

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, September 12, 2023**  
**7:00 P.M. – District Administration Office**

1. **CALL TO ORDER** ..... **Board President, Duane Deitrich**  
*President Duane Deitrich Called the Meeting to Order at 7:02 P.M.*
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*
3. **ROLL CALL**

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	
Carol Cunningham		Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Donald Panto		Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	
Christy Cooper	X	Paul Reilly	X
Jillian Emert	X	Eric Dauberman	X
Dale Hein		Melissa Inselmann	X
Shawn McGinley		David Todd	X
Student Representatives		Robert Kucharczuk	X
Delaney Troxell		Thomas Moll	X
Sophia Becker		Carey Pammer	X
Augustus Serrano (Alternate)		Kimberly Mooney	

*X = Present*

*Visitors: See list inserted in Permanent Minute Book*

4. **NOTICE OF EXECUTIVE SESSIONS**
  - A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 PM  
*An Executive Session was held until 7:02 PM*
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
  - A. None
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
  - A. Academics and Education – Melissa Inselmann  
*Naviance Update:*
    - *Our Implementation Plan for each building will be completed by the end of this month.*
  - B. Finance – Lindsey Wallace  
*Audit Update:*
    - *Auditors are planning to come out in October to start the Annual Financial Audit.*
    - *In-process of completing all the Audit Preparation.**Investments:*

- *Inquiring about PSDLAF completing a Funds Review and Cash Flow Analysis (free of charge) to see which investment options will benefit the District most.*
- *Current Rates are around 5% - 5.25%*

*State Budget Update:*

- *Still do not have a passed State Budget (Deadline was June 30, 2023)*
  - *Governor's Proposed Budget Includes:*
    - *Total BEF = \$7,872,444,057*
      - *Increase of \$567,365,009 from 22/23 (7.77% overall increase)*
      - *Catasauqua Share = \$6,013,319 (13.55% increase)*
    - *Total SEF = \$1,284,135,835*
      - *Increase of \$46,750,008 from 22/23 (3.8% overall increase)*
      - *Catasauqua Share = \$1,259,852 (5.3% increase)*
    - *On HOLD until the House Democrats, Senate Republicans, and the Governor can come to an agreement with the Fiscal Code. Fiscal Code passed by the Senate Republicans (does not include any of the below), Democratic Controlled House will not pass without major amendments (to include some of the below):*
      - *\$100 million for school mental health grants*
      - *\$100 million in Level Up funds*
      - *\$10 million in teacher stipends*
      - *\$125 million for school environmental repair grants*
      - *\$50 million for school safety and security grant transfers to PCCD*
  - *House will not reconvene until September 26, 2023*
    - *Currently have a healthy inflow of Local Revenues and don't need to be solely reliant on State Funding at this point in the year. We have received a BEF payment in August as well.*
- C. Building & Grounds – Eric Dauberman**
- *Digital sign update:*
    - *We are still in the permitting process for the signs at the Middle School and Sheckler. The borough asked for more detailed drawings which Creative Signs provided to the borough (Barry Isett and Associates). We have added back the 7 year parts and labor warranty and some aesthetic upgrades that we liked from one of the other mockups created. We are asking Albarell for a new quote which will not include the high school sign. We are getting a quote from Creative Signs for some of our other signage needs throughout the district.*
  - *McClure Update:*  
*The McClure Agreement is included on tonight's agenda for approval. The feasibility study will include an evaluation of Sheckler, CMS, CHS, District Office, Field House, Maintenance Garage, Boiler House, Transportation Facility, Stadium, and Thomas Field and Enrollment Projections.*
- D. Policy – David Knerr – None tonight**
- E. Athletics-Thomas Moll**
- Thomas Moll:*
- Fall Sports Update:*
- *Fall sports is off and running.*
- Update on the estimated number of students participating in each sport/marching band as of today*

- *Cross Country- 14*
- *Boys Soccer- 25*
- *Girls Soccer- 21*
- *Girls Volleyball- 21*
- *Field Hockey- 20*
- *Football- 40*
- *Football Cheering- 19*
- *Marching Band- 50*
- *Junior High Field Hockey- 15*
- *MS Football- 32*
- *MS Football Cheering- 7*

