

**MINUTES  
CATASAUQUA AREA SCHOOL DISTRICT  
MONTHLY SCHOOL BOARD MEETING  
MONDAY, JULY 8, 2013**

5315

**PURPOSE** The meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, July 8, 2013 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M

Pledge of Allegiance to the Flag was given.

**ROLL CALL**

Members present: Carol Cunningham (by phone – disconnected at 8:05 p.m.) Duane Deitrich, Penny Hahn, Mary Alice Hartranft, Carol McCarthy, Christine Naegel, and Donald Panto

Members absent: Dawn Berrigan and Sally J. Reiss

Non-members present: Christina Lutz-Doemling, Director of Curriculum & Instruction  
Kathleen Kotran, Coordinator of Instructional Technology  
Federal Programs, and Community Education  
Eric Dauberman, Elementary School Principal  
David Ascani, High School Principal  
Wayne Karess, District Network Manager  
Lois Reed, Business Supervisor  
David Knerr, Solicitor

Visitors: See list inserted in Permanent Minute Book

**NOTICE OF EXECUTIVE SESSIONS** 1. Monday, June 24, 2013 – during special board meeting at 7:45 P.M. to 8:30 P.M. for personnel and legal issues.

**APPROVAL OF NEW ASSISTANT PRINCIPAL CATASAUQUA HIGH SCHOOL JASON MAGDITCH** Motion by Panto, seconded by Cunningham, to approve the following personnel item:

Jason Magditch  
Status: Assistant Principal  
Assignment: Catasauqua High School  
Rate of Pay: \$90,000 (pro-rated for the 2013-2014 school year)  
Effective: August 5, 2013 (or upon release from present employer)

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

## ADMINISTRATION/ BOARD DISCUSSION &amp; REPORTS

A. Academics & Education – Christina Lutz-Doemling

- Catasauqua High School Reading List
  1. Carol McCarthy – objected to book **Beloved**
  2. Christine Naegel – still objects to sexual content and graphic language
  3. David Ascani – has new teacher teaching new subjects and needs to do lesson plans

RECONSIDER  
APPROVAL OF  
CATASAUQUA  
HIGH SCHOOL  
READING LIST

Motion by Hahn, seconded by Deitrich, to reconsider approving the Catasauqua High School Reading List for the 2013-2014 school year.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Panto aye; Naegel nay. One (1) nay. Motion carried.

APPROVAL OF  
CATASAUQUA  
HIGH SCHOOL  
READING LIST

Motion by Cunningham, seconded by Deitrich, approving the Catasauqua High School reading list for the 2013-2014 school year.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; McCarthy nay and Naegel nay. Two (2) nays. Motion carried.

## ADMINISTRATION/ BOARD DISCUSSION &amp; REPORTS (continued)

A. Academics & Education – Christina Lutz-Doemling (continued)

- Catasauqua High School Reading List (continued)
  1. Jon Lenert – spoke about reading list
- Building Level Handbooks – Principals
  1. Carol McCarthy – objected to going to 15 days from 10 days for doctor's excuses
  2. Discussion about the handbooks followed
  3. Mr. Knerr checked the school code and said it states 10 days in the code for doctor's excuses

APPROVAL OF  
STUDENT HANDBOOKS  
FOR SHECKLER  
ELEMENTARY  
SCHOOL;  
CATASAUQUA  
MIDDLE SCHOOL;  
AND CATASAUQUA  
HIGH SCHOOL  
2013-2014  
SCHOOL YEAR

Motion by McCarthy, seconded by Deitrich, approving the student handbooks and guidelines for the 2013-2014 school year for Sheckler Elementary School, Catasauqua Middle School, and Catasauqua High School as presented.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**At this time – 8:05 P.M., board member Carol Cunningham left meeting by phone disconnection.**

**ADMINISTRATION/ BOARD DISCUSSION & REPORTS (continued)**

- A. Academics & Education – Christina Lutz-Doemling (continued)
- 2013-2014 District Grading Scale  
(handout inserted in Permanent Minute Book)  
Board action for 2013-2014 District Grading Scale is recommended for August board meeting.
- B. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn  
No report
- C. Lehigh Career & Technical Institute – Dawn Berrigan  
No report
- D. Borough of Catasauqua – Mary Alice Hartranft  
No report
- E. Borough of North Catasauqua – Duane Deitrich  
No report
- F. Hanover Township – Sally J. Reiss  
No report
- G. PSBA Liaison Report – Dawn Berrigan  
No report
- H. Lehigh Valley International Airport – Sally J. Reiss  
No report
- I. Student Representatives – Janae Matos and Rachel Sell  
No report – student representatives not in attendance

**MINUTES APPROVED  
SPECIAL BOARD  
MEETING  
JUNE 24, 2013**

Motion by McCarthy, seconded by Deitrich, the minutes of the special board meeting held on June 24, 2013 be approved as presented, noting a change in the vote for the 2013-2014 school district budget, that Sally J. Reiss voted nay, and the special meeting scheduled for July 11, 2013 has been cancelled. Motion carried.

