

**AGENDA**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Held Virtually at 7:00 P.M.**  
**Tuesday, February 9, 2021**

1. **CALL TO ORDER** ..... **President, Duane Deitrich**  
*President, Duane Deitrich Called the Meeting to Order at 7:07 P.M.*
  
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
  
3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	V	Robert J. Spengler	V
Duane Deitrich	V	Dave Knerr	V
Jason Bashaw	V	Christina Lutz-Doemling	V
Lauren Cieslak	V	Lois Reed	V
Christy Cooper	V	Kathleen Kotran	V
Jillian Emert	V	Wayne Karess	V
Dale Hein	V	Eric Dauberman	V
Donald Panto	V	Melissa Inselmann	V
Shawn McGinley	V	Adam Schnug	V
Student Representatives		Shelley Keffer	
Janessa Ortiz		Thomas Moll	V
Trista Graser-Jewell		Ronald DeMaio	
		Kimberly Mooney	

*X = Present*  
*V=Virtual*

4. **NOTICE OF EXECUTIVE SESSIONS**
  - A. An Executive Session for Legal and Personnel Reasons Held Prior to Meeting at 6:00 P.M.
  
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
  - A. PSBA Services Update – Karen Devine, PSBA Director of Member Services  
*Karen Devine – Provided the Board with information regarding Monthly Exchange dates and times. Additionally, she recognized the Board of School Directors for their service during these most challenging times, and thanked them for allowing her to honor them during this evening’s board meeting.*
  
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
  - A. Academics and Education – Christina Lutz-Doemling  
*Dr. Lutz-Doemling shared with the Board enrollment comparison information discussed during the Academics & Ed Committee Meeting held on Wednesday, February 3<sup>rd</sup> at 5:00. The comparison was from fall 2019 to fall 2020 enrollment data.*

*Mr. Schnug reviewed the updates to the 2021-2022 Catasauqua High School Career Planning Guide, additionally he shared information about the high school dual enrollment and pre-apprenticeship program as well as the high school's Pays work development lab. Ms. Inselmann shared some information and updates related to the virtual programs at Catasauqua Middle School "Remind" usage data and midyear academic attendance data and associated intervention. Mr. Dauberman shared information regarding Sheckler Kindergarten registration, PSSA preparation and information about the digital science fair.*

**B. Finance – Robert J. Spengler**

*Mr. Spengler provided an update regarding Administration's preparation for the first look at 2021-2022 Budget for March presentation and discussion.*

- a) Fund Balance is stable - over \$1 million*
- b) Fortunately, our revenues are stable or growing- exception of LVIA Parking Tax*
- c) COVID Relief Funds - 2 rounds - potential 3rd round*
- d) Examining capital purchases and small projects for refi savings*
- e) Establish a Capital Fund*
- f) Staffing to support continued COVID mitigation practices for at least next fall*
- g) 2020-2021 Savings: \$380,507*
- h) 2021-2022 Savings: \$1,322,500*

**C. Building & Grounds – Robert J. Spengler**

*Mr. Spengler shared information from the Alumni Field Design Team meeting held on Tuesday, January 26, 2021.*

- The team reviewed State Contract pricing proposals for the Field Work, Bleachers, and Lighting. They also discussed scoreboard options and decided to recommend the large LED screen option, pending a final review by D'Huy Engineering. Also reviewed and discussed, the Fieldhouse plans to date. Pre-Bid meeting is scheduled for this Thursday, February 11, 2021.*

*Mr. Spengler provided the Board with information from the Building and Grounds meeting held virtually and publicly on Wednesday, February 3<sup>rd</sup> at 4:00 pm.*

- Representatives from D'Huy Engineering were present to provide an update on the Stadium Project and confirm the direction of the Stadium Design Team.*
- Committee recommends the 3 Contracts for Site work, Bleachers, and Lighting be approved. They are on this evening's agenda.*
- Committee recommends approval of the Board - on tonight's Agenda*
- Discussed some Capital Items*
- Mr. Hein recommended to possibly Establish a Capital Fund from Refi Savings for future costs like turf replacement*
- Equipment/Vehicles:*
  - 1. Backhoe*
  - 2. Dump truck replace*
  - 3. PU Truck Replace*
  - 4. Custodial Cleaning Equipment/Technology*
  - 5. Technology Infrastructure (agenda tonight)*
  - 6. CMS Lockers (8th Grade)*
  - 7. CMS Stage Curtains and some Carpet Replace*
  - 8. Sheckler Window Seal and Brick point/Seal (North side issues)*
  - 9. CHS Blinds*
  - 10. Miscellaneous*
- Lastly, Mr. Spengler met with Mr. Travers at Catty Borough regarding digital sign ordinance and he will research and advise.*

