

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Held Virtual at 7:00 P.M.
Tuesday, December 1, 2020

1. **CALL TO ORDER** President _____
President, Duane Deitrich Called the Meeting to Order at 7:19 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	V	Robert J. Spengler	V
Duane Deitrich	V	Dave Knerr	V
Jason Bashaw	V	Christina Lutz-Doemling	V
Lauren Cieslak	V	Lois Reed	V
Christy Cooper	V	Kathleen Kotran	V
Jillian Emert	V	Wayne Karess	V
Dale Hein	V	Eric Dauberman	V
Donald Panto	V	Melissa Inselmann	V
Shawn McGinley	V	Adam Schnug	V
Student Representatives		Shelley Keffer	
Janessa Ortiz	V	Thomas Moll	V
Trista Graser-Jewell		Ronald DeMaio	
		Kimberly Mooney	

X = Present

V=Virtual

Visitors: See List Inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for legal and personnel reasons will be held before the meetings at 6:00P.M
Executive Session was held from 6:00 P.M. until 7:08 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. *No comments from audience*

6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**

A. *None this evening*

7. **APPROVAL OF MINUTES FROM PRIOR MEETING**

A. **School Board Meeting Held on November 10, 2020**

8. **APPROVAL OF TREASURER’S REPORT FOR NOVEMBER 2020**

There will be no Treasurer's Report on December 1, 2020 due to bank statements not coming in until the day of the Board meeting. The Superintendent will send the report to Board members, and will also include in the minutes upon receipt.

- 9. **APPROVAL OF BUDGET TRANSFERS NOVEMBER 2020**
- 10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2020**
- 11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2020**
- 12. **APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 12, 2021 BOARD MEETING**

Items 7A, 8, 9, 10, 11 and 12, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Bashaw, Hein, Cooper, Cieslak, Emert, Panto, McGinley, Cunningham, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

13. FINANCIAL

A. Participation in Bid Supply Program

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2021-2022 school year.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cooper

AYE: Cunningham, Panto, Emert, McGinley, Hein, Cooper, Cieslak, Bashaw, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

14. PERSONNEL

A. Removal of the Following Substitute Employees for the 2020-2021 School Year

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Christina Harrison	Substitute Teacher	Did Not Renew Clearances
Matthew Trust	Substitute Teacher	Other Employment

B. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2020- 2021 School Year as follows:

<u>Name</u>	<u>Assignment</u>
Amanda DeFelice	Substitute Teacher*
Janelle Sentiwany	Substitute Teacher*

*pending receipt of employment paperwork

C. Approval for Short Term Substitute Rate of \$180.00 Per Day for Janelle Sentiwany Effective Approximately January 19, 2021 to April 13, 2021

D. Approval for Substitute Rate of \$130.00 Per Day for Christopher Creyer Effective December 1, 2020.

E. Approval of Unpaid Leave of Absence

Approval of Unpaid Leave of Absence for employee #2151 effective November 21, 2020, to June 11, 2021.

F. Change in Employment Status

1. Amy Trocki

Previous Status: Cafeteria Substitute
 Current Status: General Kitchen Help
 Assignment: Catasauqua Middle
 School Salary: \$11.80/hour
 Effective: December 2, 2020

2. Rosemarie Seeley

Previous Status: Cafeteria Substitute
 Current Status: General Kitchen Help
 Assignment: Sheckler Elementary
 School Salary: \$11.80/hour
 Effective: January 4, 2021

G. Nomination for Appointment

1. Name: Marcus
 Marmolejos* Status: Student
 Worker Assignment: Districtwide
 Salary: \$8.00/hour
 Benefits: N/A
 Effective: Upon receipt of employment paperwork

*pending receipt of employment clearances

H. Appointment of Extra-Curricular Positions – 2020-2021 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2020- 2021 school-year:

Name	Position	Stipend
Vincent Pellechia	Assistant Wrestling Coach	Volunteer

Items 14A, 14B, 14C, 14D, 14E, 14F, 14G, and 14H, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Emert

AYE: McGinley, Cieslak, Emert, Hein, Bashaw, Cooper, Deitrich, Panto, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

15. CURRICULUM

A. None

16. BOARD APPROVALS

A. Approval of MOU with the Catasauqua Area School District and the Teamsters Local 773 (“Union”) Effective January 4, 2021 for the Period Remaining of the July 1, 2018 to June 30, 2023 (“2018-23 Collective Bargaining Agreement”)

B. Approval of Student Activity Account 2020-2021 School Year

Administration recommends the approval of the Catty Crew Scholarship

Items 16A, and 16B, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Cooper, Cieslak, Bashaw, Emert, Panto, Hein, Cunningham, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

C. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2020 to December 1, 2021.

