

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, April 9, 2019
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** Vice President, Duane Deitrich
Vice President Duane Deitrich Called the Meeting to Order at 7:00 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham		Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	
Dale Hein		Lois Reed	
TBD		Kathleen Kotran	
TBD		Wayne Karess	
Donald Panto	X	Melissa Inselmann	
Stephen M. Becker	X	Eric Dauberman	
Lauren Cieslak	X	Bryan Klass	
		Adam Schnug	
Student Representatives		Thomas Moll	
Andrew Kalynych			
Carter Weinhofer			

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An executive session for legal and personnel reasons will be held prior to the meeting at 6:00 P.M. - *Cancelled*

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education – Christina Lutz-Doemling-None
 - B. Finance – Robert J. Spengler-None
 - C. Building & Grounds – Robert J. Spengler-None
 - D. Policy – David Knerr-None
 - E. Athletics-Thomas Moll-None
 - F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich -None
 - G. Borough of Catasauqua – Dale Hein-None

- H. Borough of North Catasauqua – Jason Bashaw -None
- I. Hanover Township – Lois Reed-None
- J. PSBA Liaison Update – Donald Panto-None
- K. Lehigh Career & Technical Institute Update – Carol Cunningham-None
- L. Student Representatives – Andrew Kalynych & Carter Weinhofer-None

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on March 12, 2019

8. APPROVAL OF TREASURER’S REPORT FOR MARCH 2019

9. APPROVAL OF BUDGET TRANSFERS MARCH 2019

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS APRIL 2019

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P MARCH 2019

12. FINANCIAL

13. PERSONNEL

A. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2018-2019 School Year as follows:

Name	Assignment
Valerie Roberts	Substitute Teacher
Brandon Keks	Substitute Teacher *
Jason Kisselbach	Substitute Teacher *
Emily Bittner	Guest Teacher *
Regis Brown III	Guest Teacher *
Dianne Danner	Guest Teacher *
Albert Dommel	Guest Teacher *
Bonnie Dommel	Guest Teacher *
Sheila Dorney	Guest Teacher *
Sanaa Khalil	Guest Teacher *
Jane Kuhn	Guest Teacher *
Susan Lea	Guest Teacher *
Alane Lynch	Guest Teacher *
Hoida Moussa	Guest Teacher *
Jesse Shaw	Guest Teacher *
Michelle Taylor	Guest Teacher *
Sonya Wellington	Guest Teacher *

Ryan Brazuk	Non Certified Instructional Aide Substitute *
Pauline Meouchi	Non Certified Instructional Aide Substitute *

*pending receipt of employment paperwork

B. Student Custodian Summer Employment – Summer of 2019

Recommendation to hire the following for districtwide summer employment:

Name	Start/End Time	Pay Rate	Effective
Bradshaw Henning	7:00 - 12:00	\$8.00/hour	June 17, 2019
Mitchel Lewis*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Marissa Montanez*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Jordan Nonnemaker	7:00 - 12:00	\$7.75/hour	June 17, 2019
Alyianna Perez*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Nikoli Polles*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Colby Rau*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Matthew Ritter*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Nicholas Smell*	7:00 - 12:00	\$7.50/hour	June 17, 2019
Derek Troxell*	7:00 - 12:00	\$7.50/hour	June 17, 2019

*pending receipt of employment clearances

C. Nomination for Appointment

- 1. Name: Robert Miller
- Status: Full Time Cafeteria
- Assignment: Catasauqua High School
- Rate of Pay: \$12.50 per hour
- Benefits: N/A
- Effective: February 27, 2019

D. Appointment of Extra-Curricular Positions – 2018-2019 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2018-2019 school-year:

#	<u>Name</u>	<u>Position</u>	<u>Stipend</u>
1	Daniel Kotran	Sheckler Yearbook - Shared 90%	\$479.70
2	Cathy Moore	Assistant Softball Coach	Volunteer

Items 7A, 8, 9, 10, 11, 12, 13A, 13B, 13C, and 13D, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Cieslak SECONDED BY: Bashaw
 AYE: Cieslak, Bashaw, Deitrich, Panto, Becker
 NAY: 0
 Five Ayes, Zero Nays, Motion carried*

E. Appointment of Extra-Curricular Positions – 2019-2020 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2019-2020 school-year.