*\* At this point Mr. Hein asked a question regarding the elimination of the “snow removal” device at the Catasauqua Middle School. Lois Reed explained they are using the Catwalk that was on the pole building from when it was originally constructed. Mr. Hein wanted to make sure the snow was being properly removed from the buses.*

**D. Policy – David Knerr**

- Policy #808 – Food Services (clean) (redline) - First Reading

*Mr. Knerr reviewed and explained to the Board the revisions made to Policy #808.*

**E. Athletics-Thomas Moll**

*Mr. Moll provided the Board with an update from the Athletics meeting held on February 3<sup>rd</sup>.*

- *Winter sports are at a midpoint right now*
- *Senior Night for girls basketball and Boys Basketball*
- *Individual District Wrestling will take place February 20<sup>th</sup> and 21<sup>st</sup>., the sight has not yet been determined.*
- *The District XI Committee determined our boys and girls basketball tournament is going to be open tournament beginning first week of March 2021.*
- *Sign up for spring sports first practice date is Monday, March 8<sup>th</sup> as long as there is no snow on the ground.*
- *Recognition of Lehigh Valley Soccer Scholar Athlete Nominees: Girls-Hamyah Jenkins, and Boys-Derek Troxell*
- *Recognition of Boys Basketball Senior Night, Derek Troxell, awarded the Thomas DeLong Award for the outstanding senior boys basketball player, and Cole Schiffer was awarded with the Gerald Case Award for an individual who has shown great determination and support of our program.*
- *Recognition of Girls Basketball Senior Night, Alexis “Lexie” Rushatz Awarded the David Cunningham Award for outstanding senior girls basketball player.*

**F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich**

*Regularly scheduled Carbon Lehigh Intermediate Unit board meeting held on January 27<sup>th</sup>:*

- *Ongoing topics CLEA negotiations are progressing nicely*
- *Item 12B on tonight’s agenda the approval of “Approval of Carbon-Lehigh Intermediate Unit 2021-2022 Budget” Mr. Deitrich expressed his appreciation for the Board’s consideration to approve the Budget, he then pointed out there was an overall “0” percent change in district contributions, and Catasauqua had a slight increase due to participation formulas.*

**G. Borough of Catasauqua – Dale Hein**

*Mr. Hein shared information from the Monday night, February 1<sup>st</sup> virtual Borough Meeting. During the meeting, there was no information provided that concerned the Catasauqua Area School District. Mr. Hein recognized the Student Representatives for the Borough of Catasauqua, usually Derek Troxell, is always present at the meetings virtually and that he seems to be taking a good account for being part of the Borough Council.*

**H. Borough of North Catasauqua – Jason Bashaw**

*Mr. Bashaw shared with the Board information from notes from the past month’s meeting. The D&L Trail is underway and is being cleaned out very well going up to Northampton. There are a lot of meetings scheduled in the upcoming months and to keep your eyes open if you want to participate in any of the meetings because they are looking for participants. According to the notes, the developer is cognizant of the dump trucks and of the debris being left on the roads, they do have street cleaners out there very often. Any complaints brought to the Board is addressed with the developer. The developer is really working with the community and really making sure everybody is happy.*

**I. Hanover Township – Lois Reed**

*Ms. Reed provided information to the Board:*

- *The Township shared they are in the planning stages of three (3) new warehouses that are going in Hanover Township which is good for tax dollars.*
- *Willowbrook Road will be paved in the spring, and will then be handed over to Penn Dot, it will no longer be a Township road.*

**J. PSBA Liaison Update – Donald Panto**

*Mr. Panto discussed the recent PSBA State Legislative Edition Governor’s Budget Address. It will bode well for school districts if it is passed as it is presented, but it is probably unlikely. If you were unaware, it includes a significant personal income tax increase to roughly 4.5% up from a little better than 3%. The Governor in his last two years in office is raising revenue to be able to address things that maybe have been unaddressed. If funding does not arrive from the State for school systems, then it will come from the Communities. The Governor’s Budget may have a very significant impact on the things we can do here in the district.*

**K. Lehigh Career & Technical Institute Update – Carol Cunningham**

*Nothing to report this evening.*

**L. Student Representatives - Janessa Ortiz & Trista Graser-Jewell**

**7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

**A. School Board Meeting Held on January 12, 2021**

**8. APPROVAL OF TREASURER’S REPORT FOR JANUARY 2021**

**9. APPROVAL OF BUDGET TRANSFERS JANUARY 2021**

**10. APPROVAL FOR PAYMENT OF ALL A/P BILLS FEBRUARY 2021**

**11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JANUARY 2021**

*Items 7A, 8, 9, 10, and 11 were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: McGinley*

*AYE: Bashaw, Emert, Cooper, McGinley, Cunningham, Hein, Panto, Cieslak, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**12. FINANCIAL****A. Approval of Lehigh Carbon Community College Proposed 2021-2022 Budget**

The Lehigh Carbon Community College Operational Budget for the fiscal year 2021-2022 is presented for approval. The total 2021-2022 Operating debt service and capital budgets are \$54,271,488 a decrease of \$2,067,735 or -3.7% from prior year's revised budget. The Catasauqua Area School District sponsor share will be \$ 162,739, a decrease of -\$1,114 or -0.7% from last year's revised budget.

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Emert*

*AYE: Cunningham, Bashaw, Hein, Cooper, Cieslak, Emert, Panto, McGinley, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**B. Approval of Carbon-Lehigh Intermediate Unit 2021-2022 Budget**

The Carbon-Lehigh Intermediate Unit #21 Operational Budget for the fiscal year 2021-2022 is presented for approval. The total 2021-2022 Operational budget is \$3,276,665 an increase of \$94,305 from prior year. The total of all Lehigh and Carbon County district contributions of the operating budget is \$819,040, a 0% change. The Catasauqua Area School District share is \$25,496, an increase of \$3,950, or 1.83% increase.

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Cooper*

*AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Bashaw, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**C. Approval of Lehigh Career & Technical Institute Proposed 2021-2022 Budget**

Approval is requested for the 2021-2022 Budget of the Lehigh Career & Technical Institute. The total 2021-2022 Operating Budget is \$28,976,100, an increase of \$568,870, or 2.00% increase from prior year. The Catasauqua Area School District share is \$818,381.62 an increase of \$18,853.52 or 2.35% increase. The proposed Academic Center Budget is \$2,078,200 based on a projected enrollment of 400 total students at a cost of \$4,534.75 per student. The Catasauqua Area School District share of the Academic Center Budget is \$84,497 an increase of \$9,527 or 12.71% increase.

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Cieslak*

*AYE: Cieslak, McGinley, Emert, Hein, Bashaw, Cooper, Cunningham, Panto, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**D. Approval of Technology Purchases/Projects July, 2021**

The following contracts are presented for approval:

1. Service Provider: ePlus Technology  
Service: UPS  
 Total Cost for this aspect is \$14,283.22  
 E-Rate Reimbursement (after accounting for deductions for shared equipment serving the DAO) = \$11389.03  
 Cost to the District = \$2894.19
  
2. Service Provider: IntegraOne  
Service: Network Switches:  
 Total Cost for this aspect is \$186,412.61  
 E-Rate Reimbursement (after accounting for ineligible equipment at DAO and deductions for shared equipment serving the DAO) = \$140,245.07  
 Cost to the District = \$46,167.54

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Emert*

*AYE: Cooper, Cunningham, Cieslak, Bashaw, Emert, Panto, McGinley, Hein, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**13. PERSONNEL****A. Appointment of Extra-Curricular Positions – 2020-2021 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2020-2021 school-year:

#	Name	Position	Stipend
1	Steven Bradley	Head Baseball Coach	\$5,399.00
2	Eric Snyder	Assistant Baseball Coach	\$2,671.00
3	Andrew Oswald	Assistant Baseball Coach	\$2,671.00
4	James Snyder	Assistant Baseball Coach	Volunteer
5	Steven Ritter	Assistant Baseball Coach	Volunteer
6	Paige Kogelman	Head Softball Coach	\$5,399.00
7	Kip Kogelman	Assistant Softball Coach	\$2,671.00
8	Cathy Moore	Assistant Softball Coach	\$1,335.50
9	Erika Proctor	Assistant Softball Coach	\$1,335.50
10	Laura Gerhard	Assistant Softball Coach	Volunteer
11	Kyle Rusnock	Head Track Coach	\$5,399.00
12	Trajano Bastidas	MS Soccer Coach	\$2,671.00
13	Joseph Stofko	Assistant Track Coach	\$2,671.00
14	Janine Hemond	Assistant Track Coach	\$2,671.00
15	David Burkner	Assistant Track Coach	Volunteer
16	Travis Brett	Weight Room Monitor Spring	\$600.00

**B. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

Name	Assignment
Tara Souilliard *	Substitute Teacher
Madison Walker *	Substitute Teacher

\*pending receipt of employment clearances

**C. Approval for Short Term Substitute Rate of \$180.00 Per Day for Cathy Moore Effective January 22, 2021 to February 4, 2021**

**D. Approval for Short Term Substitute Rate of \$180.00 Per Day for Tiandra Reigel Effective Approximately February 10, 2021 to Approximately May 4, 2021**

**E. Approval for Short Term Substitute Rate of \$180.00 Per Day for Janelle Sentiwany Effective Approximately January 19, 2021 to Approximately April 12, 2021**

**F. Approval for Substitute Rate of \$130.00 per day for Tara Souilliard effective January 27, 2021**

**G. Approval of FMLA for Employee # 2020**

Approval for FMLA for employee #2020 effective upon exhaustion of all personal and sick leave beginning approximately February 10, 2021 until May 4, 2021

**H. Approval of FMLA for Employee # 2349**

Approval for FMLA for employee #2349 effective upon exhaustion of all personal and sick leave beginning approximately March 9, 2021 until May 31, 2021

**I. Resignation**

1. Employee: Karen Casey
- Status: Non-Certified Instructional Aide
- Assignment: Sheckler Elementary
- Reason: Personal
- Effective: January 20, 2021

*Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, and 13I were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Bashaw*

*AYE: Panto, McGinley, Bashaw, Cooper, Emert, Hein, Cieslak, Cunningham, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

## 14. CURRICULUM

### A. Catasauqua High School Career Planning Guide-

Approval is requested for the Catasauqua High School Career Planning Guide for the 2021-2022. Updates as presented and discussed during the 2/3/21 Academics Committee Meeting.

## 15. BOARD APPROVALS

### A. Authorization to Bid for Fuel Oil 2021-2022

Approval is requested to authorize bidding for fuel oil via Keystone Purchasing Network, Intermediate Unit #16, effective 2021-2022 school year.

### B. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy:

**Section: OPERATIONS**  
**Policy # : 808**  
**Title: Food Services**

### C. Approval of Summer School at Allentown City, Northampton Area, and Whitehall-Coplay School Districts

Approval is requested to ask for permission from Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, allow students from the Catasauqua Middle School (grades 5, 6, 7, and 8) and the Catasauqua High School (grades 9, 10, 11, and 12) to attend summer school for the Summer of 2021 in the Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, at a tuition rate designated by their school board, and that tuition payment is the responsibility of the parent/guardian.

### D. Authorization and Approval of Contract with Miller Sports Construction for Alumni Field Improvements as per specifications in accordance with Costars Contract #014-171 (Recreation & Fitness); 008-445 (MRO), in the amount of \$3,896,000.00

### E. Authorization and Approval of Contract with Southern Bleacher for Alumni Field Bleacher Upgrades and Replacement as per Specifications in Accordance With National Purchasing Cooperative, d/b/a BuyBoard® Contract #583-19, in the Amount of \$664,700.00

### F. Authorization and Approval of Contract with Musco Lighting LLC for Alumni Field Lighting Replacement as per Specifications in Accordance with Costars Contract #008-119, in an amount to not exceed \$265,140



**G. Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Howertown & Wood  
15th & Tilghman- McDonalds

*Items 14A, 15A, 15B, 15C, 15D, 15E, 15F and 15G were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: McGinley*

*AYE: Emert, Panto, Cieslak, Cooper, Cunningham, Bashaw, McGinley, Hein, Deitrich*

*NAY: 0*

*Nine Ayes, Zero Nays, Motion carried*

**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. COMMENDATIONS**

**19. INFORMATION ITEMS**

**20. CORRESPONDENCE**

*Items 16, 17, 18, 19, and 20 were combined by Board request*

*Wayne Karess: Thanked the Board for their continued support of technology. He also expressed to the Board how the Network project with the UPS protection will go a long way to keep our network reliable. Additionally, how the Timing is ideal by leveraging the eRate funding and how we are roughly getting about \$200,000.00 in equipment and services for under \$50,000.00.*

*Kathleen Kotran: Also thanked the Board for their support, it has been invaluable. Mrs. Kotran also wished everyone a Happy Valentine's Day.*

*Thomas Moll: Thanked the Board in addition to thanking Mr. Spengler for where we are with the Alumni Field Project, it is hard to believe that we are at this point. Also, Mr. Moll thanked Lehigh Valley Health Network for getting the ball rolling at the beginning, these are exciting times.*

*Eric Dauberman: Provided an update on what was happening at Sheckler.*

- Valentine's Day parties are coming up this week pending weather. Sheckler will ensure to remain safe and friendly and stay within protocols while maintaining tradition.*
- CDT's will be happening this month, 3<sup>rd</sup> and 4<sup>th</sup> grade have been prepping for them by learning how to use the online system for the first time this year in preparation to take the PSSA online.*

*Melissa Inselmann: Provided an update of what will be happening at the Catasauqua Middle School. For the remainder of February,*

- *Oweleus class meetings will be held to address social and emotional learning and tying in random acts of kindness since the 17<sup>th</sup> is Random Acts of Kindness day.*
- *Cycle 3 is ending for Related Arts, and Cycle 4 starts the February 19<sup>th</sup>.*
- *Virtual Weller Center presentations for 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> will be scheduled on various topics.*
- *5<sup>th</sup> graders will be participating in PP&L Electric Utilities Think Energy Take Home Program.*
- *5<sup>th</sup> Grade class will receive a free virtual presentation on Abraham Lincoln through the Lehigh County Historical Society.*
- *Several teachers will be participating in the IU's content networking group in the areas of Science, Social Studies and Math.*

*Adam Schnug: Thanked the Board for approving the Career Planning Guide as well as the new courses for CHS next year. Mr. Schnug expressed his appreciation of the Board's continued support. He also congratulated two students, Hannah Kurczeski, and Alexis "Lexie" Rushatz, they both qualified for The Future Business Leaders of America virtual State Conference (this is Hannah's second year of qualifying, she is only a Junior). Lastly, Keystone retakes are scheduled for February 18<sup>th</sup> and 19<sup>th</sup> weather permitting.*

*Christy Cooper: Expressed her excitement for the new Alumni Field, and for the technology changes in the near future. She is looking forward to seeing them happen.*

*Shawn McGinley: Thanked the Staff and Administration for making it through 2020 and hoping to get through 2021 and expressed how glad he was that with the snow, the kids are still getting to learn.*

*Jason Bashaw: Thanked everybody for all they do. He wished everybody the best and to take care of their families and to stay safe during these times.*

*Donald Panto: Echoed what everybody else has said, and additionally expressed how he hopes we can all stay safe and get out of the pandemic.*

*Jillian Emert: Echoed what everybody else has said. Thank you to everybody for trying to maintain normalcy. Thanked Mr. Schnug for allowing Officer Potak and Ms. Estrada do what they do for the community.*

*Lauren Cieslak: Expressed how glad she was the district made it another month into 2021, and hoping exciting times are ahead. Ms. Cieslak is looking forward to planning a process for next year.*

*Dale Hein: Thanked the Custodial Staff for the excellent job they did cleaning up the snow. It was a very difficult snow storm to clean. I think our custodial staff did an excellent job and it was a great decision by the administration to go virtual allowing appropriate time to maintain safety. Mr. Hein also thanked the Board for approving the Alumni Field project. After talking with the architects, we might be seeing things happening in March 2021.*

*Carol Cunningham: Thanked Mr. Spengler and Administration, and teachers for the wonderful job they are doing. She also wished everybody a Happy Valentine's Day.*

*Lois Reed: Echoed what Dale said, the Custodial and Maintenance staff did an amazing job with shoveling and plowing the 30 inches of snow.*

*David Knerr: Had nothing to add but Happy Valentine's Day.*

*Robert J. Spengler: Expressed we are one big team at Catasauqua. We are already planning for next year. The CASD parents have received surveys as far as feedback for current year. We will plan next year around the data collected from this survey.*

*Dr. Lutz-Doemling: The Parent and Guardian Feedback Survey are available on the building Facebook pages as well as the District website so any parent or guardian of students K-12 should please respond to those to help us with or planning efforts. They will be available until Friday at 3:00 pm.*

*Duane Deitrich: Echoed what everybody else said. Additionally, he expressed how he feels ... though this pandemic was awful, there was a silver lining and that was to allow us as a school district to be able to plan and organize to keep the students safe so that when we are faced with anything significant, we are ready to turn on the switch with no interruptions with learning.*

## **21. RECOGNITION OF GUESTS & VISITORS**

## **22. NEXT MEETING DATES**

- |           |                        |         |                             |
|-----------|------------------------|---------|-----------------------------|
| <b>A.</b> | Tuesday, March 9, 2021 | 7:00 PM | School Board Meeting        |
| <b>B.</b> | Wednesday, May 5, 2021 | 4:00 PM | B & G Committee Meeting     |
|           |                        | 5:00 PM | Academics Committee Meeting |
|           |                        | 6:00 PM | Athletic Committee Meeting  |

## **23. ADJOURNMENT**

*MOTION BY: Cunningham    SECONDED BY: Cooper*

*Motion carried*

**Time Adjourned: 8:08 P.M.**

Respectfully submitted,

Jason Bashaw  
Secretary