

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**MONDAY, FEBRUARY 13, 2012**

5055

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, February 13, 2012 in the District Administration Office Board Room. President Penny Hahn called the meeting to order at 7:00 P.M.

**ROLL CALL** Members present: Dawn Berrigan (arrived at 7:20 p.m.), Carol Cunningham, Penny Hahn, Mary Alice Hartranft, Carol McCarthy (arrived at 7:03 p.m.), Christine Naegel, Donald Panto, and Sally J. Reiss (arrived at 7:05 p.m.)

Members absent: Robert Levine

Non-members present: Robert J. Spengler, Superintendent  
Kathleen Kotran, Coordinator of Instructional Technology  
Federal Programs, and Community Education  
David Ascani, High School Principal  
Melissa Inselmann, Middle School Principal  
Eric Dauberman, Elementary School Principal  
Bryan Klass, Middle School Assistant Principal  
William Gasper, Supervisor of Facilities  
Wayne Karess, District Network Manager  
Lois Reed, Business Supervisor  
Thomas R. Moll, II, Director of Student Activities  
David Knerr, Solicitor  
Taylor Augustine, Student Representative  
Andrew Contreras, Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**NOTICE OF EXECUTIVE SESSIONS** A. Monday, January 30, 2012 – after special meeting for legal issues

**At this time – 7:03 p.m. – board member Carol McCarthy arrived at meeting.**

**At this time – 7:05 p.m. – board member Sally J. Reiss arrived at meeting.**

**PRESENTATIONS/ AUDIENCE INPUT ON AGENDA** A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for January 2012 with certificate and gift

<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>
Elias Bensing	Trisha Bloszinsky	Angelina Grate	Cambien Bleiler
Olivia Matchette	Aidan Gerhard	Jakob Velez	Syan Ortiz

**PRESENTATIONS/AUDIENCE INPUT ON AGENDA ITEMS ONLY (continued)**

B. Melissa Inselmann - presented Catasauqua Middle School Students of the Month for January 2012 with a pin and certificate

**Grade 5**

Charlotte Snyder

**Grade 6**

Hannah Greenberg

**Grade 7**

Alexis Bernard

**Grade 8**

Jacqueline Markowitz

**At this time – 7:20 p.m. – board member Dawn Berrigan arrived at meeting.**

C. A public hearing was held concerning the application of Medical Academy Charter School for a charter to open a charter school. The following persons spoke at the hearing:

Speakers for Applicant:

Dr. Craig T. Haytmanek

Abraham Atiyeh

Joel B. Weiner, Esq.

Nicole Lane

David Harte

Eugene Berg, Jr. – Architect

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Marjorie Kovacs, Resident

Jami Gallo, Teacher

William Gasper, Supervisor of Facilities

Bob Brennan, Lehigh Valley Christian High School

**APPROVAL OF  
RESOLUTION  
APPROVING MEDICAL  
ACADEMY CHARTER  
SCHOOL  
APPLICATION FOR  
A CHARTER**

Motion by McCarthy, seconded by Berrigan, approving the resolution approving the application of Medical Academy Charter School for a charter to operate a charter school.

**Resolution inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
LEHIGH CARBON  
COMMUNITY  
COLLEGE  
PROPOSED  
2012-2013  
BUDGET**

Motion by McCarthy, seconded by Hartranft, requesting approval of the Lehigh Carbon Community College Operational Budget for the fiscal year 2012-2013. The total 2012-2013 operating, debt service and capital budgets are \$41,213,402, an increase of \$410,739, or 1.0% from prior year’s budget. The Catasauqua Area School District sponsor share will be \$181,514, a decrease of (\$8,046) or (-4.2%) from last year’s budget.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye; Hahn nay and Naegel nay. Two (2) nays. Motion carried.

**COMMITTEE  
REPORTS**

A. Athletic Council – David Ascani//Thomas R. Moll, II – meeting held Feb. 1, 2012  
 1. See minutes inserted in Permanent Minute Book  
 2. Discussion on not having enough participants for spring volleyball

B. Policy Committee – Mary Alice Hartranft – meeting held February 1, 2012  
 See minutes inserted in Permanent Minute Book

## COMMITTEE REPORTS (continued)

- C. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn  
1. Student count for CLIU
- D. Lehigh Career & Technical Institute – Carol McCarthy  
1. 2012-2013 budget on agenda  
2. New Executive Director – Sandra Himes
- E. Borough of Catasauqua – Mary Alice Hartranft  
No report
- F. Borough of North Catasauqua – Donald Panto  
No report
- G. Hanover Township – Lois Reed  
1. New township building – three stories, green roof and solar panels  
2. NIZ – Neighbor Improvement Zone  
3. Some new stores to open at mall
- H. PSBA Liaison Update – Donald Panto  
1. Growing number of Charter Schools in Pennsylvania  
2. Not meeting Benchmarks
- I. Student Representatives – Taylor Augustine & Andrew Contreras  
Taylor Augustine  
1. Winter Formal & Blood Drive – February 22, 2012 at high school
- Andrew Contreras  
1. High School Play  
2. Valentine Perfect Match  
3. Spring Sports

**MINUTES APPROVED WORKSHOP MEETING JANUARY 3, 2012** Motion by Reiss, seconded by Cunningham, the minutes of the workshop meeting held on January 3, 2012 be approved as presented. Motion carried.

**MINUTES APPROVED REGULAR MEETING JANUARY 9, 2012** Motion by Reiss, seconded by Cunningham, the minutes of the regular meeting held on January 9, 2012 be approved as presented. Berrigan abstained from voting due to being absent from that meeting. Motion carried.

**TREASURER'S REPORT JANUARY 2012** Motion by Cunningham, seconded by Reiss, the report of the Treasurer for January 2012 be approved as presented. Motion carried.

**APPROVAL OF BUDGET TRANSFERS JANUARY 2012** Motion by McCarthy, seconded by Cunningham, approving the request for budget transfers for the month of January 2012.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL FOR** Motion by McCarthy, seconded by Reiss, all accounts payables bills as presented in  
**PAYMENT OF ALL** the amount of **\$2,073,609.43** be approved as follows:  
**ACCOUNTS PAYABLES**

**BILLS - FEBRUARY 2012**

<b>General Fund Bills-A/P Feb. 13, 2012</b>	<b>\$2,035,336.22</b>
<b>Cafeteria Bills – A/P February 13, 2012</b>	<b><u>38,273.21</u></b>

<b>TOTAL</b>	<b>\$2,073,609.43</b>
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Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL FOR** Motion by McCarthy, seconded by Reiss, all construction fund bills as presented in  
**PAYMENT OF ALL** the amount of **\$2,986.90** be approved as follows:  
**CONSTRUCTION FUND**

**BILLS**

<b>Construction Fund Bills - A/P Feb. 13, 2012</b>	<b><u>\$2,986.90</u></b>
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<b>TOTAL</b>	<b>\$2,986.90</b>
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Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO** Motion by McCarthy, seconded by Reiss, all manual bills as presented in the amount  
**RATIFY ALL MANUAL** of **\$1,124,908.73** be approved as follows:  
**BILLS**

**JANUARY 2012**

<b>General Fund Manual Checks – Jan. 2012</b>	<b>\$ 251,083.41</b>
<b>Cafeteria Fund Manual Checks – Jan. 2012</b>	<b>75.00</b>
<b>Payroll – General Fund – Jan. 2012</b>	<b>831,988.27</b>
<b>Payroll – Cafeteria – Jan. 2012</b>	<b>25,498.73</b>
<b>Activities Fund Bills – January 2012</b>	<b><u>16,263.32</u></b>

<b>TOTAL</b>	<b>\$1,124,908.73</b>
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Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ACCEPT STATE AUDIT** Motion by Berrigan, seconded by Hartranft, to accept the Commonwealth of  
**FOR YEARS ENDED** Pennsylvania, Department of the Auditor General’s audit report of the Catasauqua Area  
**JUNE 30, 2011, 2010,** School District, Lehigh County, Pennsylvania, for the years ended June 30, 2011, 2010,  
**AND 2009** and 2009.

### **ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL OF SERVICE CONTRACTS** Motion by Cunningham, seconded by Reiss, approving service contracts for the following:

1. Service Provider: Edline  
Service: SchoolWorld Web Hosting Services (with development tools) for district, Building, and classroom websites  
Location: Districtwide  
Amount: \$4,000/year  
(\$2,290/year after anticipated 57% E-Rate funding on eligible portion of fees)  
Term: July 1, 2012 – June 30, 2013 (This is an extension of contract signed last year.)
  
2. Service Provider: Gaggle.Net, Inc.  
Service: Student Email and Web Hosting Tools  
Location: Catasauqua Middle School and Catasauqua High School  
Amount: \$4,542.50/year  
(\$1,994.25/year or less after anticipated 57% E-Rate funding on eligible portion of fees)  
Term: July 1, 2012 – June 30, 2013 (This is an extension of contract signed last year.)
  
3. Service Provider: IntegraOne  
Service: Cisco SMARTnet Extended Service Coverage for WS-C356G-24TS S/N FOC0912U0CM  
Location: Catasauqua High School equipment service entire District  
Amount: \$443.22  
Term: February 14, 2012 – February 13, 2013  
(to be consolidated with main agreement after this term expires)
  
4. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Services to fulfill the district's responsibility for non-public school participation in the Title One Program  
Location: Islamic Academy, Whitehall, PA  
Our Lady Help of Christians, Allentown, PA  
St. Ann School, Emmaus, PA  
Amount: not to exceed \$2,790.27  
Term: September 15, 2011 – June 30, 2012

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
2012-2013 BUDGET  
CARBON-LEHIGH  
INTERMEDIATE  
UNIT #21**

Motion by McCarthy, seconded by Berrigan, to approve the 2012-2013 budget for the Carbon-Lehigh Intermediate Unit #21.

The total 2012-2013 Operational Budget is \$2,127,918 a decrease of \$303,318, or -12.48% from prior year's adjusted budget. The total of all Lehigh and Carbon County district contributions of the operating budget is \$815,090. The Catasauqua Area School District share is \$23,673, a decrease of (\$1,774), or (-7.0%).

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

**APPROVAL OF  
2012-2013 BUDGET  
LEHIGH CAREER &  
TECHNICAL  
INSTITUTE**

Motion by McCarthy, seconded by Reiss, to approve the 2012-2013 budget for the Lehigh Career & Technical Institute. The total 2012-2013 operating budget is \$23,097,730, an increase of \$401,910 or 1.77% increase from prior year.

The Catasauqua Area School District share is \$793,708.88, an increase of \$21,225.32 or 2.7 %. The proposed Academic Center Budget is \$1,374,290 based on a projected enrollment of 450 total students at a cost of \$2,860 per student. The Catasauqua Area School District share of the Academic Center Budget is \$52,360.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
2012-2013 GAME  
WORKER RATES**

Motion by Cunningham, seconded by McCarthy, approving 2012-2013 game worker rates as listed and recommended by Athletic Council:



**GAME WORKER RATES**

<b>VARSIITY FOOTBALL</b>	<b>2008-09</b>	<b>2009-10</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>
SCOREBOARD	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
CLOCK	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
TICKET TAKER	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00
ANNOUNCER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
SPOTTER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
STATS-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b><u>JV/MIDDLE SCHOOL FOOTBALL</u></b>					
SCOREBOARD 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
SCOREBOARD 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
CLOCK 1 GAME	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
CLOCK 2 GAMES	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER (1 GAME)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
ANNOUNCER (2 GAMES)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

**Approval of 2012-2013 Game Worker Rates (continued)****BOYS/GIRLS SOCCER/FIELD HOCKEY**

SCOREBOARD/ANNOUNCER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

**JV/VARSITY BOYS/GIRLS BASKETBALL**

SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
ANNOUNCER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
SCOREBOOK-HOME & AWAY	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

**JR. HIGH BOYS/GIRLS BASKETBALL**

SCOREBOARD (1 GAME)	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
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**WRESTLING**

SCOREBOARD	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK- HOME & AWAY	\$40.00	\$30.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
TICKET TAKER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
ANNOUNCER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

**TRACK AND FIELD/ CROSS COUNTRY**

EVENT JUDGE	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
EVENT JUDGE –D-DUAL	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
ANNOUNCER	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
ANNOUNCER- D-DUAL	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00
SCOREBOOK	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00

**BASEBALL/ SOFTBALL**

SCOREBOOK-HOME & AWAY	\$25.00	\$30.00	\$30.00	\$30.00	\$30.00
TICKET SELLER	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
TICKET TAKER	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00

