

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, December 3, 2019
7:15 P.M. – District Administration Office

1. **CALL TO ORDER** President, **Carol Cunningham**
President, Carol Cunningham Called the Meeting to Order at 7:15 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Steve Becker		Lois Reed	X
Lauren Cieslak	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	
Dale Hein	X	Melissa Inselmann	X
Donald Panto	X	Eric Dauberman	X
TBD		Greg Freeman	
		Adam Schnug	X
Student Representatives		Thomas Moll	X
Amber Kalnas			
Jacob Drummer	X		

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for legal and personnel reasons will be held before the meetings at 6:00 P.M.
Executive Session was held from 6:00 P.M. until 6:45 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. None

6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**

A. None

7. **APPROVAL OF MINUTES FROM PRIOR MEETING**

A. **School Board Meeting Held on November 12, 2019**

8. **APPROVAL OF TREASURER’S REPORT FOR NOVEMBER 2019**

9. **APPROVAL OF BUDGET TRANSFERS NOVEMBER 2019**

10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2019**
11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2019**
12. **APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 14, 2020 BOARD MEETING**

Items 7A, 8, 9, 10, 11 and 12, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Bashaw
AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert
NAY: 0
Seven Ayes, Zero Nays, Motion carried

13. **FINANCIAL**

- A. **Approval of Resolution Authorizing an Agreement of Sale For the Sale of Unused and Unnecessary School District Lands On the West Side of 14th Street (15.62 Acres) By Private Sale To Castle Holdings, Inc.**

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cieslak
AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert
NAY: 0
Seven Ayes, Zero Nays, Motion carried

- B. **Approval of RESOLUTION -2019: A RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS IN THE AMOUNT OF UP TO FIFTEEN MILLION DOLLARS (\$15,000,000); PROVIDING FOR THE DATE, MAXIMUM INTEREST, MAXIMUM MATURITY DATES AND PLACE OF PAYMENT IN RESPECT TO THE BONDS; SETTING FORTH THE PARAMETERS FOR ACCEPTANCE OF A PROPOSAL AND AUTHORIZING ACCEPTANCE OF A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING THE PROPER OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE PREPARATION, CERTIFICATION AND FILING OF THE PROCEEDINGS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AND SETTING FORTH A FORM OF BOND**

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Dietrich
AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert
NAY: 0
Seven Ayes, Zero Nays, Motion carried

- C. **Participation in Bid Supply Program**

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2020-2021 school year.

D. Approval of Agreement for Engineering Services for Catasauqua School District Alumni Track & Multi- Purpose Synthetic Field & Site Improvements Design and Construction with D'Huy Engineering and Designate Mr. Robert J. Spengler as the Owner's Representative

Items 13C and 13D, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
 AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert
 NAY: 0
 Seven Ayes, Zero Nays, Motion carried*

14. PERSONNEL

A. Removal of the Following Substitute Employees for the 2019-2020 School Year

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Stephanie Funk	Guest Teacher	Did Not Renew Clearances

B. Resignations

- Name: Robert Ardle
 Status: Assistant Girls Basketball Coach - Volunteer
 Assignment: Catasauqua High School
 Reason: Personal
 Effective: November 21, 2019
- Name: Yvette Campbell
 Status: Non –Certified Instructional Aide
 Assignment: Catasauqua High School
 Reason: Personal
 Effective: December 3, 2019

C. Appointment of Extra-Curricular Positions – 2019-2020 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2019-2020 school-year:

<u>#</u>	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1	James D'Annibale	Assistant Pep Band Director	Volunteer
2	Zachary Bradley	Assistant Wrestling Coach	Volunteer

D. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2019-2020 School Year as follows:

<u>Name</u>	<u>Assignment</u>
Debra Becker	Custodian Substitute

E. Approval for Short Term Substitute Rate of \$180.00 Per Day for Brian Byrd Effective November 5, 2019.

F. Approval Is Requested for The Following Student Teachers/Interns as Listed

College – Moravian College	Effective: March 16, 2020 to May 1, 2020
Name: Kelly Martin *	Special Education: Jennifer Schmidt
College – Moravian College	Effective: March 16, 2020 to May 1, 2020
Name: Haliee Flank *	Special Education: Kristine Kostura

* pending receipt of employment paperwork

G. Approval of FMLA for Employee # 1323

Approval for FMLA for employee #1323 effective upon exhaustion of all personal and sick leave beginning approximately March 4, 2020.

H. Approval of FMLA for Employee # 827

Approval for FMLA for employee #827 effective upon exhaustion of all personal and sick leave beginning approximately December 19, 2019.

I. Change in Employment Status1. Xavier Fryslin

Previous Status: Custodian B Enhanced Plus Maintenance Adjustment
 Current Status: Day Shift Maintenance and Grounds A
 Assignment: Districtwide
 Salary: As per Collective Bargaining Agreement
 Benefits: As per Collective Bargaining Agreement
 Effective: January 2, 2020

J. Approval of Act 93 Agreement Effective December 4, 2019 to June 30, 2022.

Superintendent recommends approval of a two (2) year Act 93 Agreement effective December 4, 2019 to June 30, 2022. ([redline](#))

K. Approval of Paid Suspension, Effective November 20, 2019, Through November 21, 2019, and Subsequent Unpaid Suspension, Effective November 22, 2019, Until Further Notice for Employee #1381**L. Approval of Resolution Authorizing Termination Hearing for Employee #1381**

Items 14A, 14B, 14D, 14D, 14E, 14F, 14G, 14H, 14I, 14K, and 14L, were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Cieslack

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert

NAY: 0

Seven Ayes, Zero Nays, Motion carried

15. CURRICULUM**A. None**

16. BOARD APPROVALS

A. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2019 to December 1, 2020.

Nominations:

Carol Cunningham

Nominations Closed

Candidate: *Carol Cunningham*

ROLL CALL VOTE

MOTION BY: *Deitrich*

SECONDED BY: *Hein*

AYE: *Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert*

NAY: 0

Abstention by Carol Cunningham

Six Ayes, Zero Nays, Motion carried

B. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2019 to December 1, 2020.

Nominations:

Lauren Cieslak

Nominations Closed

Candidate: *Lauren Cieslak*

ROLL CALL VOTE

MOTION BY: *Deitrich*

SECONDED BY: *Hein*

AYE: *Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert*

NAY: 0

Abstention by Lauren Cieslak

Six Ayes, Zero Nays, Motion carried

C. Approval of §311(d) Resolution to Not Raise Taxes Beyond the State Index

Approval of Resolution Pursuant to Taxpayer Relief Act §311(d) for the 2020-2021 Fiscal Year Restricting the Increase in the Rate of any Tax to the Applicable Index and Otherwise Satisfying the Requirements of §311(d).

D. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

Items 16C and 16D, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

17. OLD BUSINESS

18. NEW BUSINESS

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

Items 17, 18, 19, 20 and 21 were combined by Board request

Eric Dauberman – Announced the Sheckler Turkey Luncheon, and conferences etc. went well.

Melissa Inselmann – Shop with a Cop will occur on Wednesday, December 4, 2019.

Christina Lutz-Doemling – Catasauqua High School’s Life Skills Training Grant was received.

Adam Schnug – Announced the upcoming Keystones, and Chorus Concert

Jillian Emert – Thanked Eric Dauberman for the food donations to the food bank.

Lauren Cieslak – Thank you for the Turkey Luncheon, a well received Catasauqua tradition.

Duane Deitrich Thank you for your continued confidence in my role as Vice President.

Carol Cunningham – Thank you for your vote to continue my role as Board President.

22. RECOGNITION OF GUESTS & VISITORS

23. NEXT MEETING DATE

A. Tuesday, January 14, 2020 7:00 P.M. School Board Meeting

24. ADJOURNMENT

MOTION BY: Hein *SECONDED BY:* Cieslak

Motion carried

Time Adjourned: 7:32 P.M.

Respectfully submitted,

Jason Bashaw
Secretary