

**MINUTES  
CATASAUQUA AREA SCHOOL DISTRICT  
Held Virtual Publicly at 7:00 P.M.  
Tuesday, November 10, 2020**

1. **CALL TO ORDER** ..... **President, Carol Cunningham**  
*President Carol Cunningham Called the Meeting to Order at 7:09P.M*
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	V
Jason Bashaw	X	Christina Lutz-Doemling	V
Lauren Cieslak		Lois Reed	X
Christy Cooper	X	Kathleen Kotran	V
Jillian Emert	V	Wayne Karess	X
Dale Hein	X	Eric Dauberman	
Donald Panto	V	Melissa Inselmann	V
Shawn McGinley	X	Adam Schnug	V
Student Representatives		Shelley Keffer	
Janessa Ortiz	V	Thomas Moll	V
Trista Graser-Jewell	V	Ronald DeMaio	
		Kimberly Mooney	

*X = Present*

*V=Virtual*

*Visitors: See List Inserted in Permanent Minute Book*

4. **NOTICE OF EXECUTIVE SESSIONS**
  - A. An Executive Session for Legal and Personnel Reasons will be Held Before the Meeting at 6:00 P.M  
*Executive Session was held from 6:00 P.M. until 7:08 P.M*
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
  - A. Academics and Education – Christina Lutz-Doemling  
*The Academics Meeting was held Wednesday, November 4<sup>th</sup> at 5:00 pm. Learning Option, Attendance, and Learning Management System Data were reviewed during the meeting. Principals reviewed and shared their Continuance Improvement Plans. Christina also shared that the new Catasauqua High School Textbook recommendation*

*will be on display in the Board Room until the January 12, 2021 Board Meeting for recommendation.*

- B. Finance – Robert J. Spengler**  
*Mr. Spengler: updated the Board that the AFR has been completed. Our district went from last year's number of -873,672 to a + \$1,059,545, a positive momentum. The October 21<sup>st</sup> Refinance was completed. That will reflect \$240,579 savings current year and next year a savings of \$657,039.*
- C. Building & Grounds – Robert J. Spengler**  
*Mr. Spengler expressed that during the Building and Grounds meeting held on November 4<sup>th</sup> at 4:00 pm, D'huy Engineering officials were in attendance virtually. We are within our constructs financially. There will be approximately 6,000 cubic yards of fill that the district will be looking at giving to the North Catasauqua Borough, potentially placement will be off of Main Street, or our high school soccer fields to level off. Bids are going out December or January for the Field project. Awarding would tentatively be in February and commencement would be March 2021.*
- D. Policy – David Knerr**  
*Nothing new to report*
- E. Athletics-Thomas Moll**  
*Athletic Committee Meeting discussed mostly the Approval of the Catasauqua Area School District Guidelines for Returning to Sports, Winter Edition, in the Form Presented, Replacing "Should" With "Shall" and "Region" With "District XI".*
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich**  
*A virtual meeting was held on October 19<sup>th</sup>., and has nothing new to report.*
- G. Borough of Catasauqua – Dale Hein**  
*Mr. Hein provided the Board with an update on the Ironworks land for development and a change with the Borough's Engineering Company from Pidcock to Remington & Vernick Engineers, Mr. Hein also noted Remington & Vernick Engineers were in attendance during the Borough's meeting.*
- H. Borough of North Catasauqua – Jason Bashaw**  
*Nothing new to report*
- I. Hanover Township – Lois Reed**  
*Race street looks like it is pretty much completed.  
Lois also shared with the Board how well the coat drive had gone on Saturday, November 7<sup>th</sup>. There were approximately 70 to 75 Coats that had gone out to families. Lois also wanted to thank those who helped; Melissa Inselmann, Bob Steckel, Shelley Keffer, and Melanie Doll.*
- J. PSBA Liaison Update – Donald Panto**  
*Nothing new to report*
- K. Lehigh Career & Technical Institute Update – Carol Cunningham**  
*The Lehigh & Career Technical Institute was closed for five days due to COVID-19, three staff members tested positive.*
- L. Student Representatives - Janessa Ortiz & Trista Graser-Jewell**  
*Trista Graser-Jewell expressed to the Board, she had received a lot of positive feedback from the student body about the Roughie Rush that took place on November 4<sup>th</sup>, and other than that, Trista had nothing else further to report.*

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
  - A. **School Board Meeting Held on October 13, 2020**
8. **APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2020**
9. **APPROVAL OF BUDGET TRANSFERS OCTOBER 2020**
10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2020**
11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2020**

*Items 7A, 8, 9, 10, and 11, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: McGinley      SECONDED BY: Deitrich  
AYE: Bashaw, Emert, Cooper, McGinley, Deitrich, Hein, Panto, Cunningham  
NAY: 0  
Eight Ayes, Zero Nays, Motion carried*

**12. FINANCIAL**

- A. **Approval of Addendum to Agreement for Collection of Delinquent Real Estate Taxes on Behalf of the Catasauqua Area School District**  
Administration requests approval of this addendum which authorizes Portnoff Law Associates to continue collection of delinquent Real Estate Taxes.

