

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, AUGUST 12, 2013**

5325

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, August 12, 2013 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M.

Pledge of Allegiance to the Flag was given.

**ROLL CALL** Members present: Dawn Berrigan, Duane Deitrich, Penny Hahn, Mary Alice Hartranft, Carol McCarthy (left 8:20 P.M.), Donald Panto (arrived 8:25 P.M.) and Sally J. Reiss

Members absent: Carol Cunningham, Christine Naegel

Non-members present: Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education  
David Ascani, High School Principal  
Eric Dauberman, Elementary School Principal  
Bryan Klass, Middle School Assistant Principal  
William Gasper, Supervisor of Facilities  
Wayne Karess, District Network Manager  
Thomas R. Moll, II, Director of Student Activities (left meeting from 7:55 to 8:05 P.M.)  
David Knerr, School Solicitor  
Janae Matos, Student Representative  
Rachel Sell, Student Representative

Visitors: No guests signed in

President Penny Hahn welcomed our new student representatives for the 2013-2014 school year, Janae Matos and Rachel Sell

**ADMINISTRATION/ BOARD DISCUSSION & REPORTS** A. Athletics – Thomas R. Moll, II

1. Fall sports started today, August 12, 2013 – good turnout

Varsity/JV Football	40
Varsity/JV Field Hockey	31
Varsity/JV Girls’ Soccer	28
Varsity/JV Boys’ Soccer	27
Varsity/JV Girls’ Volleyball	23
Cross Country	12
Varsity/JV Football Cheerleading	21
Junior High Football	32
MS Field Hockey	16
Marching Band	28

**ADMINISTRATION/BOARD DISCUSSION & REPORTS (continued)**

- A. Athletics – Thomas R. Moll, II (continued)
2. Girls' volleyball is now a league sport
  3. No golf, tennis or swimming athletes
  4. First home football game, with Lehigh, Saturday, August 17, 2013
  5. Boys' soccer and field hockey – Tuesday
- B. Buildings & Grounds – William Gasper
1. Boiler project ready to start soon – boilers have been ordered
  2. Need new lockers in 5<sup>th</sup> & 6<sup>th</sup> grades
  3. Need more security cameras but also need money to purchase
  4. Parking lots – should be sealed and re-painted, when money is available
- C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
1. Meeting held July 15, 2013
  2. PSBA Conference October 15 – 18, 2013
  3. Opening Day for Transportation – August 15, 2013 at Northwestern
  4. Opening Day for all employees – August 20, 2013 at Parkland
  5. Dr. Eib renewed contract
  6. Kim Talipan was named Assistant to Executive Director
- D. Lehigh Career & Technical Institute – Dawn Berrigan
1. No July meeting
  2. Enrollment is up 237 more from last year
  3. **Today In America** at LCTI – e-mail sent regarding this
  4. Will be on Discovery Channel on August 8, 2013 – will find out how to see this by link
  5. Terry Bradshaw is doing LCTI promotions - LCTI has been named as the best career and technical institute in the country
  7. Mr. Spengler reported he recently attended a manufacturing tour in the Lehigh Valley, sponsored by LCTI – very good and informative tour
- E. Borough of Catasauqua – Mary Alice Hartranft  
No report  
Questioned if the Fedex complex was going to be in district – answer no
- F. Borough of North Catasauqua – Duane Deitrich  
No report
- G. Hanover Township – Sally J. Reiss  
No report
- H. PSBA Liaison Update – Dawn Berrigan
1. Voting will be done electronically this year on website, let Dawn Berrigan know any concerns on candidates when she votes
  2. Common Core House Resolution #338 – suggestions to change name and only for public schools

## ADMINISTRATION/BOARD DISCUSSION &amp; REPORTS (continued)

- I. Lehigh Valley International Airport – Sally J. Reiss
  - 1. No impacts currently
  - 2. Air show scheduled for August 24 & 25, 2013
- J. Student Representatives – Janae Matos and Rachel Sell
  - 1. Looking forward to start of school

**MINUTES APPROVED  
REGULAR MEETING  
JULY 8, 2013** Motion by McCarthy, seconded by Hartranft, the minutes of the regular meeting held on July 8, 2013 be approved as presented. Berrigan and Reiss abstained from voting due to not being present at meeting. Motion carried.

**TREASURER'S  
REPORT – JULY 2013** Motion by Hartranft, seconded by Reiss, the report of the Treasurer for July 2013 be approved as presented. Motion carried.

**APPROVAL OF  
BUDGET  
TRANSFERS  
JULY 2013** Motion by Berrigan, seconded by Deitrich, approving the request for budget transfers for the month of July 2013.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL FOR  
PAYMENT OF ALL  
ACCOUNTS PAYABLES** Motion by Reiss, seconded by McCarthy, all accounts payables bills as presented in the amount of **\$2,100,673.85** be approved as follows:

<b>BILLS - AUGUST 2013</b>	<b>General Fund Bills-A/P August 13, 2013</b>	<b>\$2,097,722.71</b>
	<b>Cafeteria Bills – A/P August 13, 2013</b>	<b><u>2,951.14</u></b>
	<b>TOTAL</b>	<b>\$2,100,673.85</b>

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO  
RATIFY ALL MANUAL  
BILLS** Motion by Reiss, seconded by McCarthy, all manual bills as presented in the amount of **\$1,572,053.42** be approved as follows:

<b>JULY 2013</b>	<b>General Fund Manual Checks – July 2013</b>	<b>\$786,680.91</b>
	<b>Cafeteria Bills Manual Checks – July 2013</b>	<b>7,495.25</b>
	<b>Payroll – General Fund – July 2013</b>	<b>766,515.09</b>
	<b>Payroll – Cafeteria – July 2013</b>	<b>5,390.76</b>
	<b>Activities Fund Manual Checks – July 2013</b>	<b><u>5,971.41</u></b>
	<b>TOTAL</b>	<b>\$1,572,053.42</b>

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
NON-RESIDENT  
TUITION RATES  
2013-2014  
SCHOOL YEAR**

Motion by McCarthy, seconded by Berrigan, approving non-resident tuition rates as calculated by the Department of Education, for the 2013-2014 school year (PDE-2061), as follows:

<u>Level</u>	<u>Grades</u>	<u>Tuition</u>	
Elementary	1 – 6	\$10,573.55	(Kindergarten ½ = \$5,286.78)
Secondary	7 – 12	\$11,967.71	

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL  
OF SERVICE  
CONTRACTS – 2013-2014  
SCHOOL YEAR**

Motion by McCarthy, seconded by Hartranft, approving the following service contracts for the 2013-2014 school year:

1. Service Provider: Mr. Joseph Stofko, Jr.  
Service: Catasauqua High School Weight Room Service Agreement  
Location: Catasauqua High School  
Amount: \$1,272.00 (same as last year – no change)  
Term: August 13, 2013 - June 30, 2014

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**PERSONNEL  
MATTERS -  
2013-2014  
SCHOOL YEAR**

Motion by McCarthy, seconded by Deitrich, approving personnel for the 2013-2014 school year as follows:

**A. Removal of Substitute Employees**

The following applicants have been approved to be removed from the substitute employment list for effective for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
George Anthony	Day-to-Day Substitute Teacher	Personal
Joseph Bigley	Day-to-Day Substitute Teacher	Full-Time Employment
Jennifer Churetta	Day-to-Day Sub. Teacher/Nurse	Full-Time Employment
Debra DeAngeles	Day-to-Day Substitute Teacher	Full-Time Employment
Edward Hawrylo	Day-to-Day Substitute Teacher	Personal
Raymond Laubach	Day-to-Day Substitute Teacher	Personal
Kaitlin Lutz	Day-to-Day Substitute Teacher	Personal
Tara White	Day-to-Day Substitute Teacher	Full-Time Employment
Caitlin Worrich	Day-to-Day Substitute Teacher	Full-Time Employment
Joseph T. Augustine	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Lisa Barr	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Melissa Braxmeier	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Elizabeth Brodt	Day-to-Day Substitute Teacher	Did not substitute 2012-2013

## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**A. Removal of Substitute Employees (continued)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Brandon Cassel	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Ashley Cederberg	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Erin Charnick	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Maryann Crampsie	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Catherine Creveling	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Stacie Derr	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Maria Ding	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Sarah Dowling	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Faye Dunning	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Patricia Eck	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Jessica Englert	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Allison Flynn	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Robert Glase	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Michael Hall	Day-to-Day Substitute Teacher	Full-Time Employment
Priscilla Heath	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Christen Hummel	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Phuong Huynh	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Dudley Jinks	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Sariann Knerr	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Kristina Koufalis	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Matthew Krupa	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Ashley Krutsick	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
James Luchansky	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Ann Marie Martin	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
David McMahon	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Shawn Mercer	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Christopher Morrell	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Zachary Moyer	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Willard R. Peifley	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Jessica Peifly	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Andrea Quintana	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Colleen Ritter	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Dorota Rosnagle	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Shannon Seremula	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Ryan Sharkazy	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Rebecca Sofish	Day-to-Day Substitute Teacher	Moving out of state
Erik Tracy	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Rachel Tretiak	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Michele Vadelund	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
Michael Wrecsics	Day-to-Day Substitute Teacher	Did not substitute 2012-2013
William Arey	Substitute Bus/Van Driver	Personal
Timothy Croughn	Part-Time School Bus Driver	Other Employment
Jill Heil	Substitute Bus/Van Driver	Did not use in 2012-2013
David Smith	Substitute Bus/Van Driver	Did not use in 2012-2013
Cynthia Urso	Substitute I.A., Café. Worker Sub.	Moving from area

**PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)****B. Substitute Employees**

The following applicants have been approved to be added to the substitute employment list for the 2013-2014 school year as follows:

<u>Name</u>	<u>Position</u>
Maureen T. Harrington	Substitute Bus/Van Driver
Michele Harrison	Day-to-Day Substitute Teacher
Kristin Popovice	Day-to-Day Substitute Teacher
Charles Post	Day-to-Day Substitute Teacher

**C. Re-Approval Substitute Guest Teachers**

The following substitute guest teachers have been re-approved for the 2013-2014 school year as listed:

Suzanne Borovics	Dorothy Boulin	Nancy Breon
Yvette Campbell	George Gemmel	Joann Heffner
Luther Smith, Jr.	Patricia Sottolano	Elizabeth Wetzig
Jacqueline Yanek		

**D. Substitute Teachers – Re-Approval**

The following list of substitute teachers have been re-approved for the 2013-2014 school year.

Joseph Alley	Kathryn Anchorstar	Robert Arnold
Jane Bear	Megan Becker	Rachel Belletiere
Andromeda Blumenau	Robert Bogwist	
Robert Breon	Tim Cadden	Jennifer Carfara
Katelyn Christian	Kelly DeAntonis	Jami Ruth DeLong
Phyllis Derksen	Carlye Dunleavy	Sarah Egan
Eugenia Emert	Robert Fahringer	Jillian Galm
Cassandra Gaugler	Laura Gregson	Andrew Gruver
Janet Hassler	Sara Heffner	
Janine Hemond	Robin Hersh	Travis Hontz
Kristine Hudak	Lindsay Jordan	Barbara Kennedy
Jason Kremus	Cindy Kuntzman	Kimberly Labezius
MaryEllen LaDuke	Terri Lubenesky	Helene McGuire-Hein
Kathleen Miller	Alison Monahan	Christina Mondschein
David Morgan	Thomas Moyer	Jordan Nichols
Robert Pasternak	Kaitlin Phillips	Amanda Ressler
Nicole Rothrock	Carrie Saul	Sarah Schaffer
Brenda Shahpari	Brittney Shambo	
Arlene Sovorsky	Thomas Superka	
Donna Unger	Walter Walenta	Gary Washitzko
Benjamin Watson	Colleen Whitsett	Stephanie Yelles
Charles Yost	Brett Zieber	

## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**E. Substitute Support Staff Employees – Re-Approval**

The following list of substitute support staff employees have been re-approved for the 2013-2014 school year:

**Substitute Secretaries**

Nancy Breon  
 Carolyn Chorones  
 Frieda Eberhardt  
 Jillian Emert  
 Suzanne Moser  
 Judith Seyfried  
 Dolores Superka (Admin. office only)

**Substitute Cafeteria Worker**

Michele Bean  
 Linda Dunn  
 Patricia Fahringer  
 Nancy Kalata  
 Joseph Kantner  
 Kris Maiella  
 Robert Superka

**Substitute Custodian**

Timothy Grube  
 Stephen Kalata  
 Cindy Reppert  
 Robert Superka  
 Deanna Winch

**Substitute Cafeteria Monitor**

Kris Maiella

**Substitute Health Room Assistant**

Jennifer Carfara  
 Cassandra Gaugler  
 Alison Monahan

**Substitute Non-Cert. Instructional Aides**

Michele Bean  
 Nancy Breon  
 Jillian Emert  
 Kris Maiella  
 Luther Smith

**Substitute Bus/Van Drivers**

Lori Beck  
 Sam Brooks  
 Carol Flahart  
 Nancy Fried  
 Luis Hernandez  
 Tessa James  
 Bill Mitman  
 Cindy Reppert  
 Jen Schwartz O'Boyle  
 Luther Smith  
 Scott Smith

**F. Nomination for Re-Appointment**1. Lori Rice

Status:	Cafeteria Lunchroom Monitor
Assignment:	Sheckler Elementary School
Rate of Pay:	\$7.25/hour for the 2013-2014 School Year
Effective:	August 26, 2013

**PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)****G. Appointment of Extra-Curricular Positions – 2013-2014 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2013-2014 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1. Anthony Seritsky*	Assistant Girls' Volleyball Coach	Volunteer
2. Steve Bradley	Head Baseball Coach	\$5,399
3. Eric Snyder	Assistant Baseball Coach	\$2,171
4. Michael Palos	Assistant Baseball Coach	\$1,585.50
5. Charles Yost	Assistant Baseball Coach	\$1,585.50
6. James Kober	Assistant Baseball Coach	Volunteer
7. Dennis Kelly	Assistant Baseball Coach	Volunteer
8. Harold Dudeck	Assistant Baseball Coach	Volunteer
9. Robert C. Thomas II	Head Softball Coach	\$5,399
10. Randy Sell	Assistant Softball Coach	\$2,671
11. Victor Diaz, Jr.	Assistant Softball Coach	\$2,671
12. Shawna Beil*	Assistant Softball Coach	Volunteer
13. John O'Connell	Assistant Softball Coach	Volunteer
14. Suzanne Buffington	Assistant Softball Coach	Volunteer
15. Chad Bellesfield	Assistant Softball Coach	Volunteer
16. Glenn Reightler	Head Track Coach	\$5,399
17. Patrick MacLaughlin	Assistant Track Coach	\$2,671
18. Frank Schlofer	Assistant Track Coach	\$2,671
19. Charles Post	Assistant Track Coach	\$2,671
20. V. Trajano Bastidas	Middle School Soccer Coach	\$2,671
21. Jean Susko	SADD Advisor	\$609

\*Pending receipt of required employment forms.

**H. Change of Employment Status**1. Laura Hafner

From: Marching Band Assistant  
 Stipend: Volunteer  
 To: Marching Band Musical Coordinator  
 Stipend: \$1,140  
 Effective: Immediately for the 2013-2014 School Year

2. Christopher D'Annibale

From: Marching Band Musical Coordinator  
 Stipend: \$1,140  
 To: Marching Band Assistant  
 Stipend: Volunteer  
 Effective: Immediately for the 2013-2014 School Year



## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**I. Letter of Resignation**1. Brian L. Sigafoos

Status: Certified Instructional Aide  
Assignment: Sheckler Elementary School  
Effective: July 31, 2013  
Reason: Other Employment

2. Rebecca Sofish

Status: Assistant Girls' Soccer Coach  
Assignment: Catasauqua High School Athletics  
Effective: Immediately for the 2013-2014 School Year  
Reason: Moving out of State

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES)**1. Lisa Meckes

Status: Non-Certified Instructional Aide  
Main Office Aide  
Assignment: Sheckler Elementary School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

2. Michele Nolter

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

3. Claire Murawski

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

4. Linda Shultz

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**5. Lisa Casciotti

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Catasauqua Middle School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

6. Joann Heffner

Status: Non-Certified Instructional Aide  
Learning Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

7. Joan Korp

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

8. Lois Morrissey

Status: Non-Certified Instructional Aide  
Special Education – Life Skills  
Assignment: Catasauqua Middle School  
Rate of Pay: \$105.00/day  
Benefits: As per Agreement  
Effective: August 19, 2013 - June 11, 2014

9. Tanya Saruba

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

10. Carolyn Chorones

Status: Non-Certified Instructional Aide  
Main Office Aide  
Assignment: Catasauqua High School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**J. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**11. Susan Lesko

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua High School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

12. Suzanne Moser

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Catasauqua High School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

13. Jessica Suhaka

Status: Non-Certified Instructional Aide  
Special Education – Life Skills and Work Experience  
Assignment: Catasauqua High School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

14. Jacqueline Yanek

Status: Non-Certified Instructional Aide  
Special Education – Life Skills and Work Experience  
Assignment: Catasauqua High School  
Rate of Pay: \$105.00/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

**K. Nomination for Re-Appointment (CERTIFIED INSTRUCTIONAL AIDES)**1. Colleen Whitsett

Status: Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

2. Laura Gregson

Status: Certified Instructional Aide  
Special Education  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

## PERSONNEL MATTERS – 2013-2014 SCHOOL YEAR (continued)

**K. Nomination for Re-Appointment (CERTIFIED INSTRUCTIONAL AIDES) (continued)**3. Heather Oakes

Status: Certified Instructional Aide  
Library  
Assignment: Sheckler Elementary School  
Rate of Pay: \$147.50/day  
Benefits: As per agreement  
Effective: August 19, 2013 - June 11, 2014

**L. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns as listed:

**Catasauqua High School**

<u>Name &amp; College</u>	<u>Area of Certification</u>	<u>Effective</u>
Joshua Heller – Kutztown Univ.	Music – Richard Milne	Oct. 21 – Dec. 12, 2013

**M. Nomination for Appointment**1. David Morgan

Status: Full-Year Replacement Teacher  
Assignment: Catasauqua Middle School (Jill Wismer – 8<sup>th</sup> Grade Math & English)  
Effective: August 19, 2013  
Salary: To Be Determined  
Benefits: As per Collective Bargaining Agreement

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2013-2014 school year as follows:

**N. Approval of Tenure**

The following professionals have successfully completed three years of service as noted and should be granted tenure:

<u>Years of Service:</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>
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Daniel Kotran  
Ashley Mrich

**ROLL CALL VOTE**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan abstained from voting because she is unsure of the individuals. Zero nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
SHECKLER  
ELEMENTARY SCHOOL

Motion by McCarthy, seconded by Berrigan, approving the following planned courses of study for the 2013-2014 school year as listed:

**Kindergarten Math**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye; Berrigan nay; Reiss abstained from voting due to not being able to review before meeting. One (1) nay. Motion carried.

APPROVAL OF VAN/  
BUS STOPS –  
2013-2014  
SCHOOL YEAR  
AS OF AUGUST 2013

Motion by Deitrich, seconded by Hartranft, approving the van/bus stops for the 2013-2014 school year, effective August 2013. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

**List of Bus Stops inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

REVIEW OF STATE  
ETHICS FORMS –  
STATEMENT OF  
FINANCIAL  
INTERESTS

Motion by Hartranft, seconded by McCarthy, approving a review of Statement of Financial Interests of all current board members and persons who were board members in 2012, in accordance with board resolution of May 23, 2006.

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL OF  
MEDICAL ACADEMY  
CHARTER SCHOOL  
FOOD SERVICE  
CONTRACT

Motion by Reiss, seconded by McCarthy, granting approval of the Medical Academy Charter School Food Service contract for the 2013-2014 school year as presented to meeting.

**Food Service Contract inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF CHILD NUTRITION PROGRAM ATTACHED TO MACS FOOD SERVICE CONTRACT** Motion by McCarthy, seconded by Deitrich, granting approval of the Child Nutrition Program, attached to the MACS Food Service contract for the 2013-2014 school year as presented to meeting.

**Child Nutrition Program inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO PLAN FOR A DISTRICT-WIDE UNIFORM DRESS POLICY** Motion by Deitrich, seconded by Reiss, to approve and authorize administration to develop a plan for a district-wide uniform dress policy, effective with the 2014-2015 school year.

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, and Reiss aye; Berrigan nay, and McCarthy nay. Two(2) nays. Motion carried.

**At this time, from 7:55 P.M. to 8:05 P.M., Thomas R. Moll, II left meeting**

**APPROVAL OF PLANNED COURSES OF STUDY – 2013-2014 SCHOOL YEAR SHECKLER ELEMENTARY SCHOOL** Motion by McCarthy, seconded by Berrigan, approving the following planned courses of study for the 2013-2014 school year as listed:

**Kindergarten Math**

**ROLL CALL (SECOND VOTE ON THIS SAME ITEM)**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

**APPROVAL OF PLANNED COURSES OF STUDY – 2013-2014 SCHOOL YEAR SHECKLER ELEMENTARY SCHOOL** Motion by Reiss, seconded by McCarthy, approving the following planned courses of study for the 2013-2014 school year as listed:

**2<sup>ND</sup> Grade Math**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

**APPROVAL OF PLANNED COURSES OF STUDY – 2013-2014 SCHOOL YEAR SHECKLER ELEMENTARY SCHOOL** Motion by McCarthy, seconded by Reiss, approving the following planned courses of study for the 2013-2014 school year as listed:

**3<sup>rd</sup> Grade Math**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
MIDDLE SCHOOL

Motion by McCarthy, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**5<sup>th</sup> Grade Math**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
MIDDLE SCHOOL

Motion by McCarthy, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**6<sup>th</sup> Grade Math**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
MIDDLE SCHOOL

Motion by McCarthy, seconded by Hartranft, approving the following planned courses of study for the 2013-2014 school year as listed:

**7<sup>th</sup> Grade Pre-Algebra**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL

Motion by McCarthy, seconded by Reiss, approving the following planned courses of study for the 2013-2014 school year as listed:

**American History II – Grade 9**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL

Motion by Deitrich, seconded by McCarthy, approving the following planned courses of study for the 2013-2014 school year as listed:

**World Cultures – Grade 10**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
MIDDLE SCHOOL**

Motion by McCarthy, seconded by Reiss, approving the following planned courses of study for the 2013-2014 school year as listed:

**Health/Wellness – Grades 5 - 8**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by McCarthy, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**Wellness/Fitness – Grades 9/10**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Reiss aye. Zero nay. Motion carried.

**At this time, 8:15 P.M., board member Donald Panto arrived at meeting.**

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Hartranft, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**Biology II**

**ROLL CALL**

Roll Call – Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, and Panto aye; Berrigan nay, and Reiss nay. Two (2) nays. Motion carried.

**At this time, 8:20 P.M., board member Carol McCarthy left meeting.**

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Deitrich, seconded by Berrigan, approving the following planned courses of study for the 2013-2014 school year as listed:

**Applied Chemistry**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; Reiss nay. One (1) nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Hartranft, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**Applied Physics**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; Reiss nay. One (1) nay. Motion carried.



**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Berrigan, seconded by Hartranft, approving the following planned courses of study for the 2013-2014 school year as listed:

**CP Physics**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; Reiss nay. One (1) nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Berrigan, seconded by Hartranft, approving the following planned courses of study for the 2013-2014 school year as listed:

**Honors Physics I**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; Reiss nay. One (1) nay. Motion carried.

**APPROVAL OF  
PLANNED COURSES  
OF STUDY – 2013-2014  
SCHOOL YEAR  
CATASAUQUA  
HIGH SCHOOL**

Motion by Hartranft, seconded by Deitrich, approving the following planned courses of study for the 2013-2014 school year as listed:

**Honors Physics II**

**ROLL CALL**

Roll Call – Berrigan aye, Deitrich aye, Hahn aye, Hartranft aye, and Panto aye; Reiss nay. One (1) nay. Motion carried.

**OLD BUSINESS**

1. Christina Lutz-Doemling
  - A. Curriculum Writing – thank teachers and thank you to board for approving

**LETTERS OF  
COMMENDATION**

1. From Christina-Lutz-Doemling
  - A. To Michele Bolza, Kelly Strauch, Dawn Fisher, Eric Anthony, Susan Conner, Ronald Hassler, Jennifer Keppel, Thomas Riegel, Jami Gallo, Vicki MacLaughlin, Kevin Foley, DiAnne Galm, Janet Schmitt, Paula Semmel, Mark Moore, and Michael Baclawski – Thank You for the time and effort they devoted to writing a standards-aligned planned course of study
2. From David Ascani
  - A. To Matthew Hentz – 12<sup>th</sup> Grader who made benches for the Catasauqua High School athletic fields and cafeteria courtyard as his Eagle Scout Project (Penny Hahn requested Mr. Spengler send a special commendation letter to him from the school board.)

## LETTER OF COMMENDATION (continued)

3. From Thomas R. Moll, II
  - A. To Hannah Edwards – 2013 Pennsylvania High School Softball Coaches Association Class AA – First Team All-State Outfielder and 2013 MaxPreps Underclass Freshmen All-American
  - B. To Jordan Dardas – 2013 Pennsylvania High School Softball Coaches Association Class AA – Honorable Mention
  - C. To Zac Edwards – 2013 Pennsylvania High School Baseball Coaches Association Class AA – Second Team – Middle Infielder

INFORMATION  
ITEMS

1. Eric Dauberman
  - A. Class assignments were sent last Friday, all okay
  - B. Kathy Kotran, Wayne Karess and Bill Gasper getting another computer lab up and working – great job
2. William Gasper
  - A. Last waxing will be finished soon and some outside fixing up
3. Robert J. Spengler
  - A. Support and professional staff did a great job getting ready over the summer
4. Donald Panto
  - A. Thank You to school board for their patience with his attendance
5. Wayne Karess
  - A. Upgrading computers for teachers and students finished
6. David Ascani
  - A. Everything is ready to go for the new school year
7. Sally Reiss
  - A. Resolution on School Code to remove Article 15C – constraints Title 9 funds used elsewhere
8. Duane Deitrich
  - A. Medical Academy Charter School had a full page ad in the Sunday Morning Call – AP courses – what do they offer – Mr. Spengler will investigate and report back

NEXT SCHOOL BOARD MEETING DATES

- A. Tuesday, September 3, 2013                      7:00 P.M.      School Board Meeting
- B. Monday, September 9, 2013                      7:00 P.M.      School Board Meeting

**All of the above meetings will be held in the District Administration Office Board Room.**

ADJOURNMENT      Motion by Hartranft, seconded by Deitrich, to adjourn meeting.  
Meeting adjourned at 8:27 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary