

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, April 1, 2014
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Penny Hahn**
Vice President Carol Cunningham Called the Meeting to Order at 7:00 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Mary Alice Hartranft	X	Kathleen Kotran	X
Carol McCarthy	X	Wayne Karess	X
Dawn Berrigan	X	William Gasper	
Christine Naegel	X	David Ascani	X
Christine Nace	X	Melissa Inselmann	X
		Eric Dauberman	X
		Bryan Klass	
		Jason Magditch	
		Thomas R. Moll, II	X

X = Present

Penny Hahn attended via phone

Carol McCarthy arrived at 7:02pm

David Ascani left at 7:26 pm

Thomas R. Moll, II arrived at 7:15 pm and left at 7:40 pm

Visitors: See list inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
No Executive Session Held

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. **Sheckler Elementary School Students of the Month – March 2014 – Eric Dauberman**

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Nikolas Bruch	Elijah Weiss	Taylor Blose	Kylee Leibenguth
Jonathan Cordon-Pinto	Madison Wensel	Christian Fye	Travis Sterner

B. Catasauqua Middle School – Manufacturing Video – Dawn Fisher

Melissa Inselmann introduced Dawn Fisher and the students who participated in the MRC Manufacturing Project, in partnership with BBraun. The video was displayed and many accolades were expressed by school board members.

C. Catasauqua Middle School – ACE Competition – Lisa Roth and Judy Evans

Lisa Roth and Judy Evans introduced the members of the ACE team who placed second in the Regional competition that took place at Northwestern Lehigh School District. School Board members applauded the accomplishments of this group.

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**A. Academics & Education**

- **Lehigh Carbon Community College Discussion with Matt Korp**

Matt Korp was present at the meeting to discuss questions and concerns about Lehigh County Community College. Matt provided an overview of the configuration and his role. Questions included the number of Community Colleges funded by counties, interest by Lehigh County in this model, expansion of dual enrollment and online courses.

- **Catasauqua High School Improvement Plan Update – Dave Ascani**

This item was tabled and will be discussed at the April 7, 2014 board meeting.

- **Catasauqua Middle School Improvement Plan Update – Melissa Inselmann**

Melissa Inselmann provided a handout that captures the main areas of planned improvement. Student data analysis, science curriculum review, and professional development were discussed as high priority needs and are being addressed by administration and faculty.

- **Grants Update – Kathleen Kotran**

Kathleen Kotran reviewed the multitude of grant programs and associated funding occurring during the 2013-2014 school year. Initiatives include: Title 1, Title 2A, Title III, IDEA, PA-PACT, I3, Race to the Top, Safe Schools Targeted Grant, High Mark Nutrition Grant, My Voice PA, and PDE Adolescence Health. Funding Total: \$914,064.

- **Catasauqua High School One:One Technology Discussion**

Catasauqua Area School District Administration presented details of the One:One initiative including rollout and insurance details. Rollout topics included proper care, student expectations, insurance, acceptable use, and laptop agreement. Insurance information included a self insurance proposal with a \$50.00 annual cost along with payment plan options. Discussion ensued relative to costs for parents, the ability for staff to manage repairs, effectiveness of One:One programs and other concerns. Two Motions were made to authorize the One:One initiative.

6. A.1. Approval to proceed with the One:One Mac Book Initiative as previously discussed

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Panto
AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn
NAY: Nace, Berrigan, Naegel, McCarthy
5 Ayes, 4 Nays, Motion carried

6. A.2. Accept price quote #2201371697 by Apple Inc. Education in the amount of \$639,611.00 and enter into contract with Apple Financial Services in the amount of \$155,563.52 annually for four (4) years effective July 2014 through June 2019 as defined within proposal.

ROLL CALL VOTE

MOTION BY: Panto SECONDED BY: Deitrich
AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn
NAY: Nace, Berrigan, Naegel, McCarthy
5 Ayes, 4 Nays, Motion carried

Mary Alice Hartranft suggested we evaluate the implementation and effectiveness of the One:One Program. She also inquired if all students including those with special needs will receive a laptop. Administration responded that all High School students will receive a laptop.

B. Policy

- **Resolution for Utilization of Credit/Debit Cards to Pay Delinquent Taxes**
David Knerr provided an overview of the proposal. Input was provided by board members relative to the school district not directly accepting credit card information. The resolution was revised accordingly.

C. Finance

- **2014-2015 Catasauqua Area School District Budget Discussion**
This item was tabled. Mr. Spengler will email the presentation to board members. We will set a date for a special meeting to discuss the 2014-2015 budget.

7. FINANCIAL

A. Tax Assessment Appeal- 961 Marcon Boulevard

Authorization for the solicitor to settle the tax assessment appeal with regard to 1700-1740 Airport Road (StoneMor Pennsylvania LLC) (Cedar Hill Memorial Park) (PIN 641803005847-1) by establishing a new assessed value and taxable assessed value of \$1,230,000.

ROLL CALL VOTE

MOTION BY: McCarthy SECONDED BY: Deitrich
AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn, Nace, Berrigan, Naegel, McCarthy
NAY: 0
9 Ayes, 0 Nays, Motion carried

8. PERSONNEL

A. No Agenda Items

9. BOARD APPROVALS

A. Resolution Requiring all Individuals or Entities Utilizing Credit Cards or Debit Cards for Payment of Delinquent Real Estate Taxes to Pay the Charges or Fees Associated with the Transaction (attachment) As amended

Approval is requested by Administration for Resolution requiring all individuals or entities utilizing credit cards or debit cards for payment of delinquent Real Estate Taxes to pay the charges or fees associated with the transaction.

The Resolution was amended based on discussion

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Deitrich

AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn, Nace, Berrigan, Naegel, McCarthy

NAY: 0

9 Ayes, 0 Nays, Motion carried

B. Approval/Renewal of Service Contracts

Authorize and direct the President to execute on behalf of the school district, the following contracts:

- 1. Service Provider: Transfinder
- Service: Transportation Software
- Location: District-wide
- Amount: \$4,300.00 Per Year (same as previous provider)
\$3,145.00 one time set up, implementation and training fee
- Term: July 1, 2014 - June 30, 2017

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Deitrich

AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn, Nace, Berrigan, Naegel, McCarthy

NAY: 0

9 Ayes, 0 Nays, Motion carried

C. Approval to Attend Conferences, Seminars, etc.(attachment)

ROLL CALL VOTE

MOTION BY: McCarthy

SECONDED BY: Deitrich

AYE: Panto, Hartranft, Cunningham, Deitrich, Hahn, Nace, Berrigan, Naegel, McCarthy

NAY: 0

9 Ayes, 0 Nays, Motion carried

10. OLD BUSINESS

11. NEW BUSINESS

12. COMMENDATIONS

13. INFORMATION ITEMS

14. CORRESPONDENCE

Item 10 through 14 were held for the April 7, 2014 board meeting.

15. RECOGNITION OF GUESTS & VISITORS

Doctor Craig Haytmanek indicated that there is nothing to report on the Medical Charter School.

16. NEXT MEETING DATES

A. Monday, April 7, 2014 7:00 P.M. School Board Meeting

17. ADJOURNMENT

*MOTION BY: McCarthy
Motion carried*

SECONDED BY: Deitrich

Time Adjourned: 10:03 P.M.

Respectfully submitted,

Duane Deitrich
Secretary