

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Held Virtual Publicly at 7:00 P.M.
Tuesday, October 13, 2020

1. **CALL TO ORDER** **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:11P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Lauren Cieslak	X	Lois Reed	X
Christy Cooper	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	X
Dale Hein	X	Eric Dauberman	X
Donald Panto *	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
Student Representatives		Shelley Keffer	
Janessa Ortiz		Thomas Moll	X
Trista Graser-Jewell	X	Ronald DeMaio	
		Kimberly Mooney	

X = Present

Visitors: See List Inserted in Permanent Minute Book

* Donald Panto joined the meeting at 7:23 p.m. via speaker phone

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for Legal and Personnel Reasons Will Be Held Before the Meeting at 6:00 P.M
Executive Session was held from 6:00 P.M. until 7:09 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
None

6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education – Christina Lutz-Doemling
Christina Lutz-Doemling: Had nothing to report this evening.

- B. Finance – Robert J. Spengler
Bond refinance will do two things, first it will lower payments and secondly it allows the district to maintain our ratings with Standard and Poor's of Triple B+ Stable, which in this day and age with COVID, it was a phenomenal feat. Our district was able to emerge from a deficit spending to a positive fund balance.
- C. Building & Grounds – Robert J. Spengler
Mr. Spengler announced we held a stadium project meeting two weeks ago, and reviewed the plans and made some revisions. Also discussed the Borough's interest in waiving the land development process saving taxpayers time and money. Mr. Spengler sent a memo to the Catasauqua Borough requesting the waiver. Mr. Hein indicated adjustments may need to occur to the scope of the project due to the necessity for field drainage revisions.
- D. Policy – David Knerr
- Policy # 128 - Nondiscrimination (Second Reading)
Nothing new to report.
- E. Athletics-Thomas Moll
Nothing new to report
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Nothing new to report.
- G. Borough of Catasauqua – Dale Hein
Mr. Hein attended the Borough workshop meeting in which a vote occurred to accept the offer to purchase the Iron Works Front Street property. Mr. Hein indicated that Borough Council now approved the continuation of the Race Street, Front Street, Second Street redevelopment project by PennDOT.
- H. Borough of North Catasauqua – Jason Bashaw
Mr. Bashaw announced various upgrades to the North Catasauqua Park.
- I. Hanover Township – Lois Reed
Ms. Reed reinforced the Race St. and Airport Rd. construction project is ongoing.
- J. PSBA Liaison Update – Donald Panto
At this time, 7:23, Don Panto joined the meeting via speaker phone. Mr. Panto had nothing to report tonight.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
- L. Student Representatives - Janessa Ortiz & Trista Graser-Jewell
Due to technical difficulties, Trista Graser-Jewell was not able to address the Board.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on September 8, 2020

8. APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2020

9. APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2020

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2020

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2020

Items 7A, 8, 9, 10, and 11, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Emert

AYE: Bashaw, Emert, Cooper, McGinley, Deitrich, Hein, Panto, Cieslak, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

12. FINANCIAL

A. Approval of Copier Lease Agreement with Edwards Business Systems

Administration recommends approval of this five (5) year lease agreement for one (1) copier for the high school athletic department as per Co-Stars pricing monthly payment of \$173.45 for a BizHub300. This replaces an expired lease agreement from July 2016, that currently a monthly maintenance of \$69.43

B. Approval of Resolution 2020A Authorizing the Issuance of Bonds

Catasauqua Area School District Lehigh and Northampton Counties, Pennsylvania. A Resolution Authorizing the Issuance of Bonds.

Items 12A and 12B, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cieslak

AYE: Deitrich, Bashaw, Hein, Cooper, Cieslak, Emert, Panto, McGinley, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

13. PERSONNEL

A. Approval for Short Term Substitute Rate of \$180.00 Per Day for Laura Gerhard Effective September 2, 2020 Until Approximately November 24, 2020

B. Approval for Short Term Substitute Rate of \$180.00 Per Day for Cathy Moore Effective August 31, 2020 to October 9, 2020

C. Approval for Short Term Substitute Rate of \$180.00 Per Day for Cathy Moore Effective Approximately October 20, 2020 to Approximately January 13, 2021

D. Approval for Short Term Substitute Rate of \$180.00 Per Day Angelo Lucci Effective August 31, 2020

E. Approval of FMLA for Employee#988

Approval of FMLA for employee #988 effective upon exhaustion of all personal and sick leave beginning August 24, 2020 until September 23, 2020.

