

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, December 4, 2018
7:15 P.M. – District Administration Office

1. **CALL TO ORDER** President, *Carol Cunningham*
President Carol Cunningham Called the Meeting to Order at 7:05 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

| Board Members | | Non Board Members | |
|-------------------------|---|-------------------------|---|
| Carol Cunningham | X | Robert J. Spengler | X |
| Duane Deitrich | X | Dave Knerr | X |
| Jason Bashaw | X | Christina Lutz-Doemling | X |
| Dale Hein | | Lois Reed | X |
| Christine Nace | | Kathleen Kotran | X |
| Rodney L. Nace | | Wayne Karess | X |
| Donald Panto | X | Melissa Inselmann | X |
| Stephen M. Becker | | Eric Dauberman | X |
| Lauren Cieslak | X | Bryan Klass | |
| | | Adam Schnug | X |
| Student Representatives | | Thomas Moll | X |
| Andrew Kalynych | | | |
| Carter Weinhofer | X | | |

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 6:00 P.M.
Executive Session was held from 6:00 P.M. until 6:45 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. Sheckler Elementary School Students of the Month – Eric Dauberman

| GRADE 1 | GRADE 2 | GRADE 3 | GRADE 4 |
|-------------------|-------------------|--------------|---------------|
| Alexander Bernini | Alexandra Ruberte | Destiny Falk | Liam McGinley |
| Lilliana Raad | Bentley Weaver | Emery Miller | Chloe Paulas |

B. Catasauqua Middle School Star Players of the Month – Melissa Inselmann

| October Star Player of the Month | | | |
|-----------------------------------|------------------------|---------------|--------------|
| GRADE 5 | GRADE 6 | GRADE 7 | GRADE 8 |
| Oghosa (Chelsea) Ehanire | Brooke Weidaw | Alexis Henry | Avah Cosenza |
| November Star Player of the Month | | | |
| GRADE 5 | GRADE 6 | GRADE 7 | GRADE 8 |
| Jonathan Barber | Doryan Cene | Dylan Carfara | Kyli Cruz |

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling
- Catasauqua High School 2019-2020 Schedule Change Overview/Input - Adam Schnug
Mr. Schnug provided a comprehensive overview of the process used, goals, and implementation plan associated with enhancing opportunities for the students of Catasauqua High School to begin implementation in August 2019.
- B. Finance – Robert J. Spengler
A very preliminary 2019-2020 Budget Outlook was provided
- C. Building & Grounds – Robert J. Spengler
Mr. Spengler indicated the November snowstorm cleanup went well. The pine tree in the Sheckler Elementary courtyard was successfully removed on December 3, 2018.
- D. Policy – David Knerr
- Policy #129 - Wellness (1st Reading) (redline)
Mr. Knerr provided an overview of the minor revisions to Policy #129
- E. Athletics-Thomas Moll
Mr. Moll announced the Winter Sports season is underway with strong participation in all programs. Mr. Spengler commended Mr. Moll and Mr. Schnug for their leadership in promoting student athlete sportsmanship along with additional Turkey Day Game activities that facilitate a collaborative relationship between the Catty and Northampton communities.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Mr. Deitrich reported the IU operating budget reflects no increase overall. Additionally, Dr Eib represented Lehigh and Carbon County school districts at a meeting with the Governor's office, promoting Pre-K education and funding.
- G. Borough of Catasauqua – Dale Hein
Mr. Spengler announced that he and Mr. Hein attended the Monday November 27, 2018 Borough Council workshop meeting at which they discussed the 14th St. property rezoning and indicated full support of the proposal. Approval is expected at the December 10, 2018 Borough Council meeting with subsequent LVPC approval anticipated in February, 2019.
- H. Borough of North Catasauqua – Jason Bashaw
Mr. Bashaw reported the North Catty tree lighting was a success, LVPC and Wildlands Conservancy continue planning the Bike/Walk trail through North Catty, and several playground enhancements will be implemented soon.
- I. Hanover Township – Lois Reed - *None*
- J. PSBA Liaison Update – Carol Cunningham - *None*
- K. Lehigh Career & Technical Institute Update – Carol Cunningham - *None*
- L. Student Representatives – Andrew Kalynych & Carter Weinhofer

Carter Weinhofer acknowledged the NHS Blood Drive was held on December 3, 2018 with a high level of participation, December 21st is a half day on which the CHS Winter Carnival will be held.

7. APPROVAL OF MINUTES FROM PRIOR MEETING

A. School Board Meeting Held on November 13, 2018

8. APPROVAL OF TREASURER’S REPORT FOR NOVEMBER 2018

9. APPROVAL OF BUDGET TRANSFERS NOVEMBER 2018

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2018

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2018

12. APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 8, 2019 BOARD MEETING

Items 7A, 8, 9, 10, 11 and 12, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Bashaw

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham

NAY: 0

Five Ayes, Zero Nays, Motion carried

13. FINANCIAL

A. Participation in Bid Supply Program

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2019-2020 school year.

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Bashaw

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham

NAY: 0

Five Ayes, Zero Nays, Motion carried

14. PERSONNEL

A. Approval of Student Teachers/Interns

Approval is requested for the following student teachers/interns as listed:

| | |
|----------------------|--|
| College – Muhlenberg | Effective: March 18, 2019 to May 8, 2019 |
| Name: Robert Merel | High School Social Studies: Eric Anthony |

| | |
|------------------------------|--|
| College – DeSales University | Effective: January 18, 2019 to April 19, 2019 |
| Name: Frank Lukaitis | High School English: Michaela LaBar |
| College – DeSales University | Effective: January 18, 2019 to April 19, 2019 |
| Name: Patrick Ludlow | High School Social Studies: Alexis Sziy |
| College – Lehigh University | Effective Approx. December 3, 2018 to May 31, 2019 |
| Name: Tracy Davis | Curriculum K to 12: Christina Lutz-Doemling |

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cieslak

AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham

NAY: 0

Five Ayes, Zero Nays, Motion carried

15. CURRICULUM

A. None

16. BOARD APPROVALS**A. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2018 to December 1, 2019.

Nominations:

Carol Cunningham

Nominations Closed

Candidate: Carol Cunningham

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cieslak

AYE: Deitrich, Bashaw, Panto, Cunningham, Cieslak

NAY: 0

Fives Ayes, Zero Nays, Motion carried

B. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2018 to December 1, 2019.

Nominations:

Jason Bashaw

Nominations Closed

Candidate: Jason Bashaw

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
 AYE: Deitrich, Bashaw, Panto, Cunningham, Cieslak
 NAY: 0
 Fives Ayes, Zero Nays, Motion carried*

C. Approval of Addendum to Agreement for Collection of Delinquent Real Estate Taxes on Behalf of the Catasauqua Area School District

Administration requests approval of this addendum which authorizes Portnoff Law Associates to continue collection of delinquent Real Estate Taxes.

D. Approval of 2017-2018 Exception/Interim Taxes Exoneration

The following tax collector of the Catasauqua Area School District requests exoneration from collecting the following taxes in accordance with Section 685 of the Public School code. These taxes are claimed "Delinquent" and will be submitted to Portnoff Associates for further collection as such.

| | | |
|---------------|------------------|-------------|
| Donna Schifko | North Catasauqua | \$ 3,385.89 |
|---------------|------------------|-------------|

E. Approval to Attend Conferences, Seminars, etc**F. Approval of Policy – First Reading**

Approval is requested for the first reading revision of the following policy:

| | |
|----------|----------|
| Section: | PROGRAMS |
| Policy # | 129 |
| Title: | Wellness |

G. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

NONE

Items 16C 16D, 16E, 16F, and 16G, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
 AYE: Cieslak, Bashaw, Deitrich, Panto, Cunningham
 NAY: 0
 Five Ayes, Zero Nays, Motion carried*

17. OLD BUSINESS

18. NEW BUSINESS

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

Items 17, 18, 19, 20 and 21 were combined by Board request

Wayne Karess – Provided an overview of Erate history, including updating the wireless network districtwide at approximately an 80% discount.

Eric Dauberman – Announced various holiday and upcoming building activities.

Melissa Inselmann – Reviewed professional development for teachers that occurred on December 3, 2018 and various activities including the “Shop with a Cop” program.

Christina Lutz-Doemling – Updates for the Educators in the Workplace grant, ELA textbook reviews and other curricular activities were provided.

Adam Schnug – Future dates, concerts and events were announced.

Lauren Cieslak – Expressed her gratitude for posting the positives on social media. What a great place Catasauqua Area School District is for our residence and students. Please continue to push out the good news.

Duane Dietrich – Expressed positives reviews of our social media program. Keep telling the story!

Carol Cunningham – Best wishes and a Merry Christmas and a Happy New Year to all!

All Board Members and Administrators expressed holiday wishes.

22. RECOGNITION OF GUESTS & VISITORS

Kristen Brobst – Announced various updates on Music Arts related activities participation and involvement throughout the community. County Band will be held on January 25, 2019.

23. NEXT MEETING DATE

A. Tuesday, January 8, 2019 7:00 P.M. School Board Meeting

24. ADJOURNMENT

MOTION BY: Deitrich

SECONDED BY: Cieslak

Motion carried

Time Adjourned: 8:38 P.M.

Respectfully submitted,

Jason Bashaw
Secretary