

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**MONTHLY SCHOOL BOARD MEETING**  
**WEDNESDAY, JUNE 13, 2012**

5111

**PURPOSE** The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Wednesday, June 13, 2012 in the District Administration Office Board Room. President Hahn called the meeting to order at 7:00 P.M.

**ROLL CALL** Members present: Dawn Berrigan, Carol Cunningham, Duane Deitrich, Penny Hahn, Mary Alice Hartranft, Carol McCarthy, Christine Naegel, Donald Panto (arrived at 7:02 P.M.), and Sally J. Reiss

Non-members present: Robert J. Spengler, Superintendent  
Christina Lutz-Doemling, Director of Curriculum & Assessment  
Kathleen Kotran, Coordinator of Instructional Technology Federal Programs, and Community Education  
Eric Dauberman, Elementary School Principal  
Melissa Inselmann, Middle School Principal  
David Ascani, High School Principal  
Bryan Klass, Assistant Middle School Principal  
Wayne Karess, District Network Manager  
William Gasper, Supervisor of Facilities  
Lois Reed, Business Supervisor  
David Knerr, Solicitor  
Taylor Augustine – Student Representative  
Andrew Contreras – Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

**At this time, 7:02 P.M., board member Donald Panto arrived at meeting.**

**PRESENTATIONS/  
AUDIENCE INPUT  
ON AGENDA**

A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for May 2012 with a certificate

**1<sup>st</sup> Grade**

Roxie Grill  
Victoria Villalta

**2<sup>nd</sup> Grade**

Avery Daku  
Sydney Gebhardt

**3<sup>rd</sup> Grade**

Kassidy Gruver  
Kaitlyn Weiss

**4<sup>th</sup> Grade**

Montana Muller  
Miriam Tarkochev

**Life Skills**

Jeremiah Billie

B. Recognition of Retirees 2011-2012 School Year

COMMITTEE  
REPORTS

- A. Buildings & Grounds Committee – Sally J. Reiss – meeting held June 5, 2012  
See minutes inserted in Permanent Minute Book
- B. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn  
1. Golf Tournament – June 19, 2012  
2. I.U. employees taking zero percent increase for 2012-2013 because they did not take it in 2011-2012  
3. Adopted a food/beverage guideline policy
- C. Borough of Catasauqua – Mary Alice Hartranft  
No report
- D. Borough of North Catasauqua – Cherie Gebhardt  
1. Recycling going well  
2. Hokey Bridge out as of October 2012 for two years  
3. Trees down at park because of damage are being replaced  
4. Start having student liaison for the Borough meetings
- E. Hanover Township – Lois Reed  
1. Jetport sold to Days Inn – transfer tax approximately \$10,000
- F. PSBA Liaison Update – Dawn Berrigan  
No report
- G. Lehigh Valley International Airport – Sally J. Reiss  
No report
- H. Student Representatives – Taylor Augustine and Andrew Contreras  
1. Reported on Baccalaureate and Graduation

MINUTES APPROVED Motion by Cunningham, seconded by Deitrich, the minutes of the board workshop  
BOARD WORKSHOP meeting held on May 8, 2012 be approved as presented. Motion carried.  
MEETING - MAY 8, 2012

MINUTES APPROVED Motion by Cunningham, seconded by Deitrich, the minutes of the special board  
SPECIAL BOARD meeting held on May 9, 2012 be approved as presented. Motion carried.  
MEETING - MAY 9, 2012

MINUTES APPROVED Motion by Cunningham, seconded by Deitrich, the minutes of the regular board meeting  
REGULAR BOARD held on May 14, 2012 be approved as presented. Motion carried.  
MEETING - MAY 14, 2012

TREASURER'S Motion by McCarthy, seconded by Berrigan, the report of the Treasurer for May 2012  
REPORT MAY 2012 be approved as presented. Motion carried.

At this time, 7:52 P.M., board member Dawn Berrigan left meeting before vote on Treasurer's Report.

APPROVAL OF  
BUDGET  
TRANSFERS  
MAY 2012

Motion by Cunningham, seconded by Reiss, approving the request for budget transfers for the month of May 2012.

**ROLL CALL VOTE**

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**At this time, 7:55 P.M., board member Dawn Berrigan returned to meeting.**

APPROVAL FOR  
PAYMENT OF ALL  
ACCOUNTS PAYABLES  
BILLS - JUNE 2012

Motion by Cunningham, seconded by Deitrich, all accounts payables bills as presented in the amount of \$766,187.59 be approved as follows:

<b>General Fund Bills-A/P June 13, 2012</b>	<b>\$737,689.44</b>
<b>Cafeteria Bills – A/P June 13, 2012</b>	<b><u>28,498.15</u></b>
<b>TOTAL</b>	<b>\$766,187.59</b>

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO  
RATIFY ALL MANUAL  
BILLS  
MAY 2012

Motion by Cunningham, seconded by Deitrich, all manual bills as presented in the amount of \$1,137,084.46 be approved as follows:

<b>General Fund Manual Checks – May 2012</b>	<b>\$ 184,477.02</b>
<b>Payroll – General Fund – May 2012</b>	<b>901,332.97</b>
<b>Payroll – Cafeteria – May 2012</b>	<b>28,508.69</b>
<b>Activities Fund Bills – May 2012</b>	<b><u>22,765.78</u></b>
<b>TOTAL</b>	<b>\$1,137,084.46</b>

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO RUN  
MANUAL CHECKS  
PRIOR TO JULY 9,  
2012 BOARD MEETING  
END OF YEAR  
RECOMMENDATION

Motion by McCarthy, seconded by Deitrich, granting approval to run manual checks on June 29, 2012, prior to July 9, 2012 board meeting – end of year recommendation.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO RUN  
MANUAL CHECKS  
ON JULY 17, 2012  
PRIOR TO  
AUGUST 13, 2012  
BOARD MEETING

