

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Held Virtually at 7:00 P.M.
Tuesday, April 13, 2021

1. **CALL TO ORDER** **President, Duane Deitrich**
President, Duane Deitrich Called the Meeting to Order at 7:14 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

* **At this time a moment of silence was given in memory of a former board member,
 June Hahn**

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	V	Robert J. Spengler	V
Duane Deitrich	V	Dave Knerr	V
Jason Bashaw	V	Christina Lutz-Doemling	V
Lauren Cieslak	V	Lois Reed	V
Christy Cooper	V	Kathleen Kotran	V
Jillian Emert	V	Wayne Karess	V
Dale Hein	V	Eric Dauberman	V
Donald Panto	V	Melissa Inselmann	V
Shawn McGinley		Adam Schnug	V
		Daniel Muthersbaugh	V
		Thomas Moll	V
Student Representatives		Ronald DeMaio	
Janessa Ortiz		Kimberly Mooney	
Trista Graser-Jewell	V	Shelley Keffer	V

V=Virtual (present)

4. **NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for Legal and Personnel Reasons will be Held Prior to the Meeting at 6:00 P.M.

Executive Session was held from 6:00 P.M. until 7:07 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. **Public attendees, during the meeting, may submit input as per the agenda by emailing: BoardMeetingComments@cattvsd.org - None**

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling**
Christina Lutz-Doemling: Provided an overview of the textbooks on tonight's agenda
- B. Finance – Robert J. Spengler**
Robert J. Spengler: Provided the board with an update on the 21-22 Budget including the no tax increase, along with increasing assessed values, 3 potential warehouse activity in our district, and we continue to have new homes built in North Catasauqua.
- C. Building & Grounds – Robert J. Spengler**
Robert J. Spengler: Provided the Board with an updated on the Stadium Project.
- D. Policy – David Knerr**
- **Policy #251 – BULLYING/CYBERBULLYING- First Reading (redline) (clean)**
David Knerr: Discussed the minor changes made to Policy #251
- E. Athletics-Thomas Moll**
Thomas Moll: Provided the Board with additional information with regards to the Stadium Project. The interior fence between the track and the football field has been taken down, and they also took down the goal post. Mr. Moll also updated the Board with senior night track and field meet held at Saucon Valley. Thank you to Saucon Valley for helping us out and the other various sports occurring. Mr. Moll mentioned Mr. William Shrine, a former Track and Field Coach who started the program in 1963 to 1992. Mr. Strein's family had started a fund to use the money towards turf for the district a total amount has been collected in the amount of \$10,000.00 to be used towards the Alumni Project.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich**
Duane Deitrich: Final phase of CLEA contract negotiations. Kuddos to our CLIU operation vaccine clinic. Mr. Spengler also added the process was flawless and well organized. Mr. Panto was blown away at how well managed the vaccine clinic was run. Jason Bashaw added how the IU's went above and beyond with how everything was handled.
- G. Borough of Catasauqua – Dale Hein**
Mr. Hein attended the March 29th and April 5th Borough Meetings both were in person and streamed online. Nothing impacting the school was mentioned at the meetings, but Mr. Hein wanted to add that the Borough's pool will not open this year due to financial reasons.
- H. Borough of North Catasauqua – Jason Bashaw**
Mr. Bashaw thanked Dale Hein and the Borough of Catasauqua for the street fair on Front Street. It was nice seeing vendors and new vendors and people coming out being part of the community. Summer events are now being planned along with concerts.
- I. Hanover Township – Lois Reed**
Lois Reed noted two Warehouses and a store warehouse that are coming up on the planning commission. The new warehouse that is on the property that was purchased from the Airport which is being fast tracked.
- J. PSBA Liaison Update – Donald Panto**
Mr. Panto discussed the 20-21 document received from PSBA specifically page 15 where it shows how there is only 14.3% who stayed in person the whole year, which is where the Catasauqua Area School District fell under.

- K. Lehigh Career & Technical Institute Update – Carol Cunningham
Mr. Cunningham stated they started four (4) day instruction hybrid April 12, 2021.
- L. Student Representatives - Janessa Ortiz & Trista Graser-Jewell
Trista Graser-Jewell brought up some concerns with the location of graduation.

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

A. **Special School Board Meeting Held on March 16, 2021**

B. **School Board Meeting Held on March 9, 2021**

8. **APPROVAL OF TREASURER’S REPORT FOR MARCH 2021**

9. **APPROVAL OF BUDGET TRANSFERS MARCH 2021**

10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS APRIL 2021**

11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P MARCH 2021**

Items 7A, 7B, 8, 9, 10, and 11, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Bashaw, Emert, Cooper, Cunningham, Hein, Panto, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

12. **FINANCIAL**

A. **None**

13. **PERSONNEL**

A. **Intent to Retire**

Approval is requested to accept the Intent to Retire, effective at the end of the 2020-2021 school year:

Name	Assignment	Years of Service
Eric Snyder	High School Teacher	36 Years
Dawn Fisher	Middle School Teacher	32 Years

B. **Intent to Retire**

Approval is requested to accept the Intent to Retire, during the 2021-2022 school year:

Name	Assignment	Years of Service
John Yanek	High School Teacher	31 Years
Sally Brong	Middle School Teacher	18 Years

C. Retirement

- 1. Employee: Scott Smith
 Status: Bus Driver
 Assignment: Districtwide
 Effective: April 1, 2021

D. Resignation

- 1. Employee: David Burkner
 Status: Assistant Track Coach, Volunteer
 Reason: Personal
 Effective: March 16, 2021

E. Approval Requested for Removal from Employment

Request to remove probationary employee #2465 from employment, effective April 2, 2021, for not meeting the requirements for permanent employment.

F. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

Name	Assignment
Jose Rivera	Substitute Custodian Effective 3/10/21
Kurt Anchorstar	Substitute Teacher

G. Days Without Pay

- 1. Name: Cynthia Bass
 Reason: Personal
 Effective: March 8, 2021 to March 12, 2021 ½ Days
 March 15, 2021 Full Day
 March 16 2021 to March 23, 2021 ½ Days
 March 24, 2021 Full Day
 March 25, 2021 to March 31, 2021 ½ Days
 April 6, 2021 to April 13, 2021 ½ Days

H. Appointment of Extra-Curricular Positions for the 2020-2021 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2020-2021 school year:

Name	Position	Stipend
Luke Dauberman	Assistant Baseball Coach	Volunteer

I. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed for the 2020-2021 school year:

High School

College - DeSales University	Effective: February 1, 2021 to May 7, 2021
Name: Amelia Hruban	Secondary Math: Elyse Haas

Athletic Department

College - Kutztown University	Effective: May 24, 2021 to September 30 ,2021
Name: Ashlee Brosky	Athletics: Thomas Moll

J. Approval to Employ Six Custodial Student 2021 Summer Workers

Approval is requested for employment of up to six temporary custodial summer workers for up to six weeks during the summer of 2021

K. Approval for Summer Maintenance Employment

1. Bradshaw Henning

Pay Rate: \$11.25/Hour
Assignment: Districtwide

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I, 13J, AND 13K were combined by Board request

*** At this point Dale Hein asked if Mr. Dauberman was coaching, Thomas Moll responded yes, and Mr. Spengler noted that it should be retroactive.**

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Emert
AYE: Cunningham, Bashaw, Hein, Cooper, Cieslak, Emert, Panto, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried*

L. Approval of 2021-2022 Secretary/Clerk Salaries

Superintendent requests approval of 2021-2022 salaries for Secretarial and Clerk positions, effective July 1, 2021, in form presented to the Board of School Directors.

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Cieslak
AYE: Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Bashaw, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried*

M. Approval of 2021-2022 Food Service Salaries

Superintendent requests approval of 2021-2022 salaries for Food Service positions, effective July 1, 2021, in form presented to the Board of School Directors.

ROLL CALL VOTE

*MOTION BY: Bashaw SECONDED BY: Cunningham
AYE: Cieslak, Emert, Hein, Bashaw, Cooper, Cunningham, Panto
NAY: 0
Abstention by Deitrich
Seven Ayes, Zero Nays, Motion carried*

N. Approval of 2021-2022 Custodian and Maintenance Salaries

Superintendent requests approval of 2021-2022 salaries for Custodial and Maintenance positions, effective July 1, 2021, in form presented to the Board of School Directors.

O. Approval of 2021-2022 Transportation Salaries

Superintendent requests approval of 2021-2022 salaries for Transportation positions, effective July 1, 2021, in form presented to the Board of School Directors.

Items 13N, AND 13O were combined by Board request.

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Emert
AYE: Cooper, Cunningham, Cieslak, Bashaw, Emert, Panto, Hein, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried*

P. Approval of 2021-2022 Administration Salaries

Superintendent requests approval of 2021-2022 salaries for Administration positions, effective July 1, 2021, in form presented to the Board of School Directors.

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Emert
AYE: Panto, Bashaw, Cooper, Emert, Cieslak, Cunningham, Deitrich
NAY: Hein
Seven Ayes, One Nays, Motion carried*

Q. Approval of Paid Suspension, Effective March 8, 2021, to March 30, 2021, for Employee #2401

R. Approval of Short Term Substitute Rate of \$180.00 Per Day for Cathy Moore Effective April 4, 2021 to End of School Year

S. Approval for Substitute Rate of \$130.00 Per Day for Madison Walker effective February 11, 2021

T. Approval Unpaid Leave of Absence

Approval for Unpaid Leave of Absence for employee #1698 effective April 13, 2021, to May 31, 2021

U. Nomination for Appointment

Name: Robert Miller, Jr.
Status: Custodian B
Assignment: Districtwide
Salary/Benefits: As Per Collective Bargaining Agreement
Effective: Upon Receipt of Employment Paperwork

V. Change in Employment Status

1. Janelle Sentiwany

Previous Status: Substitute Teacher
Current Status: Kindergarten Teacher
Assignment: Sheckler Elementary School
Salary: \$57,327
Benefits: As Per Collective Bargaining Agreement
Effective: August 19, 2021

2. Erin Stramitis

Previous Status: Certified Instructional Aide
Current Status: Virtual Teacher
Assignment: Sheckler Elementary School
Salary: \$57,327
Benefits: As Per Collective Bargaining Agreement
Effective: August 19, 2021

3. Laura Gerhard

Previous Status: Daily Substitute
Current Status: Job Coach
Assignment: Catasauqua High School
Salary: \$57,327
Benefits: As Per Collective Bargaining Agreement
Effective: August 19, 2021

4. Angelo Lucci

Previous Status: Substitute Teacher
Current Status: 7th Grade Social Studies and English Teacher
Assignment: Catasauqua Middle School
Salary: \$57,327
Benefits: As Per Collective Bargaining Agreement
Effective: August 19, 2021

Items 13P, 13Q, 13R, 13S, 13T, 13U, AND 13V were combined by Board request.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cooper
AYE: Emert, Panto, Cieslak, Cooper, Cunningham, Bashaw, Hein, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried

* At this point three new hires, Janelle Sentiwany, Erin Stramitis, and Angelo Lucci, each had the opportunity to speak to the Board.

14. CURRICULUM

A. Preliminary Approval of Textbooks - Social Studies

Administration requests preliminary approval of the following textbooks for Catasauqua Middle School and Catasauqua High School as follows:
(Textbook samples will be available for examination and review for a period of greater than 30 days with final adoption in June).

1. Catasauqua Middle School

- I. American History: myWorld Interactive Beginnings to 1877 Middle Grades**
 Copyright: 2019
 Authors: J. W. Davidson & M. B. Stoff
 Publisher: Savvas Learning Company LLC

2. Catasauqua High School

- I. US History Interactive Reconstruction to the Present**
 Copyright: 2022
 Authors: E.J. Lapsansky-Werner, P. B. Levy, R. Roberts, & A. Taylor
 Publisher: Savvas Learning Company LLC
- II. World History Interactive Survey Edition**
 Copyright: 2022
 Authors: E. Gaynor Ellis & A. Esler
 Publisher: Savvas Learning Company LLC

15. BOARD APPROVALS

A. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy:

Section: PUPILS
Policy #: 251
Title: BULLYING/CYBERBULLYING

B. Approval of Revised 2020-2021 CASD School Calendar

C. Authorization for Disposal of District Vehicles

- 1. 2003 Polaris Trail Boss Vin# 4XACA32A532858579
- 2. 2006 Chevrolet Dump Truck Vin# 1GBJK34G16E119456
- 3. 2001 Ford Pickup Truck Vin# 1FTNE21161EB70120

D. Authorization of Reservation/Purchase Pending Approval of 2021-2022 Budget of the Following:

- 1. 2021 CASE Model 580SN WT T4 Final Loader Backhoe COSTARS Pricing of \$107,800.00
- 2. Kubota Model D1105 -RTVX1100CWL-H Sourcewell Pricing \$40,661.52
- 3. Dump Truck With 9’ Snow Plow and Salt Spreader COSTARS Pricing TBD
- 4. Heavy Duty 4x4 Truck and 8’ Plow, With Lift Gate with COSTARS Pricing TBD
- 5. 2020 Micro-Bird Special Needs Mini School Bus 27 Passenger or 21 + 1 GM 4500 Cooperative Bidding by Sourcewell Pricing TBD
- 6. Four (4) 2020 10 Passenger Transit-150 RWD Low Roof Van 130” COSTARS Pricing \$32,576.00
- 7. Two (2) 8 Passenger Mini Vans (work experience) COSTARS Pricing TBD

E. Tax Assessment Appeal – 1846 Catasauqua Road
Authorization for the Solicitor to Withdraw the Tax Assessment Appeal with Regard to 1846 Catasauqua Road (PIN 6418 1472 6161-1).

F. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

**Northampton Middle School
Poplar St & S Front St
Woodspring Suites, Allentown
Roberto Clemente Charter, Allentown**

Items 14A, 15A, 15B, 15C, 15D, 15E, AND 15F were combined by Board request.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cieslak

AYE: Hein, Cieslak, Emert, Bashaw, Cooper, Panto, Cunningham, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Kathleen Kotran: Nothing to add tonight

Wayne Karess: Mentioned things are moving along pretty good towards the end of the year. Commendations to the great team of people that he had the honor of working with during his tenure working at Catasauqua; Kathy Kotran, Karla Fryslin, AnneMarie Hartranft, Alysha Weaver, and Daniel Kotran.

Thomas Moll: Wanted to thank Whitehall High School for allowing us to use their track for track and field practice once or twice a week.

Shelley Keffer: Nothing to add tonight.

Eric Dauberman: Thanked the Board for allowing Janelle Sentiwany, and Erin Stramitis to join the Sheckler Elementary team. Also announced online PSSA's will begin on Monday, April 19th.

Melissa Inselmann: Updated the Board with upcoming events of fifth grade orientation, 8th grade promotion, and 8th grade talent show. Also, CMS is conducting virtual field trips in grades 5-8, working on NEPRIS live sessions, and is also in the midst of PSSA preparations. On a side note, Melissa Inselmann announced her becoming a Nana on April 9th., Congratulations Melissa!

Adam Schnug: Thanked the Board for hiring Laura Gerhard, she has done a phenomenal job at CHS this year. Also added, report cards were made available yesterday through the parent portal; CHS is in the middle of Middle States Accreditations which is something we have to do and every six years we have to get feedback from our parents, our students and our staff; CHS had their first virtual career expo that they did with Whitehall High School we had over 80 professionals talked to our students about potential career opportunities. National Honor Society had their annual carnival this past Friday raising \$575.00 for Eastern PA Down Syndrome Association, Kudos to the National Honor Society, I am very proud of them and everything they've done. A shout out to Penn Tech who's been helping us in a partnership doing a pre-apprenticeship program and coming to our school with some on-site training for some of our students interested in manufacturing. Upcoming events, AP Exams occurring May 4th through the 5th, NHS induction ceremony on May 10th

Christy Cooper: I would like to welcome all the new teachers to our district, and thank you to all the retiring teachers.

Jason Bashaw: I want to say congratulations to those retiring, and all the years they dedicated to the Catasauqua Area School District and to our community and welcome aboard all of our new staff. Also best of luck to the elementary and middle school with the PSSA's this year, I know it is no easy task but I know you guys will handle it ease and will look forward to hearing more about it.

Donald Panto: Lost is internet.

Lauren Cieslak: Congratulations to our new hires and to our retirees. Also we have made it to the fourth marking period that is an amazing feat and something to be proud of, keep up the good work.

Jillian Emert: Thank you to the two retirees that are retiring, and thank you to Mrs. Dawn Fisher for all you have done this year with COVID and making sure everything ran smoothly, you were very instrumental for us. Ms. Inselmann, I just wanted to say thank you to you for having your staff with the autism awareness shirts, they were adorable and a little jealous I did not get one, but I loved them and it was great to see everybody in them.

Dale Hein: I would like to thank the Strein family, I just happened to be in the right place at the right time to make contact with Diane. As for seeing tears in her eyes, I think it has been three times since I have seen her with tears in her eyes. They are really excited about what's happening. Online today, for those of us who went to Catty, Will Pifly turned 80 years old today. Dale Hein wanted to wish him a Happy Birthday!

Carol Cunningham: I would like to thank the retirees, congratulations and the new hires congratulations.

Student Rep Trista Graser-Jewell: Nothing more to add other than Congratulations Ms. Inselmann on her grandchild.

Lois Reed: Thanked our SRO's for the Easter Bags for students. They had about 200 students which included our C3P students. All students K-6 not only received a bag of candy, but also a bag of school supplies, crayons, and coloring books. Students in grades 7-12 received a bag of candy along with personal care items, shampoo, body wash. Our National Honor Society girls came in and helped.

David Knerr: Has nothing further to add

Christina Lutz-Doemling: I would like to say congratulations and thank you to all of our retirees and also congratulations to Janelle, Angelo, Erin, and Laura. We are so excited to have you join our Rough Rider team. Additionally, with regards to planning for next year, we are doing a lot of planning for next year and before the end of April, parents and guardians should keep an eye out for the 21-22 learning options selection form, to please select their learning options for next school year. Finally, we are in the process of planning our summer professional development, analyzing our needs, what our teachers have expressed as their needs and working with different provider and working with the IU's doing some research to find a variety of options.

Robert Spengler: Congratulations to our retirees. We are literally losing centuries of experience and knowledge and you will truly be missed. On the flip side, we are so fortunate to continue to attract the absolute best to Catty and congratulations to our new Rough Rider staff members, you guys are great. We are so happy to have you as valuable members of our team here at Catty. Thank you to our Board and Admin team for providing meaningful activities and memories throughout the school year and continuing through the spring. You know of primary importance is the mental health and well-being of our students, families, and community. We have been able to offer the best opportunities in that area and I am very proud of our district for doing that. We are moving ahead and planning early for the new school year. Parents, please respond quickly and responsibly to any of the surveys and information. Lastly, our May Committee Meetings and Board Meeting will be in person for Board and Administration and virtually available to the public, so we're moving right along, thank you.

Duane Deitrich: Congratulations and thank you to our retirees, congratulations and welcome to all of our new teachers and staff. I would now like to move on to the next item recognition of guest and visitors. Kathy responded there are not comments from any guest or visitors.

21. RECOGNITION OF GUESTS & VISITORS

None

22. NEXT MEETING DATES

- | | | |
|----------------------------------|----------------|------------------------------------|
| A. Wednesday, May 5, 2021 | 4:00 PM | B & G Committee Meeting |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| B. Tuesday, May 11, 2021 | 7:00 PM | School Board Meeting |

23. ADJOURNMENT

MOTION BY: Cunningham SECONDED BY: Cieslak

Motion carried

Time Adjourned: 8:19 P.M.

Respectfully submitted,

Jason Bashaw
Secretary