#	Name	Position	Stipend
1	Michael McClarin	Head Football Coach	\$7,988.00
2	Robert McClarin	Assistant Football Coach	\$4,633.00
3	Richard Ocelus	Assistant Football Coach	\$4,633.00
4	Anthony Brinkley	Assistant Football Coach	\$4,633.00
5	Travis Brett	Assistant Football Coach	\$4,633.00
6	William Burch Sr.	Assistant Football Coach	\$4,633.00
7	Matthew Burch	Assistant Football Coach	\$4,633.00
8	Brian Reilly	Assistant Football Coach	Volunteer
9	Roger Scheirer	Assistant Football Coach	Volunteer
10	Mark Batholomew	Assistant Football Coach	Volunteer
11	Brian Monahan	Assistant Football Coach	Volunteer
12	Brandon Keks	Assistant Football Coach	Volunteer
13	Scott Rothrock	Assistant Football Coach	Volunteer
14	Donald Panto	Assistant Football Coach	Volunteer
15	Emily Marley	Head Field Hockey Coach	\$5,399.00
16	Selena Safadi	Assistant Field Hockey Coach	\$2,671.00
17	Kyle Rusnock	Head Cross Country Coach	\$3,510.00
18	David Burker	Assistant Cross Country Coach	\$1,889.00
19	Joshua Inman	Head Boys Soccer Coach	\$5,399.00
20	Jamal Arnaout	Assistant Boys Soccer Coach	\$2,671.00
21	Thomas Inman	Assistant Boys Soccer Coach	Volunteer
22	Christopher Hain	Head Girls Soccer Coach	\$5,399.00
23	Lindsey Hollingsworth	Assistant Girls Soccer Coach	\$2,671.00
24	Jordan DeMasi	Head Girls Volleyball Coach	\$4000.00
25	Mikeshia Calhoun	Head Cheerleading Coach	\$2,000.00
26	Nichole Treiber	Assistant Cheerleading Coach	\$1,000.00
27	Eric Snyder	Head Boys Basketball Coach	\$7,065.00
28	Jared Case	Assistant Boys Basketball Coach	\$4,067.00
29	Brett Zieber	Assistant Boys Basketball Coach	\$3,067.00
30	James Snyder	Assistant Boys Basketball Coach	\$1,000.00
31	Brandon Keks	Assistant Boys Basketball Coach	Volunteer
32	Anthony Bellucci	Assistant Boys Basketball Coach	Volunteer
33	Scott Case	Assistant Boys Basketball Coach	Volunteer
34	Anthony Brinkley	Assistant Boys Basketball Coach	Volunteer

35	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
36	Dominic Bellucci	Assistant Boys Basketball Coach	Volunteer
37	Mark Seremula	Head Girls Basketball Coach	\$7,065.00
38	Katie Buczynski	Assistant Girls Basketball Coach	\$1,067.00
39	Norman Best	Assistant Girls Basketball Coach	\$4,067.00
40	Steven Bradley	Assistant Girls Basketball Coach	\$3,000.00
41	Robert Ardle	Assistant Girls Basketball Coach	Volunteer
42	Joseph Russo	Head Wrestling Coach	\$7,065.00
43	Jonathan Reed	Assistant Wrestling Coach	\$3,500.00
44	Michael Rusnock	Assistant Wrestling Coach	\$3,250.00
45	Joseph Stofko Jr.	Assistant Wrestling Coach	\$1,384.00
46	Kyle Rusnock	Assistant Wrestling Coach	Volunteer
47	Branden Strohl	Assistant Wrestling Coach	Volunteer
48	Vincent Pellechia	Assistant Wrestling Coach	Volunteer
49	Joseph Stofko Jr.	Weight Room Monitor - Fall	\$600.00
50	Joseph Stofko Jr.	Weight Room Monitor - Winter	\$600.00
51	Joseph Stofko Jr.	Weight Room Monitor - Summer	Volunteer
52	Robert Arnold	Marching Band Director	\$4,500.00
53	John Lucas	Assistant Marching Band Director	\$1,734.00
54	James D'Annibale	Assistant Marching Band Director	\$1,733.00
55	Robert Arnold	Pep Band Director	\$600.00
56	Robert Arnold	Assistant Winter Guard Director	\$526.00
57	Robert Arnold	High School Audio Visual Advisor	\$1,794.00
58	Robert Arnold	High School Music Drama Director	\$1,197.00
59	Robert Arnold	High School Honor Band Director	\$932.00
60	Robert Arnold	High School Vocal Director	\$2,643.00

F. Approval of 2019-2020 Secretary/Clerk Salaries

Superintendent requests approval of 2019-2020 salaries for Secretarial and Clerk positions, effective July 1, 2019, in form presented to the Board of School Directors.

Items 13E, and 13F, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cieslak SECONDED BY: Bashaw

AYE: Cieslak, Bashaw, Deitrich, Panto, Becker

NAY: 0

Five Ayes, Zero Nays, Motion carried

Mr. Panto's affirmative vote was necessary. Abstention form attached to minutes

G. Approval of 2019-2020 Food Service Salaries

Superintendent requests approval of 2019-2020 salaries for Food Service positions, effective July 1, 2019, in form presented to the Board of School Directors.

H. Approval of 2019-2020 Custodian and Maintenance Salaries

Superintendent requests approval of 2019-2020 salaries for Custodial and Maintenance positions, effective July 1, 2019, in form presented to the Board of School Directors.

Items 13G, and 13H, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cieslak SECONDED BY: Bashaw

AYE: Cieslak, Bashaw, Deitrich, Panto, Becker

NAY: 0

Five Ayes, Zero Nays, Motion carried

Mr. Deitrich’s affirmative vote was necessary. Abstention form attached to minutes

I. Approval of 2019-2020 Transportation Salaries

Superintendent requests approval of 2019-2020 salaries for Transportation positions, effective July 1, 2019, in form presented to the Board of School Directors.

J. Approval of 2019-2020 Administration Salaries

Superintendent requests approval of 2019-2020 salaries for Administration positions, effective July 1, 2019, in form presented to the Board of School Directors.

K. Salary Increment Changes

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Alexis Johnson-Sziy	Step	Degree	Credit	Salary
New	Step 14	Masters	30	\$91,966
Old	Step 14	Masters	27	\$90,966
Difference				\$ 1,000
Half Increment				\$ 500

14. CURRICULUM

A. Final Approval of Textbook for 2019--2020 School Year – K-4 ELA

Administration requests preliminary approval of the following textbook for the 2019-2020 school year for Sheckler Elementary School (K-4) as follows:

(Samples will be available for examination and review for a period of 30 days with final adoption in April 2019.)

ELA – Grades K-4

Title: Wonders 2020

Authors: D. August, D. Fisher, D. Bear, D. Francis, K. Bumgardner, V. Gibson, J. Hasbrouck, J. Echevarria, T. Shanahan, J. Tinajero

Publisher: McGraw-Hill Edu

15. BOARD APPROVALS

A. Approval of revised 2018-19 Catasauqua District Calendar and Approval of act 80 Exception

B. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: FINANCES
Policy # : 610
Title: Purchases Subject to Bid/Quotation

C. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: FINANCES
Policy #: 634
Title: Procurement (Federal Programs)

D. Approval of the Purchase for a 2019 Blue Bird 72 Passenger School Bus as per Sourcewell Cooperative Purchase ID#13996, Brightbill Body Works in the Amount of \$81,200.00

E. Approval of Equipment Lease from Sourcewell Cooperative Purchase Contract #032615-NCL, (National Cooperative Leasing)

**Associated resolution is included in the minutes*

F. Approval of Agreement With Direct Energy Business, LLC

Administration recommends approval of this (3) three year Demand Response agreement providing energy rebate as indicated. Effective June 1, 2019 through May 30, 2022.

G. Approval of Student Activity Account 2018-2019 School Year

The following activity account has been opened during the 2018-2019 school year, and should be approved by the school board.

Frank J. Troxell Sr. Memorial Scholarship

H. Approval to Adopt a Resolution to Support Senate Bill 34 and House Bill 526

I. Tax Assessment Appeal — 211 Lloyd Street

Authorization for the solicitor to settle the tax assessment appeal with regard to 211 Lloyd Street (Lloyd Street Associates, LLC) (PIN 641802329692-1) by establishing a new assessed value of \$882,500.

J. Authorization for Disposal of District Vehicles

1. Bus 2 Vin# 1HBRABN01A937028 2001 International
2. Bus 8 Vin #4DRBRABND48969476 2004 International

K. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system

Lehigh Ave & Fairview Rd- Salisbury (homeless students)

Items 13I, 13J, 13K, 14A, 15A, 15B, 15C, 15D, 15E, 15F, 15G, 15H, 15I, 15J, and 15K, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Cieslak SECONDED BY: Bashaw
AYE: Cieslak, Bashaw, Deitrich, Panto, Becker
NAY: 0
Five Ayes, Zero Nays, Motion carried*

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

21. RECOGNITION OF GUESTS & VISITORS

Kristen Brobst provided an update on Indoor Guard activities and accomplishments, Disney Trip details, various banquet dates, the donation of a Baldwin Piano, and recognized Lois Reed, Daniel Muthersbaugh, and various staff members for their support of the Art Show fundraiser. Ms. Brobst also relayed very positive feedback regarding the amazing high school facility expressed by those attending the Indoor Guard competition.

22. NEXT MEETING DATES

- | | | |
|-------------------------------------|----------------|------------------------------------|
| A. Wednesday, April 16, 2019 | 6:00 PM | Special /Board Meeting |
| B. Wednesday, April 30, 2019 | 6:00 PM | Special/Board Meeting |
| C. Wednesday, May 1, 2019 | 4:00 PM | B & G Committee Meeting |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| D. Tuesday, May 14, 2019 | 7:00 PM | School Board Meeting |

23. ADJOURNMENT

MOTION BY: Cieslak *SECONDED BY:* Bashaw

Motion carried

Time Adjourned: 7:14 P.M.

Respectfully submitted,

Jason Bashaw
Secretary