Carol Cunningham, on nomination by Carol Cunningham and seconded by Dale Hein

Nominations:

Carol Cunningham

Nominations closed

Ballot for Lehigh Career & Technical Institute Board of Directors: _

Carol Cunningham

ROLL CALL VOTE

Voting for Carol Cunningham

AYE: Panto, McGinley, Bashaw, Cooper, Cunningham, Emert, Hein, Cieslak, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

D. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2020 to December 1, 2021.

Duane Deitrich, on nomination by Carol Cunningham

Nominations:

Duane Deitrich

Nominations closed
Directors:

Ballot for Alternate Lehigh Career & Technical Institute Board of

Duane Deitrich

ROLL CALL VOTE

Voting for Duane Deitrich

AYE: Panto, Cieslak, Cooper, Emert, Bashaw, Cunningham, McGinley, Hein, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

E. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

17. OLD BUSINESS

18. NEW BUSINESS

Motion to establish a Settlement of tax assessment appeals for the 100 Cascade Drive Property and the 202-212 Cascade Drive property.

Dave Knerr recommended before the Roll Call Vote, we should provide the public time to comment since this was the first they heard of the settlement of tax assessment for these Cascade Drive Properties. Duane Deitrich called out for comments, no comments were received.

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Hein, Cieslak, Emert, Bashaw, McGinley, Cunningham, Cooper, Panto, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

* At this point Mr. Spengler also added the new copier lease as an item under New Business.

Edwards Business Systems-60 Month Term - Single Payment Plan Lease and Maintenance Cost per month of \$1,370.58 a savings from current cost of \$1,442.60 going from 9 to 8 copiers:

- (1) - Bizhub 300i Copier/Printer/Scanner (MS Guidance/Library)
- (4) - Bizhub 650i copier/printer/scanner (Central Copy, MS Office, Admin, and High School Copy Room)
- (3) - Bizhub 4752 Bundle Copier/Printer (Admin, HS Library. & Transportation)

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Cunningham, Cooper, Emert, Hein, Bashaw, Cieslak, McGinley, Panto, Deitrich

NAY: 0

Nine Ayes, Zero Nays, Motion carried

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

22. RECOGNITION OF GUESTS & VISITORS

None

Wayne Karess: Things have stabilized since the beginning of the school year related to remote learning. We are now able to move into projects that needed to get done. Wayne wished everyone Happy Holidays!

Kathleen Kotran: Agreed with Wayne, and reiterated things are stabilizing and how they feel they have all the right tricks up their sleeves to take care of any remote learning issues that arises. Kathy also wished everybody Happy Holidays!

Christina Lutz-Doemling: Recognized Adam Schnug, Dawn Fisher, Ashley Schmidt, and high School Counselors for their efforts in assisting the CHS students with the dual enrollment application process with LCCC for the upcoming semester. All student's tuition and cost of books are covered from a grant LCCC received. As of this morning, 13 students applied and several of the students are planning on taking more than one course. Best wishes for a Happy Holiday

Thomas Moll – We got through the fall sports, and the kids did a great job following all the protocols and now we are figuring out how to handle the winter sports with the different dynamics of being inside now. Mr. Spengler has been on Zoom calls with medical providers to see how to handle winter sports. First scheduled game will be December 11th which more than likely won't happen since there will not be enough practice time. At this point, Mr. Panto recognized Tom Moll for a well written and classy "thank you" email sent out to the coaches and trainers. Mr. Panto expressed how the email was very appreciated. Mr. Moll took the opportunity to thank John Capozzolo, Chris Leavy, and Sara Smey, from Lehigh Valley Health Network for all they have done.