*Schedule for senior day/nights for fall sports*

- *Cross Country- Thursday, September 14th*
- *Field Hockey- Wednesday, September 29th*
- *Girls Volleyball- Wednesday, September 29th*
- *Girls Soccer- Thursday, October 5th*
- *Boys Soccer- Monday October 9th*
- *Football, cheering and marching band- Friday, October 13th*

*CHS Hall of Fame Induction Ceremony at halftime of the September 1st home football game versus Palmerton.*

*Congratulations to our four new inductees:*

- *Robert Leggett- Class of 1959*
- *Matt Andrews- Class of 1997*
- *Amanda Gerhard Hulme- Class of 2008*
- *Hannah Edwards- Class of 2016*

*A tent was rented, food and drinks provided for the inductees and their family and friends during pre-game. Induction ceremony took place at halftime. And wrapped up the evening with a social gathering at the Jednota Club in North Catasauqua. It was great to see a lot of former athletes, family and friends. Everyone was appreciative of the recognition.*

**F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich**

*Attended the August 1, 2023 meeting, and met with the new executive Director Dr. Koons. We need a replacement for the CLIU21 Board Rep.*

**G. Borough of Catasauqua – Dale Hein – None tonight**

**H. Borough of North Catasauqua – Jason Bashaw – None tonight**

**I. Hanover Township – Lindsey Wallace**

*Sysco Warehouse: The warehouse that was built needs additional structures and refrigeration equipment which exceeded maximum heights. Changes were approved and can start the construction process.*

*Valley Plaza Sanitary Sewer Project should be underway. They were to start August 21, 2023 and anticipate the project to be completed by the end of September 2023.*

*River Central: Hanover Township adopted Resolution 2023-41, adopting the River Central Comprehensive Plan.*

- *This is a multi-municipal plan that allows municipalities to come together collectively to share their vision and form common goals and objectives as a group for areas of land use, housing, air quality, transportation, development, recreational areas/facilities, natural and scenic resource conservation, farmland preservations, and economic development, all while maintaining control of their*

*single municipality. Municipals: Boroughs of Catasauqua, North Catasauqua, and Northampton, and East Allen and Hanover Townships*

- J. PSBA Liaison Update – Donald Panto- *None tonight*
  - K. Lehigh Career & Technical Institute Update – Jillian Emert  
*8<sup>th</sup> and 9<sup>th</sup> grade tours end of October, they are eligible for free breakfast and lunch.*
  - L. Student Representatives - Delaney Troxell & Sophia Becker, Augustus Serrano (Alternate)  
*Will catch up with student reps next month.*
7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
    - A. **School Board Meeting Held on August 8, 2023**
  8. **APPROVAL OF TREASURER’S REPORT FOR AUGUST 2023**
  9. **RATIFICATION OF BUDGET TRANSFERS JUNE 2023** [Account Codes](#)
  10. **APPROVAL OF BUDGET TRANSFERS AUGUST 2023 – None for this month**
  11. **APPROVAL FOR PAYMENT OF ALL A/P BILLS SEPTEMBER 2023**
  12. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JULY 2023**
  13. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P AUGUST 2023**

*Items 7A, 8, 9,10, 11, 12 and 13 were combined by Board request*

### **ROLL CALL VOTE**

*MOTION BY: Emert                      SECONDED BY: Cieslak*

*AYE: Bashaw, Emert, Cooper, Cieslak, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

### **14. FINANCIAL**

#### **A. Approval of Miscellaneous Insurance Rates 2023-2024 School Year**

Approval is requested for the following 2023-2024 insurance rates from CM Regent Insurance Company endorsed from PSBA Insurance Trust, Erie Insurance and Coalition Insurance Solutions, Inc.

