

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Thursday, December 4, 2014
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** Vice President, Carol Cunningham
Vice President Carol Cunningham Called the Meeting to Order at 7:04 P.M.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn		Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy	X	Wayne Karess	X
Dawn Berrigan	X	William Gasper	
Christine Naegel	X	David Ascani	X
Christine Nace	X	Melissa Inselmann	
		Eric Dauberman	X
Student Representatives		Bryan Klass	X
Evan Deitrich	X	Ronald DeMaio	
Michael Gilmartin	X	David Troxell	X

X = Present

Carol McCarthy Arrived at 7:08 P.M.

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
No Executive Sessions Held

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. Sheckler Elementary School Students of the Month – November 2014-Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Lilian Delabar	Maryellen Schlegel	Dylan Carfara	Cora Soltis
Kevin Mcgaughran	Ethyn Vakoc	Aseret Bell	Victoria Villalta

B. Catasauqua Middle School Star Players of the Month – November 2014-Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Maegan Galloway	Angelina Grate	Aaliyah Cooper	Christian Dietrich

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**A. Academics and Education**

- Keystone Exam Supplemental Instruction – Dave Ascani
David Ascani provided an overview of the additional materials and assistance provided for Keystone remediation
- Find My Mac – Wayne Karess
Wayne Karess explained the “Find My Mac” concept and further discussion occurred. The Board agreed to support the idea. High School Administration will communicate with parents and students.

B. Athletics

David Troxell indicated the start of the winter sport season has occurred.

C. Borough of Catasauqua – Christine Nace

None

D. Borough of North Catasauqua – Duane Deitrich

Luminaria Night will be held on December 13, 2014 from 6:30 P.M. to 11:30 P.M.

E. Hanover Township – Christine Naegel

None

F. Student Representatives – Evan Deitrich and Michael Gilmartin

The band and chorus concerts will be held on December 12, 2014. The Brown and White Newspaper earned a gold medal, recognized as one of the top four high school newspapers in the State.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. School Board Meeting Held on November 4, 2014 (attachment)****B. School Board Meeting Held on November 10, 2014 (attachment)****8. APPROVAL OF TREASURER’S REPORT FOR November 2014 (attachment)****9. APPROVAL OF BUDGET TRANSFERS November 2014 (attachment)****10. APPROVAL FOR PAYMENT OF ALL A/P BILLS December 2014 (attachment)****11. APPROVAL TO RATIFY ALL MANUAL BILLS November 2014 (attachment)****12. APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 12, 2015 BOARD MEETING****13. FINANCIAL****A. Participation in Bid Supply Program**

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2015-2016 school year.

Items 7A, 7B, 8, 9, 10, 11, 12, and 13A were combined by Board request

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Deitrich

AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy, Berrigan, Nace

NAY: 0

Eight Ayes, Zero Nays, Motion carried

14. PERSONNEL**A. Change in Employment Status****1. Jean Susko**

Previous Status: High School Math Teacher
 Current Status: Interim High School Assistant Principal
 Assignment: Catasauqua High School
 Rate of Pay: As Per Collective Bargaining Agreement plus up to 20 days at per diem rate
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 20, 2014 – June 8, 2015

ROLL CALL VOTE

MOTION BY: McCarthy SECONDED BY: Deitrich
AYE: Hartranft, Deitrich, Cunningham, Panto, McCarthy, Berrigan, Nace
NAY: Naegel
Seven Ayes, One Nays, Motion carried

B. Appointment of Long-Term Substitute**1. Joshua Inman**

Status: Long-Term Substitute Teacher - High School Math
 Assignment: Catasauqua High School
 Salary: \$180.00 per-diem
 Benefits: N/A
 Effective: November 20, 2014 – June 8, 2015*

*pending employment papers

C. Substitutes Employees – 2014-2015 School Year

The following applicant has requested to be added to the Substitute Employment List for the 2014-2015 School Year as follows:

Name	Assignment
Carleen Hoffer	Substitute Cafeteria

D. Approval for Days Without Pay

1. Name: Susan Lesko
 Reason: Personal
 Effective: December 18, 2014 to January 12, 2015*
 *pending use of available days

E. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

Sheckler Elementary School

College - DeSales	Effective:– March 9, 2015 to April 24, 2015
Name	Area of Certification
Meghan Davis	Elementary

F. Appointment of Extra-Curricular Positions – 2014-2015 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2014-2015 school year:

NAME	POSITION	STIPEND
Robert Arnold	Pep Band Director	\$600.00
Rebekah Ruth	H. S. Asst Drama Director	\$1,000.00
Kerry McGuire	H. S. Asst Drama Dir.(change in stipend from \$2,000.00)	\$1,000.00
Vincent Pellechia	Assistant Wrestling Coach	Volunteer

Items 14B, 14C, 14D, 14E, and 14F were combined by Board request

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Deitrich

AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy, Berrigan, Nace

NAY: 0

Eight Ayes, Zero Nays, Motion carried

15. BOARD APPROVALS**A. Nomination of Board Member to represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the district on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2014 to December 1, 2015.

Name of Candidate Dawn Berrigan

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: McCarthy

AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy, Berrigan, Nace

NAY: 0

Eight Ayes, Zero Nays, Motion carried

B. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the district on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2014 to December 1, 2015.

Name of Alternate Candidate Carol McCarthy

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Hartranft

AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy, Berrigan, Nace

NAY: 0

Eight Ayes, Zero Nays, Motion carried

- C. Approval to Attend Conferences, Seminars, etc. (attachment)
- D. Authorization to Dispose of the Catasauqua Area School District's 1993 GMC Minibus VIN 2GDHG31K2P4518202 by Internet Auction Conducted by Mathies & Sons, Inc., 422 Sales, 190 Fisher Rd. Slippery Rock, PA 16057, Subject to a Minimum Price of \$750.00
- E. Approval To Ratify The Municipal Capital Finance Lease With Option to Purchase Agreement in Final Form, November 20, 2014 (attachment)
- F. Approval of Additional Revised Van/Bus Stops – 2014-2015 School Year, as of November 2014
Approval is requested of the revised Van/Bus Stops for the 2014-2015 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Southern Lehigh HS, 5800 Main St, Center Valley
Transitions, 1255 S. Cedar Crest Blvd., Allentown
Palmerton Enhanced Autism, 500 Delaware Ave., Palmerton

Items 15C, 15D, 15E, and 15F were combined by Board request

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Hartranft

AYE: Hartranft, Deitrich, Cunningham, Naegel, Panto, McCarthy, Berrigan, Nace

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Eric Dauberman - Parent Teacher Conferences were well attended. We are reviewing the ASSET impact on test scores. The Sheckler Giving Tree is already depleted, assisting 40 Sheckler students and families. The Band and Chorus Concert will occur on December 18, 2014. Santa will visit on December 22, 2014. Dawn Berrigan – Addressed the communication received by Mr. Leiner.

David Ascani – The Senior Graduation Project Presentations will occur December 8, 2014. The Brown and White Newspaper received a gold medal. The Student Award Assembly will occur on December 23, 2014.

Bryan Klass – The Catasauqua Middle School Band Concert will be held on December 11, 2014. The Chorus Concert will be held on December 17, 2014.

Christine Nace – Merry Christmas and Happy New Year to all.

Carol McCarthy – Thank you to Mrs. Schmitt for her incredible effort in providing remedial assistance for Keystone retests.

Christina Lutz-Doemling – The first induction meeting for new faculty members will be held on December 5, 2014.

Kathleen Kotran – A Nut Roll Making class in conjunction with Lehigh Carbon Community College was held at the Catasauqua High School. We have received approval of a \$25,000.00 Safe Schools Grant Award.

21. RECOGNITION OF GUESTS & VISITORS

Jennifer Keppel – Expressed her congratulations to Jean Susko on being approved as the Catasauqua High School Interim Assistant Principal.

22. NEXT MEETING DATES

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|-----------------------------|-----------|----------------------|
| A. Tuesday, January 6, 2015 | 7:00 P.M. | School Board Meeting |
| B. Monday, January 12, 2015 | 7:00 P.M. | School Board Meeting |

23. ADJOURNMENT

MOTION BY: Deitrich

SECONDED BY: McCarthy

Motion carried

Time Adjourned: 7:55 P.M.

Respectfully submitted,

Duane Deitrich
Secretary