Motion by McCarthy, seconded by Deitrich, granting approval to run manual checks on July 17, 2012, prior to August 13, 2012 board meeting.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
TRAN RESOLUTION**

Motion by Cunningham, seconded by McCarthy, granting approval to adopt the following Resolution for the \$1,000,000 Aggregate Principal Amount Tax and Revenue Anticipation Note, Series of 2012, 1.98% Interest Rate:

Resolution authorizing the issuance of Tax and Revenue Anticipation Notes in the above-stated aggregate principal amount; providing for the date, interest rate, maturity date, place of payment and redemption provisions in respect of the notes; accepting the proposal of First Niagara Bank N.A. for the purchase of the notes; providing for the security of the notes; authorizing the proper officers to execute and deliver the notes; authorizing and directing the preparation, certification and filing of the proceedings with the Department of Community and Economic Development; appointing a Paying Agent, Registrar and Sinking Fund Depositary; creating a sinking fund; approving a form of note; and repealing inconsistent resolutions.

**Resolution inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
HOMESTEAD &  
FARMSTEAD  
EXCLUSION  
RESOLUTION**

Motion by Reiss, seconded by McCarthy, granting approval of the Homestead and Farmstead Resolution as presented.

**Resolution inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF THE  
2012-2013 SCHOOL  
YEAR BUDGET**

Motion by McCarthy, seconded by Berrigan, there-upon the Secretary reported that the proposed final budget for the fiscal year of the Catasauqua Area School District beginning July 1, 2012 and ending June 30, 2013, a copy of which is inserted in the Permanent Minute Book, and has been duly advertised according to law and available for public inspection to all persons interested for more than twenty days prior to this meeting, it was:

**RESOLUTION FOR THE FINAL ADOPTION OF BUDGET – 2012-2013**

The Catasauqua Area School District Budget for the school year 2012-2013 and the taxes incorporated into the collection of needed receipts for the school district should be adopted at this meeting of the School Board. The budget has been duly advertised as prescribed by State Law. Millage is set at 51.47 mills.

**Resolution Inserted in Permanent Minute Book****ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF THE  
CAFETERIA FUND  
BUDGET  
2012-2013 SCHOOL  
YEAR**

Motion by Cunningham, seconded by Reiss, to adopt the Catasauqua Area School District cafeteria fund budget for the school year 2012-2013 at this meeting of the school board.

RECOMMENDATION: That the Board of School Directors adopt the final adoption of the Cafeteria fund Budget of the Catasauqua Area School District for the 2012-2013 school year in the amount of \$727,562.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF LUNCH  
PRICES FOR 2012-2013  
SCHOOL YEAR**

Motion by Reiss, seconded by McCarthy, to approve lunch prices for the 2012-2013 school year per recommendation from Food Service Manager as follows:

	<u>2011-2012</u>	<u>2012-2013</u>		<u>2011-2012</u>	<u>2012-2013</u>
Elementary Student	\$2.10	\$2.15	Secondary Student	\$2.30	\$2.30
Breakfast	\$1.25	\$1.25	Breakfast (reduced)	\$ .25	\$ .25
Adult	\$3.25	\$3.25	Lunch (reduced)	\$ .40	\$ .40
Elem. Milk/Beverage	\$ .70	\$ .70	Second. Milk/Beverage	\$ .80	\$ .80

(see list inserted in Permanent Minute Book)

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF  
RESOLUTION RE  
APPROVING  
FINANCIAL  
INSTITUTIONS FOR  
SCHOOL DISTRICT  
2012-2013  
SCHOOL YEAR**

Motion by Cunningham, seconded by McCarthy, to adopt the following resolution:

RESOLVED, that the Catasauqua Area School District authorize the following financial institutions to act as an approved depository for School District funds and/or temporary investments. The Catasauqua Area School District further authorizes the following recommended financial institutions to transfer any funds of deposit to any other school district account or to any other bank for the credit of the Catasauqua Area School District. And further authorizes the Superintendent and/or designee to enter into agreements, supplements or amendments to agreements to implement the foregoing of operation for the 2012-2013 school year.

- Wells Fargo Bank, N.A.**
- M & T Bank (Bonds – Paying Agent)**
- Pennsylvania Local Government Investment Trust (PLGIT)**
- First Niagara Bank N.A.**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL/RENEWAL OF SERVICE CONTRACTS PREVIOUSLY APPROVED – FOR REFERENCE ONLY**

1. \*Service Provider: BlendedSchools.net  
 Service: Online membership fee course management system – 500 users  
 Location: Catasauqua High School  
 Amount: \$17,335.00 – Year 1 of 3-year agreement  
 (1.8% increases will occur in Years 2 and 3)  
 Term: July 1, 2012 - June 30, 2013
  
2. \*Service Provider: BLI Messaging  
 Service: Power Announcement Notification Service  
 Location: Districtwide  
 Amount: \$2,656.35  
 Term: July 1, 2012 – June 30, 2013
  
3. \*Service Provider: Carbon-Lehigh Intermediate Unit #21  
 Service: Archipelago Learning, LLC Programs  
 Elementary, Middle School Bundles, High School Package,  
 ESL Reading SMART and Graphic Novel Bundle  
 Location: Districtwide  
 Amount: \$12,304.30\*  
 \*When available and requested, ESL Reading Smart (\$312.40)  
 will be billed to Title III Consortium.  
 Term: Three years – 2012-2013, 2013-2014 and 2014-2015
  
4. \*Service Provider: Ohiopyle Prints, Inc.  
 Service: Royalty Agreement use School Marks for marketing, manufacturing,  
 and distribution of apparel and accessories sold to retailers and  
 consumers  
 Location: Catasauqua High School – Athletics  
 Amount: \$-0- payment will be made to school based on 7% of net sales  
 invoiced to OP’s customers each quarter  
 Term: May 14, 2012 – May 13, 2013 (will renew automatically)

\*The above service contracts have been previously approved – showing information for reference purposes only.