Eric Dauberman: Provided an update on what is going on at Sheckler. There will be dress up days coming up, and they will still be doing the Giving Tree. Mr. Dauberman thanked his staff for all the donations towards the Giving Tree initiative which helped allow getting gifts to the students and families. Mr. Dauberman also thanked the entire staff, parents, and students for keeping Sheckler an extremely safe place for learning and working.

Melissa Inselmann: Provided an overview of all that will be going on at CMS. Soon videos of Star Students of the Month will be posted on CMS Facebook and website, FOS training opportunities for CMS 7th and 8th grade new Science teachers, Weller Center will be presenting a virtual presentation on puberty and the reproduction system for both virtual and traditional learners, and lastly CMS adopted a couple of families by recommendation of its guidance counselors to provide a nice little Christmas. These families will receive a Christmas tree, dinner, clothing, games etc. Have a Happy and Healthy Holiday.

Adam Schnug: Provided an update on what is going on at CHS. They will also be doing a dress up day on Wednesdays, Count Down to the Holiday Guessing Game in which each day a staff photo gets sent out to the district and you have to guess who it is, National Honor Society is hosting a Festivus Carnival on December 23rd, a tradition CHS started about two years ago. Lastly, Keystone Exams are coming up in January 2021.

Student Representative Janessa Ortiz: Nothing new to report, Mr. Schnug covered it all.

Jillian Emert: Wanted to thank Mr. Dauberman and the Sheckler staff on doing the Thanksgiving food drive for the Catty Food Bank, also wished everybody a Happy Holiday.

Lauren Cieslak: Thanked everyone for their hard work, also Wished everybody a Happy Holiday, Merry Christmas and Happy New Year. Mr. Deitrich then wished Lauren a Happy Birthday.

Jason Bashaw: Had nothing new to add for North Catasauqua because of the Board Meeting being held a week earlier. Mr. Bashaw thanked everybody for the great year and expressed how he brags how this school district is leading, and what a good job our district is doing. He also wished everybody a great holiday!

Donald Panto: Merry Christmas and Happy New Year! Mr. Panto is looking forward to the end of the year and a better 2021.

Christy Cooper: Wanted to sincerely thank every single person who has allowed this year to occur even with all the obstacles the district had faced. She also wished everybody Happy Holidays!

Carol Cunningham: Expressed her sincere appreciation for all the work everybody has been doing. Carol also wished everybody a Happy Holiday and a healthy New Year!

Dale Hein: Thanked Carol Cunningham for her leadership role as Board President for so many years and how he feels it will be a smooth transition for Duane Deitrich becoming Board President. Mr. Hein also expressed how he hopes things next year will continue to improve so we can get back to a normal situation in our district.

Shawn McGinley – Thanked Carol Cunningham for her years of leadership as Board President, and her continuing her leadership as Board Vice President is appreciated throughout the community and everybody else.

Lois Reed: Thanked Representative Jeanne McNeill and Holy Trinity for working together and helped with providing 40 turkeys and all the sides to C3P families the Friday before Thanksgiving. Lois expressed how the families really appreciated the meals.

David Knerr: Mr. Knerr expressed his appreciation for the Board's confidence in him and keeping him on the team for another year. He also expressed how it is a pleasure working with such a great board and how it has been a great pleasure working with Carol Cunningham and looking forward to working with her in a different role.

Robert J. Spengler: Congratulated Duane Deitrich on his appointment as President to the Board of School Directors, and additionally noted he is happy Carol Cunningham is going to continue to be involved. Mr. Spengler also expressed how he feels they both will make a fantastic team. Mr. Spengler also noted his sincere appreciation of the Board and staff for a program that is envied out there, remarks and comments from the community have all been 100% positive. This all happens from teamwork. Happy Holidays to everyone and stay safe.

Duane Deitrich: Thanked the Board for their vote of confidence. Mr. Deitrich meets or exceed their expectations Mr. Deitrich also noted Kuddos to everyone involved for helping make our district successful and making it into the new year. Happy Holidays and Happy Festivus!

23. NEXT MEETING DATE

A. Tuesday, January 12, 2021 7:00 P.M. School Board Meeting

24. ADJOURNMENT

MOTION BY: Cunningham SECONDED BY: Emert

Motion carried

Time Adjourned: 7:53 P.M.

Respectfully submitted,

Jason Bashaw
Secretary