

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, October 9, 2018
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:00 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Dale Hein	X	Lois Reed	X
Christine Nace		Kathleen Kotran	X
Rodney L. Nace		Wayne Karess	
Donald Panto	X	Melissa Inselmann	X
Stephen M. Becker		Eric Dauberman	X
Laura Cieslak	X	Bryan Klass	
		Adam Schnug	X
Student Representatives		Thomas Moll	
Andrew Kalynych	X		
Carter Weinhofer	X		

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 6:00 P.M
Executive Session was held until 6:55 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Sheckler Elementary School Students of the Month – Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Paige Mendonca	Alexa Wright	Alexander Jackson	Abigail Wright
Saniya Torres	Jeremiah Irizarry	Sarah Ruda	Elanah Chegade
		Javien Cortes	

B. Catasauqua Middle School Star Players of the Month – Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Dylan Croll	Maxine Kovacs	Lauren DeLong	Briell Carvalho

C. Presentation of PSBA Services and Recognition of PSBA Honorees by Mila Hayes, PSBA Member Services Manager:

- Board President, Carol Cunningham - 16 Years
- Board Vice President, Duane Deitrich - 8 Years

Ms. Mila Hayes was introduced by Mr. Spengler, who reflected on the long term beneficial relationship the CASD has with PSBA, benefitting from their State and National advocacy for public education along with the PSBA Insurance Trust. Ms. Hayes presented Carol Cunningham with a 16 year Honor Roll certificate and Duane Deitrich with an 8 year Honor Roll certificate. Mr. Spengler and the Board expressed their gratitude to Mrs. Cunningham and Mr. Deitrich for their unwavering support of public education and service to the community.

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling

Academics: Christina provided an overview of activities associated with the Educator in the Workplace Grant. She also expressed gratitude to the Sheckler Elementary staff, administration and students for their academic success in exceeding Title 1 standards.

B. Finance – Robert J. Spengler

Finance: Mr. Spengler indicated administration has begun working on initial budget projections for 2019-2020. He also announced the PDE Index of 2.9% as it applies to CASD.

C. Building & Grounds – Robert J. Spengler

Buildings & Grounds: Mr. Spengler indicated administration is requesting approval for a truck replacement due to a no fault accident, as reflected in this month's agenda. He also informed the Board an unsafe pine tree in the courtyard of Sheckler will be removed.

D. Policy – David Knerr - None

E. Athletics-Thomas Moll - None

F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich

Mr. Deitrich reviewed topics from the September 17th CLIU board meeting, highlighting an "Office Backfill" program CLIU is designing to assist districts with unfilled office positions.

G. Borough of Catasauqua – Dale Hein

Mr. Hein attended the Oct. 1 meeting and provided an overview of upcoming activities and the Borough engineer letter regarding the rezoning of the CASD 14th St. property.

H. Borough of North Catasauqua – Jason Bashaw

Mr. Bashaw announced Autumn Fest activities occurring in the Borough.

- I. Hanover Township – Lois Reed
Ms. Reed discussed a development proposal submitted to Hanover Township for a parcel on the corner of Airport Rd. and American Parkway.
- J. PSBA Liaison Update – Carol Cunningham
Mrs. Cunningham reviewed the recently published Special Education expenditures and the significant increase over the years. Also Uber/Lyft is offering free transportation to the polls.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
Mrs. Cunningham provided dates for the LCTI Open House, November 1, @ 6pm and the Academic Center Open House, December 4 @ 6:30pm
- L. Student Representatives – Andrew Kalynych & Carter Weinhofer
7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
A. **School Board Meeting Held on September 11, 2018**
8. **APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2018**
9. **APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2018**
10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2018**
11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2018**
12. **FINANCIAL**
A. **None**
13. **PERSONNEL**
A. **Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2018-2019 School Year as follows:

Name	Assignment
Samuel Burrows	Substitute Van Driver
David Burkner	Substitute Teacher

B. Appointment of Extra-Curricular Positions – 2018-2019 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2018-2019 school-year:

Name	Position	Stipend
Lisa Roth *	Middle School Yearbook Advisor	\$533.00
Lisandra Collazo	Middle School Yearbook Advisor – Shared	\$266.50
Karla Fryslin	Middle School Yearbook Advisor – Shared	\$266.50
Deborah Ihling	Assistant Drama Director	Volunteer
Jessica Englert	Assistant Drama Director	Volunteer
Joseph Russo	Head Wrestling Coach	\$7,065.00

