

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Monday, April 13, 2015
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:05 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy	X	Wayne Karess	X
Dawn Berrigan	X	William Gasper	X
Joseph Kovacs	X	David Ascani	X
Christine Nace		Melissa Inselmann	
		Eric Dauberman	X
Student Representatives		Bryan Klass	
Evan Deitrich	X	Ronald DeMaio	
Michael Gilmartin	X	David Troxell	X

X = Present

Carol McCarthy arrived at 7:03 P.M

Visitors: See List inserted in Permanent Minute Book

4. **ELECTION OF NEW BOARD MEMBER TO FILL VACANCY**
 - A. Nominations are requested to elect a new member of the Board of School Directors to fill the vacancy created by the resignation of Christine Naegel for a term from April 13, 2015 to December 3, 2015.

Carol Cunningham nominated Joseph T. Kovacs. Nominations were closed

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Hahn

AYE: Hartranft, Deitrich, Hahn, Cunningham, Panto, McCarthy, Berrigan

NAY: 0

Seven Ayes, Zero Nays, Motion carried

B. OATH OF OFFICE FOR NEWLY APPOINTED BOARD OF SCHOOL DIRECTOR

The following Oath of Office was given to Mr. Joseph T. Kovacs by Mr. David Knerr, Solicitor and documented by Ms. Lois Reed, Notary Public.

I, Joseph T. Kovacs, having been appointed to the office of school director for the Catasauqua Area School District, Counties of Lehigh and Northampton and State of Pennsylvania, do solemnly affirm that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

5. NOTICE OF EXECUTIVE SESSIONS

A. None

6. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. None

7. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Athletics

Dave Troxell – our grounds crew and coaching staff have been preparing for games in consideration of the weather.

B. Building and Grounds

William Gasper – District fields are prepared. Turf Face MVP will be worked in the infields of the baseball and softball fields. The Chillers at Catasauqua High School will be started this week. All buses and vans have been washed after the effects of winter weather. Carol McCarthy inquired if we have dealt with the fields' situation. Mr. Gasper responded that the fields have been prepared and a new product integrated in each infield. Light field damage occurred last week as a result of a vehicle driving on the baseball/softball fields.

C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn

Penny Hahn – The CLIU student count was distributed. The CLIU Golf Tournament will be held on June 16, 2015. Board Members received plaques for Board Recognition Month, created by Youth Forestry Camp #2 students. An adventure grant was received for Yoga in the classroom.

D. Borough of Catasauqua – Christine Nace

Dawn Berrigan – The Blues Festival will be held from June 18, 2015 to June 21, 2015. The 2015-2016 Catasauqua Borough Budget was approved. The Borough website was updated.

E. Borough of North Catasauqua – Duane Deitrich

Duane Deitrich – The recreation committee is ramping up for summer activities.

F. Hanover Township – None

G. Student Representatives – Evan Deitrich and Michael Gilmartin

Spirit week activities began today. Scholastic Scrimmage finished the season, losing in Regional Semi Finals.

- 8. APPROVAL OF MINUTES FROM PRIOR MEETING(S)
 - A. School Board Meeting Held on March 9, 2015 (attachment)
- 9. APPROVAL OF TREASURER’S REPORT FOR MARCH 2015 (attachment)
- 10. APPROVAL OF BUDGET TRANSFERS MARCH 2015 (attachment)
- 11. APPROVAL FOR PAYMENT OF ALL A/P BILLS APRIL 2015 (attachment)
- 12. APPROVAL TO RATIFY ALL MANUAL BILLS MARCH 2015 (attachment)

Items 8A, 9, 10, 11 and 12 were combined by Board request

ROLL CALL VOTE

MOTION BY: McCarthy SECONDED BY: Cunningham
 AYE: Hartranft, Deitrich, Hahn, Cunningham, Panto, McCarthy, Berrigan
 NAY: 0
 Abstention by Kovacs
 Seven Ayes, Zero Nays, Motion carried

- 13. FINANCIAL
 - A. No Agenda Items at this time

14. PERSONNEL

- A. Appointment of Extra-Curricular Positions – 2014-2015 School Year
 It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2014-2015 school year

Name	Position	Stipend
David Stires	Assistant Track Coach	Volunteer
Paul Egan	Assistant Soccer Coach	Volunteer

ROLL CALL VOTE

MOTION BY: Berrigan SECONDED BY: Cunningham
 AYE: Hartranft, Deitrich, Hahn, Cunningham, Panto, McCarthy, Berrigan, Kovacs
 NAY: 0
 Eight Ayes, Zero Nays, Motion carried

B. Appointment of Extra-Curricular Positions – 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year:

Name	Position	Stipend
Randy Gillespie	Head Girls Soccer Coach	\$5399.00

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Berrigan

AYE: Hartranft, Deitrich, Hahn, Cunningham, Panto, McCarthy, Berrigan, Kovacs

NAY: 0

Eight Ayes, Zero Nays, Motion carried

C. Substitute Employees 2014-2015 School Year

The following applicants have requested to be added to the Substitute Employment List for the 2014-2015 School Year as follows:

NAME	ASSIGNMENT
Loren Rich	Substitute Teacher
Amy Bednarik	Substitute Teacher

D. Substitute Employees 2015-2016 School Year

The following applicants have requested to be added to the Substitute Employment List for the 2015-2016 School Year as follows:

NAME	ASSIGNMENT
Darlene Steiner	Substitute Teacher

E. Intent to Retire

Approval is requested to accept the Intent to Retire, effective at the end of the 2014-2015 school year:

Name	Assignment	Years of Service
Karen Dunn *	Sheckler Elementary Teacher	40 Years
Ronald Hassler *	Catasauqua Middle School Teacher	35 Years
Dolores Johns *	Catasauqua Middle School Teacher	11 Years
Victoria Lynott *	Catasauqua Middle School Teacher	33 Years
Carla Wolbach *	Sheckler Elementary Nurse	10 Years
Jeff Deily **	Custodial	36 Years
Darlene Steiner **	Cafeteria	25 Years

* Effective Last Contractual Day of the 2014-2015 School Year

** Effective June 30, 2015

F. Approval to Establish Sick Bank for Employee Number 642

Approval is requested to establish a sick bank for Employee #642 upon exhaustion of accrued days, effective immediately as contingency if needed, without precedence.

G. Approval of Student Teachers/Interns for 2015-2016 School Year

Approval is requested for the following student teachers/interns as listed:

Name	Area of Certification
Sarah Keenhold	Guidance Counselor-Elementary
College - Kutztown University	Effective August 17, 2015 – June 09, 2016

H. Approval for Days Without Pay

1. Name: Susan Lesko
Reason: Personal
Effective: March 27, 2015 to April 17, 2015
2. Name: Cherie Gebhardt
Reason: Personal
Effective: March 24, 2015 – April 1, 2015
3. Name: Raymond Blount
Reason: Personal
Effective: March 12, 2015 ½ Day

Items 14C, 14D, 14E, 14F, 14G, and 14H were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: McCarthy

AYE: Hartranft, Deitrich, Hahn, Cunningham, Panto, McCarthy, Berrigan, Kovacs

NAY: 0

Eight Ayes, Zero Nays, Motion carried

I. Approval to Employ Six Student Summer 2015 Workers

Approval is requested for employment of up to six temporary summer workers for up to six weeks during the Summer of 2015 (transportation - 2 and custodial - 4).

MOTION BY: Cunningham

SECONDED BY: Deitrich

Motion carried

15. BOARD APPROVALS

A. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy ([attachment](#))

Section: PROGRAMS
Policy #: #139
Title: Volunteer Clearances

B. Approval of Summer School at Allentown City, Northampton Area, Whitehall-Coplay School Districts, and eBridge Online Academy

Approval is requested to ask for permission from Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, and eBridge Online Academy to allow students from the Catasauqua Middle School (grades 5, 6, 7 and 8) and the Catasauqua High School (grades 9, 10, 11, and 12) to attend summer school for the Summer of 2015 in the Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, and eBridge Online Academy at a tuition rate designated by their school board, and that tuition payment is the responsibility of the parent/guardian.

Items 15A and 15B were combined by Board request

MOTION BY: McCarthy

SECONDED BY: Cunningham

Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Wayne Karess – The eRate application has been submitted. We are planning on receiving approximately an 80% reimbursement.

Kathleen Kotran – Community Education Courses, Kiffle Making, and Nut Roll classes went well.

William Gasper – the Safety Committee has completed the certification program.

Eric Dauberman – Kimberly Ceccatti organized a successful Career Day for first grade students. The Egg Hunt was held I the newly renovated court yard. Thank you to Jenna Eberhardt and the Girl Scouts. PSSA Testing is in progress. The second grade concert will occur on April 29, 2015.

David Ascani – Julian Kingsley earned first place in the Skills USA competition. Jacqueline Markowitz competed at Baum School of Art, Artistic Discovery event. Emily Ledesma received a 2015 Donley for Excellence. The Patti Heffner 6th. Annual Golf Tournament will be held on June 26, 2015.

Dawn Berrigan – All Lehigh County School District passed the LCTI 2015-2016 school budget. LCTI was awarded a GM car.

Lois Reed – The 2015-2016 Worker’s Compensation experienced modifier is now .0749, significantly lower than last year’s modifier of .914.

Christina Lutz-Doemling – Margaret DeMarchi was selected to be involved in an ESL video project by CLIU Regionally funded by a Title III grant.

21. RECOGNITION OF GUESTS & VISITORS

Cindy Schray OF 680 Willow Drive, Catasauqua PA - Indicated that National Honor Society students do not receive sashes upon graduation. Is it possible for the school district to issue sashes for National Honor Society students to keep. After discussion, Mr. Ascani and Michael Gilmartin will speak with Mrs. Schmitt, the 2014-2015 National Honor Society Advisor.

22. NEXT MEETING DATES

- A. Tuesday, May 5, 2015 7:00 P.M. School Board Meeting
- B. Monday, May 11, 2015 7:00 P.M. School Board Meeting

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Cunningham

Motion carried

Time Adjourned: 7:55 P.M.

Respectfully submitted,

Duane Deitrich
Secretary