

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, AUGUST 8, 2011**

4981

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, August 8, 2011 in the District Administration Office Board Room. Vice President Carol Cunningham called the meeting to order at 7:02 P.M.

**ROLL CALL**

Members present: Carol Cunningham, Duane Deitrich, Mary Alice Hartranft, Carol McCarthy, Sally J. Reiss, and Patricia Snyder (arrived at 7:16 P.M.)

Members absent: Penny Hahn, Robert Levine and Donald Panto

Non-members present: Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
David Ascani, High School Principal  
Bryan Klass, Assistant Middle School Principal  
Lois Reed, Business Supervisor  
Wayne Karess, District Network Manager  
David Knerr, School Solicitor  
Taylor Augustine, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**PRESENTATIONS/  
AUDIENCE INPUT  
ON AGENDA**

1. Parent Christine Anderson-Serio, 110 Race Street, Catasauqua, PA 18032  
Dress code issues
2. Senior Student Sarah McCarthy, 1617 Main Street, N. Catasauqua, PA 18032  
Dress code issues – students are not taking it seriously
3. Parent Gwen Chua, 2281 Irma Drive, Allentown, PA 18109  
Dress code issues
4. Senior Student Shayla Rollock-Serio, 110 Race Street, Catasauqua, PA 18032  
Dress code issues
5. Parent Kathy Fink, 235 Walnut Street, Catasauqua, PA 18032  
Dress code issues, concerns – basically have to change whole wardrobe
6. Parent Novella Segreaves, 205 South Front Street, Catasauqua, PA 18032  
Okay with dress code – we should work together – you can find sales and good prices and is in favor of uniforms
7. Parent Sarah Cruz, 1121 Seventh Street, N. Catasauqua, PA 18032  
In favor of uniforms – can't buy a new wardrobe

## PRESENTATIONS/AUDIENCE INPUT ON AGENDA (continued)

**At this time – 7:16 P.M. – board member Patricia Snyder arrived at meeting.**

8. Parent Tracy Farkas, 2 Covington Place, Catasauqua, PA 18032  
Dress code issues – wants to work with school board and is on the board's side on most issues – consider changing some items
9. Parent Janet Falko, 545 Howertown Road, Catasauqua, PA 18032  
Would like to see no academic consequences regarding dress code and was informed that was changed. Wanted to know what percentage of disciplinary violations were dress code related. 45 to 50 high school students were dress code violators.
10. Junior Student Olivia Falko, 545 Howertown Road, Catasauqua, PA 18032  
Why such drastic changes in dress code for this year? It should have been enforced more last year.
11. Parent Kimberly Sandt, 434 Race Street, Catasauqua, PA 18032  
Dress code issues – cannot complete make-up work – a waste of time
12. Resident Dawn Berrigan, 707 Race Street, Catasauqua, PA 18032  
Asked the board to consider not voting on dress code now, but make changes for the next meeting.
13. Parent Monica Ryan, 65 Stonewood Place, Catasauqua, PA 18032  
Dress code issues with hoodies
14. Parent Christine Anderson-Serio, 110 Race Street, Catasauqua, PA 18032  
Her daughter is allergic to her own skin and cannot wear certain clothes and certainly not someone else's.
15. Cindy Schray, 680 Willow Drive, Catasauqua, PA 18032  
Wanted to know why hoodies could not be worn. Was told for safety reasons at the middle school.
16. Student Ashlyn Cantrel, 436 Race Street, Catasauqua, PA 18032  
Why are high school students the only ones that cannot wear skinny jeans?
17. Student Ashleigh Tomcics, 718 Second Street, Catasauqua, PA 18032  
Skinny jeans fit me better

**APPROVAL OF  
CATASAUQUA HIGH  
SCHOOL STUDENT  
HANDBOOK – 2011-2012  
SCHOOL YEAR**

Motion by Cunningham, seconded by McCarthy, approving the Catasauqua High School student handbook, minus the dress code policy, which will be addressed at a later board meeting, for the 2011-2012 school year per recommendation of the Academics & Education Committee.

Roll Call – Cunningham aye, Hartranft aye, McCarthy aye, and Reiss aye; Deitrich nay and Snyder nay. Two (2) nays. Motion carried.

