

AGENDA
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 13, 2018
7:00 P.M. – Lehigh Career & Technical Institute

1. **CALL TO ORDER** **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:00 P.M.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Dale Hein	X	Lois Reed	X
Christine Nace		Kathleen Kotran	X
Rodney L. Nace		Wayne Karess	
Donald Panto	X	Melissa Inselmann	X
Stephen M. Becker		Eric Dauberman	X
Laura Cieslak	X	Bryan Klass	
		Adam Schnug	X
Student Representatives		Thomas Moll	X
Andrew Kalynych			
Carter Weinhofer			

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. None
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education – Christina Lutz-Doemling
Christina provided a recap of Academic Committee Meeting topics.
 - B. Finance – Robert J. Spengler
Mr. Spengler announced the budget index of 2.9%.
 - C. Building & Grounds – Robert J. Spengler
The lawn care bid authorization is on tonight’s agenda and administration will work with Dave Knerr to finalize the specifications.

- D. Policy – David Knerr - *None*
- E. Athletics-Thomas Moll –
Code of Conduct was discussed at February’s Athletic Committee Meeting. Mr. Knerr will revise as a district wide policy and discuss at the February Athletic Committee Meeting.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich – *None*
- G. Borough of Catasauqua – Dale Hein
Recreation Committee is considering activities for teenagers during the summer of 2019. Zoning meeting tomorrow November 14, 2018 and a workshop on Monday November 26, 2018 to discuss Fourteenth Street property rezoning.
- H. Borough of North Catasauqua – Jason Bashaw
Tree Lighting Ceremony Sunday, November 18, 2018. Borough is working with the Wildlands Conservancy on clearing the area behind the Main street mall.
- I. Hanover Township – Lois Reed - *None*
- J. PSBA Liaison Update – Carol Cunningham - *None*
- K. Lehigh Career & Technical Institute Update – Carol Cunningham - *None*
- L. Student Representatives – Andrew Kalynych & Carter Weinhofer - *None*

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on October 9, 2018

8. APPROVAL OF TREASURER’S REPORT FOR OCTOBER 2018

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2018

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2018

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2018

Items 7A, 8, 9, 10, and 11, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried*

12. FINANCIAL

13. PERSONNEL**A. Appointment of Extra-Curricular Positions – 2018-2019 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2018-2019 school-year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Thomas (<i>Gintoff</i>) Reap	Assistant Boys Basketball Coach	Volunteer
Brandon Keks	Assistant Boys Basketball Coach	Volunteer
Thomas Falzone**	Assistant Boys Basketball Coach	Volunteer
Brett Zieber***	Assistant Boys Basketball Coach	\$3,067.00
James Snyder***	Assistant Boys Basketball Coach	\$1,000.00
Kyle Rusnock	Assistant Wrestling Coach	Volunteer
Branden Strohl*	Assistant Wrestling Coach	Volunteer
Robert Ardle	Assistant Girls Basketball Coach	Volunteer
Steven Bradley	Assistant Girls Basketball Coach	\$3,000.00
Katie Buczynski *	Assistant Girls Basketball Coach	\$1,067.00
Joshua Blake*	Assistant Girls Basketball Coach	Volunteer
Ashley Schmidt	FBLA Advisor	\$1,371.00

*pending receipt of employment paperwork

** originally approved 8/14/18 as \$4067

*** originally approved 8/14/18 as volunteer

B. Removal of the Following Substitute Employees for the 2018-2019 School Year

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Suzanne Borovies	Substitute Teacher	Other Employment
Michael Conner	Substitute Teacher	Personal
Fredericka Bockry	Substitute Van Driver	Did not work in 2017-2018
Luke Garner	Substitute Teacher	Other Employment

C. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2018-2019 School Year as follows:

<u>Name</u>	<u>Assignment</u>
Thomas Eroh	Substitute Bus Driver
Kenneth Reiter	Guest Teacher*
Hannah Arnold	Guest Teacher*
Anna Trzaska	Guest Teacher*
Stefan Trzaska	Guest Teacher*
Fatoumata Savane-Diakite	Guest Teacher
Barley Melcher	Guest Teacher*
Christopher Creyer	Substitute Teacher
Virgil Roque	Substitute Bus Driver
Steven Semmel	Guest Teacher*

D. Resignation

1. Name: Loubriel Rivera
 Status: Class B Custodian
 Assignment: High School
 Reason: Personal
 Effective: October 17, 2018

E. Nomination for Appointment

1. Name: Alissa Heckman
 Status: Custodial B Full Time
 Assignment: Districtwide
 Rate of Pay: As Per Collective Bargaining Agreement
 Benefits: As Per Collective Bargaining Agreement
 Effective: October 23, 2018

2. Name: Marie Dodge*
 Status: Custodial B Part Time
 Assignment: Districtwide
 Rate of Pay: As Per Collective Bargaining Agreement
 Benefits: N/A
 Effective: TBD

*Pending receipt of employment clearances

F. Change in Employment Status

1. Name: Pedro Alamo
 Previous Status: Bus Driver
 Current Status: Substitute Bus Driver
 Assignment: Transportation Department
 Salary: \$18.00 per hour
 Effective: October 27, 2018

2. Name: Edward Heiser
 Previous Status: Class B Custodian
 Current Status: Class B Custodian, Enhanced
 Assignment: Districtwide
 Salary: \$15.75 per hour
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 14, 2018

3. Name: Jose Rivera
 Previous Status: Class B Custodian
 Current Status: Class B Custodian, Enhanced
 Assignment: Districtwide
 Salary: \$15.75 per hour

Benefits: As Per Collective Bargaining Agreement
 Effective: November 14, 2018

4. Name: Nathaniel Smalls
 Previous Status: Class B Custodian
 Current Status: Class B Custodian, Enhanced
 Assignment: Districtwide
 Salary: \$15.75 per hour
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 14, 2018

5. Name: Adrienne Gorzelic
 Previous Status: Substitute Teacher
 Current Status: Certified Instructional Aide
 Assignment: Sheckler Elementary School
 Salary: As Per Collective Bargaining Agreement
 Benefits: N/A
 Effective: January 3, 2019

G. Approval for Days Without Pay

1. Name: Cynthia Bass
 Reason: Personal
 Effective: November 15, 2018 Half Day
 January 3-14, 2019 Full Days

Items 12, 13A, 13B, 13C, 13D, 13E, 13F, and 13G, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
 AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
 NAY: 0
 Six Ayes, Zero Nays, Motion carried*

14. CURRICULUM

15. BOARD APPROVALS

A. Approval to Attend Conferences, Seminars, etc.

B. Authorization to Bid for Lawn Care Service

Approval is requested to authorize bidding for Lawn Care Service

Service	Year	Cost
Unlimited cuts/trims	2019	
Unlimited cuts/trims	2020	
Unlimited cuts/trims	2021	

C. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

NONE

Items 14, 15A, 15B, and 15C, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Bashaw
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried*

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Thomas Moll – Various recognitions accomplishments and announcements were made. CHS has hosted various league, district, and state playoff games this fall.

Eric Dauberman – Parent Teacher conferences and other building activities were announced

Adam Schnug – The homecoming dance, fund raisers, assemblies, blood drive, etc. are occurring over the next several weeks.

Melissa Inselmann – Parent teacher conferences, pep rally, student dance, and shop with a cop are occurring during the holiday months.

Lauren Cieslak – A North Catasauqua Borough business has offered reduced cost and free hair cut opportunities for our students, will work with Mr. Dauberman to coordinate.

Lois Reed – C3P is in full swing, providing holiday bags for families. Christine Nace’s company has provided 120 loaves of bread for the program.

Kathleen Kotran – Announced the \$25,000.00 Safety Grant Award to help fund the SRO, awaiting Part B of the grant.

Christina Lutz-Doemling – Provided updates on curriculum and grant programs including the ELA review, the Educator in the Workplace grant, and the MRC Dream Team Program.

Carol Cunningham – Holy Trinity Church is hosting a free winter extravaganza for all Sheckler students, to include a movie, crafts, lunch and pictures.

Robert J. Spengler – Wished everyone a Happy Thanksgiving.

** At this point a motion was made by David Knerr as follows:*

Approval of settlement agreement regarding student #14037.

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried*

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

A. Tuesday, December 4, 2018 7:00 P.M. Reorganization and Monthly School Board Meeting

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Cieslak

Motion carried

Time Adjourned: 7:33 P.M.

Respectfully submitted,

Jason Bashaw
Secretary