	<b>2022-2023</b>	<b>2023-2024</b>
<b>Commercial Package</b>	\$96,460.00	\$109,821.00
<b>School Board Legal Liability</b>	\$9,844.00	\$10,536.00
<b>Umbrella</b>	\$11,403.00	\$11,393.00
<b>Fleet Auto (Erie)</b>	\$22,333.00	\$26,125.00
<b>Cyber Policy</b>	\$21,247.00	\$21,442.00

**B. Exoneration – Tax Collectors 2022-2023 Interim Taxes**

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2022-2023 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes were 7-31-23.

<b>Tax Collector</b>	<b>Municipality</b>	<b>2022-2023 Interim</b>
James Delbertis	Catasauqua	\$0.00
Catasauqua Area SD	Hanover Twp	\$0.00
Donna Schifko	North Catasauqua	\$19,509.57
	<b>TOTAL</b>	\$19,509.57

*Items 14A and 14B were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cooper                      SECONDED BY: Emert*

*AYE: Bashaw, Cooper, Cieslak, Emert, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

**15. PERSONNEL****A. Removal of the Following Substitute Employees for the 2023-2024 School Year:**

<b>Name</b>	<b>Assignment</b>	<b>Reason</b>
Hoida Moussa	Guest Teacher	Did not renew employment clearances

**B. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2023-2024 School Year as follows:

<b>Name</b>	<b>Assignment</b>
Mercy Ortiz Susana*	Cafeteria Substitute
Chloe Bundra*	Substitute Teacher
Caitlin Kier 5968305	Substitute Teacher
Samantha Onushco* 7292037	Substitute Teacher
Roseaida Nieves*	Substitute Non CDL Driver/Cafeteria Substitute

\*pending receipt of employment paperwork

**C. Nomination for Appointment**

- Name: Sylvia Seregelyes  
 Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$138.00 per day  
 Benefits: N/A  
 Effective: August 21, 2023

- 2. Name: Jodie Finney\*  
 Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary School  
 Rate of Pay: \$138.00 per day  
 Benefits: N/A  
 Effective: Upon Receipt of Employment Paperwork
  
- 3. Name: Alicia Roman\*  
 Status: Van Driver (non CDL)  
 Assignment: Transportation  
 Rate of Pay: \$22.54 per hour  
 Benefits: N/A  
 Effective: Upon Receipt of Employment Paperwork
  
- 4. Name: Rachel Stephenson\*  
 Status: Physical Education Teacher  
 Assignment: Catasauqua High School  
 Rate of Pay: \$68,740  
 Benefits: As per collective bargaining agreement  
 Effective: Upon Release from Current Employer

\*pending receipt of employment paperwork

**D. Appointment of Mentor Teachers – 2023-2024 School Year**

Administration recommends that the names listed below be approved as Mentor Teachers for the 2023-2024 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

New Faculty	Position	Mentor	Position
Rachel Stephenson	Physical Education	Michael Baclawski	Physical Education

**E. Resignation**

- 1. Employee: Tara Jones  
 Status: Non Certified Instructional Aide  
 Assignment: Sheckler Elementary  
 Reason: Other Employment  
 Effective: August 9, 2023

**F. Change in Employment Status**

- 1. Name: Xavier Fryslin  
 Previous Status: Grounds/Maintenance  
 Current Status: Grounds Leader  
 Assignment: Districtwide  
 Rate of Pay: \$72,168.00 pro-rated  
 Benefits: As per Collective Bargaining Agreement  
 Effective: October 2, 2023

2. Name: Reece Lopez  
 Previous Status: Summer Worker  
 Current Status: Student Worker  
 Assignment: Districtwide  
 Rate of Pay: \$10.00 per hour  
 Benefits: N/A  
 Effective: Upon receipt of paperwork
3. Name: Andrew Strohl  
 Previous Status: Summer Worker  
 Current Status: Student Worker  
 Assignment: Districtwide  
 Rate of Pay: \$10.00 per hour  
 Benefits: N/A  
 Effective: Upon receipt of paperwork
4. Name: Keira Thomas  
 Previous Status: Summer Worker  
 Current Status: Student Worker  
 Assignment: Districtwide  
 Rate of Pay: \$10.00 per hour  
 Benefits: N/A  
 Effective: Upon receipt of paperwork