**COMMITTEE  
REPORTS**

- A. Academics & Education – Carol Cunningham -meeting held Aug. 3, 2011  
See minutes inserted in Permanent Minute Book
- B. Carbon-Lehigh Intermediate Unit #21 – Robert J. Spengler
1. Mike Scatton passed away on July 9, 2011. Worked 35 years as a special Education teacher.
  2. I.U. busy in the summer. Involved in summer programs and have sizeable increases in enrollment from last year. 323 in extended school year, 99 in partial hospitalization and 1,102 in Early Intervention, for a total of 1,524 students. Over 60% of transportation fleet is in full operation during the summer months.
  3. Four vehicles were decommissioned to salvage for approximately \$2,200/vehicle.
  4. Annual I.U. Golf Tournament raised \$14,661 and will be used for programs including summer programs.
  5. Officers were elected and remain the same as last year.
- C. Borough of Catasauqua – Mary Alice Hartranft
1. FLSmith property – first the borough was going to purchase, now a land developer will purchase and is going to work with the borough.
  2. Land swap still not resolved with school district – will meet with solicitor.
  3. Water main issue at middle school that is the district's responsibility, borough will be contacting district.

**MINUTES APPROVED  
REGULAR MEETING  
JULY 11, 2011**

Motion by McCarthy, seconded by Deitrich, the minutes of the regular meeting held on July 11, 2011 be approved as presented. Hartranft abstained from voting due to not being present at meeting. Motion carried.

**MINUTES APPROVED  
BOARD WORKSHOP  
MEETING AUG. 2, 2011**

Motion by McCarthy, seconded by Deitrich, the minutes of the board workshop meeting held on August 2, 2011 be approved as presented. Motion carried.

**TREASURER'S  
REPORT – JULY 2011**

Motion by McCarthy, seconded by Deitrich, the report of the Treasurer for July 2011 be approved as presented. Motion carried.

**APPROVAL OF  
BUDGET  
TRANSFERS  
JULY 2011**

Motion by McCarthy, seconded by Deitrich, approving the request for budget transfers for the month of July 2011.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL FOR PAYMENT OF ALL ACCOUNTS PAYABLES BILLS - AUGUST 2011** Motion by Reiss, seconded by McCarthy, all accounts payables bills as presented in the amount of **\$2,167,568.07** be approved as follows:

<b>General Fund Bills-A/P August 8, 2011</b>	<b>\$2,163,131.68</b>
<b>Cafeteria Bills – A/P August 8, 2011</b>	<b><u>4,436.39</u></b>
<b>TOTAL</b>	<b>\$2,167,568.07</b>

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL FOR PAYMENT OF ALL CONSTRUCTION FUND BILLS** Motion by Reiss, seconded by McCarthy, all construction fund bills as presented in the amount of **\$326,821.64** be approved as follows:

<b>Construction Fund Bills-A/P Aug. 8, 2011</b>	<b>\$326,483.74</b>
<b>Constr. Fund Manual Checks – July 2011</b>	<b><u>337.90</u></b>
<b>TOTAL</b>	<b>\$326,821.64</b>

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL TO RATIFY ALL MANUAL BILLS JULY 2011** Motion by Reiss, seconded by McCarthy, all manual bills as presented in the amount of **\$1,138,133.60** be approved as follows:

<b>General Fund Manual Checks – July 2011</b>	<b>\$ 210,914.34</b>
<b>Payroll – General Fund – July 2011</b>	<b>916,131.64</b>
<b>Payroll – Cafeteria – July 2011</b>	<b>5,081.30</b>
<b>Activities Fund Manual Checks – July 2011</b>	<b><u>6,006.32</u></b>
<b>TOTAL</b>	<b>\$1,138,133.60</b>

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF NON-RESIDENT TUITION RATES 2011-2012 SCHOOL YEAR** Motion by McCarthy, seconded by Deitrich, approving non-resident tuition rates as calculated by the Department of Education, for the 2011-2012 school year (PDE-2061), as follows:

<u>Level</u>	<u>Grades</u>	<u>Tuition</u>	
Elementary	1 – 6	\$10,084.47	(Kindergarten ½ = \$5,042.24)
Secondary	7 – 12	\$12,239.80	

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL OF SERVICE CONTRACTS – 2011-2012 SCHOOL YEAR** Motion by Reiss, seconded by Deitrich, approving the following service contracts for the 2011-2012 school year:

- SCHOOL YEAR**
1. Service Provider: Invo HealthCare Associates, Inc.  
Service: Occupational Therapy  
Location: Districtwide  
Amount: \$58.00/hour – plus mileage for OT services  
\$50.00/hour – plus mileage for OT assistant services  
Term: July 1, 2011 - June 30, 2012
  
  2. Service Provider: Velocity Sports Performance  
Service: Supervise sports training and conditioning for the  
Catasauqua High School Athletic Department  
Location: Catasauqua High School  
Amount: \$55/per hour for Training Specialist  
Term: July 13, 2011 – June 30, 2012
  
  3. Service Provider: Howard Refrigeration & Air Conditioning Co.  
Service: Preventative Maintenance on High School Ice Machine  
& Alumni Field House  
Location: Catasauqua High School/Catasauqua Middle School  
Amount: \$395.00/year (this is per year for two (2) machines twice a year)  
Term: July 1, 2011 – June 30, 2012
  
  4. Service Provider: Patriot Security  
Service: DJP Security, Inc. Security Contract  
Location: Catasauqua High School as needed  
and Alumni Field  
Amount: \$22.00/hr. for Supervisors  
\$22.00/hr. for Armed and/or Unarmed Security Officers  
Term: August 8, 2011 – June 30, 2012
  
  5. Service Provider: ImPACT Applications, Inc.  
Service: Software via the Internet – includes 300 baseline tests  
120 post-injury tests – technical support  
Location: Athletics  
Amount: \$500.00  
Term: August 17, 2011 – August 17, 2012

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL  
MATTERS -  
2011-2012  
SCHOOL YEAR

Motion by McCarthy, seconded by Snyder, approving personnel for the 2011-2012 school year as follows:

**A. Removal of Substitute Employees**

The following applicants have been approved to be removed from the substitute employment list for effective for the 2010-2011 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Alyson Bankos	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Laura Bauer	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Lisa Bier	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Terrence Bomar	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Kevin Boucher	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Brandi Boyle	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Kirk Brunstetter, Jr.	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Jacob Bushner	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Jennie Cochenour	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Krista Colville	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Jerome D. Cossel, Jr.	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Cynthia Doyne	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Margaret Dredge	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Kenneth Eck, Jr.	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**A. Removal of Substitute Employees (continued)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Amberly Gable	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Paul Gersbach, Jr.	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
April Golick	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Michael Graziano	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Wendy Gremling	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Nancy Gross	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Kimberly Harakal	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Joshua Hinkle	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Karoliina Hyde	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Roland Jacobus, III	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Karen Kassis	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Stefani Kerbacher	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Lauren Lewis	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Trisha Loch	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Jeanna Maldonado	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**A. Removal of Substitute Employees (continued)**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Reason</u></b>
Rebecca Male	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Kristine Melnick	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Barbara Ann Miller	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Stephanie Miller	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Martha Misko	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Jeremiah Motley	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Ashley Nagy	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Sean Nagy	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Kaitlin Phillips	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Amanda Roberts	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Manal Sankari	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Harry Schwartz	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Christopher Shadle	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Michael Skrapits	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Frances Sweetana	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011



## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**A. Removal of Substitute Employees (continued)**

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Robert Taggart	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Erin Taylor	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal
Melissa Vagle	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Tina Ventresca	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Karen Weckerle	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Joshua Williams	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Joshua Wuchter	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Jessica Yenser	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Ryan Yurchick	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Not used in 2010-2011
Eric Yurvati	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Personal

**B. Substitute Employees**

The following applicants have requested to be added to the substitute employment list for the 2011-2012 school year as follows:

Cynthia Reppert	Substitute Van Driver Substitute Non-Certified Instructional Aide Substitute Custodian
Jill Branch	Day-to-Day Substitute Teacher
Pamela Carstensen	Day-to-Day Substitute Teacher
Ashley Cassel	Day-to-Day Substitute Teacher
Laura Gregson	Day-to-Day Substitute Teacher
Janine Hemond	Day-to-Day Substitute Teacher
Barbara Kennedy	Day-to-Day Substitute Teacher
Cindy Kuntzman	Day-to-Day Substitute Teacher
Kaitlin Lutz	Day-to-Day Substitute Teacher
Erin Recker	Day-to-Day Substitute Teacher
Stacy Schrettnr	Day-to-Day Substitute Teacher
Brian Sigafos	Day-to-Day Substitute Teacher

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**C. Substitute Teachers – Re-Approval**

The following list of substitute teachers have been re-approved for the 2011-2012 school year.

Patti Abbott	Thomas Abbott	Kathryn Anchorstar
George Anthony	Robert Arnold	Joseph Augustine
Jane Bainhauer	Kathy Baker	Tresa Bartosh
Andromeda Blumenau	Melissa Braxmeier	Robert Breon
Amanda Brodt	Jennifer Carfara	Jared Case
Jennifer Churetta	Maryann Crampsie	Kristina Crescente
Jessica Cruz	Katie Davis	Megan Davis
Debra DeAngeles	Jennifer DeAngelis	Holly Derhammer
Phyllis Derksen	Stacie Derr	Maria Ding
Faye Dunning	Patricia Eck	Jessica Englert
Milton Figueroa	David Flamisch	Meredith Foster
Lisa Frederick	Michael Freeman	Ryan Gemmel
Robert Glase	Meghann Godschall	Whitney Golden
Matthew Goldsmith	David Griffiths	Jacqlyn Gruppo
Janet Hassler	Edward Hawrylo	Robin Hersh
Kristine Hudak	Christen Hummel	Dudley Jinks
Katelyn Koplin	Susan Krause	Matthew Krupa
Maryellen LaDuke	Raymond Laubach	Terri Lubenesky
James Luchansky	Rebecca Masteller	Helene McGuire-Hein
Kathleen Miller	Michael Miller	Michael Misko
Alison Monahan	Christopher Morrell	Thomas Moyer
John Nester	Joseph Nester	Deanna Nolf
Andrew Notareschi	William Nothstein	Willard Peifley
Linda Rich	Michelle Rogers	Dorota Rosnagle
Nicole Rothrock	Lisa Rufo	Minerva Sabbagh
Anne Schmidt	Shannon Seremula	Brittney Shambo
Arlene Sovorsky	Thomas Superka	Rachel Tretiak
Donna Unger	Stephanie Valle	Walter Walenta
Brett Wandler	Gary Washitzko	JeriAnne Weiss
Jennifer Wells	Tara White	Colleen Whitsett
Christine Woods	JoAnn Zarambo	Robert Zarambo
William Zeky	Brett Zieber	
Ashley Zulli	Eric Zweitolitz	

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**D. Substitute Support Staff Employees – Re-Approval**

The following list of substitute support staff employees have been re-approved for the 2011-2012 school year:

**Substitute Secretaries**

Nancy Breon  
Suzanne Brinkley  
Carolyn Chorones  
Frieda Eberhardt  
Jillian Emert  
Robert Johnson  
Suzanne Moser  
Claire Murawski  
Judith Seyfried  
Linda Shultz

**Substitute Cafeteria**

Alis Atiyeh  
Dorene Ditomasso  
Linda Dunn  
Patricia Fahringer  
Eullanda Hall  
Nancy Kalata  
Joseph Kantner  
Kris Maiella  
Melanie Serrano  
Linda Shultz

**Substitute Custodian**

Christine Blickley  
Justin Blickley  
Timothy Grube  
Stephen Kalata  
Larry Rothrock  
Chad Seibert  
Jeffrey Stolz  
Deanna Winch

**Substitute Cafeteria Monitor**

Dorene Ditomasso  
Kris Maiella  
Claire Murawski  
Melanie Serrano

**Substitute Health Room Assistant**

Jennifer Carfara  
Alison Monahan  
Linda Shultz

**Substitute Non-Cert. Instructional Aides**

Nancy Breon  
Kris Maiella  
Jillian Emert  
Claire Murawski  
Linda Shultz  
Luther Smith

**E. Appointment of Extra-Curricular Positions – 2011-2012 School Year**

It is recommended that the names listed below of extra-curricular positions have been appointed as noted for the 2011-2012 school year:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
Kimberly Ceccatti	Sheckler Newsletter	\$473
Daniel Kotran	Sheckler Safety Patrol	\$118
Daniel Kotran	Sheckler Yearbook Advisor	\$473
Lindsay Arndt	Assistant Girls' Volleyball Coach	\$1,889
John Toner	Assistant Girls' Volleyball Coach	Volunteer+
John Toner	Assistant Boys' Volleyball Coach	Volunteer+