**ROLL CALL VOTE**

*MOTION BY: Deitrich      SECONDED BY: Bashaw  
AYE: Deitrich, Bashaw, Hein, Cooper, Emert, Panto, McGinley, Cunningham  
NAY: 0  
Eight Ayes, Zero Nays, Motion carried*

**13. PERSONNEL**

- A. **Approval for FMLA for Employee #988 Effective Upon Exhaustion of all Personal and Sick Leave Beginning September 23, 2020 until October 14, 2020**

**B. Appointment of Extra-Curricular Positions – 2020-2021 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2020-2021 school-year:

#	Name	Position	Stipend
1	Eric Snyder	Head Boys Basketball Coach	\$7,065.00
2	Andrew Oswald	Assistant Boys Basketball Coach	\$4,067.00
3	Brett Zieber	Assistant Boys Basketball Coach	\$3,067.00
4	James Snyder	Assistant Boys Basketball Coach	\$1,000.00
5	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
6	Brandon Keks	Assistant Boys Basketball Coach	Volunteer
7	Anthony Brinkley	Assistant Boys Basketball Coach	Volunteer
8	Mark Seremula	Head Girls Basketball Coach	\$7,065.00
9	Steven Bradley	Assistant Girls Basketball Coach	\$4,067.00
10	Norman Best	Assistant Girls Basketball Coach	\$4,067.00
11	Jenarosa Auriemma	Assistant Girls Basketball Coach	Volunteer
12	Joseph Russo	Head Wrestling Coach	\$7,065.00
13	Jonathan Reed	Assistant Wrestling Coach	\$3,500.00
14	Joseph Stofko	Assistant Wrestling Coach	\$1,384.00
15	Branden Strohl *	Assistant Wrestling Coach	\$3250.00
16	Kyle Rusnock	Assistant Wrestling Coach	Volunteer
17	Tarik Haddad	Assistant Wrestling Coach	Volunteer
18	Michael Rusnock	Assistant Wrestling Coach	Volunteer
19	Joseph Stofko	Weight Room Monitor - Winter	\$600.00
20	John Leiderman	Assistant Marching Band Director	Volunteer
21	Allison Beecher *	Indoor Winter Guard Instructor	\$1051.00
22	Robert Arnold	Assistant Indoor Winter Guard Instructor	\$526.00

\*pending receipt of employment paperwork

**C. Approval Unpaid Leave of Absence**

Approval for Unpaid Leave of Absence for employee #2399 effective November 25, 2020, to January 22, 2021.

**D. Substitute**

The following applicant has requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

Name	Assignment
Tiandra Reigel	Substitute Teacher

**E. Resignation**

1. Employee: Alexis Henry  
Status: Student Worker  
Assignment: Districtwide  
Reason: Personal  
Effective: October 21, 2020
  
2. Employee: Christina Deitrich  
Status: Part-Time Custodian  
Assignment: Districtwide  
Reason: Personal  
Effective: November 20, 2020

*Items 13A, 13B, 13C, 13D, and 13E, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Deitrich      SECONDED BY: Bashaw  
AYE: Panto, Deitrich, Emert, McGinley, Hein, Cooper, Bashaw, Cunningham  
NAY: 0  
Eight Ayes, Zero Nays, Motion carried*

**14. CURRICULUM**

**A. Preliminary Approval of Textbooks for 2020-2021 School Year**

Administration requests preliminary approval of the following textbooks for the 2020-2021 school year as follows:

**High School Economics**

Title: *Economics*

Author: A. O'Sullivan & S. Sheffrin

Publisher: Pearson/Savvas Learning Company

(Samples will be available for examination and review for a minimum period of 30 days with final adoption on January 12, 2021).

**ROLL CALL VOTE**

*MOTION BY: Deitrich      SECONDED BY: McGinley  
AYE: McGinley, Emert, Hein, Bashaw, Cooper, Deitrich, Panto, Cunningham  
NAY: 0  
Eight Ayes, Zero Nays, Motion carried*

## 15. BOARD APPROVALS

A. **Approval of the Catasauqua Area School District Guidelines for Returning to Sports, Winter Edition, in the Form Presented, Replacing "Should" With "Shall" and "Region" With "District XI "**

B. **Approval of Student Activity Account 2020-2021 School Year**

The following activity account has been opened during the 2020-2021 school year, and should be approved by the School Board.

### Freshman Class of 2024

C. **Approval to Dispose of Wrestling Mats Housed at the Catasauqua High School.**  
Mats are No Longer Needed Due to Receipt of Replacement Mats

D. **Approval of Service Contract Between Catasauqua Area School District and CLEARVU School Services, LCC**

- |                      |   |
|----------------------|---|
| 1. Service Provider: | CLEARVU School Services, LCC                            |
| Service:             | Furnish Contracted Food Procurement Specialist Services |
| Location:            | District-wide   |
| Amount:              | \$800.00-NSLP Total Meals Served of 50,000 meals        |
| Term:                | January 1, 2021 through December 31, 2021               |

E. **Approval of Copier Lease Agreement with Edwards Business Systems**

Administration recommends approval of this five (5) year lease agreement for one (1) copier for the high school office as per Co-Stars pricing monthly payment of \$123.41 for a Basic BizHub300. This replaces an expired lease agreement that currently is a monthly maintenance of \$69.43.

F. **Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

St John & Bridge  
4016 Christian Springs Rd, Bethlehem  
798 Hausman Rd. Allentown, PA 18104

*Items 15A, 15B, 15C, 15D, 15E, and 15F, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Deitrich            SECONDED BY: Cooper*

*AYE: Deitrich, Cooper, Bashaw, Emert, Panto, McGinley, Hein, Cunningham*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. COMMENDATIONS**

**19. INFORMATION ITEMS**

**20. CORRESPONDENCE**

**21. RECOGNITION OF GUESTS & VISITORS**

*There were no public questions or public comments during this evening's meeting*

**22. NEXT MEETING DATE(S)**

A. Tuesday, December 1, 2020   7:00 P.M.   Reorganization and Monthly  
School Board Meeting

**23. ADJOURNMENT**

*MOTION BY: Deitrich            SECONDED BY: McGinley*

*Motion carried*

**Time Adjourned: 7:32 P.M.**

Respectfully submitted,

Jason Bashaw  
Secretary