

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
MONTHLY SCHOOL BOARD MEETING
MONDAY, JANUARY 10, 2011

4871

PURPOSE The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Monday, January 10, 2011 in the District Administration Office Board Room. President Hahn called the meeting to order at 7:00 P.M.

Pledge of Allegiance to the Flag was given.

OATH OF OFFICE The following Oath of Office was given to the individual listed below by Sandra L. Superka, Executive Secretary to the Superintendent and District Notary Public.

I, **Duane D. Deitrich**, having been appointed to the office of school director for the Catasauqua Area School District, Counties of Lehigh and Northampton and State of Pennsylvania, do solemnly affirm that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

ROLL CALL Members present: Carol Cunningham, Duane Deitrich, Penny Hahn, Mary Alice Hartranft, Robert Levine (arrived at 7:12 P.M.), Carol McCarthy, Sally J. Reiss, and Patricia Snyder

Member absent: Donald Panto

Non-members present: Robert J. Spengler, Superintendent
Kathleen Kotran, Coordinator of Instructional Technology, Federal Programs, and Community Education
David Ascani, High School Principal
Melissa Inselmann, Middle School Principal
Eric Dauberman, Elementary School Principal
William Gasper, Facilities Manager
Thomas R. Moll, II, Director of Student Activities
Wayne Karess, District Network Manager
Lois Reed, Business Supervisor
David Knerr, Solicitor
Nicole Meckes, Student Representative
Drew Carfara, Student Representative

Visitors: See list inserted in Permanent Minute Book

NOTICE OF EXECUTIVE SESSIONS A. Monday, December 6, 2010 – after reorganization/regular board meetings for legal/personnel issues
B. Tuesday, January 4, 2011 – after workshop meeting for legal/personnel issues

APPROVAL TO RATIFY ALL MANUAL BILLS Motion by McCarthy, seconded by Cunningham, all manual bills as presented in the amount of **\$2,200,277.00** be approved as follows:

DECEMBER 2010	General Fund Manual Checks – Dec. 2010	\$1,120,586.82
	Payroll – General Fund – Dec. 2010	996,603.73
	Payroll – Cafeteria – Dec. 2010	25,551.66
	Cafeteria Bills Manual Checks – Dec. 2010	22,449.04
	Athletic Bills Manual Checks – Dec. 2010	14,582.42
	Activities Fund Bills – December 2010	<u>20,503.33</u>
	TOTAL	\$2,200,277.00

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

EXONERATION OF TAX COLLECTORS - 2010-2011 REAL ESTATE & INTERIM REAL ESTATE TAXES Motion by Cunningham, seconded by McCarthy, that in accordance with Section 685 of the Public School Code, the tax collectors of the Catasauqua Area School District are hereby exonerated from collecting taxes for the 2010-2011 school year. These taxes are claimed “**delinquent**” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was December 31, 2010.

<u>Tax Collector</u>	<u>Municipality</u>	<u>2010-2011 Base Real Estate</u>	<u>Interim Real Estate</u>
Crystal Gilfert	Catasauqua	\$178,373.66	\$ 2,032.08
Catasauqua Area S.D.	Hanover Twmsp.	\$191,710.89	\$ - 0 -
Donna Schifko	North Catasauqua	<u>\$ 77,329.81</u>	<u>\$ - 0 -</u>
	Total	\$447,414.36	\$ 2,032.08

ROLL CALL VOTE

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL/RENEWAL OF SERVICE CONTRACTS Motion by Cunningham, seconded by Hartranft, approving the following property/professional service contracts as listed:

1. Service Provider: PenTeleData
- Service: 1Gbps Network/Internet Connectivity to CLIU POP, Bethlehem, PA
- Location: Districtwide
- Amount: \$1,300/month pre E-Rate (final cost expected to be \$650/month or less based on past E-Rate funding levels)
- Term: July 1, 2011 – June 30, 2016
- NOTE: This contract replaces the present contract with Service Electric that is due to expire 6/30/2014. This new agreement provides for a 10 fold increase in network connectivity to CLIU over that provided for with the existing \$1200.00/month (pre-E-Rate) charge from Service Electric.