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**F. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES)**1. Kimberly Labezius

Status: Non-Certified Instructional Aide  
Special Education – Life Skills  
Assignment: Sheckler Elementary School  
Rate of Pay/Benefits: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

2. Lisa Meckes

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay/Benefits: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

3. Michele Nolter

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Sheckler Elementary School  
Rate of Pay/Benefits: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

4. Lisa Casciotti

Status: Non-Certified Instructional Aide  
Special Education – Life Skills  
Assignment: Catasauqua Middle School  
Rate of Pay: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

5. Joan Korp

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua Middle School  
Rate of Pay/Benefits: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**F. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**6. Lois Morrissey

Status: Non-Certified Instructional Aide  
Special Education – Child Specific One-on-One  
Assignment: Catasauqua Middle School  
Rate of Pay/Benefits: \$100.00/day  
As per Agreement  
Effective: August 29, 2011 - June 13, 2012

7. Tanya Saruba

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support & ISS  
Assignment: Catasauqua Middle School  
Rate of Pay/Benefits: \$100.00/day  
As per agreement  
Effective: August 29, 2011 - June 13, 2012

8. Carolyn Chorones

Status: Non-Certified Instructional Aide  
Main Office Aide  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

9. Joann Heffner

Status: Non-Certified Instructional Aide  
Special Education – Life Skills One-on-One  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

10. Susan Lesko

Status: Non-Certified Instructional Aide  
Special Education – Emotional Support  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

## PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**F. Nomination for Re-Appointment (NON-CERTIFIED INSTRUCTIONAL AIDES) (cont'd.)**11. Suzanne Moser

Status: Non-Certified Instructional Aide  
Special Education – One-on-One  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

12. Jessica Suhaka

Status: Non-Certified Instructional Aide  
Special Education – Life Skills and Work Experience  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

13. Jacqueline Yanek

Status: Non-Certified Instructional Aide  
Special Education – Life Skills and Work Experience  
Assignment: Catasauqua High School  
Rate of Pay: \$100.00/day  
Benefits: As per agreement  
Effective: August 29, 2011 - June 13, 2012

**G. Nomination for Re-Appointment**1. Lori Rice

Status: Cafeteria Lunchroom Monitor  
Assignment: Sheckler Elementary School  
Rate of Pay: \$7.25/hour for the 2011-2012 School Year  
Effective: September 6, 2011

2. Kristen Bloszinsky

Status: Substitute Coordinator Caller  
Assignment: Districtwide  
Rate of Pay: \$25.00/day  
Effective: 2011-2012 School Year

PERSONNEL MATTERS – 2011-2012 SCHOOL YEAR (continued)

**H. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns as listed:

**Catasauqua High School**

<u>Name &amp; College</u>	<u>Area of Certification</u>	<u>Effective</u>
Laura Allison – Kutztown Univ.	Science (Biology) – Robert Bydlon	Aug. 31 - Oct. 21, 2011
Kevin Sawyer – Kutztown Univ.	Math – Jean Susko	Aug. 31 - Oct. 21, 2011
Trevor Wagner – Kutztown Univ.	Art – Barbara Resto	Aug. 31 - Oct. 21, 2011
Sean Heron – Muhlenberg College	Social Studies – Alexis Sziy	Oct. 31 – Dec. 14, 2011

**I. Maternity Leave of Absence**

1. Christina Lutz-Doemling

Status: Director of Curriculum & Assessment  
 Assignment: Administration Office  
 Effective: starting approximately November 17, 2011 through March 1, 2012 and will use available sick days, personal days, and vacation days (will work some half days during absence to be coordinated with administration office employee attendance secretary)  
 Return to Work: On or about March 1, 2012

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF TENURE**

Motion by McCarthy, seconded by Deitrich, that since the following professionals have successfully completed three years of service as noted, and are granted tenure:

<u>Name</u>	<u>Years of Service:</u>	<u>2008-2009</u>	<u>2009-2010</u>	<u>2010-2011</u>
Jill Branch				
Pamela Carstensen				
Barbara Kennedy				
Erin Recker				

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

**APPROVAL OF CONCURRENT/DUAL ENROLLMENT AGREEMENT WITH LEHIGH CARBON COMMUNITY COLLEGE**

Motion by Reiss, seconded by Deitrich, granting approval of the Concurrent/Dual Enrollment Agreement between the Catasauqua Area School District and Lehigh Carbon Community College

