

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Held Virtually at 7:00 P.M.
Tuesday, August 11, 2020

1. CALL TO ORDER **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:03P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL VOTE

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw		Christina Lutz-Doemling	X
Lauren Cieslak	X	Lois Reed	X
Christy Cooper	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	X
Dale Hein	X	Eric Dauberman	X
Donald Panto	X	Melissa Inselmann	X
Shawn McGinley		Adam Schnug	X
Student Representatives		Shelley Keffer	X
TBD		Thomas Moll	X
TBD		Ronald DeMaio	
		Kimberly Mooney	

X = Present

Visitors: See List Inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 P.M.

Executive Session was held from 6:00 P.M. until 7:03 P.M

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling

Christina Lutz-Doemling provided an overview of what was discussed during the Committee meeting held on August 5th at 4:00 p.m., The Learning Option results were reviewed, a technology update report from Kathy Kotran specific to the iPads, the Remind and Clever Integrations, PowerSchool and electronic form integration, a review of building level 2020 Handbooks which are also on tonight's agenda for

approval. Also reviewed, the 30 Planned Courses of study which are also on this evening's agenda for approval.

**Note at this point the Planned Course of Study, "Sports and Entertainment Marketing" was mentioned as being omitted from the Comprehensive List of Planned Courses of Study under agenda Item 17A.*

B. Finance – Robert J. Spengler

An update was provided by Robert. Spengler – Lois Reed has rolled over the 2019-2020 school year in the financial system and are in the purchasing mode for mostly for COVID-19 related items that are being tracked. We are in receipts of an additional \$34,000 grant for COVID-19 related supplies and materials. Mr. Spengler noted we have been very successful in applying for and receiving COVID-19 relief funds. Mr. Spengler reminded the Board that we received over 500,000 from the CARES Fund and from the State Cares Fund over 200,000. Approval for the tax collectors to begin the collection of taxes which is on this evening's agenda.

C. Building & Grounds – Robert J. Spengler

Robert Spengler provided an update - Jamie Lynch, D'Huy Engineering, provided an update on the status of the project. We are in the final stages of the design steps for the field itself and the general design work on water infiltration. Also discussed the general design for the field house. Still on target with the ending of the design work by December going out to bid in December or January with a construction start date in March. COVID-19 related purchases were also discussed, masks, face shields, plexiglass, additional cleaning products and associated training etc.

D. Policy – David Knerr –

No policies for tonight. David Knerr wanted to inform the Board that he will be presenting a policy next Board meeting (September) to revise the Nondiscrimination Policy in accordance with some new regulations issued by the US Department of Education.

E. Athletics-Thomas Moll

Thomas Moll provided an overview of what was discussed during the Athletics Committee Meeting held on August 5th. During the meeting, an update was made to what was going on with the Colonial League as well as with the PIAA. Updates to the "Return to Sports Plan" is on this agenda for approval.

F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich

Mr. Hein virtually attended the IU board on Monday, July 20th, fortunately there is nothing new to report from the meeting.

G. Borough of Catasauqua – Dale Hein

Mr. Hein attended two meetings for the Borough of Catasauqua, an executive meeting, and the regular meeting. During the Regular meeting, they presented the sale of the Iron Works property. The documents will be available for inspection for thirty (30) days, then at their next meeting they will vote on whether or not to accept or deny the sale of the property. Mr. Hein did a RTK Request of the Catasauqua Borough for the sale agreement documents. The documents obtained from the RTK request were forwarded over to Mr. Spengler to use as he sees fit.

H. Borough of North Catasauqua – Jason Bashaw - None

- I. Hanover Township – Lois Reed
Lois Reed-Spoke with Hanover Township regarding Businesses, to include the Carmike and how it has been closed. The Township did not provide any insight to any business closures or openings.
- J. PSBA Liaison Update – Donald Panto
Mr. Panto provided an update regarding the conference he had attended last year is now this year virtual coming up in October. Things are getting very political, and hopefully there will be solutions regarding information the way and how it has been rolled out. PSBA is discussing the introduction of legislation that will be allowing students to suspend a year. Mr. Panto feels the outcome of this will trigger discussions points.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
Provided an update regarding an email she had just that they had won \$351,000 plus dollars and will use it to buy Chrome Books for the Allentown School District.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

- A. [Special School Board Meeting Held on July 20, 2020](#)

8. RATIFICATION OF TREASURER’S REPORT FOR JUNE 2020

9. APPROVAL OF TREASURER’S REPORT FOR JULY 2020

10. RATIFICATION OF BUDGET TRANSFERS JUNE 2020

11. APPROVAL OF BUDGET TRANSFERS JULY 2020

12. APPROVAL FOR PAYMENT OF ALL A/P BILLS AUGUST 2020

13. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JUNE 2020

14. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JULY 2020

Items 7A, 8, 9, 10, 11, 12, 13, and 14, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Deitrich
AYE: Emert, Cooper, Deitrich, Hein, Panto, Cieslak, Cunningham
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

15. FINANCIAL**A. Charge 2020-2021 Tax Duplicates/Approve Bonds**

The tax duplicates listed below for the 2020-2021 fiscal year to be charged to the tax collectors of the Catasauqua Area School District. The tax collectors have furnished proper bonds as reviewed by the Business Office (Public School code 682, 684).

Municipality	Real Estate	Interim	Bonds
Catasauqua	\$ 6,304,311.31	\$ 195.13	USI Mid-Atlantic Inc.
North Catasauqua	\$ 2,980,088.83	\$5,395.94	Erie Insurance Co.
Hanover	\$10,054,971.47	\$ 38.05	

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
 AYE: Deitrich, Hein, Cooper, Cieslak, Emert, Panto, Cunningham
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried*

16. PERSONNEL**A. Authorization of the Superintendent to Administratively Hire Necessary Individuals in Order to Begin the 2020-2021 School Year in Accordance with the Approved CASD Health and Safety Plan Opening Model, with Subsequent Ratification at the September 8, 2020 Board Meeting****ROLL CALL VOTE**

*MOTION BY: Deitrich SECONDED BY: Emert
 AYE: Panto, Deitrich, Emert, Hein, Cooper, Cieslak, Cunningham
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried*

B. Nomination for Appointment

Name: John Leiderman*
 Status: Music/Band
 Assignment: Middle School
 Salary: BS Step 2, \$58,475
 Benefits: As Per Collective Bargaining Agreement
 Effective: August 20, 2020

*pending receipt of employment clearances

** At this point Carol Cunningham made a motion to add Kayla Cunningham's Nomination of Appointment for CMS Learning Support.

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Emert
 AYE: Cieslak, Emert, Hein, Cooper, Deitrich, Panto Cunningham
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried*

After the motion, John Leiderman and Kayla Cunningham were granted the opportunity to address the Administration and the Board of School Directors. Both John Leiderman and Kayla Cunningham expressed their gratitude for their opportunity to work for the Catasauqua Area School District.

C. Appointment of Mentor Teacher – 20-21 School Year

Administration recommends that the name listed below be approved as Mentor Teacher for the 20-21 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

New Educator/Specialist	Mentor
John Leiderman, Grades 5-8 Music/Band	Kimmie Miller

D. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

Name	Assignment
Kristin Krause	Substitute Teacher*
Jordan Schutter	Substitute Teacher*
Katherine Haberern	Substitute Teacher*
Abigail Tsihlis	Substitute Teacher*
Katie Wasilko	Substitute Teacher*
Matthew Trust	Substitute Teacher*

*pending receipt of employment clearances

E. Appointment of Extra-Curricular Positions – 2020-2021 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2020-2021 school-year:

Name	Position	Stipend
Thomas Armellino	Assistant Football Coach	Volunteer*

*pending receipt of employment clearances

F. Removal of the Following Substitute Employees for the 2020-2021 School Year:

Name	Position	Reason
Donna Novakovich	Substitute Teacher	Did Not Renew Clearances

G. Approval of FMLA for Employee # 2399

Approval for FMLA for employee #2399 effective upon exhaustion of all personal and sick leave beginning approximately September 13, 2020 to approximately November 30, 2020.

** At this time, a motion to approve the Appointment of Mentor Teacher for Kayla Cunningham was added. Carissa Caracio was named as Kayla's Mentor Teacher for 2020-2021 school year.*

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Deitrich

AYE: Deitrich, Cooper, Cieslak, Emert, Panto, Hein, Cunningham

NAY: 0

Seven Ayes, Zero Nays, Motion carried

17. CURRICULUM**A. Approval of Planned Courses of Study**

Approval is requested for the Planned Courses of Study as listed:

High School	Middle School	Sheckler Elementary
AP Chemistry	5th Grade Art	3,4 STEAM
AP Computer Science Principles	5th Grade Future Ready	K,1,2 STEAM
AP World History	6th Grade Art	
Chemistry I/Honors	6th Grade Future Ready	
Communication Through Multimedia	7th Grade Art	
Computer Science Discoveries	7th Grade Future Ready	
Computer Science Principles	8th Grade Art	
Creative Writing	8th Grade Future Ready	
Digital Music Composition		
Drawing I		
Drawing II		
Earth Science II		
Economics		
Entrepreneurship		
Environmental Science		
Genocide Through Art, Literature, and Film		
Guitar		
Painting		
Physical Science		
World War II & the Holocaust		
<i>*Sports and Entertainment Marketing</i>		

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Hein
AYE: Panto, Cooper, Emert, Hein, Cieslak, Deitrich, Cunningham
NAY: 0
Seven Ayes, Zero Nays, Motion carried

**At this time, after the Motion By:, Dale Hein made a motion to add the Course of Study, “Sports and Entertainment Marketing”, mentioned as being omitted from the above list of Planned Courses of Study during discussion under Item 6A of this agenda. It was agreed upon by all to add, and a Roll Call Vote was followed.*

18. BOARD APPROVALS

- A. Approval of Innovative Arts Academy Charter School Food Service Contract**
 Superintendent requests for approval of the Innovative Arts Academy Charter School Food Service contract for the 2020-2021 school year.
- B. Approval of 2020-2021 Sheckler Elementary School Student Handbook**
 Request is made for board approval of the Sheckler Elementary School Student Handbook for the 2020-2021 school year as presented.
- C. Approval of 2020-2021 Catasauqua Middle School Student Guidelines**
 Request is made for board approval of the Catasauqua Middle School Student Guidelines for the 2020-2021 school year as presented.
- D. Approval of 2020-2021 Catasauqua High School Student Handbook**
 Request is made for board approval of the Catasauqua High School Student Handbook revisions for the 2020-2021 school year as presented. **CHS Overview of Changes**
- E. Approval of 20-21 Letter of Agreement for Title I Services with Colonial Intermediate Unit #20**
 Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.
- F. Approval of Agreement with Salisbury Behavioral Health, Inc. to Provide Services Effective July 1, 2020 Through June 30, 2021**
- G. Approval of Resocialization Plan to Include Updates 1-4 and PIAA Guidelines**
- H. Approval of Emergency Instructional Time Resolution Due to the COVID-19 Pandemic**

I. Approval of Van/Bus Stops 2020-2021 School Year

Approval of Van/Bus Stops for the 2020-2021 School Year. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Items 18A, 18B, 18C, 18D, 18E, 18F, 18G, 18H, and 18I, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
AYE: Deitrich, Panto, Cieslak, Cooper, Emert, Hein, Cunningham
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

19. OLD BUSINESS

20. NEW BUSINESS

21. COMMENDATIONS

22. INFORMATION ITEMS

23. CORRESPONDENCE

Items 19, 20, 21, 22, and 23, were combined by Board request

Wayne Karess – Shared with the Board all 1,700 iPads and cases were received. Priority this week was getting the iPads ready.

Thomas Moll – Mr. Moll provided the Board with an update from Chris Brobst for the Marching Band/Music Arts. They are on the Adapt Improve and Overcome (AIO) method. The annual Craft fair has been cancelled. Tennessee trip that was supposed to happen this year has been postponed. Currently selling WaWa hoagie Coupons. Competition will be virtual and various other updates. Summer workouts will continue until further notice from PIAA.

Eric Dauberman- Sheckler Elementary is preparing for New Teacher Induction which will take place on August 20th and 21st where Anthony Brinkley and Joseph Rivera will be welcomed to the Staff. August 24th. is teacher staff return. August 25th and 26th have been dates set for iPad distribution for online students. Virtual Kindergarten orientation is set and ready to go. Local Catty Police Department and SRO's will develop plans for first day of school on August 31st. for new entry and exit at the beginning and end of the school day.

Melissa Inselmann – Updated the Board with dates of upcoming events. On August 12th will be 5th grade Virtual Parents and Student Orientation. August 17th, 18th 19th and 20th will be iPad distribution for grades 5-8. Getting ready for Staff 's returning on August 24th. CMS will be sending communication out to parents who chose the online learning model or traditional models providing an overview of the start of school on August 31st.

Adam Schnug – Adam thanked everybody for their help in making graduation possible. CHS is planning for the beginning of the year. Virtual students are being assigned with their courses, iPad distribution will happen over the course of two days, August 26th and 27th. A virtual Freshman orientation is being planned and information will be going out this week. Small tours on August 25th will be offered for Freshman students who plan on being in the school.

Shelley Keffer – Has nothing at this time.

Lois Reed – Announced they are continuing to give out lunches, Shelley Keffer has been kind enough recruiting volunteers. Taxes are being received at a pretty normal rate this year.

Christina Lutz-Doemling – Thanked the Board for approving the Planned Courses of Study which will get posted to the website as soon as tomorrow. The Summer Professional Development is wrapping now up in preparation of this upcoming school year. New teachers will be participating in a Virtual Teacher Induction program through Canvas this year.

Jillian Emert – Thanked everybody that helped with the lunch distributions, the building principals for all their hard work, and Tom Moll for all the work he put into Athletics.

Lauren Cieslak – Thanked all the Administrators, Teachers for their planning, and Custodians for getting the buildings cleaned and ready for the new year. Lauren expressed the Board appreciates what all everyone is doing.

Dale Hein – Mr. Hein agreed everybody has been working hard. Keeping fingers crossed that everything works out. Mr. Hein also expressed that he knows the staff will do all they can for the students of Catasauqua.

Duane Deitrich – Kuddos to everybody involved during these unprecedented times.

Donald Panto – Wanted to echo off of what everyone else had said. Expressed that he feels Catasauqua has done an incredible job and that he is honored to be part of it.

David Knerr – Has nothing at this time

Robert J. Spengler – Thanked the High School staff and everybody else involved with 2020 Graduation. Mr. Spengler expressed how Catty has small school strength. Mr. Spengler also provided a quick overview of the opening of school to those who were viewing. He also thanked the parents and community for all their input and support and expressing their concerns. Small Community and open dialogue, we will continue to move ahead.

Mr. Spengler also mentioned he had one last item, a plan of distribution for Saint Paul's Evangelical Lutheran Congregation of Catasauqua Lehigh County. Leadership of the former Saint Paul's has expressed they would like 11% of the proceeds to be placed into a Scholarship Fund for the students of the Catasauqua Area School District. He thanked the group publicly for distributing their funds to help the students of Catasauqua.

Carol Cunningham – Thanked Administration, principals, and teachers for all their preparation and the custodians for their fine work they have done throughout this year.

24. RECOGNITION OF GUESTS & VISITORS

*** At this time a question from the community was addressed:**

Felicia Moreno, 1040 Howertown Rd, N. Catasauqua 18032

Question: Thank you, I have a question for the board

If school is safe to return then why is the executive board still holding this meeting virtually?

Same can be asked with the virtual 5th grade orientation?

Answer: *Mr. Spengler responded. There are two reasons why his recommendation is to not have an in person meeting.*

- 1. One being we have to operate under the Governor's Order, no more than 25 people congregating and when factoring in our board and administration together there would be no room for the public.*
- 2. Second, there is currently no room in the Board room at this time because it is our main distribution point and it is currently filled with iPads and PPE.*

5th. Grade orientation decision was made districtwide administratively with all district orientation groups. Also, out of respect for those folks that have concerns about being together in groups, plus the 25person rule was considered.

25. NEXT MEETING DATE(S)

A. Tuesday, September 8, 2020 7:00 P.M. School Board Meeting

26. ADJOURNMENT

MOTION BY: Deitrich **SECONDED BY:** Cieslak

Motion carried

Time Adjourned: 7:49 P.M.

Respectfully submitted,

Jason Bashaw
Secretary