

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Monday, March 10, 2014**  
**7:00 P.M. – District Administration Office**

1. **CALL TO ORDER** ..... **President, Penny Hahn**  
*President Penny Hahn Called the Meeting to Order at 7:15 P.M*
  
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
  
3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Donald Panto		Christina Lutz-Doemling	X
Duane Deitrich		Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy	X	Wayne Karess	X
Dawn Berrigan	X	William Gasper	X
Christine Naegel	X	David Ascani	
Christine Nace	X	Melissa Inselmann	X
		Eric Dauberman	X
		Bryan Klass	
		Jason Magditch	X
		Thomas R. Moll, II	X
		Shelley Keffer	

*X = Present*

*Visitors: See list inserted in Permanent Minute Book*

4. **NOTICE OF EXECUTIVE SESSIONS**  
*No executive sessions were held*
  
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
  - A. **Catasauqua Middle School Star Players of the Month – December 2013, January 2014, and February 2014 - Melissa Inselmann**

*Catasauqua Middle School Eighth Grade Star Players of the Month for December, January and February will be recognized at the April 10, 2014 Board Meeting due to Eighth Grade Orientation scheduled the same day as the March 10, 2014 Board Meeting.*

*Due to no quorum at 7:05 P.M. this item occurred prior to the Call to Order*

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Alexis Rushatz	Chace Miller	Trinity Kern	
Derek Troxell	Michael Bartlett	Angelia Segarra	
Dylan Baker-Todeschini	Erin Reph	Christian Dietrich	

## 6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

### A. Athletics

- Tom Moll provided an overview of winter sports accomplishments and spring sports enrollments. Also, Mr. D’Annibale, Mr. Milne, and Mr. Fahringer were recognized for their service. At this time spring sports are practicing indoors.

### B. Building and Grounds

- Mr. Gasper indicated a few leaks emerged as a result of the winter weather. No major potholes were observed.

### C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn

- No Report

### D. Borough of Catasauqua – Christine Nace

- J4 Planning is occurring F.L. Smidth marketing is in process

### E. Borough of North Catasauqua – Duane Deitrich

- No Report

### F. Hanover Township – Christine Naegel

- No Report

### G. PSBA Liaison Update – Dawn Berrigan

- HB 1734 and Act 48 Mandate information is posted on the PSBA website. Chapter 4 revisions are complete.

### H. LCTI Update – Dawn Berrigan

- PPL Grant was received. NOCTI award was won by LCTI. John O’Connell Culinary Instructor obtained jobs for 18 students at the Iron Pigs.

### I. Student Representatives – Janae Matos and Rachel Sell

- Buffalo Wild Wings Catty Night will be held on Wednesday, March 12, 2014. Congratulations to Kanyi Creppy for PMEA State Chorus.

## 7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

### A. School Board Meeting Held on February 4, 2014 (attachment)

*MOTION BY: McCarthy*

*SECONDED BY: Berrigan*

*Motion carried*

## 8. APPROVAL OF TREASURER’S REPORT FOR FEBRUARY 2014 (attachment)

*MOTION BY: Hartranft*

*SECONDED BY: McCarthy*

*Motion carried*

**9. APPROVAL OF BUDGET TRANSFERS FEBRUARY 2014 (attachment)**

**ROLL CALL VOTE**

*MOTION BY: McCarthy                      SECONDED BY: Hartranft  
AYE: Hartranft, Berrigan, Naegel, McCarthy, Hahn, Nace  
NAY: 0  
Six Ayes, Zero Nays, Motion carried*

**10. APPROVAL FOR PAYMENT OF ALL A/P BILLS MARCH 2014 (attachment)**

**\*Check #4930 was removed from the list of Manual Bills**

*MOTION BY: McCarthy                      SECONDED BY: Berrigan  
  
Motion carried*

**10.a APPROVAL FOR PAYMENT OF \*Check #4930 FROM A/P BILLS MARCH 2014**

*MOTION BY: McCarthy                      SECONDED BY: Hartranft  
  
Motion carried  
Abstained (Penny Hahn)*

**11. APPROVAL TO RATIFY ALL MANUAL BILLS FEBRUARY 2014 (attachment)**

*MOTION BY: Hartranft                      SECONDED BY: Berrigan  
  
Motion carried*

**12. FINANCIAL**

**A. Approval of Post-Issuance Tax Compliance Resolution (attachment)**

Request approval of Resolution Establishing Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds. The purpose of these Post-Issuance Tax Compliance Procedures is to establish policies and procedures in connection with tax-exempt bonds or notes (the "Bonds") issued by Catasauqua Area School District (the "Issuer") so as to maximize the likelihood that all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt status of the Bonds are met.