ROLL CALL VOTE

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

PERSONNEL MATTERS – 2010-2011 SCHOOL YEAR Motion by Cunningham, seconded by McCarthy, approving personnel for the 2010-2011 school year as follows:

A. Substitute Employees

The following applicants have been approved to be added to the substitute employment list for the 2010-2011 school year as follows:

Joseph Kantner	Substitute Cafeteria Worker
Linda Shultz	Substitute Health Room Assistant
Maria Ding	Day-to-Day Substitute Teacher And Substitute Certified I.A.

B. Removal of Substitute Employees

The following applicants have been approved to be removed from the substitute employment list for effective for the 2010-2011 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Scott Burzynski	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment
Jasin Glassmeyer	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment
Cynthia Groff	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Moved out of state
Matthew Krempasky	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment
Vicki Kulp	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment
Nicole Schwartz	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment
David Young	Day-to-Day Substitute Teacher And Substitute Certified I.A.	Full-Time Employment

C. Approval of Student Teachers/Interns

Approval is granted for the following student teachers/interns in the Catasauqua Area School District for the Winter of 2010-2011 as noted:

Sheckler Elementary School

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
Moravian	Cody Anne Lutz	Music – Jamie Yocum	January 18 – March 4, 2011
East Strouds.	Lisa Storm	First Grade – Val Roberts	January 18 – March 11, 2011
East Strouds.	Lisa Scott	First Grade – Marcia Rich	March 16 – May 6, 2010

PERSONNEL MATTERS – 2010-2011 SCHOOL YEAR (continued)**C. Approval of Student Teachers/Interns (continued)****Catasauqua Middle School**

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
East Stroudsburg	Kenneth Seier	Math – Judy Evans	March 14 – May 5, 2011

Catasauqua High School

<u>School</u>	<u>Name</u>	<u>Assignment</u>	<u>Dates</u>
Kutztown Univ.	Rachel Koralewski	Chemistry - Paula Semmel	Jan. 19 – March 4, 2011
Kutztown Univ.	Joseph Forte	Earth Science - Jim Grabusky	Jan. 19 – March 4, 2011
Kutztown Univ.	Andrew Gruver	English - Ed Whitehead	March 14 – May 5, 2011
Kutztown Univ.	Sarah Taylor	Art – Barbara Resto	March 14 – May 5, 2011

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

Motion by Reiss, seconded by McCarthy, approving personnel for the 2010-2011 school year as follows:

D. Appointment of Extra-Curricular Positions – 2010-2011 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Penny Hahn	Assistant Boys' Volleyball Coach	Volunteer

Roll Call – Cunningham aye, Deitrich aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Hahn abstained from voting due to this being her position. Zero nay. Motion carried.

Motion by Cunningham, seconded by McCarthy approving personnel for the 2010-2011 school year as follows:

D. Appointment of Extra-Curricular Positions – 2010-2011 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2010-2011 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Robert Bydlon	Weight Room Monitor (Spring)	\$ 600
Priscilla Mudge	Assistant Boys' Volleyball Coach	\$1,889
John Toner	Assistant Boys' Volleyball Coach	Volunteer
Dennis Kelly	Assistant Baseball Coach	\$2,171
Eric Snyder	Assistant Baseball Coach	\$2,171
Timothy Moncman*	Assistant Baseball Coach	\$1,000
Michael Palos*	Assistant Baseball Coach	Volunteer
Jamie Lindsay*	Assistant Softball Coach	Volunteer
Tim Cadden	Literary Magazine Co-Advisor	\$ 891.50

PERSONNEL MATTERS – 2010-2011 SCHOOL YEAR (continued)

D. Appointment of Extra-Curricular Positions – 2010-2011 School Year (continued)

Charles Post	Literary Magazine Co-Advisor	\$ 891.50
Charles Post	H.S. Scholastic Bowl Coach	\$1,424
Charles Post	Brown & White Co-Advisor	\$1,576.50
Barbara Resto	Literary Magazine Art Advisor	\$ 869
Barbara Resto	Yearbook Advisor	\$3,153
Molly LaVigne	Sophomore Class Advisor	\$1,174
Pamela Carstensen	Junior Class Advisor	\$1,343
Kevin Foley	Senior Class Advisor	\$1,343
Richard Milne	Music Drama Director	\$1,063

*Pending receipt of required employment forms

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL OF
COLLECTIVE
BARGAINING
AGREEMENT
WITH CAEA
JULY 1, 2011 TO
JUNE 30, 2016

Motion by Cunningham, seconded by Hartranft, approving the request to enter into a Collective Bargaining Agreement with the Catasauqua Area Education Association, effective July 1, 2011 to June 30, 2016, in the form presented to the meeting.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye; Hahn nay. Deitrich abstained from voting since he is a newly appointed board member and does not have the working knowledge of the collective bargaining agreement. One (1) nay. Motion carried.

APPROVAL OF
POTENTIAL
OVERNIGHT
STUDENT
ACTIVITY TRIPS

Motion by McCarthy, seconded by Cunningham, approving the request for potential overnight student activity trips, winter 2010-2011, as listed:

Boys Basketball
March 25, 26, 2011
Bryce-Jordan Center
State College, PA

Wrestling (Regionals)
March 4, 5, 2011
Wilson West Lawn High School
Wilson, PA

Girls Basketball
March 25, 26, 2011
Bryce Jordan Center
State College, PA

Wrestling (States)
March 10, 11, 12, 2011
Giant Center
Hershey, PA

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

APPROVAL OF
ACTIVITY ACCOUNT
2010-2011
SCHOOL YEAR

Motion by Reiss, seconded by Levine, approving the following activity account that has been opened during the 2010-2011 school year:

Robert S. Spengler & Bernadine S. Wehr Memorial Award

ROLL CALL VOTE

Roll Call – Cunningham aye, Deitrich aye, Hahn aye, Hartranft aye, Levine aye, McCarthy aye, Reiss aye, and Snyder aye. Zero nay. Motion carried.

LETTERS OF
COMMENDATION

1. Kathleen Kotran
 - A. To Brad Evans – for his role as the Science: It's Elementary lead teacher and his commitment to our District
2. Melissa Inselmann
 - A. To Catasauqua Middle School Faculty and Staff - for generously providing to a Catasauqua Middle School family in need
 - B. To Jill Vos and Daniel Wismer – for Student Forum excellent job of supporting our students and helping them to develop leadership skills

INFORMATION ITEMS

1. Wayne Karess
 - A. Completed installation of Gaggle for 8th grade students
2. Thomas R. Moll, II
 - A. Hall of Fame scheduled for January 29, 2011
3. Eric Dauberman
 - A. Giving Tree – 40 Sheckler Elementary School students were helped
 - B. Hartzell's Pharmacy donated \$500
 - C. Thirty pairs of sweatpants were donated by the Presbyterian Church of Catasauqua Women's Association
 - D. Prepared for 4Sight exams
 - E. Fourth grade Christmas concert was excellent
4. Melissa Inselmann
 - A. January 18, 2011 – Family Movie Night
 - B. January 21, 2011 – Spelling Bee
 - C. Eighth grade will tour Lehigh Career & Technical Institute on January 21, 2011
5. David Ascani
 - A. Winter Formal – went well
 - B. Choral and Band Concerts were well attended

NEXT SCHOOL BOARD MEETING DATES

- A. Thursday, January 20, 2011 5:00 P.M. Executive Session – Legal/Personnel Issues
District Administration Office Board Room

- B. Thursday, February 3, 2011 4:00 P.M. Policy Committee
5:00 P.M. Academics & Education Committee
6:00 P.M. Athletic Council
7:15 P.M. Finance Committee
District Administration Office Board Room

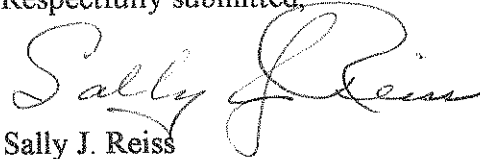
- C. Tuesday, February 8, 2011 5:30 P.M. Buildings & Grounds Committee
7:00 P.M. Board Workshop Meeting
District Administration Office Board Room

- D. Monday, February 14, 2011 7:00 P.M. Board Meeting
District Administration Office Board Room

ADJOURNMENT

Motion by Cunningham, seconded by McCarthy, to adjourn meeting.
Meeting adjourned at 8:16 P.M.

Respectfully submitted,



Sally J. Reiss
Secretary

School Board will meet in Executive Session Thursday, January 20, 2011 – 5:00 p.m. for legal/personnel issues.