F. Approval of FMLA for Employee#83

Approval of FMLA for employee #83 effective upon exhaustion of all personal and sick leave beginning August 31, 2020 until November 4, 2020.

G. Approval of FMLA for Employee#202

Approval of FMLA for employee #202 effective upon exhaustion of all personal and sick leave beginning August 25, 2020 until March 9, 2021.

H. Approval of Unpaid Leave of Absence for Employee #1720

Approval for Unpaid Leave of Absence for employee #1720 effective September 15, 2020, to January 25, 2021.

I. Removal of the Following Substitute Employees for the 2020-2021 School Year:

#	Name	Position	Reason
1	Ronald Hassler	Substitute Teacher	Personal
2	Jessica Kroope	Substitute Teacher	Did Not Renew Emergency Certification
3	Paul Holaska	Substitute Driver	Personal
4	Preston Kucsan	Guest Teacher	Did Not Renew Clearances
5	Alison Kovacs	Substitute Teacher	Other Employment
6	Charles Post	Substitute Teacher	Personal
7	Susan SantaMaria-Ritter	Substitute Teacher	Personal
8	Janet Schmitt	Substitute Teacher	Personal
9	Carol Gehris	Substitute Teacher	Did Not Renew Clearances
10	Robert Fahringer	Substitute Teacher	Personal

J. Substitute(s)

The following applicant has requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

Name	Assignment
Roula Khoury	Guest Teacher

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I, and 13J, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Emert

AYE: Panto, Deitrich, Emert, McGinley, Hein, Cooper, Cieslak, Bashaw, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

K. Appointment of Extra-Curricular Positions – 2020-2021 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 20-21 School Year

#	Name	Position	Stipend
1	Daniel Kotran	Sheckler Audio Visual Coordinator	\$1,848.00
2	Daniel Kotran	Sheckler Safety Patrol	\$138.00
3	Shelly Alexander	Sheckler Yearbook – shared	\$274.50
4	Cynthia Bass	Sheckler Yearbook – shared	\$274.50
5	Wendy Laubenstein	Sheckler Program Coordinator – shared	\$723.50
6	Ronald DeMaio	Sheckler Program Coordinator – shared	\$723.50
7	Sarah Forstoffer	Sheckler Book Fair Coordinator	\$138.00
8	James Wilson	Sheckler Science Fair Coordinator	\$274.00
9	Allysha Weaver	CMS Audio Visual Coord – shared 40%	\$739.20
10	Vicki MacLaughlin	CMS Audio Visual Coord – shared 30%	\$554.40
11	Amy Dymond-Jones	CMS Audio Visual Coord – shared 30%	\$554.40
12	Kimmie Miller	CMS Student Forum Advisor – shared	\$416.00
13	Vicki MacLaughlin	CMS Student Forum Advisor – shared	\$416.00
14	Kimmie Miller	CMS Student Store Advisor – shared	\$416.00
15	Vicki MacLaughlin	CMS Student Store Advisor – shared	\$416.00
16	Allysha Weaver	CMS Book Fair Coordinator	\$138.00
17	Sharon Seritsky	CMS Student Activities Coordinator	\$995.00
18	Dawn Fisher	CMS Newsletter Advisor	\$549.00
19	Jordyn Gutai	CMS Yearbook Advisor – shared	\$183.00
20	Colleen Mashett	CMS Yearbook Advisor – shared	\$183.00
21	Janelle Taylor	CMS Yearbook Advisor – shared	\$183.00
22	Elyse Gair	CHS Class of 2021 Advisor	\$1,556.00
23	Amanda Do	CHS Class of 2022 Advisor	\$1,556.00
24	Eamon Murray	CHS Class of 2023 Advisor	\$1,360.00
25	Kelly Robertson	CHS Class of 2024 Advisor	\$688.00
26	Tara Roseman	CHS Student Council Advisor	\$2,492.00
27	Dawn Fisher	CHS Green Team Advisor	\$562.00
28	Andrew Gruver	CHS National Honors Society Advisor	\$1,378.00
29	Molly Lavigne	CHS STARS (SADD) Advisor	\$685.00
30	Robert Arnold	CHS Audio Visual Coordinator	\$1,848.00
31	Robert Arnold	CHS Music Drama Director	\$1,233.00
32	Robert Arnold	CHS Honor Band Director	\$960.00
33	Robert Arnold	CHS Vocal Director	\$2,722.00
34	Brenda McGuire	CHS Drama Club Director	\$4,429.37
35	Kerry McGuire	CHS Assistant Drama Club Director	\$2,181.63
36	Erin DeBoer	CHS Brown and White Advisor	\$3,654.00

37	James Schaffer	CHS Brown and White Asst. Advisor	Volunteer
38	Eric Snyder	CHS Varsity C Club Advisor	\$1,554.00
39	Jonathan Kiefer	CHS FBLA Advisor	\$1,883.00
40	John Yanek	CHS Debate Team Advisor	\$2,957.00
41	Daniel Wismer	CHS Yearbook Advisor	\$3,654.00
42	Eric Snyder	Head Boys Basketball Coach	\$7,065.00
43	Andrew Oswald	Assistant Boys Basketball Coach	\$4,067.00
44	Brett Zieber	Assistant Boys Basketball Coach	\$3,067.00
45	James Snyder	Assistant Boys Basketball Coach	\$1,000.00
46	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
47	Brandon Keks	Assistant Boys Basketball Coach	Volunteer
48	Anthony Brinkley	Assistant Boys Basketball Coach	Volunteer
49	Mark Seremula	Head Girls Basketball Coach	\$7,065.00
50	Steven Bradley	Assistant Girls Basketball Coach	\$4,067.00
51	Norman Best	Assistant Girls Basketball Coach	\$4,067.00
52	Jenarosa Auriemma	Assistant Girls Basketball Coach	Volunteer
53	Joseph Russo	Head Wrestling Coach	\$7,065.00
54	Jonathan Reed	Assistant Wrestling Coach	\$3,500.00
55	Joseph Stofko	Assistant Wrestling Coach	\$1,384.00
56	Branden Strohl *	Assistant Wrestling Coach	\$3,250.00
57	Kyle Rusnock	Assistant Wrestling Coach	Volunteer
58	Tarik Haddad	Assistant Wrestling Coach	Volunteer
59	Joseph Stofko	Weight Room Monitor - Winter	\$600.00

*pending receipt of employment paperwork

* At this time, Dale Hein motioned to Table "Item K- Appointment of Extra-Curricular Positions 2020-2021 School Year", numbers 42 through 59 until a later time

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Deitrich, Cooper, Cieslak, Bashaw, Emert, Panto, McGinley, Mein, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

L. Change in Employment Status

1. Debra Becker

Previous Status: Custodial Substitute
 Current Status: Custodian B Part-Time
 Assignment: Districtwide
 Salary: \$11.25/hour
 Benefits: As Per Collective Bargaining Agreement
 Effective: October 13, 2020

2. Amber Wismer
 Previous Status: Custodial Substitute
 Current Status: Custodian B
 Assignment: Districtwide
 Salary: \$11.25/hour
 Benefits: As Per Collective Bargaining Agreement
 Effective: September 4, 2020
 (original resignation and change to sub approved 9/8/2020)

M. Resignation

1. Employee: Jacqueline Yanek
 Status: Non-Certified Instructional Aide
 Assignment: Catasauqua High School
 Reason: Other Employment
 Effective: October 2, 2020
2. Employee: Lori Rice
 Status: Sheckler Elementary Café Monitor
 Assignment: Sheckler Elementary School
 Reason: Personal
 Effective: August 31, 2020

N. Nomination for Appointment

1. Name: Bruce Fryslin *
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.00/hour
 Benefits: N/A
 Effective: Upon receipt of employment paperwork
2. Name: Luis Silva *
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.00/hour
 Benefits: N/A
 Effective: Upon receipt of employment paperwork
3. Name: Alexis Henry *
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.00/hour
 Benefits: N/A
 Effective: Upon receipt of employment paperwork

*pending receipt of employment paperwork

O. Approval of Student Teacher/Intern

Approval is requested for the following student teacher/intern as listed:

College - Kutztown University	Effective: January 19, 2021 to May 4, 2021
Name: Andrew Linker	Guidance: Amy Dymond-Jones

Items 13L, 13M, 13N, and 13O were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Emert

AYE: Panto, McGinley, Bashaw, Cooper, Emert, Hein, Cieslak, Deitrich, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

14. CURRICULUM

A. None

15. BOARD APPROVALS**A. Appointment of (2) Student Representatives to the Board of School Directors**

Approval is requested to appoint the following as the two (2) Student Representatives to the Board of School Directors of the Catasauqua Area School District for the 20-21 school year as a result of application and subsequent review by the Catasauqua High School Administration.

Janessa Ortiz

Trista Graser-Jewell

B. Appointment of (2) Student Representatives to Borough Council of Catasauqua

Approval is requested to appoint the following two (2) Catasauqua High School Student Representatives to Borough Council of Catasauqua for the 20-21 school year.

Sabrina Safadi

Derek Troxell

C. Appointment of Student Representative to Borough Council of North Catasauqua

Approval is requested to appoint the following Catasauqua High School Student Representative to Borough Council of North Catasauqua for the 20-21 school year.

Laura Schaffer

D. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: PROGRAMS
Policy #: 128
Title: Nondiscrimination

E. Potential Overnight Student Activity Trips for 2020-2021 School Year

Approval is requested for potential overnight student activity trips, 2020-2021 fall, winter, and spring, as scheduled by PIAA or other associated agencies.

F. Approval of Additional Revised Van/Bus Stops.

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

St John & Bridge
4016 Christian Springs Rd, Bethlehem
798 Hausman Rd. Allentown, PA 18104

Items 15A, 15B, 15C, 15D, 15E and 15F, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Dietrich SECONDED BY: Cieslak
AYE: Dietrich, Panto, Cieslak, Cooper, Emert, Bashaw, McGinley, Hein, Cunningham
NAY: 0
Nine Ayes, Zero Nays, Motion carried*

** At this time Carol Cunningham combined Items 15, 17, 18, 19, and 20*

16. OLD BUSINESS

17. NEW BUSINESS

** At this point, Lois Reed requested the approval of a Settlement Agreement, Student #11657*

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Bashaw
AYE: Panto, McGinley, Bashaw, Cooper, Emert, Hein, Cieslak, Deitrich, Cunningham
NAY: 0
Nine Ayes, Zero Nays, Motion carried*

18. COMMENDATIONS

19. INFORMATION ITEMS

Mr. Hein announced that the Strein family, in honor of Mr. Willis Strein a long time Track and Field Head Coach at the Catasauqua High School, is interested in donating \$10,000 towards the stadium renovation project.

- Mr. Strein started the Track and Field Program at the Catasauqua High School 1963, coached Track and Field 1963-1993.*
- Coached Colonial League Boys Championship Teams in 1978, 1981, 1982, 1984, 1985 & 1988.*
- Coached Colonial League Girls Championship Team in 1980*
- Coached Five Track and Field PIAA State Champions*

Mr. Hein will communicate with family members.

20. CORRESPONDENCE

21. RECOGNITION OF GUESTS & VISITORS

There were no public questions or public comments during this evening's meeting

22. NEXT MEETING DATES

- | | | |
|--------------------------------|-----------|-----------------------------|
| A. Wednesday, November 4, 2020 | 4:00 PM | Buildings and Grounds |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| B. Tuesday, November 10, 2020 | 7:00 P.M. | School Board Meeting |

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Emert

Motion carried

Time Adjourned: 9:20 P.M.

Respectfully submitted,

Jason Bashaw
Secretary