**Concurrent/Dual Enrollment Agreement inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

- APPROVAL OF BOARD GOALS 2011-2012 SCHOOL YEAR** Motion by Reiss, seconded by McCarthy, approving the Board Goals for the 2011-2012 school year.
- Board Goals inserted in Permanent Minute Book**
- Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.
- APPROVAL OF SHECKLER ELEM. SCHOOL HANDBOOK 2011-2012 SCHOOL YEAR** Motion by McCarthy, seconded by Hartranft, approving the **Sheckler Elementary School** student handbook for the 2011-2012 school year per recommendations of Academics & Education Committee.
- Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.
- APPROVAL OF CATASAUQUA MIDDLE SCHOOL HANDBOOK & STUDENT GUIDELINES 2011-2012 SCHOOL YEAR** Motion by McCarthy, seconded by Reiss, approving the **Catasauqua Middle School** student handbook and student guidelines, minus the dress code policy, which will be addressed at a later board meeting, for the 2011-2012 school year per recommendations of Academics & Education Committee.
- Roll Call – Cunningham aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye; Deitrich nay. One (1) nay. Motion carried.
- APPROVAL OF VAN/ BUS STOPS – 2011-2012 SCHOOL YEAR AS OF AUGUST 9, 2011** Motion by McCarthy, seconded by Hartranft, approving the bus stops for the 2011-2012 school year, effective August 9, 2011. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions to attached will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

### **List of Bus Stops inserted in Permanent Minute Book**

#### **ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Vice President Carol Cunningham introduced one of our new student representatives Taylor Augustine. Our other student representative, Andrew Contreras is attending boot camp training and will be returning home the beginning of September.

- OLD BUSINESS**
1. Carol McCarthy – appreciates board taking another look at dress code policy
  2. Taylor Augustine - happy about the dress code and the board revising it
  3. Duane Deitrich
    - A. Welcome to new student representative, Taylor Augustine
    - B. Dress code was not meant to cause hardship. It was meant to eliminate distraction and attraction, intent was to be a good one to provide a better environment.



**OLD BUSINESS (continued)**

4. Mary Alice Hartranft – agrees with Duane Deitrich about dress code policy
5. Patricia Snyder – agrees with Duane Deitrich about dress code policy

**NEW BUSINESS**

1. Sally J. Reiss – the land we own – has Radon been tested on all buildings – tests should have been on buildings not land. Mr. Spengler is not sure if they were tested, but will find out and report in Friday Update.

**INFORMATION ITEMS**

1. Wayne Karess
  - A. Cisco firewall in place – nice tools and web based management
  - B. CLIU – 1 gigabits/second over fiber – ready for anything high band
  - C. FSS cafeteria – moved to virtualized servers – good timing
  - D. Summer assistants worked very well – work wrapped up at high school and middle school. Sheckler may have to be worked on by our technical staff.
2. David Ascani
  - A. Schedules ready to go and in place – a good summer with only a few odds and ends to tie up
3. Robert J. Spengler
  - A. Construction update: on schedule – ceiling installed, final paint & cleaning being worked on now with move-in scheduled for next week. We will schedule a tour for the September 6, 2011 Buildings & Grounds Committee meeting.

**NEXT SCHOOL BOARD MEETING DATES**

- |                                 |  |  |
|---------------------------------|--|--|
| A. Monday, August 22, 2011      | 5:00 P.M.  | Special School Board Meeting   |
| B. Tuesday, September 6, 2011   | 5:30 P.M.<br>7:00 P.M.                           | Buildings & Grounds Committee<br>Board Workshop Meeting                                      |
| C. Wednesday, September 7, 2011 | 4:00 P.M.<br>5:00 P.M.<br>6:00 P.M.<br>7:00 P.M. | Finance Committee<br>Academics & Education Committee<br>Policy Committee<br>Athletic Council |
| D. Monday, September 12, 2011   | 7:00 P.M.  | Regular School Board Meeting   |

**All of the above meetings will be held in the District Administration Office Board Room.**

**ADJOURNMENT** Motion by Reiss, seconded by McCarthy, to adjourn meeting.  
Meeting adjourned at 8:30 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary