

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Monday, May 11, 2015
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:00 P.M.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft		Kathleen Kotran	
Carol McCarthy		Wayne Karess	X
Dawn Berrigan	X	William Gasper	X
Joseph Kovacs	X	David Ascani	X
Christine Nace	X	Melissa Inselmann	X
		Eric Dauberman	
		Bryan Klass	
Student Representatives		Ronald DeMaio	
Evan Deitrich	X	David Troxell	X
Michael Gilmartin	X	Jean Susko	X

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **ELECTION OF BOARD TREASURER**

Call for nominations for Treasurer –one-year-term – effective July 1, 2015 to June 30, 2016

Nominations:

Donald Panto Nominated by Carol Cunningham

Nominations Closed:

Ballot for Treasurer

Donald Panto

ROLL CALL VOTE

AYE: Deitrich, Hahn, Cunningham, Berrigan, Kovacs, Nace

NAY: 0

Abstention by Panto

Six Ayes, Zero Nays, Motion carried

5. NOTICE OF EXECUTIVE SESSION

A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 6:00 P.M

Executive Session was held from 6:00 P.M. until 6:55 P.M.

6. PRESENTATION/AUDIENCE INPUT ON AGENDA

- *Mr. Michael Baclawski – provided an overview of the Wellness and Fitness textbook and some background on the review process*
- *Mr. Gregory Emery – addressed the Board with concerns regarding the appointment of Mr. Todd Rushatz as Assistant Girls’ Soccer Coach.*
- *Heather Rushatz – spoke in support of her husband, Todd Rushatz, being appointed as Assistant Girls’ Soccer Coach.*
- *Alyssa Rushatz, Bekkah Harakal, Shane Brader, and other students expressed their support of Mr. Todd Rushatz as Assistant Girls’ Soccer Coach.*
- *Mr. Gregory Emery – emphasized that Mr. Rushatz has lost his way and should not be allowed to coach high school sports.*

** At this time 7:26 P.M. the Board of School Directors entered into an Executive Session until 7:42 P.M.*

NOTE: At this time Mrs. Hahn requested Board Action on Item 15E

7. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Athletics

Mr. Troxell – provided several end of the Spring season event dates. The All Sports Assembly will be held on May 19, 2015. The Annual Golf Tournament, June 6, 2015.

B. Building and Grounds

Mr. Gasper – The Summer Student Worker interviews are complete and names are on tonight’s agenda for approval.

Mr. Kovacs – questioned the effectiveness of the Interface product placed on the Kennedy Complex fields. Also, Mr. Kovacs asked Mr. Gasper if any coaches have spoken with him regarding field conditions.

Mr. Gasper – responded that no coaches have contacted him regarding fields. Mr. Troxell has spoken with Mr. Gasper about field conditions.

Marjorie Kovacs – addressed Mr. Gasper indicating Mr. Gasper should be speaking with coaches directly even if they haven’t spoken with him.

Mr. Kovacs – we need to spend money on our fields, track, etc. Why haven’t we upgraded and taken care of the long list of items. Numerous people responded that there are multiple needs and priorities throughout the district and this needs to be considered in relation to the other needs.

Dawn Berrigan – proposed the idea of a volunteer day to assist in addressing conditions. Discussion occurred regarding employment issues.