**MISCELLANEOUS**

EVENT STAFF ( VARSITY FOOTBALL)	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
EVENT STAFF ( ALL OTHER)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

APPROVED 02-01-12 ATHLETIC COUNCIL MEETING

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
2012-2013  
TICKET PRICES**

Motion by McCarthy, seconded by Berrigan, approving 2012-2013 ticket prices as listed and recommended by Athletic Council:

**CATASAUQUA HIGH SCHOOL – ATHLETIC DEPARTMENT  
2012-2013 TICKET PRICES**



<u>SPORT</u>	<u>STUDENTS &amp;</u>	
	<u>ADULTS</u>	<u>SR. CITIZENS AGE 62+</u>
VARSITY FOOTBALL	\$5.00	\$3.00
JV/MS FOOTBALL	\$3.00	\$2.00
V/JV BOYS BASKETBALL	\$5.00	\$3.00
V/JV GIRLS BASKETBALL	\$5.00	\$3.00
V/JH WRESTLING	\$5.00	\$3.00
V/JV FIELD HOCKEY (NIGHTS)	\$4.00	\$2.00
V/JV SOCCER (NIGHTS)	\$4.00	\$2.00

**SEASON TICKET PLANS**

**ALL SPORTS SEASON TICKET-** (INDIVIDUAL, ADULT) \$50.00

-Admission for one (1) to all paid regular season events.

-General admission only.

-Not valid for playoff games.

**ALL SPORTS SEASON TICKET-** (FAMILY) \$100.00

-Admits parents and all children in the family.

-General admission only.

-Not valid for playoff games.

**ALL SPORTS SEASON TICKET-** (INDIVIDUAL, STUDENT) \$25.00

-General admission only.

-Not valid for playoff games.

**FOOTBALL SEASON TICKET-** (INDIVIDUAL) \$25.00

-General admission for regular season home games.

**BASKETBALL SEASON TICKET-** (INDIVIDUAL) \$35.00

-General admission for all boys and girls basketball games.

-Not valid for playoff games.

**GOLDEN AGE PASS-** (INDIVIDUALS AGE 62 and OVER)

-Free general admission to all home games. Must be a Catasauqua Area School District resident.

APPROVED 02-01-12 ATHLETIC COUNCIL MEETING

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.



**PERSONNEL MATTERS - 2011-2012 SCHOOL YEAR** Motion by McCarthy, seconded by Reiss, approving personnel for the 2011-2012 school year as follows:

**A. Change of Stipend and Position**

1. Suzanne Kropf

From: Assistant Softball Coach – paid (\$2,671 – approved 7/11/11)  
 To: Assistant Softball Coach – volunteer  
 Assignment: Catasauqua Area School District Athletics  
 Stipend: Volunteer  
 Effective: February 14, 2012

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Cunningham, approving personnel for the 2011-2012 school year as follows:

**B. Change of Employment Status**

1. Colleen Whitsett

From: Day-to-Day Substitute Teacher  
 To: Certified Aide  
 Status: Special Education – one-on-one aide  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$145/day – 2011-2012 school year  
 Effective: February 14, 2012

**C. Approval of Student Teachers/Interns**

Approval is requested for the following student teachers/interns as listed:

**Catasauqua Middle School**

<b><u>Name &amp; College</u></b>	<b><u>Area of Certification</u></b>	<b><u>Effective</u></b>
Julie Rosenkainer, Kutztown Univ.	Social Studies – Lisa Roth	March 19 – May 10, 2012

**Catasauqua High School**

<b><u>Name &amp; College</u></b>	<b><u>Area of Certification</u></b>	<b><u>Effective</u></b>
Kaitlin Lutz, East Stroudsburg	Spanish – Erin DeBoer	March 19 – May 11, 2012

**PERSONNEL MATTERS - 2011-2012 SCHOOL YEAR (continued)****D. Appointment of Extra-Curricular Positions - 2011-2012 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2011-2012 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Alexis Sziy	Sophomore Class Advisor	\$1,174
James Schaffer	H.S. Audio-Visual Coordinator	\$1,594
James Schaffer	Brown & White Co-Advisor	\$1576.50
Rebecca Sofish	Assistant Girls' Soccer Coach	Volunteer
Christopher Bastidas	Assistant Girls' Soccer Coach	Volunteer
Randy Sell*	Assistant Softball Coach	\$2,671
Jessica Sell*	Assistant Softball Coach	Volunteer

**\*Pending receipt of required employment forms**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Berrigan, approving personnel for the 2011-2012 school year as follows:

**E. Approval of Transportation Summer Workers**

Approval is requested for employment of up to two (2) temporary transportation summer workers for seven (7) weeks for the Summer of 2012.