**APPROVAL/RENEWAL OF SERVICE CONTRACTS** Motion by Deitrich, seconded by McCarthy, approving the following property and/or service contracts as noted:

1. Service Provider: Access PA Database Support Center  
 Service: Online access fee  
 Location: Catasauqua High School  
 Amount: \$295.00  
 Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

2. Service Provider: Advanced Management Software LLC  
Service: Annual BusTracks Software License/Support  
Location: Transportation/Districtwide  
Amount: \$4,200.00  
Term: July 1, 2012 - June 30, 2013
  
3. Service Provider: Alternative Benefits Systems  
Service: Estimate 35 Contracts x \$4/month and \$250 re-enrollment fee  
Location: Districtwide  
Amount: \$1,930.00  
Term: July 1, 2012 - June 30, 2013
  
4. Service Provider: Asset , Inc.  
Service: K-6 Science Modules  
Location: Sheckler Elementary School and Catasauqua Middle School  
Amount: (not to exceed) \$24,795.00  
Term: July 1, 2012 - June 30, 2013
  
5. Service Provider: Assetworks  
Service: Access to software for maintenance of fixed assets  
and inventory control  
Location: Districtwide  
Amount: \$1,350.00  
Term: July 1, 2012 - June 30, 2013
  
6. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Driver Education Program  
Location: Districtwide  
Amount: \$2,000 (billed quarterly @ \$500.00)  
Term: 2012-2013 School Year
  
7. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: PowerSchool Premier and Pennsylvania State Reporting  
For 2012-2013 School Year  
Location: Districtwide  
Amount: \$21,738.75 (based on rate of \$12.75/student and 1,705 students)  
Term: July 1, 2012 - June 30, 2013
  
8. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Internet Bandwidth Service Fee  
Location: Districtwide  
Amount: \$12,350.00 (estimated) – includes CLIU applied for E-Rate  
Discounting for 2012-2013 school year  
Term: July 1, 2012 – June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

9. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Discovery Education Video Streaming Service (Plus Version)  
Location: Districtwide  
Amount: \$1,166.25 (includes 50% subsidy from PBS-39)  
Term: July 1, 2012 - June 30, 2013
10. Service Provider: Carbon-Lehigh Intermediate Unit #21  
Service: Redirected IP Addresses – 2012-2013 school year  
Location: Districtwide  
Amount: \$550.00 (11 @ \$50.00/each)  
Term: July 1, 2012 - June 30, 2013
11. Service Provider: Carrier Corporation  
Service: Preventative Maintenance and Operating Maintenance on 2 Water Chillers, 4 Water Pumps, and 2 Cooling Towers  
Location: Catasauqua High School  
Amount: \$4,156.00  
Term: July 1, 2012 - June 30, 2013
12. Service Provider: Chrin Hauling, Inc.  
Service: Trash Removal & Recycling  
Location: Districtwide  
Amount: \$1,749.53/month = Total \$20,994.38  
Term: July 1, 2012 - June 30, 2013
13. Service Provider: Colonial Intermediate Unit #20  
Service: CPE Tracker for 2012-2013 school year  
Location: Districtwide  
Amount: \$2,560.00  
Term: July 1, 2012 - June 30, 2013
14. Service Provider: Communication Systems, Inc.  
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems  
Location: Sheckler Elementary School/District Administration Office  
Amount: \$367.20  
Term: July 1, 2012 - June 30, 2013
15. Service Provider: Communication Systems, Inc.  
Service: Security system preventative maintenance  
Location: Sheckler Elementary School/District Administration Office  
Amount: \$1,134.00  
Term: July 1, 2012 - June 30, 2013



## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

16. Service Provider: Communication Systems, Inc.  
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems  
Location: Catasauqua Middle School  
Amount: \$367.20  
Term: July 1, 2012 - June 30, 2013
17. Service Provider: Communication Systems, Inc.  
Service: Security system preventative maintenance  
Location: Catasauqua Middle School  
Amount: \$1,368.00  
Term: July 1, 2012 - June 30, 2013
18. Service Provider: Communication Systems, Inc.  
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems  
Location: Catasauqua High School  
Amount: \$496.80  
Term: July 1, 2012 - June 30, 2013
19. Service Provider: Communication Systems, Inc.  
Service: Security system preventative maintenance  
Location: Catasauqua High School  
Amount: \$1,368.00  
Term: July 1, 2012 - June 30, 2013
20. Service Provider: Crowder Jr. Company  
Service: Annual Maintenance on Pumps  
Location: Catasauqua High School  
Amount: \$425.00  
Term: July 1, 2012 - June 30, 2013
21. Service Provider: Culligan Water Conditioning Co.  
Service: Preventative Maintenance/Water Softener System  
Location: Sheckler Elementary School  
Amount: \$680.00  
Term: July 1, 2012 - June 30, 2013
22. Service Provider: The David Approach  
Service: NetOp Advantage Program Renewal for Open License Period (250 licenses)  
Location: Districtwide  
Amount: \$1,287.50  
Term: August 26, 2012 – August 26, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

23. Service Provider: Edline LLC/DBA SchoolWorld  
 Service: Websites for District, Buildings, and Teachers  
 Location: Districtwide  
 Amount: \$2,200.00 – includes anticipated 60% E-Rate discount  
 Term: July 1, 2012 - June 30, 2013  
 Previously approved in February 2012 – informational only
24. Service Provider: J. C. Ehrlich Co., Inc.  
 Service: Preventative Pest Control Program  
 Location: Sheckler Elementary School  
 Amount: \$720.00  
 Term: July 1, 2012 - June 30, 2013
25. Service Provider: J. C. Ehrlich Co., Inc.  
 Service: Preventative Pest Control Program  
 Location: Catasauqua Middle School  
 Amount: \$1,380.00  
 Term: July 1, 2012 - June 30, 2013
26. Service Provider: J. C. Ehrlich Co., Inc.  
 Service: Preventative Pest Control Program  
 Location: Catasauqua High School  
 Amount: \$1,560.00  
 Term: July 1, 2012 - June 30, 2013
27. Service Provider: eSm Solutions Corp. dba eSchoolMall  
 Service: Easy Purchase Software – Annual Hosting & Support Fee  
 for district supply purchases  
 Location: Districtwide  
 Amount: \$3,250.00  
 Term: July 1, 2012 - June 30, 2013
28. Service Provider: EnviraHealth Corporation  
 Service: Microbial samples to be tested twice yearly, 60 samples per  
 year/30 samples per testing/10 samples per school per testing  
 (prices and conditions same as 2012-2013 agreement)  
 Location #1: Sheckler Elementary School/Administration Office  
 Amount: \$3,292.00  
 Location #2: Catasauqua Middle School  
 Amount: \$3,292.00  
 Location #3: Catasauqua High School  
 Amount: \$3,292.00  
 Total amount: \$9,876.00 per year  
 Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

