

AGENDA
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, January 14, 2020
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Carol Cunningham**
President, Carol Cunningham Called the Meeting to Order at 7:15 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Steve Becker		Lois Reed	X
Lauren Cieslak	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	X
Dale Hein	X	Melissa Inselmann	X
Donald Panto	X	Eric Dauberman	X
TBD		Greg Freeman	
		Adam Schnug	X
Student Representatives		Thomas Moll * ** ***	X
Amber Kalnas	X		
Jacob Drummer	X		

X = Present

Visitors: See List inserted in Permanent Minute Book

** Thomas Moll arrived at the meeting at 7:10 P.M.*

*** Thomas Moll left the meeting at 8:05 P.M.*

**** Thomas Moll Arrived back at the meeting at 9:05 P.M.*

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. Executive Session for Legal and Personnel Reasons at 5:30 P.M.
Executive Session was held from 5:30 P.M. until 6:50 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. Sheckler Elementary School Students of the Month –Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
<i>Garrett Smith</i>	<i>Chase Miskowsky</i>	<i>Aryana Green</i>	<i>Elliot Jones</i>
<i>Isabella Harding</i>	<i>Ava Richie</i>	<i>Cameron Lopez</i>	<i>Ashlie Montano Giron</i>

B. Catasauqua Middle School Star Players of the Month –Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
<i>Zachariah Mercado</i>	<i>Dakota Velas</i>	<i>Lynkan Moore</i>	<i>Dakota Bowman</i>

C. **Shop With A Cop** – Lisa Roth

Lisa Roth, along with Mr. Steve Gensits presented an overview of the program. A video accompanied the presentation, displaying the school bus with police escort, shopping at Target, and wrapping gifts at CMS. Thank you so much for this program that is beneficial to the health and welfare of our families, particularly during Christmas. Lisa Roth also provided an overview of the initiative to support and sponsor a therapy dog for a wounded veteran in our area. Our students raised \$1,350.00. Way to go CMS!!!

D. C3P Overview – Lois Reed

Lois Reed provided a synopsis of the program, highlighting the number of students and families assisted during Thanksgiving, Christmas, and the Winter months. Complete meals were provided to so many families for the Holidays and Holiday Break. In addition, gifts were delivered over Christmas, in concert with Holy Trinity Church. Winter coats, hats and gloves have been donated and picked up by hundreds of children and we are still collecting. Thank you Lois for going way above and beyond in providing for the families of our community!

E. School Board Director Recognition Month

Christina announced CASD has received Round 3 funding for the Educator in the Workplace Grant in the amount of \$25,000.00. PDE Keystone monitoring concluded today and the evaluator was impressed with the management at CHS. WIDA testing is occurring at this time. The final evaluation of Reading programs will occur on January 21. Textbook review in the areas of CHS Science and Social Studies will occur this Winter and Spring.

At this time the Board requested to act on agenda Item 7 - **Hearing of the Innovative Arts Academy Charter School Request for Renewal of Charter.*

Mr. Knerr, District Solicitor initiated the Hearing. A transcript of the hearing will be inserted in the Permanent Minute Book as an official component of the minutes.

** At this point Mr. Jason Bashaw made a motion to not renew the Charter of the Innovative Arts Academy Charter School and to agree with Administration to revoke the Charter.*

ROLL CALL VOTE

MOTION BY: Bashaw SECONDED BY: Hein

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert

NAY: 0

Seven Ayes, Zero Nays, Motion carried

6. APPOINTMENT OF NEW BOARD MEMBER(S) TO FILL VACANCY

- A. Nomination is requested to appoint new member of the Board of School Directors to fill the vacancy due to an open 2-year seat for a term of January 14, 2020 to December 2021.

Nominations:

Shawn McGinley Nominated by Dale Hein

Nominations Closed:

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cieslak

AYE: Hein, Cunningham, Deitrich, Panto, Bashaw, Emert, Cieslak,

NAY: 0

Seven Ayes, Zero Nays, Motion carried

B. OATH OF OFFICE FOR NEWLY APPOINTED BOARD OF SCHOOL DIRECTORS

The Oath of Office was given to the individual listed below by Notary Public, Lois Reed.

I, Shawn McGinley, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.

