. Arnold for their presence at the Sheckler Halloween Parade. Report Cards were issued on November 7, 2014. The Turkey Day Luncheon will be held on November 20, 2014. Conferences are scheduled for November 24th, 25th, and 26th.

Melissa Inselmann – Report Cards were issued on November 4, 2014. Parent Teacher Conferences are scheduled for November 19, 20, 21, 24, and 25, 2014. The Middle School Student Body will participate in the Thanksgiving Pep Rally. Christina Lutz-Doemling – We are getting ready for the December and January Keystone Testing.

David Troxell – We are preparing for the Thanksgiving Pep Rally. The Powder Puff Game is scheduled for Sunday, November 16, 2014.

Wayne Karess – Internet usage is up. We have encountered filtering issues since sites are becoming difficult to block. Intermediate Unit # 21 is looking at new systems for filtering.

William Gasper – The Bond Fire is scheduled for November 26, 2014 and are now accepting materials.

David Ascani – The Homecoming Dance will occur on November 22, 2014. Preparations for the Pep Rally and hall decorating have begun.

Christine Nagel – Bonnie's 3rd Grade Cabbage Program Flyer was shared with Mr. Spengler.

Carol Cunningham – Thank you to the Principals for presenting their Comprehensive Improvement Plans during the November 4, 2014 Board Meeting.

Robert J. Spengler – The annual Financial Report has been submitted. The District Fund Balance is \$ 992, 489.00. Budget preparation for 2015-2016 has begun. We are analyzing staffing needs. Special Education needs are increasing dramatically.

20. RECOGNITION OF GUESTS & VISITORS

Dr. Craig Haytmanek Our enrollment is 252 students from mostly Allentown. A group of students attends Manner Care Facilities. Dr. Craig Haytmanek visits each Friday. Last Friday students dissected eyes and disgust ocular injuries. Second semester seniors will be offered CNA program and diploma.

Joanna Hughes – Our students are involved in the community through various events and activities. Regarding academic success, when students come to us they have sketchy backgrounds. Our scores are not great. Keystone courses are now one and a half periods long, plus ninth period is used for remediation and tutoring. Professional Development is focused on diversifying instruction and co-teaching. We have lots of work to do with our scores.

Duane Deitrich – Inquired if Joanna Hughes can provide any insight into what she will do to address the SPP score. Joanna responded “we are now doing ninth period tutoring using technology and asking for parent involvement. If you have any ideas, we welcome those”.

21. NEXT MEETING DATES

A. Thursday, December 4, 2014	7:00 P.M.	Reorganization and Monthly School Board Meeting
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22. ADJOURNMENT

MOTION BY: Cunningham

SECONDED BY: Deitrich

Motion carried

Time Adjourned: 7:53 P.M.

Respectfully submitted,

Duane Deitrich
Secretary