

**MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
MONTHLY SCHOOL BOARD MEETING
WEDNESDAY, JUNE 15, 2011**

4943

PURPOSE The regular meeting of the Board of Directors of the Catasauqua Area School District was held on Wednesday, June 15, 2011 in the District Administration Office Board Room. President Hahn called the meeting to order at 7:04 P.M.

ROLL CALL Members present: Carol Cunningham, Penny Hahn, Mary Alice Hartranft, Carol McCarthy, Donald Panto (arrived at 7:05 p.m.), and Sally J. Reiss

Member(s) absent: Duane Deitrich, Robert Levine, and Patricia Snyder

Non-members present: Robert J. Spengler, Superintendent
Christina Lutz-Doemling, Director of Curriculum & Assessment
Kathleen Kotran, Coordinator of Instructional Technology Federal Programs, and Community Education
Eric Dauberman, Elementary School Principal
Melissa Inselmann, Middle School Principal
David Ascani, High School Principal
Bryan Klass, Assistant Middle School Principal
Wayne Karess, District Network Manager
William Gasper, Supervisor of Facilities
Thomas R. Moll, II, Director of Student Activities
Lois Reed, Business Supervisor
Patricia Lopsonzski, Transportation Supervisor
David Knerr, Solicitor
Nicole Meckes – Student Representative
Drew Carfara – Student Representative

Visitors: See list inserted in Permanent Minute Book

Pledge of Allegiance to the Flag was given.

NOTICE OF EXECUTIVE SESSIONS A. Tuesday, June 7, 2011 – before board workshop meeting for personnel/legal issues

At this time – 7:05 p.m. – board member Donald Panto arrived at meeting.

PRESENTATIONS/ AUDIENCE INPUT ON AGENDA A. Eric Dauberman - presented Sheckler Elementary School Students of the Month for May 2011 with a certificate

1st Grade
Adam Slingland
Denise Villalta

2nd Grade
Donovan Ahart
Jordan Piechota

3rd Grade
Jahz-Mir Burton
Amber Kalnas

4th Grade
Mikaela Alleyne
Alexis Norton

PERSONNEL MATTERS – 2010-2011 AND 2011-2012 SCHOOL YEARS

Motion by McCarthy, seconded by Hartranft, approving personnel for the 2010-2011 and 2011-2012 school years as follows:

C. Summer Employment - Technology – Summer of 2011

Recommendation to hire the following for summer employment districtwide for a period of seven (7) weeks, as noted:

1. Brandon Knotek Starting Date: June 29, 2011 - August 17, 2011
Pay Rate: \$7.50/hr. – 8:00 A.M.-3:00 P.M.-½ hr. lunch
Position: Summer Technical Assistant
Assignment: Districtwide

2. Zachary Kunkel Starting Date: June 29, 2011 - August 17, 2011
Pay Rate: \$7.50/hr. – 8:00 A.M.-3:00 P.M.-½ hr. lunch
Position: Summer Technical Assistant
Assignment: Districtwide

3. Amanda Strohl Starting Date: June 29, 2011 - August 17, 2011
Pay Rate: \$7.50/hr. – 8:00 A.M.-3:00 P.M.-½ hr. lunch
Position: Summer Technical Assistant
Assignment: Districtwide

4. Liam Browne Starting Date: June 29, 2011 - August 17, 2011
Pay Rate: \$7.50/hr. – 8:00 A.M.-3:00 P.M.-½ hr. lunch
Position: Summer Technical Assistant
Assignment: Districtwide

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

Motion by McCarthy, seconded by Cunningham, approving personnel for the 2010-2011 and 2011-2012 school years as follows:

D. Summer Employment - Transportation – Summer of 2011

Recommendation to hire the following for summer transportation employment for a period of seven (7) weeks, as noted:

1. Braxton Strauss Starting Date: June 27, 2011 - August 12, 2011
Pay Rate: \$7.50/hr. – 7:00 A.M.-2:00 P.M.-½ hr. lunch
Position: Summer Transportation Employment
Assignment: Districtwide

2. James Reingruber Starting Date: June 27, 2011 - August 12, 2011
Pay Rate: \$7.50/hr. – 7:00 A.M.-2:00 P.M.-½ hr. lunch
Position: Summer Transportation Employment
Assignment: Districtwide

PERSONNEL MATTERS – 2010-2011 AND 2011-2012 SCHOOL YEARS (continued)