29. Service Provider: Environmental Abatement  
Service: Asbestos Management Plan  
Location: Districtwide  
Amount: \$1,000.00  
Term: July 1, 2012 – June 30, 2013
30. Service Provider: Faronics  
Service: Maintenance Renewal on DeepFreeze (505 licenses)  
Location: Districtwide  
Amount: \$1,767.50  
Term: July 1, 2012 - June 30, 2013
31. Service Provider: Food Service Solutions  
Service: FSS – Point of Sale (POS) Phone Net Support and Software Upgrades  
Location: Cafeteria  
Amount: \$995.00  
Term: July 1, 2012 - June 30, 2013
32. Service Provider: Gaggle.Net, Inc.  
Service: Gaggle Student Email Service (1150 accounts)  
Location: Districtwide  
Amount: \$1,860.12 - includes anticipated 60% E-Rate Discounting  
Term: July 1, 2012 - June 30, 2013
33. Service Provider: Harris Computer Systems  
Service: Financial Software  
Location: Districtwide  
Amount: \$24,025.39  
Term: July 1, 2012 - June 30, 2013
34. Service Provider: HealthWorks  
Service: Medical Examiner Services  
Location: Districtwide  
Amount: \$5,150.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

35. Service Provider: HealthWorks  
Service: CASD Sports Physicals
- |  |               |
|--|---------------|
| a. on-site physician fee                   | \$150.00/hour |
| b. Certified Registered Nurse Practitioner | \$ 75.00/hour |
- Transportation Testing
- |  |                  |
|--|------------------|
| a. DOT Urine Drug Screen Consortium Pool     | \$18.00/employee |
| b. NON DOT Urine Drug Screen Consortium Pool | \$18.00/employee |
| c. Random DOT/NON DOT Urine Drug Screen      | \$35.00/screen   |
| d. Breath Alcohol Testing                    | \$25.00/screen   |
- Location: Districtwide  
Term: July 1, 2012 - June 30, 2013
36. Service Provider: IntegraOne  
Service: Cisco SMARTnet on-site premium for WS-C4506  
Extended service agreement – 1-year - on-site 24x7x4h
- Location: Districtwide  
Amount: \$3,075.98 (per CoStars)  
Term: July 1, 2012 - June 30, 2013
37. Service Provider: IntegraOne  
Service: VMware Support and Subscription Basic for VMware vSphere  
Enterprise Plus Edition - 1 processor - EDU
- Location: Districtwide  
Amount: \$2,640.00 (4 @ \$440/each)  
Term: July 1, 2012 - June 30, 2013
38. Service Provider: IntegraOne  
Service: VMware Support and Subscription Basic for VMware vCenter  
Server Standard Edition EDU
- Location: Districtwide  
Amount: \$629.00  
Term: July 1, 2012 - June 30, 2013
39. Service Provider: IntegraOne  
Service: Cisco SmartNet Coverage for ASA Firewall
- Location: Districtwide  
Amount: \$1,102.24  
Term: July 1, 2012 - June 30, 2013
40. Service Provider: IntegraOne  
Service: Barracuda Networks 600GB Offsite Backup Service
- Location: Catasauqua High School (serving entire district)  
Amount: \$1,650.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

41. Service Provider: IntegraOne  
Service: Technology Services Retainer (network/server infrastructure)  
Location: Districtwide  
Amount: \$2,700.00  
Term: July 1, 2012 - June 30, 2013
42. Service Provider: Interstate Tax Service, Inc.  
Service: Quarterly bill for Unemployment Compensation  
Location: Districtwide  
Amount: Estimated \$893.20 based on number of employees per quarter  
Term: July 1, 2012 - June 30, 2013
43. Service Provider: Invo HealthCare Associates, Inc.  
Service: Occupational Therapy  
Location: Districtwide  
Amount: \$58.00/hour for OT – plus mileage  
\$50.00/hour for COTA  
Term: July 1, 2012 - June 30, 2013
44. Service Provider: i-Safe, Inc.  
Service: License Subscription Gold  
Location: Districtwide  
Amount: \$313.20  
Term: July 1, 2012 - June 30, 2013
45. Service Provider: Johnson Controls, Inc.  
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage  
Location: Sheckler Elementary School  
Amount: \$3,556.00  
Term: July 1, 2012 - June 30, 2013
46. Service Provider: Johnson Controls, Inc.  
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage  
Location: Catasauqua High School  
Amount: \$4,714.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

