

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING**  
**TUESDAY, AUGUST 6, 2013**

5320

**PURPOSE** A meeting of the Board of Directors of the Catasauqua Area School District was held on Tuesday, August 6, 2013 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M.

Pledge of Allegiance to the Flag was given

**ROLL CALL** Members present: Carol Cunningham, Duane Deitrich, Penny Hahn, Christine Naegel, Donald Panto (arrived 7:45 p.m. – left 7:55 p.m.), and Sally J. Reiss

Members absent: Dawn Berrigan, Mary Alice Hartranft, and Carol McCarthy

Non-members present: Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education  
David Ascani, High School Principal  
Thomas R. Moll, II, Director of Student Activities  
David Knerr, Solicitor

Visitors: No visitors signed in

**NOTICE OF EXECUTIVE SESSION** A. Monday, July 8, 2013 – after meeting to discuss legal and personnel issues

**ADMINISTRATION/ BOARD DISCUSSION** A. Academics & Education

- 2013-2014 Grade Scale Update – Robert J. Spengler  
See grade scale inserted in Permanent Minute Book
- District Needs Assessment Overview – Robert J. Spengler  
Current Needs listed here and the district will develop action plans as needed
  1. Grade Structure and Transition (5<sup>th</sup> grade, grading, etc.)
  2. Class size
  3. Technology
  4. Full Day Kindergarten
  5. Remediation opportunities
  6. Advanced courses and availability
  7. Flexible academic program
  8. Financial health (fund balance)
  9. District facilities (cleanliness and maintenance)
  10. Technology based instructional resources (electronic texts, handhelds, etc.)

ADMINISTRATION/BOARD DISCUSSION (continued)

- A. Academics & Education (continued)
  - Planned Courses for Board Approval – Christina Lutz-Doemling
    1. Integrating what’s important
    2. Carol Cunningham commended Christina Lutz-Doemling and teachers that worked on them – good job!
- B. Policy  
No report
- C. Finance
  - Taxes are rolling in steadily
  - Financial status okay

**APPROVAL OF TAX ASSESSMENT APPEAL 3400 AIRPORT ROAD** Motion by Cunningham, seconded by Deitrich, authorizing the solicitor to settle the tax assessment appeal with regard to 3400 Airport Rd. (Sun Allentown Lodging, LLC) (PIN 641920984303-1) by establishing a new assessed value of \$2,750,000.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL MATTERS - 2013-2014 SCHOOL YEAR** Motion by Cunningham, seconded by Deitrich, approving personnel for the 2013-2014 school year as follows:

**B. Appointment of Extra-Curricular Positions – 2013-2014 School Year**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Lisa Roth	Assistant Field Hockey M.S.	\$1,335.50
2. Jennifer Keppel	Assistant Field Hockey M.S.	\$1,335.50
3. Susan Arndt	Assistant Girls’ Volleyball Coach	Volunteer

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

Motion by Reiss, seconded by Naegel, approving personnel for the 2013-2014 school year as follows:

**C. Appointment of Extra-Curricular Positions – 2013-2014 School Year**

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Penny Hahn	Assistant Girls’ Volleyball Coach	Volunteer

Roll Call – Cunningham aye, Deitrich aye, Naegel aye, and Reiss aye. Hahn abstained from voting due to this being her position. Zero nay. Motion carried.



**APPROVAL OF GRADING SCALE** Motion by Cunningham, seconded by Deitrich, granting approval of grading scale as presented, effective for the 2013-2014 school year.

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Naegel aye, and Reiss aye. Zero nay. Motion carried.

**At this time, 7:45 P.M., board member Donald Panto arrived at meeting.**

**PERSONNEL MATTERS - 2013-2014 SCHOOL YEAR** Motion by Naegel, seconded by Panto, approving personnel for the 2013-2014 school year as follows:  
A. **Nomination for Appointment**

1. **Abby Cunningham**

Status: Head Girls' Volleyball Coach  
Assignment: Catasauqua High School Athletics  
Effective: Immediately for the 2013-2014 school year  
Stipend: \$3,510

2. **DiAnne Galm**

Status: Assistant Girls' Volleyball Coach  
Assignment: Catasauqua High School Athletics  
Effective: Immediately for the 2013-2014 school year  
Stipend: \$1,889

Roll Call – Deitrich aye, Hahn aye, Naegel aye, Panto aye, and Reiss aye. Cunningham abstained from voting, due to the fact that the nominee for Head Girls' Volleyball Coach is an immediate family member. Zero nay. Motion carried.

**At this time, 7:50 P.M., board member Donald Panto left meeting.**

**OLD BUSINESS**

1. **Penny Hahn**
  - A. Board meeting schedule change set-up, we will have another meeting during the month if needed
  - B. Dress Code not being followed at Catasauqua Middle School – pants drooping, yoga pants, in favor of trying uniform dress code policy again. Mr. Ascani is okay with it and it's worth trying, but it's up to the board. We should move forward, and the board agrees. There will be an item on Monday, August 12, 2013 agenda to start plans for implementation of a uniform dress code policy for the 2014-2015 school year.

**NEW BUSINESS**

1. **Christine Naegel**
  - A. Cheerleader uniform issue – tights were changed from brown to leopard print, would like to see this changed back to brown because it really stands out. Mr. Moll will check into this and report back later.

- INFORMATION ITEMS**
1. Robert J. Spengler
    - A. Conversation with Acting Secretary of Education, William Harner scheduled to be held at Parkland District Administration Office on August 15, 2013.
    - B. The nurses of the Lehigh Valley and State conducted a two-day conference at LCTI, and our nurses were in attendance.
    - C. Penny Hahn, Don Panto and Bob Spengler attended a meeting at Hanover Township Building regarding the Fedex warehouse on Willowbrook Road. It would be a 1 million square foot Fedex warehouse and 2 million square foot other distribution center. Huge impact on traffic, 4-lane road, and we would get zero dollars because it will be located in Allen Township.
  
  2. Penny Hahn
    - A. One of our teachers, Deborah Elek, husband passed away
    - B. Next year during the 2014 July 4<sup>th</sup> celebration there is going to be a monster class reunion of all Catasauqua High School graduates – let Penny Hahn or Ben Ferenchak know your contact person from your class to help them with plans
  
  3. Thomas Moll
    - A. Football starts August 7, 2013, and all other Fall sports start Monday, August 12, 2013

**NEXT SCHOOL BOARD MEETING DATES**

- |                               |           |                      |
|-------------------------------|-----------|----------------------|
| A. Monday, August 12, 2013    | 7:00 P.M. | School Board Meeting |
| B. Tuesday, September 3, 2013 | 7:00 P.M. | School Board Meeting |
| C. Monday, September 9, 2013  | 7:00 P.M. | School Board Meeting |

**All meetings listed above will be held in the District Administration Office Board Room.**

**ADJOURNMENT**      Motion by Reiss, seconded by Deitrich, to adjourn meeting.  
Meeting adjourned at 8:15 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary