

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Held Virtual Publicly at 7:00 P.M.
Tuesday, May 11, 2021

1. **CALL TO ORDER** **President, Duane Deitrich**
President, Duane Deitrich Called the Meeting to Order at 7:05P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw		Christina Lutz-Doemling	X
Lauren Cieslak	X	Lois Reed	X
Christy Cooper	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	
Dale Hein	X	Eric Dauberman	X
Donald Panto	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
		Daniel Muthersbaugh	
		Thomas Moll	
Student Representatives		Ronald DeMaio	
Janessa Ortiz		Kimberly Mooney	
Trista Graser-Jewell	V	Shelley Keffer	V

X=Present

4. **ELECTION OF BOARD TREASURER**

Call for nominations for Treasurer –one-year-term – effective July 1, 2021 to June 30, 2022

Nominations:

Donald Panto Nominated by Carol Cunningham

Nominations Closed:

Ballot for Treasurer

Donald Panto

AYE: Emert, Cooper, McGinley, Cunningham, Hein, Cieslak, Deitrich

NAY: 0

Abstention by Panto

Seven Ayes, Zero Nays, Motion carried

5. NOTICE OF EXECUTIVE SESSION

A. None

Executive Session was held from 6:00 P.M. until 7:07 P.M

6. PRESENTATION/AUDIENCE INPUT ON AGENDA

A. **Public attendees, during the meeting, may submit input as per the agenda by emailing: BoardMeetingComments@cattysd.org.**

7. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling

Christina Lutz-Doemling: Updated the board on the May 5th Academics and Education Meeting.

B. Finance – Robert J. Spengler

• 2021-2022 Budget Update

Robert J. Spengler: Provided the Board with and update on the 2021-2022 Proposed Final Budget.

**Dale Hein asked a question about the 14th Street Property and if it were included in the revenues. Mr Spengler responded with; that property is on the books at a value of \$335, and we are selling it for 410 or 425, so the difference of that goes in as a one time revenue. Lois Reed added to explain it differetnly, our current fund balance is One Million and Fifty Nine thousand, so out of that seven hundred and say fifty thousand is spendable and three hundred and thirty five is considered unspendable and it is part of that one million dollars. So what happens is when the half of when it comes in the three hundred and thrity five will come back to spendable money because we will have the cash and you will only be able to add the difference which is in the budget of about fifty or sixty thousand dollars. So the answer to Dale’s question is, Yes and that it makes our fund balance more expandable cash.*

Dale Hein then also asked about the Airport parking tax, and Lois acknowledged that it was coming back up, not near what it was, but was more in the middle.

C. Buildings and Grounds – Robert J. Spengler

Robert J. Spengler: A Committee Meeting was held last Wednesday, May 5th. Received an update from D’huy Engineering representatives on the status of the stadium perspectives, one being the field work and the other being the field house work. The project is progressing according to plan. The permits were secured and colors are now being chosen for various things. They anticipate track paving by July 1st. Field installation around July 15th through early August. There was some concern we may have had an asbestos issue, but we had it tested proactively and it was not asbestos. We discussed and authorized seven (7) student workers, it is no additional cost to add the extra student and it is a great experience for our students.. Also discussed CMS stage color curtain of blue and black. Mr. Spengler suggested to have a diiscussions regarding the marquis at the high school. Dale Hein questioned the Middle School Scoreboard, so it was decided to do a Vote at the end of this meeting under New Business to authorize the cost up to a certain dollar amount.

- D. Policy – David Knerr
- Policy #251 – BULLYING/CYBERBULLYING- Second Reading (clean)
David Knerr: Mr. Knerr did not receive any questions.
- E. Athletics-Thomas Moll
Adam Schnug updated the Board on the various sports occurring in Mr. Moll's absence.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Duane Deitrich attended a meeting on April 19th there were no materials in terms of the district. Mr. Deitrich requested approval of Facility Use listed under agenda item 15A.
- G. Borough of Catasauqua – Dale Hein
Dale Hein attended the meeting on May 3rd the Borough mentioned the school district was looking into using the amphitheater for presentations. Also discussed shots for middle school students sometime in June. Mr. Hein told Mr. Travers to speak with Mr. Spengler. The Borough will extend the NO parking on Walnut Street on the South side between American and Howertown Road. Lastly on May 13th at the Amphitheater 6 PM Meet the Candidates Night run by the Historical Society for Borough Council/Mayor.
- H. Borough of North Catasauqua – Jason Bashaw
Shawn McGinley provided an update, 30 homes sold already, and there is steady development
- I. Hanover Township – Lois Reed
Lois Reed was happy to share she had received \$1,500 dollar check from Hanover Township for Catasauqua Community Cares C3P Program to be used towards whatever is needed for the program. They had decided to put it on as a reoccurring budget item each year. Mr. Spengler thanked Lois for the great job she is doing with C3P and partnering with our community. Mr. Spengler noted this the kind of thing that exemplifies the quality of the program she runs. Lois did a shout out to Holy Trinity and Presbyterian Church and how they have been invaluable in that partnership, both pators.
- J. PSBA Liaison Update – Donald Panto
Donald Panto: Continuing to participate in the weekly Buzz Calls that they have which are very informative and are looking forward to seeing what their summer and fall schedule will look like with the conference.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
The Superintendents were very glad to see the virtual option for the 21-22 school. \$851,652 Goverenor Emergency Relief Fund grant.
- L. Student Representatives - Janessa Ortiz & Trista Graser-Jewell
Trista Graser-Jewell received a lot of positive feedback from students with recent changes to the end of year events.

8. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on April 13, 2021

MOTION BY: Hein SECONDED BY: Cunningham

** At this time Dale Hein motioned to amend the April 13, 2021 Minutes*

Item 13M Approval of 2021-2022 Food Service Salaries, originally noted One Nays, should read "Zero Nays. The Minutes will reflect Zero Nays for Item 13M.

Item 13P Approval of 2021-2022 Administration Salaries originally noted Dale Hein as Abstaining. Dale Hein did not abstain, the minutes will reflect zero abstentions for 13P.

Motion of the amendments to the April 13, 2021 Minutes as per Mr. Dale Hein's explanation noted above:

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Cunningham, Hein, Cooper Cieslak, Emert, Panto, McGinley, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

9. APPROVAL OF TREASURER'S REPORT FOR APRIL 2021

10. APPROVAL OF BUDGET TRANSFERS APRIL 2021

11. APPROVAL FOR PAYMENT OF ALL A/P BILLS MAY 2021

12. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P APRIL 2021

Items 9, 10, 11, and 12 were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

13. FINANCIAL**A. Approval of Catasauqua Area School District Final Budget 2021-2022 (Proposed)**

Approval of Catasauqua Area School District Final Budget 2021-2022 (Proposed) The Board hereby adopts the attached draft budget as the proposed final budget for fiscal year 2021-2022, prepared by the Board of School directors in accordance with Section 687 of the Public School Code and in the form prescribed by the Pennsylvania Department of Education. The President of the Board is authorized and directed to make the certification to the Department of Education required by Section 687 (a)(1) of the Public School code. The Board may adopt the final budget for fiscal year 2021-2022 and the necessary appropriations measures to put it into effect no less than thirty (30) days hereafter, after making such revisions and changes to the proposed final budget as appear advisable, if any. The Board currently intends to adopt the final budget on Thursday, June 10, 2021. As soon as practicable, and in no event less than twenty (20) days before adoption of the final budget, the School District shall print the proposed final budget (on the uniform form required by the Department of Education) or otherwise make it available for public inspection to all persons, and shall make it available for duplication to any person, on request. Public notice of the proposed final budget shall be given as soon as practicable, and in no event less than ten (10) days before adoption of the final budget. The proposed final budget estimates General Fund expenditures of \$37,464,335 for fiscal year 2021-2022, and balances anticipated revenues and expenditures with an anticipated real estate tax rate of 19.8727 mills in Lehigh County and 56.1601 mills in Northampton County.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Cieslak, McGinley, Emert, Hein, Cooper, Cunningham, Panto, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

14. PERSONNEL**A. Retirement**

1. Employee: Dorothy Delbertis
Status: Cafeteria Worker
Assignment: Sheckler Elementary School
Effective: June 4, 2021
2. Employee: Lois Morrissey
Status: Non-Certified Instructional Aide
Assignment: Catasauqua High School
Effective: June 15, 2021

B. Resignation

Employee: Marcus Marmolejos
Status: Student Worker
Reason: Personal
Effective: April 22, 2021

C. Nomination for Appointment

1. Name: Nikoli Polles
 Status: Student Worker
 Assignment: Districtwide
 Salary/Benefits: \$8.00/hour
 Effective: April 26, 2021

2. Name: Paul Reilly *
 Status: Network Manager
 Assignment: Districtwide
 Salary: \$107,000
 Benefits: As Per Act 93 Agreement
 Effective: June 1, 2021

3. Name: Hillary Atkinson *
 Status: K-12 Gifted Teacher
 Assignment: Districtwide
 Salary: \$60,008
 Benefits: As Per Collective Bargaining Agreement
 Effective: August 19, 2021

*pending receipt of employment paperwork

D. Change in Employment Status

1. Meredith Miller
 Previous Status: Non Certified Instructional Aide
 Current Status: Online Teacher
 Assignment: Sheckler Elementary School
 Salary: \$57,327
 Benefits: As Per Collective Bargaining Agreement
 Effective: August 19, 2021

E. Approval is Requested for the Following Student Teacher:**Sheckler Elementary**

College - Kutztown University	Effective: August 30, 2021 to October 20, 2021*
Name: Madison Higgins *	Kindergarten: Megan Murphy
College - Kutztown University	Effective: October 23, 2021 to December 17, 2021*
Name: Madison Higgins *	Special Education: Jennifer Moyer Kristine Kostura

*pending receipt of employment paperwork

** At this time Duane Deitrich noted a revision with the Student Teacher Classroom for Madison Higgins currently listed with Special Education: Jennifer Moyer, correction should be Special Education: Kristine Kostura.*

F. Removal of the Following Substitute Employees for the 2020-2021 School Year:

#	Name	Position	Reason
1	Jayne Serino	Instructional Aide Substitute	Personal
2	David Flamisch	Substitute Teacher	Did Not Renew Clearances
3	Kara Stianche	Substitute Teacher	Did Not Renew Clearances
4	Joshua Ritter	Substitute Teacher	Did Not Renew Clearances
5	Roula Khoury	Guest Teacher	Did Not Submit Employment Packet
6	Angela Campbell	Guest Teacher	Did Not Submit Employment Packet
7	Jamie Cunningham	Guest Teacher	Did Not Submit Employment Packet
8	Albert Dommel	Guest Teacher	Did Not Submit Employment Packet
9	Bonnie Dommel	Guest Teacher	Did Not Submit Employment Packet
10	Diane Danner	Guest Teacher	Did Not Submit Employment Packet
11	Regis Brown III	Guest Teacher	Did Not Submit Employment Packet
12	Sanaa Kahilil	Guest Teacher	Did Not Submit Employment Packet
13	Alane Lynch	Guest Teacher	Did Not Submit Employment Packet
14	Michelle Taylor	Guest Teacher	Did Not Submit Employment Packet
15	Chloe Felcha	Guest Teacher	Did Not Submit Employment Packet

G. Substitute:

The following applicants have requested to be added to the Substitute Employment List for the 2020-2021 School Year as follows:

#	Name	Assignment	Reason
1	Jacquelyn Garner	Substitute Teacher	Personal

H. Student Custodian Summer Employment – Summer of 2021

Recommendation to hire the following for districtwide summer employment:

Name	Pay Rate	Effective
Jaxon Berrier *	\$8.00/hour	June 14, 2021
Connor Mickelson*	\$8.00/hour	June 14, 2021
Joseph Fischl *	\$8.00/hour	June 14, 2021
Bruce Fryslin	\$8.00/hour	June 14, 2021
Nikoli Polles	\$8.00/hour	June 14, 2021
Hunter Reitz *	\$8.00/hour	June 14, 2021
Luis Silva	\$8.00/hour	June 14, 2021

*pending receipt of employment paperwork

Items 14A, 14B, 14C, 14D, 14E, 14F, 14G, and 14H were combined by Board request

ROLL CALL VOTE

MOTION BY: McGinley SECONDED BY: Cieslak

AYE: Cooper, Cunningham, Cieslak, Emert, Panto, McGinley, Hein, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

** Hillary Atkinson, Paul Reilly, and Meredith Miller were welcomed by the Board and Administrative Staff.*

15. BOARD APPROVALS

A. Approval of Facilities Plan Committee Report of the CLIU #21 (Resolution)

Request approval of the 2021-2022 Facilities Plan Committee Report as unanimously adopted by the Carbon-Lehigh Intermediate Unit Facilities Plan Committee on February 3, 2021, and the CLIU 21 Board of Directors on March 15, 2021. In addition, the board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

B. Grant Applications: 2021-2022 School Year

Approval is needed to apply for all Federal Programs, and Vocational Programs, and any State or Federal Competitive Grants or Programs for the school year as listed:

All Vocational Programs

**Any State or Federal Competitive or Non Competitive Programs, or Grants
Applicable to the School District Program**

C. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: PUPILS

Policy #: 251

Title: BULLYING/CYBERBULLYING

D. Approval of YMCA Use of School Buses for Summer Camp Field Trips (Pending State and/or Local COVID-19 Guidance)

Approval is requested to allow the Suburban North YMCA to use two school buses and drivers (paid by YMCA) for YMCA Summer 2021 Camp Field Trips, in exchange for high school and middle school athletes to utilize YMCA fitness rooms and gymnasium facility during the months of June, July and August, as in prior years. The YMCA will incur all driver and fuel expenses.

E. Approval of 2021-2022 Game Worker Rates

Request approval of the following 2021-2022 Game Worker Rates

F. Approval of 2021-2022 Game Ticket Prices

Request approval of the following 2021-2022 Game Ticket Prices

G. Tax Assessment Appeal – 1846 Catasauqua Road

Authorization for the solicitor to settle the tax assessment appeal with regard to 1846 Catasauqua Road (Essington Hospitality LLC, Red Roof Inn) (PIN 641814726161-1) by establishing a new assessed value of \$3,836,700.

H. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

**Howertown & Willow
Woodspring Suites, Bethlehem**

Items 15A, 15B, 15C, 15D, 15E, 15F, 15G, and 15H were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Panto, McGinley, Cooper, Emert, Hein, Cieslak, Cunningham, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

At this point Mr. Spengler Motioned: Administration Recommends to approve the purchase of a DIGITAL Scoreboard, in accordance with Option 2 in form presented to the Board, including a 13'8" x 24'2" - 16mm Digital Display, SC2500 Sound System Package and New Support Structure Package as indicated at a cost not to exceed \$167,400.00.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cieslak

AYE: Emert, Panto, Cieslak, Cooper, Cunningham, McGinley, Hein, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 18, 19, and 20 were combined by Board request

Kathleen Kotran: Cannot believe Wayne Karess is retiring, however we met Paul Reilly and knew we will be a great fit.

Eric Dauberman: Completed PSSA's and Makeups.

Melissa Inselmann: Provided the Board with updates at CMS. Upcoming 5th Grade Orientation will be occurring on May 20th. There will be an 8th grade promotion and a talent show.

Adam Schnug: Inducted 4 team members to the National Honor Society, held in the auditorium. Spring Music Concert May 15th. AP Exams are wrapped up last week, and Keystones occur next week. Graduation will be held Saturday, May 5th.

Christy Cooper: Welcomed the new Staff.

Shawn McGinley:

Donald Panto: No report for tonight.

Lauren Cieslak: Thanked everybody for the successful year.

Jillian Emert: Thanked each of the building principals for a great year.

Dale Hein: A second year of net zero tax increase.

Carol Cunningham: Congratulations to all the new hires. Also thanked Administrations, Teachers, and Instructional Aides for all their awesome support.

Lois Reed: The approval of new bus/van stops approved during tonight's meeting were the new stops from the new development.

David Knerr- Had nothing to add tonight.

Christina Lutz-Doemling: Commended Stacy Zellner, Tracy Genovese, Lois Reed, and the Maintenance crew for all the work they have done to bring the Feed The Children Teacher store here to our school district. Also a huge thank you to Feed the Children distribution center located in Bethlehem. We are finalizing our instructional materials purchasing and planning for new textbooks which will be on next month's board agenda for final approval.

Robert J. Spengler: Thanked the board for their continued leadership and support. Mr. Spengler also express how our district works as a team and pulled together and that is how we are successfully coming out of this pandemic. Mr. Spengler welcomed the new Rough Riders to our team, and stated we attract and hire the best of the best. Also mentioned Lehigh Valley Educator's Credit Union donated \$2,925.00 to go towards C3P. The June meeting will change from June 2nd. To June 10th. and we will recognize our retirees at our June board meeting. Duane Deitrich: Expressed how he felt about the district and how we are different from other districts with our students attending all five days face to face. Thank you to everyone for a wonderful job.

21. RECOGNITION OF GUESTS & VISITORS

22. MEETING DATES

A. Saturday, June 5, 2021 10:00 A.M. Commencement
Catasauqua High School

B. Thursday, June 10, 2021 6:15 P.M. Retiree Reception

C. Thursday, June 10, 2021 7:00 P.M. School Board Meeting

23. ADJOURNMENT

MOTION BY: McGinley SECONDED BY: Cunningham

Motion carried

Time Adjourned: 8:25 P.M.

Respectfully submitted,

Jason Bashaw
Secretary