7. Hearing of the Innovative Arts Academy Charter School Request for Renewal of Charter

** This item was acted upon after item 5E*

8. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling

Christina announced CASD has received Round 3 funding for the Educator in the Workplace Grant in the amount of \$25,000.00. PDE Keystone monitoring concluded today and the evaluator was impressed with the management at CHS. WIDA testing is occurring at this time. The final evaluation of Reading programs will occur on January 21. Textbook review in the areas of CHS Science and Social Studies will occur this Winter and Spring.

- B. Finance – Robert J. Spengler

Mr. Spengler announced the results of the Bond Sale, which resulted in an additional \$200,000 of capital funds and additional savings of \$1,000,000.00 beyond the originally anticipated amounts.

- C. Building & Grounds – Robert J. Spengler**
Mr. Spengler indicated a Stadium Project Design meeting will be held on January 22. CHS Gymnasium spotlights are installed. A light pole was damaged in the CHS parking lot but will be replaced by the individual's insurance company via Albarrell. Committee meetings are scheduled for February 5.
- D. Policy – David Knerr - None**
- E. Athletics-Thomas Moll - None**
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich**
Mr. Deitrich discussed the latest CLIU Board meeting that was held in a virtual fashion. A new Director of Business Affairs and Director of HR have been hired. The budget amount for CASD is virtually unchanged.
- G. Borough of Catasauqua – Dale Hein**
Mr. Hein announced that new members of Catasauqua Borough Council were sworn in at the most recent meeting. Mr. Brian Bartholomew is now the Council Rep. to the School District.
- H. Borough of North Catasauqua – Jason Bashaw**
Council Reorganization occurred during the last meeting. Mr. Bashaw announced that the sign on the property that was once the St. Lawrence School on 2nd Street in North Catasauqua is not indicative of any Charter School that has applied to date or has been considered for approval to date. Mr. Bashaw then read the minutes of the meeting, indicating no knowledge that the referenced building is being used or anyone has submitted an intention for use. Additionally, the building has significant structural and safety issue and is not inhabitable. Mr. Bashaw also indicated new LED lights are being considered throughout the Borough.
- I. Hanover Township – Lois Reed**
Lois Reed indicated that the Days Hotel has been sold and that numerous properties owned by PennCAP are also being sold in the Township. The property at the corner of Airport Rd. and American Parkway is being rezoned as planned commercial. The Race St. light at WillowBrook was discussed. Mr. Spengler indicated he has not heard back from the PennDOT rep. yet but will again reach out to him and the next level representative.
- J. PSBA Liaison Update – Donald Panto**
Mr. Panto announced the Governor's Mental Health Awareness Initiative. We are ahead of the curve and should be credited with our proactivity in this area. Mr. Panto and Mr. Spengler are contributing to a regional initiative in this area and CASD is hosting one of the meetings on January 24, 2020.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham**
Mrs. Cunningham acknowledged two CHS students who were inducted into the LCTI National Technical Honor Society. Jeana Doria, Computer Information and Emily Rivera, Web Design/Programming were inducted on Thursday, December 12, 2019. Congratulations!!!
- L. Student Representatives – Amber Kalnas & Jacob Drummer – None**

9. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. Reorganization School Board Meeting Held on December 3, 2019****B. School Board Meeting Held on December 3, 2019****10. APPROVAL OF TREASURER'S REPORT FOR DECEMBER 2019****11. APPROVAL OF BUDGET TRANSFERS DECEMBER 2019****12. APPROVAL FOR PAYMENT OF ALL A/P BILLS JANUARY 2020****13. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P DECEMBER 2019***Items 9A, 9B, 10, 11, 12, and 13, were combined by Board request***ROLL CALL VOTE***MOTION BY: Deitrich SECONDED BY: Emert**AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert, McGinley**NAY: 0**Eight Ayes, Zero Nays, Motion carried***14. FINANCIAL****A. None****15. PERSONNEL****A. Appointment of Extra-Curricular Positions – 2019-2020 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2019-2020 school-year:

<u>#</u>	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1	Mark Bartholomew	Assistant Wrestling Coach	Volunteer
2	Kip Kogelman	Head Softball Coach	\$5,399.00
3	Cathy Moore	Assistant Softball Coach 60%	\$1,602.60
4	Ericka Proctor *	Assistant Softball Coach 40%	\$1,068.40
5	Meghan Hinkle	Assistant Softball Coach	\$2,671.00
6	Morgan Rex	Assistant Softball Coach	Volunteer
7	Paige Kogelman	Assistant Softball Coach	Volunteer
8	Andrea Emery	Assistant Softball Coach	Volunteer
9	Karla Fryslin	CMS Audio Visual shared 35% revised	\$607.81
10	Vicki MacLaughlin	CMS Audio Visual shared 35% revised	\$607.81
11	Amy Dymond-Jones	CMS Audio Visual shared 30% revised	\$520.98
12	Kevin Karchner	CMS Audio Visual shared pro-rated	\$57.40