Jonathan Reed	Assistant Wrestling Coach	\$3,500.00
Michael Rusnock	Assistant Wrestling Coach	\$3,250.00
Joseph Stofko	Assistant Wrestling Coach	\$1,384.00
Vincent Pellechia	Assistant Wrestling Coach	Volunteer
Luke Garner	Assistant Wrestling Coach	Volunteer
Jason Hartranft	Assistant Wrestling Coach	Volunteer

* Resigned position effective September 19, 2018

C. Removal of the Following Substitute Employees for the 2018-2019 School Year

Name	Position	Reason
Leonard Burkhart	Substitute Teacher	Deceased

D. Nomination for Appointment

Name: Tracy Genovese
 Status: Custodial B Part Time- Minimum 20 hours per week
 Assignment: Catasauqua High School
 Rate of Pay: As Per Collective Bargaining Agreement
 Benefits: N/A
 Effective: October 1, 2018

E. Approval for Days Without Pay

Name: Kiara Rivera
 Reason: Personal
 Effective: September 26, 2018 Full Day

F. Resignation

1. Name: Kiara Rivera
 Status: Class B Custodian
 Reason: Resignation
 Effective: October 1, 2018

Items 7A, 8, 9, 10, 11, 13A, 13B, 13C, 13D, 13E, and 13F, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
 AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
 NAY: 0
 Six Ayes, Zero Nays, Motion carried*

14. CURRICULUM

A. None

15. BOARD APPROVALS

A. Election of Pennsylvania School Boards Association (PSBA) Officers

i. The following nomination of PSBA President Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Majority Vote: **Eric Wolfgang***

ii. The following nomination of PSBA Vice President Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Majority Vote: **Art Levinowitz***

iii. The following nomination of PSBA Eastern At Large was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Majority Vote: **Maura Buri***

iv. The following nomination of PSBA Sectional Advisors, Section 8 Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Majority Vote: **Amy Goldman***

v. The following nomination of PSBA Insurance Trust Trustees Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Majority Vote: **William S. LaCoff, Richard Frerichs, Nathan Mains***

ROLL CALL VOTE

MOTION BY: Bashaw SECONDED BY: Hein

AYE: Deitrich, Bashaw, Hein, Cieslak, Panto, Cunningham

NAY: 0

Six Ayes, Zero Nays, Motion carried

vi. The following nomination of PSBA Forum Steering Committee (term ends Dec. 31, 2019) was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

Unanimous Majority Vote: **Brian Feick, Lorraine Rocco, Bethanne Zeigler**

ROLL CALL VOTE

MOTION BY: Bashaw SECONDED BY: Hein
AYE: Deitrich, Bashaw, Hein, Cieslak, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried

vii. The following nomination of PSBA Forum Steering Committee (term ends Dec. 31, 2020) was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

Unanimous Majority Vote: **Anita Kaseman, Denise LaPera**

ROLL CALL VOTE

MOTION BY: Bashaw SECONDED BY: Hein
AYE: Deitrich, Bashaw, Hein, Cieslak, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried

B. Acceptance of Resignation of District Superintendent

As a result of Mr. Spengler accepting a \$0 pay increase for 2018-219 school year, a recommendation is requested to accept the resignation of Robert J. Spengler as District Superintendent, and consent to Mr. Spengler’s termination of the employment agreement between the District and Mr. Spengler dated September, 13, 2016 effective immediately.

MOTION BY: Hein SECONDED BY: Deitrich
Motion carried

C. Election of District Superintendent and Approval of Employment Agreement

As a result of Mr. Spengler accepting a \$0 pay increase for 2018-219 school year, a recommendation is requested to elect Robert J. Spengler as District Superintendent for a term of five years beginning October 10, 2018, and to enter into an Employment Agreement with Mr. Spengler in the form presented to the meeting.

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried

D. Approval of Affiliation Agreement with Kutztown University of Pennsylvania

Superintendent requests approval of agreement with Kutztown University of Pennsylvania, providing an outline of duties and responsibilities of both parties.

E. Approval of Government Product Lease Agreement with Mail Finance, a NeoPost USA Company, for Rental of a Postage Meter

Administration recommends this rental agreement to replace the existing mail machine located at the district office. The net decrease on a monthly basis is \$229.00. The cost for rental of postage meter is \$120.00 per month for a period of 63 months.

F. Authorization of Purchase for 2018 Ford F-250 XL 4X4 Truck and 8' Snow Plow CoStars Pricing

Administration recommends the purchase of a Ford F-250 XL 4x4 Truck and plow, VIN 1FTBF2B68JEC10984 in the amount of COSTAR pricing \$33,652.00 from New Holland Auto Group. This amount does not reflect the insurance claim funds received.

Items 15D, 15E, and 15F, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham*

NAY: 0

Six Ayes, Zero Nays, Motion carried

G. Approval of Additional Revised Van/Bus Stops 2018-2019 School Year.

Approval is requested for additional revised Van/Bus Stops for the 2018-2019 School Year, effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Pleasant Valley HS

Pleasant Valley MS

Innovative Arts Charter School

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
AYE: Hein, Bashaw, Deitrich, Panto, Cunningham*

NAY: 0

Abstention by Cieslak

Five Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Eric Dauberman: Eric recognized Sheckler Elementary individuals who made a significant impact on leading the Title I program, including Ron DeMaio, Emma Jones, and Jenn Thierer. Various events and accolades were announced and recognized.

Melissa Inselmann: Melissa announced that Communities that Care served over 113 students. She expressed her gratitude to the Life Skills staff and students who create the take home packages. Various events and were announced.

Adam Schnug: Adam announced numerous athletic and student activities occurring at Catasauqua High School.

Lauren Cieslak: Lauren expressed congratulations to the entire Sheckler staff and students on their academic success. She also commented positively on the Open House/Back to School Night at Sheckler, noting that children love it there and such good energy is present.

Dale Hein: Inquired regarding the status of the SRO MOU with Catasauqua Borough. He also commented positively regarding the newly installed banners at CHS. Mr. Spengler and Mr. Knerr provided an update on the rezoning, indicating that they just received a few minor comments from the Borough engineer and the District engineer is reviewing/revising. Mr. Spengler has been in contact with Mr. Travers, Borough Manager, regarding the next step with the Planning Commission.

Lois Reed: Provided an update on Communities that Care and a recent donation of over 50 new winter coats, hats, and gloves from Good Shepherd Lutheran Church, Northampton and Holy Trinity Lutheran Church in Catasauqua.

Duane Deitrich: Duane expressed his gratitude to the CASD community in providing the opportunity and trust to serve on the Board of CASD for 8 years. He is looking forward to many more!

Dave Knerr: Dave indicated he is in receipt of a communication from attorneys representing IAACS. He recommended the Board make a motion to “Authorize administration to conduct an investigation and review of the operation and achievement of the Innovative Arts Academy Charter School and present back to the Board of School Directors of the CASD, including a recommendation, at a later date.”

* At this point a motion was made by David Knerr as follows:

Authorize Administration to Conduct an Investigation and Review of the Operation and Achievement of the Innovative Arts Academy Charter School and Present Back to the Board of School Directors of the Catasauqua Area School District, Including a Recommendation, at a Later Date.

ROLL CALL VOTE

MOTION BY: Deitrich **SECONDED BY:** Bashaw
AYE: Cunningham, Deitrich, Panto, Cieslak, Hein, Bashaw
NAY: 0
Six Ayes, Zero Nays, Motion carried

Robert Spengler: Bob expressed his deep gratitude for the Board's faith and trust in approving a new 5 year contract to serve the Catasauqua Area School District as Superintendent. He acknowledged the Title 1 program achievement at Sheckler Elementary, and various updates including resident concerns regarding the lack of a left turn arrow on Race Street heading East, turning onto Willowbrook Rd. Mr. Spengler indicated he has contacted the developer, Rockefeller, and they are going to talk to PennDOT regarding the possibility.

Carol Cunningham: Carol expressed her honor in serving the CASD for 16 years as a School Board member and also the fact she has served on the Board during the entire tenure of Mr. Spengler.

21. RECOGNITION OF GUESTS & VISITORS

Kristin Brobst: Provided a handout (attached), and discussed various activities and events occurring. Disney trip is progressing and is planned for April 13-20, 2019.

Dawn Fisher: Expressed her gratitude for allowing Student Forum to participate this year. CASD will be hosting the event in January, with a focus on Career Readiness.

22. NEXT MEETING DATES

A. Wednesday, November 7, 2018	4:00 PM	Buildings and Grounds
	5:00 PM	Academics Committee Meeting
	6:00 PM	Athletic Committee Meeting
B. Tuesday, November 13, 2018	5:30 P.M.	Dinner
	7:00 P.M.	School Board Meeting

23. ADJOURNMENT

MOTION BY: Deitrich **SECONDED BY:** Cieslak

Motion carried

Time Adjourned: 8:28 P.M.

Respectfully submitted,

Jason Bashaw
Secretary