47. Service Provider: Keeler Company, Inc.  
Service: Provide water treatment, supplies & labor for water systems  
Location: Catasauqua High School  
Amount: \$2,545.00  
Term: July 1, 2012 - June 30, 2013
48. Service Provider: Lancaster Lebanon I.U. #13  
Service: Microsoft PA Enrollment for Educational Solutions Agreement (EES)  
Location: Districtwide  
Amount: \$9,047.00 (cost for 8/1/12 – 7/31/13) – based on FTE  
Term: August 1, 2012 – July 31, 2016 (program years 2 through 5)
49. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor SG36D3 & Windsor SCX20T Auto Scrubbers with 2 on-site visits each  
Location: Catasauqua High School  
Amount: \$385.00  
Term: July 1, 2012 - June 30, 2013
50. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber with 2 on-site visits  
Location: Catasauqua Middle School  
Amount: \$385.00  
Term: July 1, 2012 - June 30, 2013
51. Service Provider: Master Chemical Products Inc.  
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber with 2 on-site visits  
Location: Sheckler Elementary School  
Amount: \$385.00  
Term: July 1, 2012 - June 30, 2013
52. Service Provider: MIDCOM Data Technologies, Inc. (two printers)  
a. Service: IBM 1332 w/duplex Tenex printer service contract  
b. Service: IBM INF1140 w/accessories Tenex printer service contract  
Location: Administration Office  
Amount: \$1,200.00  
Term: July 1, 2012 - June 30, 2013
53. Service Provider: Mobile Lift  
Service: Inspection & minor adjustment & service of aerial lift  
Location: Districtwide  
Amount: \$400.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

54. Service Provider: Modernfold  
Service: Preventative maintenance on divider wall  
Location: Catasauqua Middle School  
Amount: \$975.00  
Term: July 1, 2012 - June 30, 2013
55. Service Provider: Modernfold  
Service: Preventative maintenance on basketball backboards  
Location: Catasauqua Middle School  
Amount: \$1,050.00  
Term: July 1, 2012 - June 30, 2013
56. Service Provider: Modernfold  
Service: Preventative maintenance on gym curtains  
Location: Catasauqua High School  
Amount: \$3,000.00  
Term: July 1, 2012 - June 30, 2013
57. Service Provider: Modernfold  
Service: Preventative maintenance on Bleachers  
Location: Catasauqua High School  
Amount: \$4,500.00  
Term: July 1, 2012 - June 30, 2013
58. Service Provider: Modernfold  
Service: Preventative maintenance on mat mover  
Location: Catasauqua High School  
Amount: \$1,950.00  
Term: July 1, 2012 - June 30, 2013
59. Service Provider: Otis Elevator  
Service: Full preventative maintenance service (3 units)  
Location #1: Sheckler Elementary School  
Amount: \$1,220.00  
Location #2: Catasauqua Middle School  
Amount: \$1,220.00  
Location #3: Catasauqua High School  
Amount: \$1,220.00  
Total amount: \$3,660.00 per year  
Term: July 1, 2012 - June 30, 2013
60. Service Provider: Penn State University  
Service: PennLink Service - 2012-2013 School Year  
Location: District Office  
Amount: \$50.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

61. Service Provider: PenTeleData  
Service: Gigabit Network Connectivity  
Location: Catasauqua High School  
Amount: \$6,240.00 – includes anticipated 60% E-Rate Funding  
Term: July 1, 2012 - June 30, 2013
62. Service Provider: Physio Control, Inc.  
Service: AED one on site inspection per year with one Lithium battery  
Location: One at each school  
Amount: \$1,268.00/term  
Term: July 1, 2012 - June 30, 2013
63. Service Provider: Professional Software for Nurses, Inc.  
Service: Annual support/maintenance contract renewal module records  
Location: Districtwide school buildings  
Amount: \$913.50  
Term: September 1, 2012 – August 31, 2012
64. Service Provider: Safety Kleen  
Service: 26 week service charge parts washer  
Location: Catasauqua Middle School  
Amount: \$504.72  
Term: July 1, 2012 - June 30, 2013
65. Service Provider: Service Electric Cable TV & Communications  
Service: Gigabit and T-1 Connectivity (connection)  
Location: Catasauqua Middle School and Catasauqua High School  
Amount: \$7,200.00 – includes anticipated 60% E-Rate discounting  
Term: July 1, 2012 - June 30, 2013
66. Service Provider: Service Electric Cable TV & Communications  
Service: Maintenance on District Owned Fiber  
Location: Districtwide  
Amount: \$1,200.00  
Term: July 1, 2012 - June 30, 2013
67. Service Provider: Siemans  
Service: Building management systems/provide quarterly inspections of the system to ensure proper system operation & technical assistance  
Location: Catasauqua Middle School  
Amount: \$5,830.00  
Term: July 1, 2012 - June 30, 2013



## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

68. Service Provider: Simplex Grinnell LP  
Service: Annual fire alarm inspection & monitoring  
Location: Sheckler Elementary School  
Amount: \$2,057.00  
Term: July 1, 2012 - June 30, 2013
69. Service Provider: Simplex Grinnell LP  
Service: Annual fire alarm system inspection & maintenance  
Location: Catasauqua Middle School  
Amount: \$2,892.00  
Term: July 1, 2012 - June 30, 2013
70. Service Provider: Simplex Grinnell LP  
Service: Annual fire alarm system inspection & maintenance  
Location: Catasauqua High School  
Amount: \$5,091.00  
Term: July 1, 2012 - June 30, 2013
71. Service Provider: Simplex Grinnell LP  
Service: (14) 10 lb. ABC Dry Chemical extinguisher maintenance  
Location: Catasauqua Middle School  
Amount: \$546.00 (\$39.00 each)  
Term: July 1, 2012 - June 30, 2013
72. Service Provider: Simplex Grinnell LP  
Service: (3) 5 lb. ABC Dry Chemical extinguisher maintenance  
Location: Catasauqua Middle School  
Amount: \$96.00 (\$32.00 each)  
Term: July 1, 2012 - June 30, 2013
73. Service Provider: Simplex Grinnell LP  
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection  
Location: Sheckler Elementary School Cafeteria  
Amount: \$180.00  
Term: July 1, 2012 - June 30, 2013
74. Service Provider: Simplex Grinnell LP  
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection  
Location: Catasauqua Middle School Cafeteria  
Amount: \$180.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

75. Service Provider: Simplex Grinnell LP  
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection  
Location: Catasauqua High School Cafeteria  
Amount: \$180.00  
Term: July 1, 2012 - June 30, 2013
76. Service Provider: Simplex Grinnell LP  
Service: Annual inspection & maintenance of approximately 41 portable fire extinguishers  
Location: Sheckler Elementary School/District Administration Office  
Amount: \$82.00 (\$2.00/unit)  
Term: July 1, 2012 - June 30, 2013
77. Service Provider: Simplex Grinnell LP  
Service: Annual inspection & maintenance of approximately 28 portable fire extinguishers  
Location: Catasauqua Middle School  
Amount: \$56.00 (\$2.00/unit)  
Term: July 1, 2012 - June 30, 2013
78. Service Provider: Simplex Grinnell LP  
Service: Annual inspection & maintenance of approximately 38 portable fire extinguishers  
Location: Catasauqua High School  
Amount: \$76.00 (\$2.00/unit)  
Term: July 1, 2012 - June 30, 2013
79. Service Provider: Simplex Grinnell LP  
Service: Annual sprinkler system inspection, fire pump full flow test, and backflows inspection  
Location: Catasauqua High School  
Amount: \$1,165.00  
Term: July 1, 2012 - June 30, 2013
80. Service Provider: Simplex Grinnell LP  
Service: Annual inspection & maintenance of approximately 27 portable fire extinguishers located in district buses  
Location: Catasauqua Middle School – Transportation Lot  
Amount: \$54.00 (\$2.00/unit)  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

81. Service Provider: Simplex Grinnell LP  
Service: (11) 5 lb. ABC Dry Chemical extinguisher maintenance  
Location: Catasauqua Middle School – Transportation Lot  
Amount: \$352.00 (\$32.00/unit)  
Term: July 1, 2012 - June 30, 2013
82. Service Provider: Simplex Grinnell LP  
Service: Annual inspection of kitchen suppression system in April, tank removal in November, tank storage, blow off caps and up to 3 links at inspection  
Location: Alumni Field concession stand  
Amount: \$175.00  
Term: July 1, 2012 - June 30, 2013
83. Service Provider: Simplex Grinnell LP  
Service: Master clock system test & inspection  
Location: Catasauqua High School  
Amount: \$1,896.00  
Term: July 1, 2012 - June 30, 2013
84. Service Provider: Simplex Grinnell LP  
Service: PA/Sound & communications test & inspection  
Location: Catasauqua High School  
Amount: \$1,101.00  
Term: July 1, 2012 - June 30, 2013
85. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Sheckler Elementary School  
Amount: \$1,000.00  
Term: July 1, 2012 - June 30, 2013
86. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Catasauqua Middle School  
Amount: \$500.00  
Term: July 1, 2012 - June 30, 2013
87. Service Provider: Tremco  
Service: Inspect & minor patching & repair to roof  
Location: Catasauqua High School  
Amount: \$500.00  
Term: July 1, 2012 - June 30, 2013

## APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

88. Service Provider: TSA Consulting Group, Inc.  
Service: Fiscal Year Compliance Edge Service  
Location: Districtwide  
Amount: \$2 per person – estimated 50 participants per month \$1,200.00  
Term: July 1, 2012 - June 30, 2013
89. Service Provider: Tuway  
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment  
Location: Sheckler Elementary School/District Administration Office  
Amount: \$3,150.00  
Term: July 1, 2012 - June 30, 2013
90. Service Provider: Tuway  
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment  
Location: Catasauqua Middle School  
Amount: \$3,600.00  
Term: July 1, 2012 - June 30, 2013
91. Service Provider: Tuway  
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment  
Location: Catasauqua High School  
Amount: \$1,750.00  
Term: July 1, 2012 - June 30, 2013
92. Service Provider: Western Pennsylvania School for the Deaf  
Service: Transportation  
Location: Transportation from Camp Hill to Pittsburgh campus  
Amount: \$5,000 per child  
Term: July 1, 2012 – June 30, 2013
93. Service Provider: Winters  
Service: Generator Preventative Maintenance  
Location #1: Sheckler Elementary School  
Amount: \$600.00  
Location #2: Catasauqua Middle School  
Amount: \$613.00  
Location #3: Catasauqua High School  
Amount: \$1,133.00  
Total Amount: \$2,346.00  
Term: July 1, 2011 – June 30, 2013

**APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)**

94. Service Provider: Cambium Learning Sopris  
Service: DIBELS Next Licenses  
Location: Districtwide  
Amount: \$1,487.50  
Term: July 1, 2012 – June 30, 2013

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF REAL PROPERTY TAX INSTALLMENT PAYMENT RESOLUTION** Motion by McCarthy, seconded by Berrigan, approving the following Real Property Tax Installment Payment Resolution.

**Resolution Inserted in Permanent Minute book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF RECOMMENDED INSURANCE QUOTES** Motion by McCarthy, seconded by Cunningham, approving the following insurance policies for the 2012-2013 school year

	<u>2011-2012</u>	<u>2012-2013</u>
Student Accident Insurance/All Sports Insurance (A-G Administrators, Inc. underwritten by U.S. Fire Insurance Co.)	\$7,400	\$7,400 (no change)
Long-Term Disability (PSBA – Assurant)	\$.31/\$100 of payroll Est. \$5,050	\$.31/\$100 of payroll Est. \$5,002
Short-Term Disability (PSBA – Assurant)	\$.65/\$100 of payroll Est. \$3,276	\$.71/\$100 of payroll Est. \$3,578
Life Insurance (PSBA – Assurant)	\$.16/\$1,000	\$.16/\$1,000
Accidental/Death/Dismemberment	\$.02/\$1,000 Est. \$19,000	\$.02/\$1,000 Est. \$18,150
Workers' Compensation (H.M. Casualty Ins. Co.)	\$176,753 (\$14,621 increase)	\$132,558 (\$44,195 decrease)

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.