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

Motion by Cunningham, seconded by McCarthy, approving personnel for the 2011-2012 school year as follows:

**F. Letter of Resignation**1. Susan M. Sos

Status: Guidance Secretary  
 Assignment: Catasauqua Middle School  
 Reason: Other employment  
 Effective: February 10, 2012 (last day worked)

**G. School Counseling Internship**1. Amy Teresa Miller

Status: School Counseling Internship  
 Assignment: Catasauqua Middle School – Amy Dymond-Jones  
 College: Kutztown University  
 Effective: February 14, 2012 – until 40 clock hours have been completed  
 Rate of Pay: No Stipend

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PROPOSED ELECTIVES  
AND ADDITIONS FOR  
THE 2012-2013  
SCHOOL YEAR**

Motion by Cunningham, seconded by McCarthy, granting approval for the following list of proposed electives and additions for the 2012-2013 school year, as per Academics & Education Committee, as presented:

Motion by Naegel, seconded by Berrigan, to amend the motion by Cunningham By deleting from the list of electives “History through Media” and “History Goes to the Movies.”

**1) Social Studies**

New Courses:

- Honors American History II
- AP/Honors World Cultures

Electives:

- Contemporary Issues and World Geography
- Ancient History
- History of Sports
- Comparative Politics and Government
- History through Media
- History Goes to the Movies
- Women in History
- The Russian World

**2) Mathematics**

- College Algebra – Dual Enrollment (for 12<sup>th</sup> grade students only)

**ROLL CALL VOTE**

Roll Call – Berrigan aye, McCarthy aye, Naegel aye, and Reiss aye; Cunningham nay, Hahn nay, Hartranft nay, and Panto nay. Four (4) nays. Motion defeated. Thus the original motion by Cunningham was not amended.

**ROLL CALL VOTE ON MOTION BY CUNNINGHAM**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**CONFIRMATION OF  
GRADUATION DATE  
JUNE 11, 2012**

Motion by McCarthy, seconded by Cunningham, granting approval to establish and confirm the district’s graduation schedule for 2012 as provided in the 2011-2012 school calendar (graduation on Monday, June 11, 2012), and to not require graduating students to return to school after graduation to make up class days lost due to severe weather conditions during the 2011-2012 school year.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL OF  
SCHOOL CALENDAR  
2012-2013  
SCHOOL YEAR

Motion by McCarthy, seconded by Berrigan, requesting approval of the school calendar for the school year 2012-2013.

**2012-2013 Calendar inserted in Permanent Minute Book**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

SECOND REVISION  
READING –  
POLICY #223 –  
ACCEPTABLE  
COMPUTER USE  
POLICY

Motion by McCarthy, seconded by Hartranft, approving the second revision reading of the following policy:

Section: Pupils  
Policy #: 223  
Title: Acceptable Computer Use Policy

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

SECOND REVISION  
READING –  
POLICY #324 –  
ACCEPTABLE  
COMPUTER USE  
POLICY

Motion by McCarthy, seconded by Hartranft, approving the second revision reading of the following policy:

Section: Administrative Employees  
Policy #: 324  
Title: Acceptable Computer Use Policy

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

SECOND REVISION  
READING –  
POLICY #424 –  
ACCEPTABLE  
COMPUTER USE  
POLICY

Motion by McCarthy, seconded by Hartranft, approving the second revision reading of the following policy:

Section: Professional Employees  
Policy #: 424  
Title: Acceptable Computer Use Policy

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**SECOND REVISION READING – POLICY #524 – ACCEPTABLE COMPUTER USE POLICY** Motion by McCarthy, seconded by Hartranft, approving the second revision reading of the following policy:

Section: Classified Employees  
 Policy #: 524  
 Title: Acceptable Computer Use Policy

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**SECOND REVISION READING – POLICY #824 – ACCEPTABLE COMPUTER USE POLICY** Motion by McCarthy, seconded by Hartranft, approving the second revision reading of the following policy:

Section: Operations  
 Policy #: 824  
 Title: Acceptable Computer Use Policy

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO PARTICIPATE IN PURCHASING COOPERATIVE** Motion by Cunningham, seconded by McCarthy, approving the request for the Catasauqua Area School District to participate in the Lehigh-Northampton Counties Purchasing Cooperative for grocery purchases

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**Board convened into Executive Session from 9:00 p.m. to 9:30 p.m. to discuss legal and personnel issues. Regular Board Meeting resumed at 9:30 p.m.**

**APPROVAL TO ATTEND - CONF., SEMINARS, ETC.** Motion by McCarthy, seconded by Naegel, granting approval to the following to attend conferences, workshops, etc. as listed:

1. Name of Employee(s): All K-6 Science Teachers  
Dates Requested: April 11, 12, & 13, 2012  
 April 17, 18, & 19, 2012  
 April 24, 25, & 26, 2012  
Name of Conference: I3 Leadership Academy II Training  
Location: Scranton, Malvern, or Harrisburg  
Estimated Cost to District: All expenses, (meals, lodging, mileage, and subs.)  
 Paid by the i3Grant

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
ADDENDUM TO  
CONTRACT FOR  
COLLECTION OF  
DELINQUENT REAL  
ESTATE TAXES**

Motion by Cunningham, seconded by McCarthy, approving the request for the Catasauqua Area School District and Portnoff Law Associates, Ltd., to hereby renew their contract for the collection of delinquent real estate taxes executed by the School District on May 10, 2004 and by Portnoff Law Associates, Ltd. on May 17, 2004, as ratified and modified by Resolution dated February 11, 2008 (“Resolution”), under the same terms and conditions as so modified by the Resolution, for a one year term, commencing January 1, 2012 and expiring December 31, 2012.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye; Berrigan nay. One (1) nay. Motion carried.

**APPROVAL OF  
RESOLUTION  
DIRECTING  
LEHIGH COUNTY  
TAX CLAIM BUREAU  
NOT TO COLLECT  
DELINQUENT TAXES**

Motion by Cunningham, seconded by Reiss, granting approval of the resolution directing Lehigh County Tax Claim Bureau not to collect delinquent taxes on behalf of the school district.

**See resolution inserted in Permanent Minute book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
RESOLUTION  
DIRECTING  
NORTHAMPTON  
COUNTY TAX CLAIM  
BUREAU NOT TO  
COLLECT  
DELINQUENT TAXES**

Motion by McCarthy, seconded by Cunningham, granting approval of the resolution directing Northampton County Tax Claim Bureau not to collect delinquent taxes on behalf of the school district.

**See resolution inserted in Permanent Minute book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried

**LETTERS OF**

1. To Luke Garner – from Thomas R. Moll, II for becoming the tenth wrestler in Catasauqua High School history to reach 100 wins.
2. To Mikaela Alleyne – from Melissa Inselmann for winning first place in the Catasauqua Middle School Spelling Bee
3. To Jacob Becker – from Melissa Inselmann for winning second place in the Catasauqua Middle School Spelling Bee

**INFORMATION ITEMS**

1. Eric Dauberman - Sheckler Elementary School
  - A. February 16, 2012 – Valentine’s Party
  - B. February 26, 2012 – T.V. Turn-Off Week
  - C. February 28, 2012 – Mobile Dentist visit
  - D. February 29, 2012 – Science Fair

**NEXT SCHOOL BOARD MEETING DATES**

- |                             |  |  |
|-----------------------------|--|--|
| A. Tuesday, March 6, 2012   | 5:30 P.M.<br>7:00 P.M.                           | Buildings & Grounds Committee<br>Board Workshop Meeting                                      |
| B. Wednesday, March 7, 2012 | 4:00 P.M.<br>5:00 P.M.<br>6:00 P.M.<br>7:00 P.M. | Finance Committee<br>Academics & Education Committee<br>Policy Committee<br>Athletic Council |
| C. Monday, March 12, 2012   | 7:00 P.M.  | School Board Meeting   |

**All of the above meetings will be held in the District Administration Office Board Room.**

**ADJOURNMENT** Motion by Cunningham, seconded by McCarthy, to adjourn meeting.  
Meeting adjourned at 10:10 P.M.

Respectfully submitted,

Sally J. Reiss  
Secretary