NOTE: At this time Mrs. Hahn requested Board Action on Item 15F

- C. Hiring Policy, Administrative Positions – Robert J. Spengler
Mr. Spengler – has received input and will create a proposed policy for future discussion.
- D. 2015-2016 Initial Budget Overview – Robert J. Spengler, Lois Reed
Mr. Spengler – provided an overview of the proposed final 2015-2016 Budget. This Budget proposal will be on review for 30 days with an expected final Board Approval consideration on June 15, 2015.
- E. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
Penny Hahn – the Guest Teacher program is in effect again. The Intermediate Unit #21 Student Count was distributed. A Transportation Job Fair was held and twenty prospective drivers were identified. A Health Fair was held in April. The CLIU Board was provided a presentation on the LLAS program.
- F. Borough of Catasauqua – Christine Nace
Christine Nace – The Pearl Street property has been sold. The George Taylor Home will open on May 18, 2015. An even will be held at the Iron Works site on June 13, 2015. The Borough of Catasauqua is investigating a purchase of 440 Front Street, Catasauqua.
- G. Borough of North Catasauqua – Duane Deitrich
Duane Deitrich – construction of the Hokendauqua bridge is quickly progressing.
- H. Hanover Township – None
- I. PSBA Liaison Update – Duane Deitrich
Duane Deitrich – PSBA is currently involved in numerous reform initiatives. More information can be found at www.PSBA.org.
- J. Lehigh Career Technical Institute Update – Dawn Berrigan
Dawn Berrigan – A Car Show will occur on May 30, 2015. Senior Recognition will occur on May 21, 2015. The student built house in Schnecksville is going on the market soon.
- K. Student Representatives – Evan Deitrich and Michael Gilmartin
Evan Deitrich – The 2015 Prom was well attended and a wonderful event. The 2015 Band Concert was a huge success.
Michael Gilmartin – The 8th. Grade visitation occurred today. Literature class students reviewed the health textbook and recommended its adoption.

8. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on April 7, 2015 (attachment)

B. School Board Meeting Held on April 13, 2015 (attachment)

9. APPROVAL OF TREASURER’S REPORT FOR APRIL 2015 (attachment)

Items 8A, 8B, and 9 were combined by Board request

MOTION BY: Cunningham

SECONDED BY: Nace

Motion carried

10. APPROVAL OF BUDGET TRANSFERS APRIL 2015 (attachment)

11. APPROVAL TO RATIFY PAYMENT OF ALL A/P BILLS MAY 2015 WITH THE EXCEPTION OF CHECK # 8114 (general fund) IN THE AMOUNT OF \$1186.78 (attachment)

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Hahn, Cunningham, Panto, Berrigan, Nace, Kovacs, Deitrich
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

11.A APPROVAL TO RATIFY PAYMENT OF CHECK # 8114 (general fund) IN THE AMOUNT OF \$1186.78 MAY 2015 (attachment)

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Berrigan
AYE: Cunningham, Panto, Berrigan, Nace, Kovacs, Deitrich
NAY: 0
Abstention by Hahn
Six Ayes, Zero Nays, Motion carried*

12. APPROVAL TO RATIFY ALL MANUAL BILLS APRIL 2015 (attachment)

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Cunningham, Panto, Berrigan, Nace, Hahn, Deitrich
NAY: 0
Abstention by Kovacs
Six Ayes, Zero Nays, Motion carried*

13. FINANCIAL

A. Approval of Catasauqua Area School District Final Budget 2015-2016 (Proposed)

The Board hereby adopts the attached draft budget as the proposed final budget for fiscal year 2015-2016, prepared by the Board of School directors in accordance with Section 687 of the Public School Code and in the form prescribed by the Pennsylvania Department of Education. The President of the Board is authorized and directed to make the certification to the Department of Education required by Section 687 (a)(1) of the Public School code.

The Board may adopt the final budget for fiscal year 2015-2016 and the necessary appropriations measures to put it into effect no less than thirty (30) days hereafter, after making such revisions and changes to the proposed final budget as appear advisable, if any. The Board currently intends to adopt the final budget on Monday, June 15, 2015.

As soon as practicable, and in no event less than twenty (20) days before adoption of the final budget, the School District shall print the proposed final budget (on the uniform form required by the Department of Education) or otherwise make it available for public inspection to all persons, and shall make it available for duplication to any person, on request. Public notice of the proposed final budget shall be given as soon as practicable, and in no event less than ten (10) days before adoption of the final budget. The proposed final budget estimates General Fund expenditures of \$27,969,918 for fiscal year 2015-2016, and balances anticipated revenues and expenditures with an anticipated real estate tax rate of 16.31 mills in Lehigh County and 53.72 mills in Northampton County.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Berrigan
AYE: Cunningham, Panto, Berrigan, Nace, Kovacs, Deitrich, Hahn
NAY: 0
Seven Ayes, Zero Nays, Motion carried

14. CURRICULUM

A. Final Approval of Textbooks for 2015-2016 School Year

Administration requests final approval of the following textbooks for the 2015-2016 school year as follows:

1. **Elementary Mathematics – Grades K-5**
 Title: enVision Math 2.0 (2016) w/Digital Courseware
 Author: Bay-Williams et al.
 Publisher: Pearson
2. **High School Earth Science – Grade 9**
 Title: Earth Science (2015) w/Mastering Geography eText
 Author: Tarbuck et al.
 Publisher: Pearson
3. **High School Wellness-Fitness – Grades 9 - 12**
 Title: Health: The Basics (2015) w/Mastering Health eText
 Author: Donatelle
 Publisher: Pearson

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Berrigan
AYE: Cunningham, Panto, Deitrich, Hahn
NAY: Berrigan, Nace, Kovacs
Four Ayes, Three Nays, Motion failed

Item 14 A1 was separated by Board request

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Cunningham, Panto, Deitrich, Hahn
NAY: Berrigan, Nace, Kovacs
Four Ayes, Three Nays, Motion failed*

Item 14 A2 was separated by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Berrigan
AYE: Panto, Nace, Deitrich, Cunningham, Hahn, Berrigan
NAY: Kovacs
Six Ayes, One Nay, Motion carried*

Item 14 A3 was separated by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cunningham
AYE: Cunningham, Panto, Deitrich, Hahn
NAY: Berrigan, Nace, Kovacs
Four Ayes, Three Nays, Motion failed*

Motion to reconsider Item 14 A1

ROLL CALL VOTE

*MOTION BY: Kovacs SECONDED BY: Cunningham
AYE: Panto, Deitrich, Cunningham, Hahn, Berrigan, Kovacs
NAY: Nace
Six Ayes, One Nay, Motion carried*

Motion to Approve Item 14 A1

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Panto, Deitrich, Cunningham, Hahn, Kovacs
NAY: Nace, Berrigan
Five Ayes, Two Nays, Motion carried*

Motion to reconsider Item 14 A3

ROLL CALL VOTE

MOTION BY: Kovacs SECONDED BY: Cunningham
AYE: Panto, Deitrich, Cunningham, Hahn, Berrigan, Kovacs
NAY: Nace
Six Ayes, One Nay, Motion carried

Motion to Approve Item 14 A3

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Panto, Deitrich, Cunningham, Hahn, Kovacs
NAY: Nace, Berrigan
Five Ayes, Two Nays, Motion carried

15. PERSONNEL

A. Substitute

The following applicants have requested to be added to the Substitute Employment List for the 2014-2015 school year:

Name	Assignment
Rachael Rose	Substitute Teacher
Liliana Hnatow	Substitute Cafeteria
Amy Hower	Substitute Cafeteria

B. Substitute

The following applicants have requested to be added to the Substitute Employment List for the 2015-2016 school year:

Name	Assignment
Jeff Deily	Substitute Custodian

C. Approval for Days Without Pay

1. Name: Susan Lesko
Reason: Personal
Effective: April 20, 2015 to May 1, 2015

2. Name: Cherie Gebhardt
Reason: Personal
Effective: May 21, 2015

D. Appointment of Extra-Curricular Positions 2014-2015 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2014-2015 school year:

#	Name	Position	Stipend
1	Richard Clancy	Assistant Softball Coach	Volunteer
2	Steven Ritter	Assistant Baseball Coach	\$1042.00
3	Trajano Bastidas	Head Middle School Soccer Coach	\$2671.00

Items 15A, 15B, 15C and 15D were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham

SECONDED BY: Deitrich

AYE: Panto, Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan

NAY: 0

Seven Ayes, Zero Nays, Motion carried

E. Appointment of Extra-Curricular Positions 2015-2016 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2015-2016 school year:

NO.	Name	Position	Stipend
1	Phil Dorn	Head Football Coach	\$7,988.00
2	Travis Brett	Assistant Football Coach	\$4,633.00
3	Jeffery Harris	Assistant Football Coach	\$4,633.00
4	Timothy Picerno	Assistant Football Coach	\$4,633.00
5	Frank Scagliotta	Assistant Football Coach	\$4,633.00
6	Donald Panto	Assistant Football Coach	Volunteer
7	Kyle Rusnock	Head Cross Country Coach	\$3,510.00
8	David Burker	Assistant Cross Country Coach	\$1,889.00
9	Todd Rushatz	Assistant Girls Soccer Coach	\$2,671.00
10	Michael Baclawski	Head Boys Soccer Coach	\$5,399.00
11	Carrie Saul	Head Field Hockey Coach	\$5,399.00
12	Julie Bisci	Assistant Field Hockey Coach	\$2,671.00
13	Janice Kovacs	Assistant Field Hockey Coach	\$2,671.00
14	Jordan Bergman	Head Football Cheer Coach	\$2,000.00
15	Penny Hahn	Assistant Girls Volleyball Coach	Volunteer
16	Eric Snyder	Head Boys Basketball Coach	\$7,065.00
17	Scott Case	Assistant Boys Basketball Coach	\$4,067.00
18	Thomas Falzone	Assistant Boys Basketball Coach	\$4,067.00
19	Jeremy Eberhardt	Assistant Boys Basketball Coach	Volunteer
20	Joshua Yoo	Assistant Boys Basketball Coach	Volunteer
21	Kyle Rusnock	Head Wrestling Coach	\$7,065.00

22	Jonathan Reed	Assistant Wrestling Coach	\$2,134.00
23	Michael Rusnock	Assistant Wrestling Coach	\$3,000.00
24	Joseph Russo	Assistant Wrestling Coach	\$3,000.00
25	Edward Seidick	Head Girls Basketball Coach	\$7,065.00
26	Emily Biechy	Assistant Girls Basketball Coach	\$4,067.00
27	Glenn Reightler	Head Track Coach	\$5,399.00
28	David Burkner	Assistant Track Coach	\$2,671.00
29	Steve Bradley	Head Baseball Coach	\$5,399.00
30	Eric Snyder	Assistant Baseball Coach	\$2,671.00
31	Steven Ritter	Assistant Baseball Coach	\$2,671.00
32	Victor Diaz Jr.	Assistant Softball Coach	\$2,671.00
33	John O'Connell	Assistant Softball Coach	Volunteer
34	David Burkner	Science Fair Coordinator	\$250.00
35	Eric Snyder	Varsity C Club Advisor	\$1,422.00

Item 15E was acted upon by the Board after Item 6, Presentation/Audience Input on agenda upon return from an Executive Session at 7:42 P.M.

Item 15E was considered for approval with the exception of 15E 6, 15E 13, and 15E 15 by Board request

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Nace
 AYE: Panto, Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried*

Item 15 E6, was separated by Board request

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Nace
 AYE: Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan
 NAY: 0
 Abstention by Panto
 Six Ayes, Zero Nays, Motion carried*

Item 15 E13, was separated by Board request

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Berrigan
 AYE: Deitrich, Cunningham, Hahn, Panto, Nace, Berrigan
 NAY: 0
 Abstention by Kovacs
 Six Ayes, Zero Nays, Motion carried*

Item 15 E15, was separated by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Deitrich

AYE: Deitrich, Cunningham, Panto, Kovacs, Nace, Berrigan

NAY: 0

Abstention by Hahn

Six Ayes, Zero Nays, Motion carried

F. Summer Employment – Summer of 2015

Recommendation to hire the following for districtwide summer employment effective July 13, 2015:

TRANSPORTATION SUMMER EMPLOYMENT		
Name	Start/End Time	Pay Rate
Ashley Dries	8:00-12:00	\$7.50/hour
Allyson Kovach	8:00-12:00	\$7.25/hour

CUSTODIAN SUMMER EMPLOYMENT		
Name	Start/End Time	Pay Rate
Shane Brader	7:00 - 12:00	\$7.25/hour
Oscar Cordon	7:00 - 12:00	\$7.25/hour
Matthew Merkel	7:00 - 12:00	\$7.25/hour
Samuel Safadi	7:00 - 12:00	\$7.50/hour

Item 15F was acted upon by the Board after Item 7B, Administration/Board Discussion and Reports, Buildings and Grounds on agenda.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Berrigan

AYE: Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan, Panto

NAY: 0

Seven Ayes, Zero Nays, Motion carried

16. BOARD APPROVALS

A. Grant Applications: 2015-2016 School Year

Approval is needed to apply for all Federal Programs, all Vocational Programs, and any State or Federal Competitive Grants or Programs for the school year 2015-2016 as listed:

All Vocational Programs

**Any State or Federal Competitive or Non Competitive Programs, or Grants
Applicable to the School District Program**

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan, Panto
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

B. Approval of YMCA Use of School Buses for Summer Camp Field Trips Summer 2015

Approval is requested to allow the Suburban North YMCA to use two school buses and drivers (paid by YMCA) for YMCA summer 2014 Camp Field Trips, in exchange for high school and middle school athletes to utilize YMCA fitness rooms and gymnasium facility during the months of June, July and August, as in prior years. The YMCA will incur all driver and fuel expenses.

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Deitrich
AYE: Deitrich, Cunningham, Hahn, Kovacs, Nace, Berrigan, Panto
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

17. OLD BUSINESS

18. NEW BUSINESS

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

Items 17, 18, 19, 20, and 21 were combined by Board request

David Ascani – The Senior Prom went well. Keystone Exams are coming up. The Senior Award Assembly on May 27, 2015.

Christina Lutz-Doemling – The Weller Center Program is going well and Thank You for their support, materials and program.

Duane Deitrich – The Music Arts Concert was held on May 7, 2015. Krysta Roberts received the 2015 Choral Award. Evan Deitrich received the 2015 John Philips Sousa Award.

Congratulations to both.

Melissa Inselmann – Provided various upcoming dates and events.

Wayne Karess – The sale of old Mac Books netted \$14,835.00. Installation of the Casper Suite has begun.

Penny Hahn – Congratulations to the Class of 2015 Graduates. Penny is unable to attend the Graduation Ceremony.

22. RECOGNITION OF GUESTS & VISITORS

Heidi Kober – emphasized the need for clearer and regular communication throughout the district, especially relative to our facilities and grounds. Heidi passed around her son Jacob’s Mac Book and carrying case to show the poor quality of the case and the minimal damage for which she is being charged \$100.00 as a result of the district policy. Heidi recommends providing pictures of potential damage to parents upon distribution of Mac Books.

23. NEXT MEETING DATES

- ~~A. Monday, June 8, 2015 7:00 P.M. School Board Meeting cancelled~~
- B. Monday, June 15, 2015 6:15 P.M. Retiree Reception
- C. Monday, June 15, 2015 7:00 P.M. School Board Meeting

All meetings listed above will be held in the District Admin Office Board Room.

- D. Sunday, May 31, 2015 7:00 P.M. Baccalaureate
Catasauqua High School Auditorium
- E. Monday, June 1, 2015 7:30 P.M. Commencement
Catasauqua High School Gymnasium

24. ADJOURNMENT

MOTION BY: Cunningham

SECONDED BY: Deitrich

Motion carried

Time Adjourned: 9:36 P.M.

Respectfully submitted,

Duane Deitrich
Secretary