D. Summer Employment - Transportation – Summer of 2011 (continued)

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|--------------------------------|-----------------------|--|
| 3. <u>Katherine Reingruber</u> | <u>Starting Date:</u> | June 27, 2011 - August 12, 2011 |
| | <u>Pay Rate:</u> | \$7.25/hr. – 7:00 A.M.-2:00 P.M.-½ hr. lunch |
| | <u>Position:</u> | Summer Transportation Employment |
| | <u>Assignment:</u> | Districtwide |
| | | |
| 4. <u>Ethan Deitrich</u> | <u>Starting Date:</u> | June 27, 2011 - August 12, 2011 |
| | <u>Pay Rate:</u> | \$7.25/hr. – 7:00 A.M.-2:00 P.M.-½ hr. lunch |
| | <u>Position:</u> | Summer Transportation Employment |
| | <u>Assignment:</u> | Districtwide |
| | | |
| 5. <u>Colleen Hickey</u> | <u>Starting Date:</u> | June 27, 2011 - August 12, 2011 |
| | <u>Pay Rate:</u> | \$7.25/hr. – 7:00 A.M.-2:00 P.M.-½ hr. lunch |
| | <u>Position:</u> | Summer Transportation Employment |
| | <u>Assignment:</u> | Districtwide |

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

COMMITTEE
REPORTS

- A. Food Service Committee – Sally J. Reiss – meeting held May 16, 2011
See minutes inserted in Permanent Minute Book
- B. Policy Committee – Mary Alice Hartranft – meeting held June 2, 2011
See minutes inserted in Permanent Minute Book
- C. Athletic Council – Thomas R. Moll, II – meeting held June 2, 2011
See minutes inserted in Permanent Minute Book
- D. Carbon-Lehigh Intermediate Unit #21 – Penny Hahn
1. On May 16, 2011 there was a presentation by Patrick Herman who designed the holiday card
 2. Approval of township transportation facility
 3. Approval of emergency Business Manager
 4. Interim Assistant Executive Director
 5. Approval of salary increases (Mrs. Hahn voted nay)
- E. Lehigh Career & Technical Institute – Carol McCarthy
1. Occupational Competency Assessment – 6/3/11 took exam and overall scores up 7%
- F. Borough of Catasauqua – Mary Alice Hartranft
1. Someone is interested in purchasing FLSmidth property
- G. Borough of North Catasauqua – Donald Panto
1. Video capability for police cars

COMMITTEE REPORTS (continued)

- H. Hanover Township
No report
- I. Lehigh Valley International Airport – Sally J. Reiss
 - 1. Airport board hired a management company to run the airport
- J. PSBA Liaison Update – Donald Panto
 - 1. Act One stalled
 - 2. Senate voucher bill
 - 3. Fees for school facilities
- K. Student Representatives
 - 1. Thank You to board and administration

MINUTES APPROVED BOARD WORKSHOP MEETING - MAY 3, 2011 Motion by Reiss, seconded by McCarthy, the minutes of the board workshop meeting held on May 3, 2011 be approved as presented. Motion carried.

MINUTES APPROVED REGULAR BOARD MEETING - MAY 9, 2011 Motion by Reiss, seconded by McCarthy, the minutes of the regular board meeting held on May 9, 2011 be approved as presented. Motion carried.

MINUTES APPROVED SPECIAL BOARD MEETING - MAY 23, 2011 Motion by Reiss, seconded by McCarthy, the minutes of the special board meeting held on May 23, 2011 be approved as presented. Motion carried.

TREASURER'S REPORT MAY 2011 Motion by Cunningham, seconded by McCarthy, the report of the Treasurer for May 2011 be approved as presented. Motion carried.

APPROVAL OF BUDGET TRANSFERS MAY 2011 Motion by Cunningham, seconded by McCarthy, approving the request for budget transfers for the month of May 2011.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL FOR PAYMENT OF ALL ACCOUNTS PAYABLES BILLS - JUNE 2011 Motion by Reiss, seconded by McCarthy, all accounts payables bills as presented in the amount of \$735,289.14 be approved as follows:

General Fund Bills-A/P June 15, 2011	\$687,371.53
Cafeteria Bills – A/P June 15, 2011	36,087.05
Athletic Bills – A/P June 15, 2011	<u>11,830.56</u>
TOTAL	\$735,289.14

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL FOR
PAYMENT OF ALL
CONSTRUCTION FUND
BILLS**

Motion by Cunningham, seconded by McCarthy, all construction fund bills as presented in the amount of \$142,821.50 be approved as follows:

Construction Fund Bills-A/P June 22, 2010	\$119,023.71
Construction Fund Manual Bills-May 2011	<u>23,797.79</u>
TOTAL	\$142,821.50

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO
RATIFY ALL MANUAL
BILLS
MAY 2011**

Motion by Cunningham, seconded by McCarthy, all manual bills as presented in the amount of \$1,213,633.81 be approved as follows:

General Fund Manual Checks – May 2011	\$ 92,609.84
Payroll – General Fund – May 2011	1,068,529.60
Payroll – Cafeteria – May 2011	29,404.04
Athletic Bills Manual Checks – May 2011	2,810.00
Activities Fund Bills – May 2011	<u>20,280.33</u>
TOTAL	\$1,213,633.81

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO RUN
MANUAL CHECKS
PRIOR TO JULY 11,
2011 BOARD MEETING
END OF YEAR
RECOMMENDATION**

Motion by Hartranft, seconded by McCarthy, granting approval to run manual checks on June 30, 2011, prior to July 11, 2011 board meeting – end of year recommendation.

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**ADOPTION OF
RESOLUTION RE
APPROVING
FINANCIAL
INSTITUTIONS FOR
SCHOOL DISTRICT
2011-2012
SCHOOL YEAR**

Motion by Cunningham, seconded by Hartranft, to adopt the following resolution:

RESOLVED, that the Catasauqua Area School District authorize the following financial institutions to act as an approved depository for School District funds and/or temporary investments. The Catasauqua Area School District further authorizes the following recommended financial institutions to transfer any funds of deposit to any other school district account or to any other bank for the credit of the Catasauqua Area School District. And further authorizes the Superintendent and/or designee to enter into agreements, supplements or amendments to agreements to implement the foregoing of operation for the 2011-2012 school year.

Wells Fargo Bank, N.A.

M & T Bank (Bonds – Paying Agent)

Pennsylvania Local Government Investment Trust (PLGIT)

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL OF LUNCH PRICES FOR 2011-2012 SCHOOL YEAR Motion by Reiss, seconded by Cunningham, to approve lunch prices for the 2011-2012 school year per recommendation from Food Service Manager as follows:

	<u>2010-2011</u>	<u>2011-2012</u>		<u>2010-2011</u>	<u>2011-2012</u>
Elementary Student	\$2.00	\$2.10	Secondary Student	\$2.20	\$2.30
Breakfast	\$1.10	\$1.25	Breakfast (reduced)	\$.25	\$.25
Adult	\$3.00	\$3.25	Lunch (reduced)	\$.40	\$.40
Elem. Milk/Beverage	\$.60	\$.70	Second. Milk/Beverage	\$.70	\$.80
Ala Carte	(see attached list)				

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL/RENEWAL OF SERVICE CONTRACTS Motion by Cunningham, seconded by McCarthy, approving the following property and/or service contracts as noted:

1. Service Provider: Access PA Database Support Center
 Service: Online access fee
 Location: Catasauqua High School
 Amount: \$295.00
 Term: July 1, 2011 - June 30, 2012

2. Service Provider: Advanced Management Software LLC
 Service: Annual BusTracks Software License/Support
 Location: Transportation/Districtwide
 Amount: \$4,000.00
 Term: July 1, 2011 - June 30, 2012

3. Service Provider: Alternative Benefits Systems
 Service: Estimate 30 Contracts x \$4/month and \$250 re-enrollment fee
 Location: Districtwide
 Amount: \$1,690.00
 Term: July 1, 2011 - June 30, 2012

4. Service Provider: Assetworks
 Service: Access to software for maintenance of fixed assets and inventory control
 Location: Districtwide
 Amount: \$1,300.00
 Term: July 1, 2011 - June 30, 2012

5. Service Provider: BlendedSchools.net
 Service: Online membership fee course management system – 500 users
 Location: Catasauqua High School
 Amount: \$16,830.00
 Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

6. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Driver Education Program
Location: Districtwide
Amount: \$2,200 (billed quarterly @ \$550.00)
Term: 2011-2012 School Year

7. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Baracuda Networks 400GB offsite backup service
Location: Catasauqua High School (serving entire district)
Amount: \$3,906.00
Term: July 1, 2011 - June 30, 2012

8. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: PowerSchool Premier and Pennsylvania State Reporting
For 2011-2012 School Year
Location: Districtwide
Amount: \$21,738.75 (based on rate of \$12.75/student and 1,705 students)
Term: July 1, 2011 – June 30, 2012

9. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Internet Bandwidth Service Fee
Location: Districtwide
Amount: \$13,230.00 (estimated) – includes CLIU applied for E-Rate
Discounting for 2011-2012 school year
Term: July 1, 2011 – June 30, 2012

10. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Discovery Education Video Streaming Service
Location: Districtwide
Amount: \$1,161.80 (possible 50% subsidy from LVPBS)
Term: July 1, 2011 – June 30, 2012

11. Service Provider: Carbon-Lehigh Intermediate Unit #21
Service: Redirected IP Addresses – 2011-2012 school year
Location: Districtwide
Amount: \$400.00 (8 @ \$50.00/each)
Term: July 1, 2011 – June 30, 2012

12. Service Provider: Carrier Corporation
Service: Preventative Maintenance and Operating Maintenance on 2 Water
Chillers, 4 Water Pumps, and 2 Cooling Towers
Location: Catasauqua High School
Amount: \$3,996.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

13. Service Provider: Chrin Hauling, Inc.
Service: Trash Removal & Recycling
Location: Districtwide (60%) & Cafeteria (40%)
Amount: \$1,749.53/month = Total \$20,994.38
Term: July 1, 2011 - June 30, 2012
14. Service Provider: Colonial Intermediate Unit #20
Service: CPE Tracker for 2011-2012 school year
Location: Districtwide
Amount: \$2,560.00
Term: July 1, 2011 – June 30, 2012
15. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Sheckler Elementary School/District Administration Office
Amount: \$408.00
Term: July 1, 2011 - June 30, 2012
16. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Sheckler Elementary School/District Administration Office
Amount: \$1,260.00
Term: July 1, 2011 - June 30, 2012
17. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Catasauqua Middle School
Amount: \$408.00
Term: July 1, 2011 - June 30, 2012
18. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Catasauqua Middle School
Amount: \$1,520.00
Term: July 1, 2011 - June 30, 2012
19. Service Provider: Communication Systems, Inc.
Service: Central monitoring service contract, including basic UL monitoring, daily testing & 2-way voice monitoring for the security & fire alarm systems
Location: Catasauqua High School
Amount: \$552.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

20. Service Provider: Communication Systems, Inc.
Service: Security system preventative maintenance
Location: Catasauqua High School
Amount: \$1,520.00
Term: July 1, 2011 - June 30, 2012
21. Service Provider: Crowder Jr. Company
Service: Annual Maintenance on Pumps
Location: Catasauqua High School
Amount: \$391.00
Term: July 1, 2011 - June 30, 2012
22. Service Provider: Culligan Water Conditioning Co.
Service: Preventative Maintenance/Water Softener System
Location: Sheckler Elementary School
Amount: \$700.00
Term: July 1, 2011 - June 30, 2012
23. Service Provider: The David Approach
Service: NetOp Advantage Program Renewal for
Open License Period (250 licenses)
Location: Districtwide
Amount: \$1,287.50
Term: August 26, 2011 – August 26, 2012
24. Service Provider: Edline LLC/DBA SchoolWorld
Service: Websites for District, Buildings, and Teachers
Location: Districtwide
Amount: \$2,290.00 – includes anticipated 57% E-Rate discount
Term: July 1, 2011 - June 30, 2012
25. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Sheckler Elementary School
Amount: \$696.00
Term: July 1, 2011 - June 30, 2012
26. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Catasauqua Middle School
Amount: \$1,320.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

27. Service Provider: J. C. Ehrlich Co., Inc.
Service: Preventative Pest Control Program
Location: Catasauqua High School
Amount: \$1,500.00
Term: July 1, 2011 - June 30, 2012
28. Service Provider: eSm Solutions Corp. dba eSchoolMall
Service: Easy Purchase Software – Annual Hosting & Support Fee for district supply purchases
Location: Districtwide
Amount: \$3,120.00
Term: July 1, 2011 - June 30, 2012
29. Service Provider: EnviraHealth Corporation
Service: Microbial samples to be tested twice yearly, 60 samples per year/30 samples per testing/10 samples per school per testing (prices and conditions same as 2011-2012 agreement)
Location #2: Catasauqua Middle School
Amount: \$3,292.00
Location #3: Catasauqua High School
Amount: \$3,292.00
Total amount: \$6,584.00 per year
Term: July 1, 2011 - June 30, 2012
30. Service Provider: Faronics
Service: Maintenance Renewal on DeepFreeze (505 licenses)
Location: Districtwide
Amount: \$1,160.50
Term: July 1, 2011 - June 30, 2012
31. Service Provider: Food Service Solutions
Service: FSS – Point of Sale (POS) Phone Net Support and Software Upgrades
Location: Cafeteria
Amount: \$995.00
Term: July 1, 2011 - June 30, 2012
32. Service Provider: Gaggle.Net, Inc.
Service: Gaggle Student Email Service (1150 accounts)
Location: Districtwide
Amount: \$1994.25 - includes anticipated 57% E-Rate Discounting
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

33. Service Provider: HealthWorks
Service: Medical Examiner Services
Location: Districtwide
Amount: \$5,000.00
Term: July 1, 2011 - June 30, 2012
34. Service Provider: HealthWorks
Service: CASD Sports Physicals
a. on-site physician fee \$150.00/hour
b. Certified Registered Nurse Practitioner \$ 75.00/hour
Transportation Testing
a. DOT Urine Drug Screen Consortium Pool \$18.00/employee
b. NON DOT Urine Drug Screen Consortium Pool \$18.00/employee
c. Random DOT/NON DOT Urine Drug Screen \$35.00/screen
d. Breath Alcohol Testing \$25.00/screen
Location: Districtwide
Term: July 1, 2011 - June 30, 2012
35. Service Provider: IntegraOne
Service: Cisco SMARTnet on-site premium for WS-C4506
Extended service agreement – 1-year - on-site 24x7x4h
Location: Districtwide
Amount: \$3,067.68 (per CoStars)
Term: July 1, 2011 - June 30, 2012
36. Service Provider: IntegraOne
Service: VMware Support and Subscription Basic for VMware vSphere
Enterprise Plus Edition - 1 processor - EDU
Location: Districtwide
Amount: \$2,640.00 (4 @ \$440/each)
Term: July 1, 2011 - June 30, 2012
37. Service Provider: IntegraOne
Service: VMware Support and Subscription Basic for VMware vCenter
Server Standard Edition EDU
Location: Districtwide
Amount: \$629.00
Term: July 1, 2011 - June 30, 2012
38. Service Provider: Interstate Tax Service, Inc.
Service: Quarterly bill for Unemployment Compensation
Location: Districtwide
Amount: Estimated \$912 based on number of employees per quarter
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

39. Service Provider: Invo HealthCare Associates, Inc.
Service: Occupational Therapy
Location: Districtwide
Amount: \$60.00/hour – plus mileage
Term: July 1, 2011 - June 30, 2012
40. Service Provider: Johnson Controls, Inc.
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage
Location: Sheckler Elementary School
Amount: \$3,556.00
Term: July 1, 2011 - June 30, 2012
41. Service Provider: Johnson Controls, Inc.
Service: Building management system – provide quarterly inspections of the system to ensure proper system operation, correct overridden points & frequent alarms as time permits, trend & access necessary points for corrective measures as time permits, phone support by technicians for minor service needs, includes all mileage
Location: Catasauqua High School
Amount: \$4,714.00
Term: July 1, 2011 - June 30, 2012
42. Service Provider: Keeler Company, Inc.
Service: Provide water treatment, supplies & labor for water systems
Location: Catasauqua High School
Amount: \$2,545.00
Term: July 1, 2011 - June 30, 2012
43. Service Provider: Master Chemical Products Inc.
Service: Preventative Maintenance Windsor SG36D3 & Windsor SCX20T Auto Scrubbers with 2 on-site visits each
Location: Catasauqua High School
Amount: \$385.00
Term: July 1, 2011 - June 30, 2012
44. Service Provider: Master Chemical Products Inc.
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber with 2 on-site visits
Location: Catasauqua Middle School
Amount: \$385.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

45. Service Provider: Master Chemical Products Inc.
Service: Preventative Maintenance Windsor CSX24D2 Auto Scrubber
with 2 on-site visits
Location: Sheckler Elementary School
Amount: \$385.00
Term: July 1, 2011 - June 30, 2012
46. Service Provider: MIDCOM Data Technologies, Inc. (two printers)
a. Service: IBM 1332 w/duplex Tenex printer service contract
b. Service: IBM INF1140 w/accessories Tenex printer service contract
Location: Administration Office
Amount: \$1,200.00
Term: July 1, 2011 - June 30, 2012
47. Service Provider: Mobile Lift
Service: Inspection & minor adjustment & service of aerial lift
Location: Districtwide
Amount: \$400.00
Term: July 1, 2011 - June 30, 2012
48. Service Provider: Modernfold
Service: Preventative maintenance on divider wall
Location: Catasauqua Middle School
Amount: \$975.00
Term: July 1, 2011 - June 30, 2012
49. Service Provider: Otis Elevator
Service: Full preventative maintenance service (2 units)
Location: #1: Catasauqua Middle School
Amount: \$1,290.00
Location #2: Catasauqua High School
Amount: \$1,290.00
Term: July 1, 2011 - June 30, 2012
50. Service Provider: Penn State University
Service: PennLink Service - 2011-2012 School Year
Location: District Office
Amount: \$45.00
Term: July 1, 2011 - June 30, 2012
51. Service Provider: Physio Control, Inc.
Service: AED one on site inspection per year with one Lithium battery
Location: One at each school
Amount: \$1,268.00/term
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

52. Service Provider: Professional Software for Nurses, Inc.
Service: Annual support/maintenance contract renewal module records
Location: Districtwide school buildings
Amount: \$870.00
Term: September 1, 2011 – August 31, 2012
53. Service Provider: Safety Kleen
Service: 26 week service charge parts washer
Location: Catasauqua Middle School
Amount: \$490.02
Term: July 1, 2011 - June 30, 2012
54. Service Provider: Saf-T-Net, Inc.
Service: Blackboard Connect, Inc. (AlertNow) Notification System Service
Location: Districtwide
Amount: \$3,825.00
Term: July 1, 2011 - June 30, 2012
55. Service Provider: Service Electric Cable TV & Communications
Service: Gigabit and T-1 Connectivity (connection)
Location: Catasauqua Middle School and Catasauqua High School
Amount: \$7,740.00 – includes anticipated 57% E-Rate discounting
Term: July 1, 2011 - June 30, 2012
56. Service Provider: Service Electric Cable TV & Communications
Service: Maintenance on District Owned Fiber
Location: Districtwide
Amount: \$1,200.00
Term: July 1, 2011 - June 30, 2012
57. Service Provider: Siemens
Service: Building management systems/provide quarterly inspections of the system to ensure proper system operation & technical assistance
Location: Catasauqua Middle School
Amount: \$5,606.00
Term: July 1, 2011 - June 30, 2012
58. Service Provider: Simplex Grinnell LP
Service: Smoke Detector inspection
Location: Sheckler Elementary School/District Administration Office
Amount: \$150.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

59. Service Provider: Simplex Grinnell LP
Service: Fire Alarm inspection & monitoring
Location: Sheckler Elementary School
Amount: \$2,057.00
Term: July 1, 2011 - June 30, 2012
60. Service Provider: Simplex Grinnell LP
Service: Annual fire alarm system inspection & maintenance
Location: Catasauqua High School
Amount: \$5,091.00
Term: July 1, 2011 - June 30, 2012
61. Service Provider: Simplex Grinnell LP
Service: Annual fire alarm system inspection & maintenance
Location: Catasauqua Middle School
Amount: \$2,892.00
Term: July 1, 2011 - June 30, 2012
62. Service Provider: Simplex Grinnell LP
Service: (17) 10 lb. ABC Dry Chemical extinguisher maintenance
Location: Sheckler Elementary School
Amount: \$663.00 (\$39.00 each)
Term: July 1, 2011 - June 30, 2012
63. Service Provider: Simplex Grinnell LP
Service: (2) 5 lb. ABC Dry Chemical extinguisher maintenance
Location: Sheckler Elementary School
Amount: \$64.00 (\$32.00 each)
Term: July 1, 2011 - June 30, 2012
64. Service Provider: Simplex Grinnell LP
Service: (3) 10 lb. ABC Dry Chemical extinguisher maintenance
Location: Catasauqua Middle School
Amount: \$117.00 (\$39.00 each)
Term: July 1, 2011 - June 30, 2012
65. Service Provider: Simplex Grinnell LP
Service: (37) 5 lb. ABC Dry Chemical extinguisher maintenance
Location: Catasauqua High School
Amount: \$1,184.00 (\$39.00 each)
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

66. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Sheckler Elementary School Cafeteria
Amount: \$180.00
Term: July 1, 2011 - June 30, 2012
67. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Catasauqua Middle School Cafeteria
Amount: \$180.00
Term: July 1, 2011 - June 30, 2012
68. Service Provider: Simplex Grinnell LP
Service: Semi-annual inspection of 1 single cylinder kitchen suppression system, blow off caps and up to 3 links at each inspection
Location: Catasauqua High School Cafeteria
Amount: \$180.00
Term: July 1, 2011 - June 30, 2012
69. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 3 portable fire extinguishers
Location: Sheckler Elementary School/District Administration Office
Amount: \$26.00
Term: July 1, 2011 - June 30, 2012
70. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 38 portable fire extinguishers
Location: Sheckler Elementary School
Amount: \$76.00 (\$2.00/unit)
Term: July 1, 2011 - June 30, 2012
71. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 28 portable fire extinguishers
Location: Catasauqua Middle School
Amount: \$56.00 (\$2.00/unit)
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

72. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 38 portable fire extinguishers
Location: Catasauqua High School
Amount: \$76.00 (\$2.00/unit)
Term: July 1, 2011 - June 30, 2012
73. Service Provider: Simplex Grinnell LP
Service: Annual sprinkler system inspection, fire pump full flow test, and backflows inspection
Location: Catasauqua High School
Amount: \$1,165.00
Term: July 1, 2011 - June 30, 2012
74. Service Provider: Simplex Grinnell LP
Service: Annual inspection & maintenance of approximately 27 portable fire extinguishers located in district buses
Location: Catasauqua Middle School – Transportation Lot
Amount: \$54.00 (\$2.00/unit)
Term: July 1, 2011 - June 30, 2012
75. Service Provider: Simplex Grinnell LP
Service: (5) 5 lb. ABC Dry Chemical extinguisher maintenance
Location: Catasauqua Middle School – Transportation Lot
Amount: \$160.00 (\$32.00/unit)
Term: July 1, 2011 - June 30, 2012
76. Service Provider: Simplex Grinnell LP
Service: Annual inspection of kitchen suppression system in April, tank removal in November, tank storage, blow off caps and up to 3 links at inspection
Location: Alumni Field concession stand
Amount: \$175.00
Term: July 1, 2011 - June 30, 2012
77. Service Provider: Simplex Grinnell LP
Service: Master clock system test & inspection
Location: Catasauqua High School
Amount: \$1,896.00
Term: July 1, 2011 - June 30, 2012
78. Service Provider: Simplex Grinnell LP
Service: PA/Sound & communications test & inspection
Location: Catasauqua High School
Amount: \$1,101.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

79. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Sheckler Elementary School
Amount: \$900.00
Term: July 1, 2011 - June 30, 2012
80. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Catasauqua Middle School
Amount: \$500.00
Term: July 1, 2011 - June 30, 2012
81. Service Provider: Tremco
Service: Inspect & minor patching & repair to roof
Location: Catasauqua High School
Amount: \$500.00
Term: July 1, 2011 - June 30, 2012
82. Service Provider: TSA Consulting Group, Inc.
Service: Fiscal Year Compliance Edge Service
Location: Districtwide
Amount: \$2 per person – estimated 50 participants per month \$1,200.00
Term: July 1, 2011 - June 30, 2012
83. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Sheckler Elementary School/District Administration Office
Amount: \$2,750.00
Term: July 1, 2011 - June 30, 2012
84. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Catasauqua Middle School
Amount: \$3,700.00
Term: July 1, 2011 - June 30, 2012
85. Service Provider: Tuway
Service: Vicon camera maintenance contract – includes all updates of camera and support equipment
Location: Catasauqua High School
Amount: \$1,750.00
Term: July 1, 2011 - June 30, 2012

APPROVAL/RENEWAL OF SERVICE CONTRACTS (continued)

86. Service Provider: Harris Computer Systems
Service: Financial Software
Location: Districtwide
Amount: \$24,025.39
Term: July 1, 2011 - June 30, 2012

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL OF RECOMMENDED INSURANCE QUOTES Motion by McCarthy, seconded by Cunningham, approving the following insurance policies for the 2011-2012 school year

	<u>2010-2011</u>	<u>2011-2012</u>
Student Accident Insurance/All Sports Insurance (A-G Administrators, Inc. underwritten by U.S. Fire Insurance Co.)	\$7,400	\$7,400 (no change)
Long-Term Disability (PSBA – Assurant)	\$.31/\$100 of payroll Est. \$5,200	\$.31/\$100 of payroll Est. \$5,050
Short-Term Disability (PSBA – Assurant)	\$.65/\$100 of payroll Est. \$4,914	\$.65/\$100 of payroll Est. \$3,276
Life Insurance (PSBA – Assurant)	\$.15/\$1,000	\$.16/\$1,000
Accidental/Death/Dismemberment	\$.02/\$1,000 Est. \$20,000	\$.02/\$1,000 Est. \$19,000
Workers' Compensation	\$162,132	\$176,753 (\$14,621 increase)

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

PERSONNEL MATTERS - 2010-2011 and 2011-2012 Motion by McCarthy, seconded by Cunningham, approving personnel for the 2010-2011 and 2011-2012 school years as noted:

A. Intent to Retire

1. Nancy Fried
Status: Bus Driver
Assignment: Districtwide Transportation
Years of Service: 31 Years
Effective: June 20, 2011

PERSONNEL MATTERS – 2010-2011 AND 2011-2012 SCHOOL YEARS (continued)

B. Substitute Employees – 2011-2012 School Year

The following applicants have requested to be added to the substitute employment list for the 2011-2012 school year as follows:

Nancy Fried Substitute Bus/Van Driver

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
ACTIVITY ACCOUNT
2010-2011
SCHOOL YEAR**

Motion by Reiss, seconded by McCarthy, approving the following activity account that has been opened during the 2010-2011 school year:

Sage Stauffer Memorial Scholarship Fund

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
ACTIVITY ACCOUNT
2010-2011
SCHOOL YEAR**

Motion by Reiss, seconded by McCarthy, approving the following activity account that has been opened during the 2010-2011 school year:

Alva R. Davis Art Scholarship

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
ACTIVITY ACCOUNT
2010-2011
SCHOOL YEAR**

Motion by Reiss, seconded by McCarthy, approving the following activity account that has been opened during the 2010-2011 school year:

Wotring Scholarship

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPROVAL TO ATTEND – CONFS., SEMINARS, ETC. Motion by McCarthy, seconded by Hartranft, granting approval to the following to attend conferences, seminars, etc., as listed:

1. Name of Employee(s): 6th Grade - David Linton
Dates Requested: June 20 - 24, 2011
Conference Title: i3 Institute for Inquiry
Sponsored by: Penn State
Location: Malvern Area – Penn State University
Estimated Costs to District: All costs paid by i3 Grant (no substitutes needed – summer)

2. Name of Employee(s): David Knerr, School Solicitor
Dates Requested: July 14 & 15, 2011
Conference Title: School Solicitors' Symposium
Sponsored By: PSBA
Location: Penn Stater Conference Center Hotel
State College, PA
Estimated Mileage: \$183.60
Meals: \$30.00
Registration: \$349.00
Estimated Cost to District: \$562.60 (w/o mileage = \$379.00)

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPOINTMENT OF STUDENT REPRESENTATIVES (2) TO THE BOARD OF SCHOOL DIRECTORS 2011-2012 SCHOOL YEAR Motion by McCarthy, seconded by Cunningham, approving the appointment of the following as the two (2) Student Representatives to the Board of School Directors for the 2011-2012 school year.
Taylor Augustine
Andrew Contreras

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

APPOINTMENT OF SCHOOL DENTIST 2011-2012 SCHOOL YEAR Motion by Cunningham, seconded by Reiss, approving the appointment of the school dentist for the 2011-2012 school year as follows:

Mobile Dentists & Smile Programs	No cost to district
33533 West 12 Mile Road, Suite 150	1- year term – renewed automatically on annual basis
Farmington Hills, Michigan 48331	July 1, 2011 - June 30, 2012

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL TO
ADVERTISE DATES
OF INFORMATION
SESSIONS AND
BOARD MEETINGS
2011-2012
SCHOOL YEAR**

Motion by McCarthy, seconded by Cunningham, approving board request as follows:

Approval of Schedule of Board Meetings 2011-2012 School Year

In accordance with provisions of Act 175 of 1974, the school district must publish and advertise a schedule of Public School Board meetings for each fiscal school year. The adopted schedule as listed below is for the fiscal year beginning July 1, 2011 and ending June 30, 2012. Regular board meetings are generally scheduled for the second Monday of each month and will be held in the District Administration Office, 201 North 14th Street, Catasauqua, PA (exceptions are so noted) at 7:00 P.M. prevailing time. Board Workshop Meetings are generally scheduled for the Tuesday before the second Monday of each month at 7:00 P.M., and will be held in the District Administration Office, 201 North 14th Street, Catasauqua, PA (exceptions are so noted). The school district reserves the right to make changes in this schedule if circumstances require. The board may take action at a workshop meeting.

July	No Board Workshop Meeting Board Meeting	July 11, 2011
August	Board Workshop Meeting Board Meeting	August 2, 2011 August 8, 2011
September	Board Workshop Meeting Board Meeting	September 6, 2011 September 12, 2011
October	Board Workshop Meeting Board Meeting	October 4, 2011 October 10, 2011
November	Board Workshop Meeting (Board Workshop Meeting to be held at Lehigh Career & Technical Institute, 4500 Education Park, Schnecksville, PA) Board Meeting	November 10, 2011 (Thursday) November 14, 2011
December	No Board Workshop Meeting Board Meeting	December 5, 2011
January	Board Workshop Meeting Board Meeting	January 3, 2012 January 9, 2012
February	Board Workshop Meeting Board Meeting	February 7, 2012 February 13, 2012
March	Board Workshop Meeting Board Meeting	March 6, 2012 March 12, 2012
April	Board Workshop Meeting Board Meeting	April 3, 2012 April 9, 2012
May	Board Workshop Meeting Board Meeting	May 8, 2012 May 14, 2012
June	Board Workshop Meeting Board Meeting	June 5, 2012 June 13, 2012 (Wednesday)

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

**APPROVAL OF
SCHEDULE OF
COMMITTEE
MEETINGS**

Motion by McCarthy, seconded by Cunningham, granting approval for the following list of committee meetings for the 2011-2012 school year:

Catasauqua Area School District Board of School Directors meetings will be held as follows, to discuss any business that may be brought before the committees:

Buildings & Grounds – 5:30 P.M. – District Administration Office Board Room

No meeting in July
August 2, 2011
September 6, 2011
October 4, 2011
November 10, 2011
No meeting in December
January 3, 2012
February 7, 2012
March 6, 2012
April 3, 2012
May 8, 2012
June 5, 2012

The following committee meetings will be held in the District Administration Office Board Room as listed:

Finance Committee	4:00 P.M.
Academics & Education Committee	5:00 P.M.
Policy Committee	6:00 P.M.
Athletic Council	7:00 P.M.

No meeting in July
August 3, 2011
September 7, 2011
October 5, 2011
November 2, 2011
No meeting in December
January 4, 2012
February 1, 2012
March 7, 2012
April 4, 2012
May 2, 2012
June 6, 2012

ROLL CALL VOTE

Roll Call – Cunningham aye, Hahn aye, Hartranft aye, McCarthy aye, Panto aye, and Reiss aye. Zero nay. Motion carried.

- INFORMATION ITEMS**
1. David Ascani
 - A. Thanked board for their support
 - B. Thanked student representatives Nicole Meckes and Drew Carfara
 2. Eric Dauberman – thanked board for their support
 3. Melissa Inselmann – 8th Grade Promotions – June 16, 2011
 4. Bryan Klass – thanked board for support and adopt a new dress code
 5. Kathleen Kotran – I-3 Training
 6. William Gasper – thanked board for their support
 7. Wayne Kares - thanked board for their support
 8. Carol McCarthy – thanked Tom Moll for adjusting the athletic portion of the general fund budget
 9. Carol Cunningham – Graduation – Great Job!
 10. Donald Panto – thank you for Graduation – Great Job!
 11. Thomas Moll – reported on Track & Softball
 12. Student Representatives – thanked everyone for a great year – learned a lot!

NEXT SCHOOL BOARD/COMMITTEE MEETING DATE(S)

A. Monday, June 27, 2011	6:00 P.M.	Executive Session
	7:00 P.M.	Special Board Meeting
		District Administration Office Board Room

No board workshop in July – no committee meetings in July

B. Monday, July 11, 2011	7:00 P.M.	Board Meeting
		District Administration Office Board Room

ADJOURNMENT Motion by McCarthy, seconded by Cunningham, to adjourn meeting.
Meeting adjourned at 8:27 P.M.

Respectfully submitted,


Sally J. Reiss
Secretary