**ROLL CALL VOTE**

*MOTION BY: McCarthy                      SECONDED BY: Hartranft  
AYE: Hartranft, Berrigan, Naegel, McCarthy, Hahn, Nace  
NAY: 0  
Six Ayes, Zero Nays, Motion carried*

**13. PERSONNEL****A. Substitutes Employees – 2013-2014 School Year**

The following applicants have requested to be added to the Substitute Employment List for the 2013-2014 School Year as follows:

NAME	ASSIGNMENT
Laura Denithorne	Substitute Teacher
Dawn Heckman	Non-Certified Instructional Aide Substitute
Dennis Kisthart	Substitute Bus Driver
Kelsea Reed	Substitute Teacher
Shannon Seremula	Substitute Teacher

*MOTION BY: McCarthy*

*SECONDED BY: Naegel*

*Motion carried*

**B. Salary Increment Changes**

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

1. Molly LaVigne				
New	Step 12	Degree M	Credits 18	\$75,517
Old	Step 12	Degree M	Credits 15	\$74,517
				\$1,000
Half Increment				\$500

2. Nadia Ross				
New	Step 11	Degree M	Credits 0	\$71,951
Old	Step 11	Degree BS	Credits 51	\$68,062
				\$3,889
Half Increment				\$1,944.50

3. Erin DeBoer				
New	Step 6	Degree M	Credits 0	\$59,121
Old	Step 6	Degree BS	Credits 33	\$56,104
				\$3,017
Half Increment				\$1,508.50

**ROLL CALL VOTE**

*MOTION BY: McCarthy*

*SECONDED BY: Berrigan*

*AYE: Hartranft, Berrigan, Naegel, McCarthy, Hahn, Nace*

*NAY: 0*

*Six Ayes, Zero Nays, Motion carried*

**C. Intent to Retire**

Approval is requested to accept the Intent to Retire, effective at the end of the 2013-2014 school year:

1. William H. Bond

Status: Technology Education Teacher  
Assignment: Catasauqua Middle School  
Years of Service: 16 Years  
Effective: June 13, 2014  
(or last contractual day of 2013-2014 school year)

2. Robert J. Bydlon

Status: Secondary Biology Teacher  
Assignment: Catasauqua High School  
Years of Service: 35 Years  
Effective: June 13, 2014  
(or last contractual day of 2013-2014 school year)

**D. Letter of Resignation**

1. James J. D'Annibale

Status: Marching Band Director/Pep Band Director  
Assignment: Catasauqua High School Band  
Reason: Personal  
Effective: End of 2013-2014 School Year

*Items 13C and 13D were combined by Board request.*

*MOTION BY: McCarthy*

*SECONDED BY: Hartranft*

*Motion carried*

**14. BOARD APPROVALS**

**A. Approval to Attend Conferences, Seminars, etc.(attachment)**

**ROLL CALL VOTE**

*MOTION BY: Hartranft*

*SECONDED BY: McCarthy*

*AYE: Hartranft, Berrigan, Naegel, McCarthy, Hahn, Nace*

*NAY: 0*

*Six Ayes, Zero Nays, Motion carried*

**B. Authorization to Bid for Fuel Oil 2014-2015**

Approval is requested to authorize bidding for fuel oil via Keystone Purchasing Network, Intermediate Unit #16 effective 2014-2015 school year.

**ROLL CALL VOTE**

*MOTION BY: McCarthy                      SECONDED BY: Hartranft*

*AYE: Hartranft, Berrigan, Naegel, McCarthy, Hahn, Nace*

*NAY: 0*

*Six Ayes, Zero Nays, Motion carried*

**15. OLD BUSINESS**

**16. NEW BUSINESS**

**17. COMMENDATIONS**

**18. INFORMATION ITEMS**

**19. CORRESPONDENCE**

*Items 15, 16, 17, 18, and 19 were combined by Board Request*

- *Christine Naegel- commented on budgets for outside organizations and the fact that they may increase, but includes a decrease for Catasauqua Area School District.*
- *Kathy Kotran- announced that we were awarded a \$24,400.00 Safe School's Grant. The grant will provide professional training, resources, and revisions to our Safe School's Plan.*
- *Eric Dauberman- TV Turnoff Week occurred February 24, 2014 through February 28, 2014. Literacy Night was attended by 600 people and raised funds for literacy initiatives. March 12, 2014 is the Sheckler Science Fair. PSSA Testing begins March 31, 2014.*
- *Melissa Inselmann- Kaitlyn Hoagland is the Catasauqua Middle School Spelling Bee winner and will participate in the Regional Spelling Bee on March 27, 2014. A Market Day Fundraiser is presently occurring with a delivery scheduled for March 18, 2014. Catasauqua Middle School is participating in Read Across America with various rewards for reading books. Eighth Grade Orientation is occurring on March 10, 2014. PSSA Testing begins April 1, 2014. Movie Night will occur March 21, 2014.*
- *Christina Lutz-Doemling- Announced the Weller Center is providing Health curriculum materials and programs. Also, Catasauqua Area School District was awarded a Highmark Nutrition Grant.*

**20. RECOGNITION OF GUESTS & VISITORS**

- *Karla Fryslin- Voiced concern over scheduling the eighth grade orientation on the same night as the Board Meeting. Karla indicated one of the high school counselors did not promote LCTI's program and ninth grade enrollment this evening during the eighth grade orientation at Catasauqua high school. In her opinion, the information provided was not accurate and the presentation discouraged ninth grade students from participating in LCTI's programs. Discussion followed and Board Members indicated the Catasauqua Area School District Board philosophy embraces LCTI and values our partnership.*

**21. NEXT MEETING DATES**

- |                                  |                |                             |
|----------------------------------|----------------|-----------------------------|
| <b>A. Tuesday, April 1, 2014</b> | <b>7:00 PM</b> | <b>School Board Meeting</b> |
| <b>B. Monday, April 7, 2014</b>  | <b>7:00 PM</b> | <b>School Board Meeting</b> |

**22. ADJOURNMENT**

*MOTION BY: McCarthy*

*SECONDED BY: Nace*

*Motion carried*

**Time Adjourned: 8:08 P.M.**

Respectfully submitted,

Duane Deitrich  
Secretary