**G. Appointment of Extra-Curricular Positions for the 2023-2024 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Madison Warren	Assistant Girls Soccer Coach	\$2,885.00
Breonna Brinkley*	Assistant Cheer Coach	Volunteer
Thomas Leeds	CMS Scholastic Bowl Advisor	\$1,145.00
John Leiderman	CMS Audio Visual - Shared 15%	\$294.00
Christina Weaver	CMS Book Fair Advisor	\$146.00
James Luchansky	CMS Student Forum Advisor - Shared	\$441.50
Lois Reed	C3P Advisor	\$5,000.00
James Luchansky	CMS Student Store Advisor - Shared	\$441.50
Emma Kalman	Sheckler Safety Patrol	\$146.00

\*pending receipt of employment paperwork

**H. Approval for Days Without Pay**

1. Name: Cody Velez  
 Reason: Personal  
 Effective: August 28, 2023 Full Day

**I. Approval of Coach/Band Related Stipends for the 2023-2024 School Year**

<b>Position</b>	<b>Stipend</b>
FOOTBALL - Head Coach - Fall	\$8,244.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FOOTBALL - Asst Coach - Fall	\$4,815.00
FIELD HOCKEY - Head Coach - Fall	\$5,550.00
FIELD HOCKEY - Asst Coach - Fall	\$2,885.00
FIELD HOCKEY - Asst Coach - Fall JH	\$2,885.00
BOYS SOCCER - Head Coach - Fall	\$5,550.00
BOYS SOCCER - Asst Coach - Fall	\$2,885.00
GIRLS SOCCER - Head Coach - Fall	\$5,550.00
GIRLS SOCCER - Asst Coach - Fall	\$2,885.00
CROSS COUNTRY - Head Coach - Fall	\$3,905.00
CROSS COUNTRY - Asst Coach - Fall	\$2,345.00
CHEER FOOTBALL - Head Coach - Fall	\$2,500.00
CHEER FOOTBALL - Asst Coach - Fall	\$1,400.00
GIRLS VOLLEYBALL - Head Coach - Fall	\$4,250.00
GIRLS VOLLEYBALL - Asst Coach - Fall	\$2,250.00
BOYS BASKETBALL - Head Coach - Winter	\$7,432.00
BOYS BASKETBALL - Asst Coach - Winter	\$4,334.00
BOYS BASKETBALL - Asst Coach - Winter	\$4,334.00
GIRLS BASKETBALL - Head Coach - Winter	\$7,432.00
GIRLS BASKETBALL - Asst Coach - Winter	\$4,334.00
GIRLS BASKETBALL - Asst Coach - Winter	\$4,334.00
WRESTLING - Head Coach - Winter	\$7,432.00
WRESTLING - Asst Coach - Winter	\$4,334.00
WRESTLING - Asst Coach - Winter	\$4,334.00
BASEBALL - Head Coach - Spring	\$5,550.00
BASEBALL - Asst Coach - Spring	\$2,885.00
BASEBALL - Asst Coach - Spring	\$2,885.00
SOFTBALL - Head Coach - Spring	\$5,550.00
SOFTBALL - Asst Coach - Spring	\$2,885.00
SOFTBALL - Asst Coach - Spring	\$2,885.00
COED SOCCER - Coach - Spring MS	\$2,885.00
TRACK - Head Coach - Spring	\$5,550.00
TRACK - Asst Coach - Spring	\$2,885.00
TRACK - Asst Coach - Spring	\$2,885.00
TRACK - Asst Coach - Spring	\$2,885.00
WEIGHT ROOM - Summer	\$750.00
WEIGHT ROOM - Fall	\$750.00
WEIGHT ROOM - Winter	\$750.00
WEIGHT ROOM - Spring	\$750.00



MARCHING BAND - Fall	\$5,500.00
Asst MARCHING BAND - Fall	\$2,700.00
Asst MARCHING BAND - Fall	\$2,700.00
Asst MARCHING BAND - Fall	\$2,700.00
PEP BAND - Winter	\$600.00
INDOOR GUARD - Winter	\$1,500.00
ASSIST INDOOR GUARD - Winter	\$1,000.00

**J. Approval For Short Term Substitute Rate Of \$190.00 Per Day For Sarah Seng Effective August 28, 2023, To Approximately October 6, 2023**

**K. Approval For Short Term Substitute Rate Of \$190.00 Per Day For Elizabeth Miller Effective September 13, 2023, To Approximately October 2, 2023**

**L. Approval For Short Term Substitute Rate Of \$190.00 Per Day For Deborah Elek Effective October 10, 2023 To Approximately October 27, 2023**

**M. Approval For Short Term Substitute Rate Of \$190.00 Per Day For Vicki Maclaughlin Effective September 8, 2023, To Approximately October 2, 2023**

**N. Approval Of Kristen Bloszinsky As Substitute Coordinator Compensated At The Hourly Rate Of \$17.65 Effective July 1, 2023**

*Items 15A, 15B, 15C, 15D, 15E, 15F, 15G, 15H, 15I, 15J, 15K, 15L, 15M, and 15N were combined by Board request*

### **ROLL CALL VOTE**

*MOTION BY: Emert                      SECONDED BY: Bashaw*

*AYE: Emert, Cooper, Cieslak, Bashaw, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

## **16. CURRICULUM**

### **17. BOARD APPROVALS**

**A. Approval Of The Catasauqua Area School District Organizational Chart**

**B. Approval Of The Following Job Descriptions:**

<a href="#">Accounting Specialist</a>
<a href="#">Assistant to the Superintendent for Human Resources &amp; Operations</a>
<a href="#">Athletic Director</a>
<a href="#">Business Manager</a>
<a href="#">Coordinator of Instructional Technology and Federal Programs</a>
<a href="#">Coordinator of Student Services</a>
<a href="#">Director of Curriculum and Assessment</a>

<a href="#">Director of Operations</a>
<a href="#">District Receptionist</a>
<a href="#">Executive Assistant to the Superintendent</a>
<a href="#">Human Resources Specialist</a>
<a href="#">Network Manager</a>
<a href="#">Office Manager</a>
<a href="#">PIMS Reporting Administrative Assistant</a>
<a href="#">Superintendent of Schools</a>

**C. Reapproval of Catasauqua Area School District Health & Safety Plan**

**D. Tax Assessment Appeal — 1700 Catasauqua Road (AP Allentown Limited Partnership)**

Authorization for the solicitor to settle the tax assessment appeal with regard to 1700 Catasauqua Road (AP Allentown Limited Partnership) (PIN 641823136760-1) by establishing a new assessed value of \$5,247,000 for the tax year beginning in 2023 and \$4,686,000 for subsequent tax years.

*Items 17A, 17B, 17C and 17D were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Emert                      SECONDED BY: Cooper*

*AYE: Bashaw, Cooper, Deitrich*

*NAY: 0*

***Abstention by Cieslak***

*Three Ayes, Zero Nays, Motion carried*

**E. Election of Pennsylvania School Boards Association (PSBA) Officers**

- i. 2024 President-Elect (one-year term)**  
Allison Mathis\*, North Hills School District
- ii. 2024 Vice President (one-year term)**  
Sabrina Backer\*, Franklin Area School District
- iii. 2024-2026 PSBA Treasurer (three-year term)**  
Karen Beck Pooley\*, Bethlehem Area School District
- iv. 2024-2026 Western Zone Representative (three-year term)**  
Marsha Pleta\*, Washington School District
- v. 2024-2025 Section W3 (two-year term)**  
Erik Meredith\*, East Allegheny School District

*Items 17E i, 17E ii, 17E iii, 17E iv, and 17E v were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cieslak                      SECONDED BY: Emert*

*AYE: Cooper, Cieslak, Bashaw, Emert, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

- vi. Trustee (term ends Dec. 31, 2026) – Includes two candidates **(three-year term)**  
Choose up to two candidates for a three-year term.

Marianne Neel  
Michael Faccinetto

**ROLL CALL VOTE**

*MOTION BY: Cieslak                      SECONDED BY: Emert*

*AYE: Emert, Cooper, Cieslak, Bashaw*

*NAY: Deitrich*

*Four Ayes, One Nays, Motion carried*

- vii. Forum Steering Committee (term ends Dec. 31, 2025) – **(two-year term)**  
**Only school board secretaries may nominate and vote for the forum officers.**

- Bethanne Zeigler, Shikellamy School District
- Betsy Gates, Dauphin County Technical School
- JaimeLynn Zimerofsky, Schuylkill IU 29
- Jennifer Davidson, Manheim Township School District

**Nomination(s) by Jason Bashaw:**

*Bethanne Zeigler and Betsy Gates were Nominated by Jason Bashaw*

**F. Approval of Agreement with Salisbury Behavioral Health, Inc. to Provide Services Effective July 1, 2023 Through June 30, 2024**

**G. Approval Of Agreement With McClure Company For Feasibility Studies**

**H. Approval of Additional Revised Van/Bus Stops**

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

5th & Buttonwood  
 2nd & Bridge  
 Priscilla & Carldon St  
 910 Race St  
 Circle & Poplar  
 Woodmont Lane & Woodmont Circle, Macungie

*Items 17F, 17G and 17H were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Emert                      SECONDED BY: Cieslak*

*AYE: Bashaw, Cooper, Emert, Cieslak, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

**18. RECOGNITION OF GUESTS & VISITORS**

*Kristin Brobst: Provided the board with Band related updates*

**Reports:**

*Paul Reilly:*

- *The 23-24 Security Camera upgrade is finishing up. If you would like to see any Cameras please let me know and I can provide a day pass to the system for review.*
- *New iPads were delivered to Students successfully at the start of the year and everything seems to be up and running.*

*Dr. Robert Kucharczuk:*

- *Great start to the school year, high energy and excitement from Staff, Students, and Families*
- *New PBIS program at Sheckler is off to a great start, students are excited to earn Sheckler Star Tickets and demonstrate positive behavior in all areas of the school*
- *Upcoming Events: Instrument Zoo for interested 4<sup>th</sup> grade students and families, Wednesday 9/13; Meet the Teacher, Thursday 9/21*

*Dr. Carey Pammer:*

- *First weeks of school - positive start. Staff worked together to problem solve as needed.*
- *PBIS Year 2 rollout, stations throughout the school - communications of updates through The Principal Newsletter (goals for Marking Period 1, rewards, etc.)*
- *CMS Chorus Rehearsals began 9/11, Band Signups are underway*
- *Meet the Teacher this Thursday, September 14*
- *Book Fair: September 11-15*

- *Start with Hello Week: September 18-22 - Tuesday Olweus/Start with Hello Class Meetings began today*

*David Todd:*

- *Meet the Principal Night was a success. Roughly 50 people attended and we were supported by the Band Booster Club with snacks and refreshments for families.*
- *We held individual class meetings the first week of school to set standards, expectations and goals for the year. Student support, goal setting, and engagement were addressed.*
- *Naviance is being rolled out with our first semester implementations and dates scheduled. Teachers will be given a brief tutorial as well.*
- *Our Open House/Meet the Teacher night is Tuesday, September 26th at 7:00 pm. We have invited local organizations that support our students to attend and put out informational tables for families to access.*
- *Staff and students have made the start of the school year a great success. The school has been very structured, calm and the atmosphere has been very positive.*
- *The Catty Crew has made a strong showing at the home football games and our Marching Band has been fantastic.*
- *On a personal note, I would like to thank and recognize Chris Gerhard, Stephanie Covelle, Tara Roseman, and district leadership for making my transition a success. They have been a true asset and deserve recognition for their efforts.*

*Lauren Cieslak:*

*Great start to the school year, and thank you administration for all organized communications.*

*Jillian Emert:*

*Thanked Mrs. Brobst for being an advocate for everybody, and thanked everyone for all their hard work.*

*Lindsey Wallace:*

*It is nice to be back in the office and thank you everyone for all your support during a difficult time in my life. I also want to recognize my team, Kristen, Mindy, Stacy, and Susie. While I was out they kept operations running smoothly so when I returned I wasn't overwhelmed with a million different things. I am very thankful and appreciative for each of them. They all work so hard and are great at what they do.*

*Christy Cooper:*

*Welcomed all the familiar and new faces*

*Jason Bashaw:*

*Our district did not skip a beat*

*Melissa Inselmann:*

*Thank you to the Principals, Faculty and Staff for a smooth start to the school year. Professional Development opportunities are underway throughout the district: Content Networking and Text Dependent Analysis Trainings to mention a few.*

*Recognize Jonathon Kiefer:*

- *Jonathan Kiefer, our Career and Business Teacher at Catasauqua High School, has been recognized as a Distinguished Educator by the national nonprofit Next Gen Personal Finance (NGPF) ([ngpf.org](http://ngpf.org)) for outstanding commitment to professional development in*

*real-world personal finance topics. To date, Jon has earned 6 NGPF Certifications, each of which requires 10 hours of live, collaborative coursework on a key personal finance topic and passing a one-hour Certification Exam.*

*Eric Dauberman:*

*1302 and Multiple Occupancy Forms:*

- In an effort to make sure the students enrolled in CASD are residing in the district, we closely monitor Multiple Occupancy forms and 1302 forms on a yearly basis. At the beginning of July we required 73 multiple occupancy forms and three 1302 forms to be updated and re-submitted. To date we only have two multiple occupancy forms and one 1302 form, from that July number that are outstanding. We did not give an iPad to any student with an outstanding multiple occupancy or 1302. This practice helped us get a lot of forms submitted in a timely manner. I'd like to thank the building secretaries and administrators and Stacy and Suzie at the district office for relentlessly tracking down those forms so that those students could start the school year with little or no delay.*

*Outstanding Technology Fees:*

- To date our building secretaries and administrators have collected \$4,222.14 in outstanding technology obligations from last year. This year all three buildings successfully communicated to parents and students that new iPads would not go home with students until all of the outstanding fees were paid. This helped us collect those outstanding fees more successfully. I'd like to recognize the hard work that occurred at all three buildings this year to manage that process and to collect those funds.*

*Human Resources:*

- We have recently filled the HPE and Freshman Focus short term substitute positions at the high school. I'd like to recognize Kristen Bloszinsky for finding a way to get the openings published on the substitute login screen on the Frontline system. I was contacted by an interested candidate from our substitute list within 24 hours of posting it. We will continue to use this strategy for future openings in addition to our other recruiting methods.*

*Dr. Christina Lutz-Doemling:*

*Tremendous amount of planning, preparation, organization, and project management that goes into preparing for the arrival of K-12 students. I'd like to thank our CASD team - all levels - all departments. Everyone has a role and everyone's efforts are so greatly appreciated. Every day I see evidence of individuals working toward our mission and vision and making decisions with students' best interests in mind. Finally, I'd like to recognize the school board for their unwavering support - none of this work would be possible without such an incredibly supportive board. Thank you!*

*Duane Deitrich:*

*Thanked everyone for their support and efforts in coming together and making it work. Also, expressed his sincere appreciation for the way our district operates. It is a great place to be a Rough Rider.*

**19. NEXT MEETING DATES**

- |           |                             |           |                             |
|-----------|-----------------------------|-----------|-----------------------------|
| <b>A.</b> | Tuesday, October 10, 2023   | 7:00 P.M. | School Board Meeting        |
| <b>B.</b> | Wednesday, November 1, 2023 | 5:00 PM   | Buildings and Grounds       |
|           |                             | 6:00 PM   | Athletics Committee         |
|           |                             | 7:00 PM   | Academics Committee Meeting |

**20. ADJOURNMENT**

*MOTION BY:* Hein    *SECONDED BY:* Cieslak

*Motion carried*

***Time Adjourned: 7:56 P.M.***

Respectfully submitted,

Jason Bashaw  
Secretary