**PERSONNEL MATTERS – 2011-2012 AND 2012-2013 SCHOOL YEARS (continued)**

Motion by McCarthy, seconded by Deitrich, approving personnel for the 2012-2013 school year as follows:

**F. Adoption of Salaries and Rates for the 2012-2013 School Year**

Recommendation to adopt salaries for the following staff for the 2012-2013 school year as per schedules/agreements.

- 1. Support Services Staff**
- 2. Miscellaneous**
- 3. Custodial Personnel**
- 4. Cafeteria Personnel**
- 5. Administrators**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PLANNED COURSE OF  
STUDY – 2012-2013  
SCHOOL YEAR  
HIGH SCHOOL  
SPANISH I  
GRADES 9 – 12  
& HIGH SCHOOL  
SPANISH II  
GRADES 10 – 12**

Motion by McCarthy, seconded by Hartranft, approving the following planned courses of study for the 2012-2013 school year as listed:

- High School Spanish I – Grades 9 – 12**
- High School Spanish II – Grades 10 – 12**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
PLANNED COURSE OF  
STUDY – 2012-2013  
SCHOOL YEAR  
HUMANITIES -  
CAREER AWARENESS  
GRADE 9**

Motion by Cunningham, seconded by Hartranft, approving the following planned courses of study for the 2012-2013 school year as listed:

- Humanities – Career Awareness – Grade 9**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**FIRST REVISION  
READING -  
POLICY #251  
BULLYING/  
CYBERBULLYING**

Motion by Cunningham, seconded by McCarthy, approving the first revision reading of the following policy:

Section: PUPILS  
 Policy #: #251  
 Title: Bullying/Cyberbullying

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

SECOND REVISION  
READING -  
POLICY #113.1  
DISCIPLINE OF  
STUDENTS WITH  
DISABILITIES

Motion by Cunningham, seconded by McCarthy, approving the second revision reading of the following policy:

Section: PROGRAMS  
Policy #: #113.1  
Title: Discipline of Students with Disabilities

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO  
ELIMINATE POLICY  
#113.1G – BEHAVIOR  
MANAGEMENT  
SPECIAL EDUCATION  
GUIDELINES/  
PROCEDURES

Motion by Cunningham, seconded by McCarthy, granting approval to eliminate the following policy as noted:

Section: PROGRAMS  
Policy #: #113.1G  
Title: Behavior Management Special Education Guidelines/Procedures

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

SECOND READING  
POLICY #113.2  
POSITIVE BEHAVIOR  
SUPPORT FOR  
STUDENTS WITH  
DISABILITIES

Motion by Reiss, seconded by McCarthy, approving the second reading of the following policy:

Section: PROGRAMS  
Policy #: #113.2  
Title: Positive Behavior Support for Students with Disabilities

**Policy inserted in Permanent Minute Book**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO  
CLOSE STUDENT  
ACTIVITY  
FUND(S)

Motion by Reiss, seconded by Deitrich, granting approval to close student activity fund(s) as listed:

**Generation Hope Club  
James Kappes Scholarship  
Scholarship – Class of 1938**

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.



**APPROVAL OF** Motion by Reiss, seconded by Deitrich, approving the following activity account  
**ACTIVITY ACCOUNT** that has been opened during the 2011-2012 school year:  
**2011-2012**  
**SCHOOL YEAR** **Scholarship – Class of 2002**

### ROLL CALL VOTE

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO** Motion by Cunningham, seconded by Hartranft, granting approval to the following to  
**ATTEND – CONFS.,** attend conferences, seminars, etc., as listed:  
**SEMINARS, ETC.**

1. Name of Employee(s): Christina Lutz-Doemling, Dir. of Curriculum & Assessment  
 Kathleen Kotran, Coordinator of Instructional Technology,  
 Federal Programs, and Community Education  
 Shelley Keffer, Coordinator of Student Services  
 David Ascani, High School Principal  
 Melissa Inselmann, Middle School Principal  
 Eric Dauberman, Elementary School Principal  
 Kristen Zavar, ESL Teacher  
 Dates Requested: June 20, 21, 22, 2012  
 Conference Title: SAS/PA LEADS June Institute  
 Sponsored By: Pennsylvania Department of Education  
 Location: Harrisburg PaTTAN – Harrisburg, PA  
 Estimated Cost to District: All costs covered by SAS Model District/PA LEADS Grant
  
2. Name of Employee(s): Donna Tercha, School Nurse  
 Dates Requested: June 23, 24, 25, & 26, 2012  
 Conference Title: National Association of School Nurses 44<sup>th</sup> Annual Conf.  
 Sponsored By: NASN  
 Location: San Francisco Marriott Marquis  
 San Francisco, CA  
 Transportation (airfare): \$551.00  
 Lodging: \$1,070.00  
 Registration: \$470.00 (funded by PASNAP)  
 Sub-Total: \$2,091.00  
 Less: (\$470.00) from PASNAP  
 Total: \$1,621.00  
 Estimated Cost to District: Not to exceed \$1,000

APPROVAL TO ATTEND – CONFS., SEMINARS, ETC. (continued)

- 3. Name of Employee(s): David Knerr, School Solicitor
- Dates Requested: July 12 & 13, 2012
- Conference Title: School Solicitors’ Symposium
- Sponsored By: PSBA
- Location: Penn Stater Conference Center – State College, PA
- Estimated Mileage: \$199.80
- Lodging: \$165.00
- Meals: \$30.00
- Registration: \$359.00
- Estimated Cost to District: \$753.80 (w/o mileage = \$554.00)

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPOINTMENT OF STUDENT REPRESENTATIVES (2) TO THE BOARD OF SCHOOL DIRECTORS 2012-2013 SCHOOL YEAR

Motion by Cunningham seconded by Deitrich, approving the appointment of the following as the two (2) Student Representatives to the Board of School Directors for the 2012-2013 school year.

**Selena Contreras**  
**Zachary Labezius**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPOINTMENT OF SCHOOL DENTIST 2012-2013 SCHOOL YEAR

Motion by Reiss, seconded by McCarthy, approving the appointment of the school dentist for the 2012-2013 school year as follows:

Big Smiles Pennsylvania P.C.	No cost to district
200 Barr Harbor Drive	1- year term – renewed automatically on annual basis
Suite 400-479	July 1, 2012 - June 30, 2013
West Conshohocken, PA 19428	

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO CHANGE CALENDAR FOR 2011-2012 SCHOOL YEAR

Motion by Deitrich, seconded by McCarthy, approving the request to change the calendar for the 2011-2012 school year as follows:

Thursday, June 7, 2012 will now be the last day of the school year for students K-11.  
Monday, June 11, 2012 will now be the last day of the school year for Seniors only.  
Friday, June 8, 2012, Monday, June 11, 2012 and Tuesday, June 12, 2012 will not be needed as days in session for students K-11.

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO  
ADVERTISE DATES  
OF INFORMATION  
SESSIONS AND  
BOARD MEETINGS  
2012-2013  
SCHOOL YEAR**

Motion by McCarthy, seconded by Deitrich, approving board request as follows:

**Approval of Schedule of Board Meetings 2012-2013 School Year**

In accordance with provisions of Act 175 of 1974, the school district must publish and advertise a schedule of Public School Board meetings for each fiscal school year. The adopted schedule as listed below is for the fiscal year beginning July 1, 2012 and ending June 30, 2012. Regular board meetings are generally scheduled for the second Monday of each month and will be held in the District Administration Office, 201 North 14<sup>th</sup> Street, Catasauqua, PA (exceptions are so noted) at 7:00 P.M. prevailing time. Board Workshop Meetings are generally scheduled for the Tuesday before the second Monday of each month at 7:00 P.M., and will be held in the District Administration Office, 201 North 14<sup>th</sup> Street, Catasauqua, PA (exceptions are so noted). The school district reserves the right to make changes in this schedule if circumstances require. The board may take action at a workshop meeting.

<b>July</b>	<b>No Board Workshop Meeting Board Meeting</b>	<b>July 9, 2012</b>
<b>August</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>August 7, 2012 August 13, 2012</b>
<b>September</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>September 4, 2012 September 10, 2012</b>
<b>October</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>October 2, 2012 October 9, 2012 (Tuesday)</b>
<b>November</b>	<b>Board Workshop Meeting Board Workshop Meeting to be held at Lehigh Career &amp; Technical Institute, 4500 Education Park, Schnecksville, PA Board Meeting</b>	<b>November 6, 2012 November 12, 2012</b>
<b>December</b>	<b>No Board Workshop Meeting Board Meeting</b>	<b>December 6, 2012 (Thursday)</b>
<b>January</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>January 8, 2013 January 14, 2013</b>
<b>February</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>February 5, 2013 February 11, 2013</b>
<b>March</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>March 5, 2013 March 11, 2013</b>
<b>April</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>April 2, 2013 April 8, 2013</b>
<b>May</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>May 7, 2013 May 13, 2013</b>
<b>June</b>	<b>Board Workshop Meeting Board Meeting</b>	<b>June 4, 2013 June 10, 2013</b>

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF  
SCHEDULE OF  
COMMITTEE  
MEETINGS**

Motion by Reiss, seconded by McCarthy, granting approval for the following list of committee meetings for the 2012-2013 school year:

Catasauqua Area School District Board of School Directors meetings will be held as follows, to discuss any business that may be brought before the committee:

**Buildings & Grounds – 5:30 P.M. – District Administration Office Board Room**

- No meeting in July
- August 7, 2012
- September 4, 2012
- October 2, 2012
- November 6, 2012
- No meeting in December
- January 8, 2013
- February 5, 2013
- March 5, 2013
- April 2, 2013
- May 7, 2013
- June 4, 2013

The following committee meetings will be held in the District Administration Office Board Room as listed:

<b>Finance Committee</b>	<b>4:30 P.M.</b>
<b>Academics &amp; Education Committee</b>	<b>5:30 P.M.</b>
<b>Policy Committee</b>	<b>6:30 P.M.</b>
<b>Athletic Council</b>	<b>7:30 P.M.</b>

- No meeting in July
- August 1, 2012
- September 5, 2012
- October 3, 2012
- November 7, 2012
- No meeting in December
- January 2, 2013
- February 6, 2013
- March 6, 2013
- April 3, 2013
- May 1, 2013
- June 5, 2013

**ROLL CALL VOTE**

Roll Call – Berrigan aye, Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, McCarthy aye, Naegel aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

- INFORMATION ITEMS
1. Wayne Kares
    - A. Reported on configuration of PowerSchool
    - B. Apple computer – new equipment in the high school library
  2. Eric Dauberman
    - A. June 6, 2012 – book signing of student’s books
  3. Melissa Inselmann
    - A. Talent Show – 490 pictures on middle school Facebook
    - B. 8<sup>th</sup> Grade Promotions
    - C. Anne Cooke – will make a presentation at August Workshop meeting
  4. Duane Deitrich
    - A. Good job on budget
  5. Carol McCarthy
    - A. Good job on budget and Graduation
  6. Donald Panto
    - A. Great job on budget and Golf Tournament
  7. Sally J. Reiss
    - A. Good job on budget
    - B. Graduation – student speakers did a great job
  8. Taylor Augustine and Andrew Contreras
    - A. Thank You to board for the opportunity to serve as Student Representative
  9. David Ascani
    - A. Graduation and Senior Awards went well
  10. Christine Naegel
    - A. Zero tax increase
  11. Dawn Berrigan
    - A. Zero tax increase
  12. Mary Alice Hartranft
    - A. Baccalaureate and Graduation were excellent
    - B. Thanked teachers and administration
  12. Carol Cunningham
    - A. Thanked Student Representatives to School Board
    - B. High School Commencement rehearsal went well – proud of students
  13. Christina Lutz-Doemling
    - A. SAS Assessment Team will present at the conference