**TREASURER'S  
REPORT**

Motion by McCarthy, seconded by Hartranft, the report of the Treasurer for June 2013 be approved as presented.

**ROLL CALL VOTE**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**APPROVAL OF  
BUDGET  
TRANSFERS  
JUNE 2013**

Motion by McCarthy, seconded by Hartranft, approving the request for budget transfers for the 2012-2013 year.

**ROLL CALL VOTE**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**APPROVAL TO  
RATIFY ALL MANUAL  
BILLS  
JUNE 2013**

Motion by Deitrich, seconded by Hartranft, all manual bills as presented in the amount of **\$1,312,182.21** be approved as follows:

<b>General Fund Manual Checks – June 2013</b>	<b>\$ 244,627.79</b>
<b>Payroll – General Fund – June 2013</b>	<b>983,669.08</b>
<b>Payroll – Cafeteria – June 2013</b>	<b>22,257.22</b>
<b>Cafeteria Bills Manual Checks – June 2013</b>	<b>6,821.55</b>
<b>2009 Bond Manual Checks – June 2013</b>	<b>11,269.82</b>
<b>2013 Bond Manual Checks – June 2013</b>	<b>31,648.69</b>
<b>Activities Fund Bills – June 2013</b>	<b><u>11,888.06</u></b>
<b>TOTAL</b>	<b>\$1,312,182.21</b>

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**2013-2014 TAX  
DUPLICATES  
CHARGED TO TAX  
COLLECTORS AND  
APPROVE BONDING  
AS PRESENTED**

Motion by Hartranft, seconded by Deitrich that, in accordance with Public School Codes 682, 684, hereby charge the tax collectors of the Catasauqua Area School District for the following amounts for the 2013-2014 duplicates and approve bonding as presented:

	<b>2013-2014</b>	<b>2013-2014</b>	
	<b><u>Real Estate</u></b>	<b><u>Interim</u></b>	<b><u>Bonds</u></b>
<b>Catasauqua</b>	<b>\$ 5,037,619.30</b>	<b>- 0 -</b>	<b>USI Mid-Atlantic, Inc.</b>
<b>North Catasauqua</b>	<b>\$ 2,584,786.93</b>	<b>\$298.53</b>	<b>Erie Insurance Company</b>
<b>Hanover Township</b>	<b>\$ 8,176,931.89</b>	<b>- 0 -</b>	
<b>TOTAL</b>	<b>\$15,799,338.12</b>	<b>\$298.53</b>	

**ROLL CALL VOTE**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL  
OF SERVICE  
CONTRACTS**

Motion by McCarthy, seconded by Deitrich, approving the following property and/or service contracts as noted:

1. **Service Provider:** Century Security Services
- Service:** Security Services Friday night home football games
- Location:** Alumni Field
- Amount:** \$17.90/hour per unarmed officer (3 officers)  
\$23.50/hour per armed supervisor (1 supervisor)
- Term:** July 1, 2013 - June 30, 2014

**ROLL CALL VOTE**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

**APPROVAL OF SPECIAL EDUCATION SERVICES – 2013-2014 SCHOOL YEAR** Motion by Hartranft, seconded by McCarthy, approving the professional services agreement with the Carbon-Lehigh Intermediate Unit #21 to provide special education services, as defined, for the 2013-2014 school year.

**Agreement inserted in Permanent Minute Book**

### ROLL CALL VOTE

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, and Panto aye. Zero nay. Motion carried.

### INFORMATION ITEMS

1. David Knerr
  - A. Executive Session is needed after adjournment of this meeting
2. William Gasper
  - A. Student transportation workers started

### RECOGNITION OF GUESTS & VISITORS

1. Craig Haytmanek – Medical Arts Charter School
  - A. This year went well. Next year will have 9<sup>th</sup>, 10<sup>th</sup>, & 11<sup>th</sup> grades.
2. George Maureka, 378 Faith Drive, Catasauqua, PA Taxpayer
  - A. Complained taxes went up 31%. Lois Reed had handout that showed increase due to reassessment not increase in tax millage. David Knerr then made suggestion for him to appeal for next year. He missed appeal deadline for 2013-2014.

### NEXT SCHOOL BOARD MEETING DATES

- |                            |           |                      |
|----------------------------|-----------|----------------------|
| A. Tuesday, August 6, 2013 | 7:00 P.M. | School Board Meeting |
| B. Monday, August 12, 2013 | 7:00 P.M. | School Board Meeting |

**All meetings listed above will be held in the District Administration Office Board Room.**

### ADJOURNMENT

Motion by Deitrich, seconded by Hartranft, to adjourn meeting.  
Meeting adjourned at 8:45 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary

School Board met in Executive Session to discuss personnel and legal matters after meeting and did not reconvene.