**pending receipt of employment paperwork*

B. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2019-2020 School Year as follows:

Name	Assignment
Karla Fryslin	Custodian Substitute
Hannah Hurd	Non-Certified Instructional Aide Substitute*

*pending receipt of employment clearances

C. Removal of the Following Substitute Employees for the 2019-2020 School Year

<u>Name</u>	<u>Substitute Position</u>	<u>Reason</u>
Sabah Morcos	Café/Non-Cert Aide	Did Not Renew Clearances
Kathy Miller	Nurse	Personal
Michele Walters	Driver	Personal

D. Salary Increment Changes

Kimie Miller	Step	Degree	Credit	Salary
New	Step 4	BS	24	\$62,738.00
Old	Step 4	BS	21	\$62,071.00
Difference				\$ 667.00
Half Increment				\$ 333.50
Robert Arnold	Step	Degree	Credit	Salary
New	Step 6	BS	24	\$67,521.00
Old	Step 6	BS	21	\$66,767.00
Difference				\$ 754.00
Half Increment				\$ 377.00

E. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

High School

College - DeSales University	Effective: February 3, 2020 to May 8, 2020*
Name: James Burke	Social Studies: Eric Anthony
College - DeSales University	Effective: February 3, 2020 to May 8, 2020*
Name: Chelsea Carver	English: Michaela LaBar
College - Kutztown University	Effective: March 16, 2020 to May 7, 2020*
Name: Peyton Williams	Music: Robert Arnold

*pending receipt of clearances

F. Resignations

1. Employee: Employee #764
 Status: Teacher
 Assignment: Catasauqua Middle School
 Reason: Personal
 Effective: Upon Use of Available Days

2. Employee: Employee #1381
 Status: Teacher
 Assignment: Catasauqua Middle School
 Reason: Personal
 Effective: January 2, 2020

3. Employee: Suzanne Moser
 Status: Secretary
 Assignment: Catasauqua High School
 Reason: Personal
 Effective: February 7, 2020

4. Employee: Gerald Steiner
 Status: Bus Driver
 Assignment: Districtwide
 Reason: Personal
 Effective: February 28, 2020

5. Employee: Shane Brensinger
 Status: Custodial B
 Assignment: Districtwide
 Reason: Personal
 Effective: January 21, 2020

G. Change in Employment Status

1. Name: Alyssa Heckman
 Previous Status: Custodian B
 Current Status: Custodian B Enhanced
 Assignment: Districtwide
 Salary/Benefits: As per Collective Bargaining Agreement
 Effective: January 15, 2020

2. Name: Richard Tyler Jr.
 Previous Status: Bus Driver
 Current Status: Substitute Bus Driver
 Assignment: Districtwide
 Salary: \$18.52/Hour
 Effective: January 10, 2020

H. Approval for Days Without Pay

- 1. Name: Morgan Kemmerer
- Reason: Personal
- Effective: January 28, 2020 Full Day
- January 29, 2020 Full Day
- January 30, 2020 Full Day
- January 31, 2020 Full Day
- February 3, 2020 Full Day
- February 4, 2020 Full Day

I. Nomination for Appointment

- Name: Anne Marie Hartranft*
- Status: Non-Certified Instructional Aide Library
- Assignment: Catasauqua High School
- Rate of Pay: \$122.00/day
- Benefits: As per agreement
- Effective: January 21, 2020 – June 10, 2020

*pending receipt of clearances

Items 15A, 15B, 15C, 15D, 15E, 15F, 15G, 15H, and 15I, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cieslak
AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert, McGinley
NAY: 0
Eight Ayes, Zero Nays, Motion carried

16. CURRICULUM

None

17. BOARD APPROVALS

A. Re-approval and Reaffirmation of PSBA’s Principles for Governance and Leadership

Approval is requested for the re-approval and reaffirmation of PSBA’s Principles for Governance and Leadership by the Board of School Directors.

B. Approval is Requested for the Acceptance of a Donation by the Whitehall Coplay School District of a 42' x 42' Dollamur Wrestling Mat to the Catasauqua Area School District.

C. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

14th & Bath

Items 17A, 17B, and 17C, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Deitrich

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert, McGinley

NAY: 0

Eight Ayes, Zero Nays, Motion carried

18. OLD BUSINESS

19. NEW BUSINESS

20. COMMENDATIONS

21. INFORMATION ITEMS

22. CORRESPONDENCE

Items 18, 19, 20, 21, and 22 were combined by Board request

Kathy Kotran – Expressed to the Board, thank you for your service and support of technology.

Wayne Karess – Expressed to the Board, thank you for all of your support of our network infrastructure.

Thomas Moll – Winter sports are going well. High School spotlights lights were installed in gymnasium, bleachers have been replaced and additional seating repairs will be made soon. Family of Patti Heffner donated \$1,500.00 to Booster Club.

Eric Dauberman – Expressed his appreciation of the Board’s support and allowing us to to serve our children and family. The “Giving Tree” and William Nothstein, (Mr. Nothstein’s Helping Hands) supported 33 families for Christmas gifts. January 16, 2020 and January 17, 2020 – 60 children will be serviced by Mobile Dentist. January 22, 2020 – 60 children will receive school physicals by Jennifer Churetta, Sheckler Elementary’s School Nurse.

Melissa Inselmann – Thank you for your incredible support as voiced by various other staff and students. Announced CMS’s Two-time Spelling Bee winner Cody Kurczeski, and end of 2nd marking period and report cards will be distributed January 27, 2020.

Shawn McGinley – Thank you for creating a wonderful district, and for embracing full day kindergarten at the Catasauqua Area School District etc.

Jason Bashaw – The presentations were appreciated and we are thankful for our administration and teachers and for what all they do. It was so great to see first-hand the programs we support.

Donald Panto – Expressed how humbling it was to hear everything today. The display of appreciation and supporting of all we do.

Christina Lutz-Doemling – Thank you Board for your leadership and support.

Adam Schnug - Amber Kalnas (student rep) is a District 11 reporter and is live streaming the game tonight. Expressed how great it is to see how far we have come in the last few years as a high quality district. Various announcements and events were highlighted.

Jillian Emert – Thanked Administration for sharing the students’ thoughts and tokens of appreciation with the Board.

Lauren Cieslak – Thank you to all students, community, and Administration for their appreciation.

Lois Reed – Requested a New Business Action:

** At this point a motion was made to approve the Exoneration-Tax Collectors 2019-2020 Real Estate/Interim Taxes.*

Exoneration – Tax Collectors 2019-2020 Real Estate/Interim Taxes

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following real estate and interim taxes for the 2019-2020 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 12-31-19.

Tax Collector	Municipality	2019-20 Base Real Estate	2019-20 Interim
James Delbertis	Catasauqua	\$265,014.37	\$0.00
Catasauqua Area SD	Hanover	\$274,067.07	\$0.00
Donna Schifko	North Catasauqua	\$112,613.34	\$0.00
	TOTAL	\$651,694.78	\$

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Bashaw

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham, Hein, Emert, McGinley

NAY: 0

Eight Ayes, Zero Nays, Motion carried

Duane Deitrich – Humbling; but we’re a team and we all work together and it is outstanding. Students, community, staff, and leaders etc. Thank you Jason bashaw for C.S. comments. Happy New Year!

David Knerr – Expressed how he appreciates working with the Board.

Robert Spengler – Welcomed Shawn McGinley.

Carol Cunningham – Welcomed Shawn McGinley and expressed her thoughts regarding a wonderful meeting tonight.

23. RECOGNITION OF GUESTS & VISITORS

Kristen Brobst: Announced upcoming activities that Honors Band/Honors Chorus will be doing Senior Social, Wreaths Across America, Caroling, and Getting the Catasauqua Middle School involved.

24. NEXT MEETING DATES

- | | | |
|--------------------------------|-----------|-----------------------------|
| A. Wednesday, February 5, 2020 | 4:00 PM | B & G Committee Meeting |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| B. Tuesday, February 11, 2020 | 7:00 P.M. | School Board Meeting |

25. ADJOURNMENT

MOTION BY: Bashaw SECONDED BY: Cieslak

Motion carried

Time Adjourned: 9:35 P.M.

Respectfully submitted,

Jason Bashaw
Secretary